



# COUNTY COMMISSION REGULAR AGENDA

*Finney County, dedicated to its citizens, serving its taxpayers*

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## COUNTY ADMINISTRATIVE CENTER

**May 8, 2017**

**8:30 AM**

### **CALL TO ORDER**

**CHAIRMAN LON  
PISHNY**

**8:30 AM**

Pledge of Allegiance to the Flag and Invocation

Consent Agenda

Approval of Minutes from 04/17/2017 Regular Meeting

Approval of Accounts Payable: Payroll of 04/21/2017 \$321,411.40, A/P of 05/01/2017 \$312,500.52

Public Comment

Old Business

Resolution 2-2017

Ambulance Purchase

Budget Presentations

- Russell Child Development
- SDSI
- City on a Hill
- Compass Behavioral
- Extension Council
- Library
- Convention and Visitors Bureau
- Economic Development Board

Culvert Bids

Grapple

Roger Calkins

2017 Bituminous Surfacing Project

John Ellermann

2017 Bituminous Surfacing Project Agreement.

2017 Sealing Project

John Ellermann

2017 Sealing Project Agreement.

Federal Fund Exchange

John Ellermann

Update on the KDOT Federal Fund Exchange.

Executive Session-Non Elected Personnel

Non Elected Personnel Executive Session per KSA 75-4319 (b,1)

15 Minutes

Board Governance

Legislative Activity

County Administrator Report

County Administrator Updates

County Commissioner Reports

- Commissioner Clifford
- Commissioner Drees
- Commissioner Larry Jones
- Commissioner Dave Jones
- Chairman Pishny

Adjournment

Next Commission Meetings - Monday 5/15/2017 and Thursday 5/25/2017 (Special Meeting)



**MEMORANDUM**

**TO:** County Commission  
**THRU:** Randy Partington, County Administrator  
**FROM:**  
**DATE:** May 8, 2017  
**RE:** Approval of Minutes from 04/17/2017 Regular Meeting

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**DISCUSSION:**

Approval of Minutes

**RECOMMENDATION:**

Approval of Minutes



## MEMORANDUM

**TO:** County Commission  
**THRU:** Randy Partington, County Administrator  
**FROM:**  
**DATE:** May 8, 2017  
**RE:** Approval of Accounts Payable: Payroll of 04/21/2017 \$321,411.40, A/P of 05/01/2017 \$312,500.52

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### **DISCUSSION:**

Approval of Accounts Payable: Payroll of 04/02/2017 \$321,411.40, A/P of 05/01/2017 \$312,500.52.

### **RECOMMENDATION:**

Approve Accounts Payable



**MEMORANDUM**

**TO:** County Commission  
**THRU:** Randy Partington, County Administrator  
**FROM:**  
**DATE:** May 8, 2017  
**RE:** Resolution 2-2017

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**DISCUSSION:**

For the 2018 budget year and beyond, the county commission be the passage of a resolution can consider the County Attorney as a department that is public safety and exempt from the tax lid.

**BACKGROUND:**

For the 2017 budget year the following departments were considered public safety and exempt from the tax lid.

- Sheriff
- EMS
- Emergency Management

**ALTERNATIVES:**

1. Adopt Resolution
2. Deny Resolution

**RECOMMENDATION:**

Adopt the Resolution.

**FISCAL And/Or POLICY IMPACT:**

Adds the County Attorney's \$1.8 million budget to the public safety fund (Sheriff's Fund 069), making it exempt from the tax lid for 2018 and beyond.

**ATTACHMENTS:**

Description

Re-classify County Attorney

## **RESOLUTION NO. 2 -2017**

A Resolution determining the departments in Finney County, Kansas that are included in the definition of law enforcement, fire protection and/or emergency medical services.

WHEREAS, K.S.A. 79-2925c establishes a funding lid by property tax revenues; and

AND WHEREAS, K.S.A. 79-2925c(b)(2)(F) provides that the provisions of the statute does not apply to property tax revenues that will be spent on increased costs for law enforcement, fire protection or emergency medical services.

Now, Therefore, be it resolved by the Board of County Commissioners of Finney County, Kansas; that the provisions of K.S.A. 79-2925c(b)(2)(F) shall apply to the following departments in Finney County, Kansas, to-wit:

- (1) Emergency Medical Services (EMS);
- (2) Emergency Management;
- (3) Finney County Sheriff's Department; and
- (4) The Finney County Attorney's office.

ADOPTED and approved by the Board on this 1st day of May, 2017

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Chairman, Board of County Commissioners of  
Finney County, Kansas

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Attest: Anita Garcia, County Clerk

**MEMORANDUM**

**TO:** County Commission  
**THRU:** Randy Partington, County Administrator  
**FROM:** Skylar Swords  
**DATE:** May 8, 2017  
**RE:** Ambulance Purchase

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**DISCUSSION:**

The engine on Unit 91 will require approximately \$20,000 to repair/replace. This unit was originally purchased in 2009 and currently has 121,373 miles of use. The engine was replaced once before in October of 2014. Attempts to get repairs covered under warranty were unsuccessful even after contacting Ford headquarters. The unit is currently no fit for service.

**BACKGROUND:**

Unit 91 originally purchased in 2009 and has 121,373 of mileage.

Engine replaced in October of 2014 due to low cylinder compression and main bearings being deteriorated.

Unit broke down on 2/23/17 due to bad fuel injectors and metal debris were found in the fuel system.

**ALTERNATIVES:**

Unit 91 is currently unfit for service and repairs would be over \$20,000. Such a repair would only come with a 2 year warranty. Not repairing or replacing the ambulance would reduce the fleet size.

**RECOMMENDATION:**

Current CIP program has a new ambulance scheduled of 2019. Capital reserve funds are adequate to cover the cost of a new ambulance to replace unit 91 for this year. The plan is to trade in unit 91 along with the Polaris ATV (unit 98) to help reduce the cost to approximately \$135,000. The Polaris has was purchased in 2013 with funds from the wind farm project (not property tax), however it has limited usefulness in day-to-day operations or special assignments. Current offer from ambulance vendor is \$28,500 (original purchase price was \$53,945).

**FISCAL And/Or POLICY IMPACT:**

Usage of EMS capital reserve funds.

**ATTACHMENTS:**

Description

AEV Bid

Osage Bid

Braun Bid



*"Helping Emergency Services Save Lives"*

April 12, 2017

Skylar Swords, Director of EMS  
Finney County EMS  
803 West Mary  
Garden City, KS 67846

Dear Mr. Swords,

Thank you for this opportunity to provide pricing on your new ambulance.

From the laboratory to road, AEV is the most tested ambulance on the market. AEV is tested in markets like Kansas City where they have more than a combined 12,500,000 miles on 50 AEV G4500 Type III's. AEV has Crash Tested their Type III ambulance twice. The results were remarkable, doors still open and close, and all cabinets remained intact and undamaged. In addition, AEV has performed dynamic pull test to 17,500 pounds on its 6-Point Seat Belt System. This is 5-Times what is required by the DOT and FMVSS. AEV recently increased their static load testing to 75,000 lbs, on the conversions side, and roof.

American Response Vehicles (ARV) is a locally owned Missouri small business. ARV currently employs 15 people, and is comprised of Service Technicians, Graphics Designer & Installer, Sales, and Sales Support Staff.

All AEV ambulances are built to exceed Federal requirements of F.M.V.S.S. and KKK-A-1822-F. All AEV ambulances are built on ambulance prep chassis.

We would like to make the following proposals for your consideration:

**2017 AEV TRAUMAHAWK TYPE III 164x95x72 Ambulance**

Ford E450 V-10 Gas Engine	\$142,130.00
Less Ford, AEV, & ARV Discounts	-7,450.00
<b>TOTAL DISCOUNTED UNIT PRICE</b>	<b>\$134,680.00</b>

521 HILLSDALE RD, COLUMBIA, MO 65201  
573-443-8881 TOLL FREE 888-448-8881 FAX 573-815-0051



*"Helping Emergency Services Save Lives"*

Delivery will be 30 to 60 days (May or June), pending availability. Terms are net on delivery or active Lease-Purchase. Above pricing includes graphics to match your current fleet, a Styker Performance Load (non-charging) Cot Fastening System (Cot not included).

Standard chassis manufacturer's warranties apply and will start on the date and mileage at delivery. The warranty on our all aluminum fully welded modular body is 20 years. Our conversion warranty including our electrical system, paint, and graphics is 7 years or 70,000 miles.

All parts and service are available through our facility in Columbia, Missouri. We offer twenty-four-hour delivery on parts in most cases. If a part is not in our inventory, it will be shipped to you direct from the manufacturer, again, in most cases within twenty-four hours. We offer at no charge during warranty, road service when necessary.

Thank you for your consideration of AEV. We look forward to continuing to providing you with the very best ambulance available in the market today. If I may be of any assistance, please contact me at 1-888-448-8881.

Sincerely,

Ned Clifton  
Sales Manager

**521 HILLSDALE RD, COLUMBIA, MO 65201**  
**573-443-8881 TOLL FREE 888-448-8881 FAX 573-815-0051**



## EMERGENCY SERVICES SUPPLY

6641 CHRISTOPHER DRIVE  
ST. LOUIS, MO 63129  
314/846-0911 Fax 314/846-4445  
Cell 314/406-1723

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DATE: 4/10/2017  
ESTIMATION TO: Finney County EMS – Skylar Swords  
DELIVERY LOCATION: Garden City, KS  
DELIVERY TIME: May 2017 (Power Cot TBD on Stryker delivery time)  
PAYMENT: Net on delivery

2017 Osage Type III Demonstrator (J2386) ambulance with a 2017 Ford E450 158" wheelbase, dual rear wheel cab chassis & built as listed herein:

COMPLETED AMBULANCE PRICE - - - - - \$152,885.00

STRYKER POWER PRO XT COT - - - - - \$17,532.00

TRADE-IN ON F450\* (3340, J1376) - - - - - (\$7,000.00)

TRADE-IN ON POLARIS\* - - - - - (\$28,500.00)

\* Osage will pay / make arrangements for transportation to pick up truck.

**TOTAL NET DELIVERED PRICE - - - - - \$134,917.00**

Quotation valid for 30 days without review.

Kyle Shimmens  
Emergency Services Supply / Osage Ambulances  
573.469.5683  
[kshimmens@osageind.com](mailto:kshimmens@osageind.com)



## **WARRANTY**

Three Year / 36,000 Mile Product Conversion  
Five Year / 100,000 Mile (Non Pro-rated) Modular Pair  
Six Year / 72,000 Mile Electrical System  
Lifetime Modular Body Structure

## **CHASSIS**

### **2017 Ford E-450 w/ 47A Ambulance Prep Package**

158" Wheel Base w/ Dual Rear Wheels  
GVWR: 14,500 LBS  
Front & Rear Stabilizer Bar  
6.8 L EFI Triton V10 Gas w/ OEM Block Heater  
Engine Hour Meter  
Ford Auxiliary Idler Control Unit  
6-Speed Electronic Transmission with Overdrive  
4 - Wheel Disc Brakes w/ ABS  
4.56 Gear Ratio w/ Limited Slip  
Stainless Steel Wheel Inserts  
Aluminum Diamond Plate Running Boards  
Rear Mud Flaps  
Dual Air Bags  
Ford Interior / Exterior Trim Package

**Osage to install Finney Co. provided GPS**

**Match cab console design to previous Finney Co truck – w/ E450 dimensions**

### **Dual Map Lights w/ Single Overhead Reading Light**

Tilt Steering Wheel & Cruise Control  
Electric Windows & Door Locks  
Remote Keyless Entry  
AM/FM/CD Stereo Clock Radio  
Deluxe Cloth High Back Captains Chairs  
Ford OEM Mirrors with Power Adjust  
Daytime Running Lights

## **MODULE**

### **Module Dimensions: 174"L x 87"H x 96" W**

Double Step at Curbside Entry Door  
Totally "Seamless" Body Construction  
Exterior Side & Roof Panels .125" Aluminum  
One-Piece Exterior Side Panels  
One-Piece Crowned Roof  
Frame Members 2" x 2" Aluminum Tubing  
Frame Members on 12" Centers or Less  
Diamond Plate Shields:

- \* Across Lower Rear of Body
- \* Across Lower Front of Body
- \* Lower 1/3 of Entry Doors

All Exterior Doors "Pan-Formed" / Extruded Double Break Construction

All Body Openings "Seamless"

### **Stainless steel fuel guard**

All Door Latches Mounted Behind Gaskets  
Exterior Compartment @ Front Left for Storage of Oxygen Tank and Back Boards  
Curbside Back Board Storage  
Exterior Compartment Adjustable Shelving

### **Techniques E-41 LED Strip Lighting in all Compartments**

**Drop Skirt Line 4" from Right Rear Wheel to Right Front Corner**

Cast "Grabber" Door Holders  
Lower Body Impact Rub Rails  
**Osage to change to Rubber Fenderettes**  
**Grip Strut, Flip-Up Rear Step Bumper w/ 4" x 18" Dock Bumpers**  
Automotive Undercoating

#### **WARNING SYSTEM**

**Two Red, Two Clear Whelen 2x5 LEDs Mounted in grill**  
**Two Red Whelen 7x3 LED Intersection Lights Mounted in Front Fenders**  
**Two Red Whelen 7x3 LED Intersection Lights mounted above rear wheel wells**  
**Fourteen Red/Blue LED Whelen 9x7 Modular Lights – Front, Sides, Rear**  
**One Clear LED Whelen 9x7 Front Modular Light**  
**One Amber LED Whelen 9x7 Rear Modular Light**  
**Two Whelen LED 9x7 Scene Lights Per Side – Switched on in Reverse**  
**Two Whelen LED 9x7 Rear Load Lights**  
**Red Innovative Strip Lights in Rub Rails**  
**Chrome Flanges on all exterior warning lighting**  
**Random, Unsynchronized Flash Pattern on Exterior Warning Lighting**  
Primary / Secondary Switching  
**Whelen 295 HFSC9 Dual Tone Siren**  
**Buell Dual Air Horns Mounted Under Front Bumper**  
Siren / Horn Switch  
Cast Siren Speaker  
Rear DOT Lighting Whelen LED 4x6 w/ Chrome Flanges: Red Tail / Brake, Amber Arrow Turn  
Reverse are halogen  
LED Clearance / Marker Lights

#### **ELECTRICAL**

**Vanner Inverter / Conditioner w/ Remote Switch, Model 20-1050-TUL-DC**  
Ford OEM 225amp alternator  
Digital Voltmeter  
Audible Low-Voltage Alarm  
Bosch, Vanner, Cole-Herse & Wired-Rite Components  
Printed Circuit Board w/ Load Management & Sequencing System  
LED Diagnostic System  
Wiring Color-Coded and Heat Embossed Every 6" w/ Function  
**Digital Ally Color Reverse and Interior Cameras**  
Power Distribution Panel Easily Accessible Via Hinged Access Door in Action Area  
One Piece Molded Front Switch Console  
Hinge Mounted Attendant Switch Console  
Control Console Backlighting Dimmer  
**Power Door Locks with Control on rear & side entry doors of patient module**  
**Hidden unlock switch in License Plate**  
Battery Switch Activated via Ignition Switch  
**OEM Batteries Mounted in Slide Out Tray in Exterior Battery Compartment**  
Open Door Warning Light  
Three Light Silent Intercom  
Hand Held 300,000 CP Spotlight  
Whelen Dual Intensity LED Patient Compartment Dome Lights  
**Exterior Weatherproof Auto-Eject Shoreline Receptacle w/ Indicator Light**  
**Three Interior 110V Duplex Receptacles**  
**Three Interior 12V Cigar Style Receptacles**  
**Three Pre-Wire Antenna Cables, Antenna Bases installed**  
Electrical Back-up Alarm w/ Auto Re-set



## **INTERIOR**

### **74" Interior Headroom**

51" Aisle Width

All Vertical Corners 1" Radii

Stainless Steel Aisle Panel, Left Side, Full Length x 18" x .060"

Lon-Plate, non skid Vinyl Flooring Rolled 3" Up Both Sides of the Aisle

EMT Seat, Pedestal Mounted Deluxe Seamless Vinyl Captains Chair

CPR Seat, three piece, molded contoured cushions

**Monitor Shelf rear of CPR seat with drawer below & equipment strap**

**Squad Bench w/ Cargo Net at head end and Flip-Up Plexiglass sharps/waste.**

**Laminate Color: Gray Nebula**

**Vinyl Color: Ash Gray**

**Flooring Color: Pewter**

**Countertop Color: Speckled Gray**

**Osage to install IV Pole on Action Rear**

Retractable Seat Belts for All Locations

Handicap Style, 1 ½" Diameter, Full Length, Stainless Steel Overhead Grab Rail. This Rail shall be treated with Agion Anti-Bacterial Coating.

Handicap Style, 1 ½" Diameter, Stainless Steel Door Pulls on Patient Compartment Doors. These Bars shall be treated with Agion Anti-Bacterial Coating.

Hinged "Pocket" Door in Walk Through

**Plexiglass slider over walk through**

**Interior Access to exterior compartment #5 (rear passenger side)**

**ALS Compartment w/ In/Out Access & Café Double Doors**

2 Adjustable & 1 Fixed Shelf in ALS

**SouthCo stainless steel latches on all interior cabinets**

**Track-Type adjustable shelving in interior cabinets**

**Non-Safety Angled Cabinet above Action Area – to be re-worked by Osage**

**R-29 Reflectics Insulation Through-out Module w/ Sound Deadening Under Floor & Delux Insulation on Side Entry Step**

Thermostatically Controlled Patient Compartment Heat & Cool System

3-Speed Manual Fan Control

Rear Heat & Cool Unit Mounted Floor Level;

- \* Moisture Drains Directly Through Floor
- \* Short Coolant Circulation Distance
- \* Eliminates Vertical Circulation of Coolant
- \* Unit Easily Accessible for Maintenance

Overhead Air Distribution w/ Floor Level Filtered Air Return for Optimum Circulation

Two Recessed, Swing-up Dual IV Hangers

"Zico" Retaining Bracket for Oxygen "M" Cylinder

**Four "Ohio" Oxygen Outlets**

SSCOR Suction System

**Locking Drug Compartment – Install Finney Co provided combination lock**

**Glove Storage over side entry door**

Atomic Digital Clock

**Stryker "Performance Load" Cot Fastener**

**Stryker Power Pro XT Cot per K&L**

Seamless Seat Cushions

**Finney Co Paint/Graphics to match previous truck schematics –ALL Lettering Included**

## QUOTE

Justin Jarvis, President/Sales Manager  
Cell: (417) 540-0600  
E-mail: [justin@pinnacle-ev.com](mailto:justin@pinnacle-ev.com)

Date: April 3, 2017  
QUOTE # 17-0403-001  
Expiration Date: Based on Unit Availability

For: Brent Rouse  
Finney County, KS  
311 N. Ninth St.  
Garden City, KS 67846  
620-272-3822  
Customer ID: KS-Finney

Salesperson	Shipping Method	Estimated Delivery Date	Payment Terms	F.O.B.
JARVIS	OTR	45-60 days after order	\$0 Down; Balance @ Delivery	Garden City, KS
Qty	Description	Unit Price	Discount	Line Total
1	2016 Ford E-350 4x2 Cutaway / Braun Express Type 3 Ambulance per enclosed Build Order	\$124,595.00		\$124,595.00
1	Ford Government Price Concession Discount		(4,800.00)	(4,800.00)
1	Conquest Customer Discount		(5,000.00)	(5,000.00)
1	Braun Demonstrator Discount – 4,500 miles		(2,524.00)	(2,524.00)
	Total Discount			
			Subtotal	112,271.00
			Taxes	exempt
			<b>Total</b>	<b>\$112,271.00</b>

Quotation authorized by: Justin Jarvis

This is a quotation on the above named goods following the specifications and information contained with this proposal form. Your order for the above said products(s) will be entered upon receipt of signed PEV Sales Agreement or binding Municipal Purchase Order.

Thank you for your interest in Pinnacle Emergency Vehicles!!!  
Office: 10024 Hidden Acre Road, Gravette, AR 72736 • Phone (417) 540-0600

**ALLOCATION REQUEST FORM TO RECEIVE MONIES FROM FINNEY COUNTY**  
(INCLUDE WITH THE FINNEY COUNTY BUDGET REQUEST SPREADSHEET)

Agency Name: Russell Child Development Center

Fiscal Year: 2018

Funding Authorization, i.e. Statute or Resolution \_\_\_\_\_

Maximum Funding by Finney County \$166,000

Funding Mandated? Yes ☒ No ☐

**Brief description of agency/ relevancy to the County's Vision Statement (stated in cover memo)**

The mission of Russell Child Development Center is to lay a foundation of success for all young children and their families through the delivery of high quality, inclusive services. Our mission links directly to Finney County's vision to "provide essential and relevant services that promote a growing community for residents, businesses and visitors." Research has repeatedly proven that the first five years of life have a direct impact on the trajectory of a child's life. Through the early intervention program, RCDC provides essential services to children and their families that will assist them in becoming thriving members of the Finney County community and workforce. By providing funding to RCDC, Finney County is truly providing opportunities for ALL of its citizens to have a high quality of life.

**Explanation of how previous allocated funds were used**

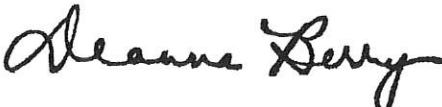
Previous years' allocated funds were used to pay service providers' salaries not covered by State Categorical Aid, the Part C Infant Toddler Grant, or other grants/funding sources. Previous years' funds were also used to cover travel costs within Finney County and general operating costs of the Tiny-k program.

**Explanation of how 2018's requested funds will be used**

Funds requested for 2018 will be used in the same manner as previous years' funds.

**Description of other funding sources**

The Tiny-k program receives funding from State Categorical Aid, Part C Infant Toddler Grant, Medicaid, private BCBS insurance billing, Finney County United Way, St. Catherine Hospital, and outside grants written to support the program. An annual fund-raiser is also held to cover the costs of providing quality infant-toddler early intervention services.

Signature: 

Date: 4/25/17

**FINNEY COUNTY, KANSAS**

**2018**

RCDC fiscal year is August 1st to July 31st.

**BUDGET REQUEST**

**OF Russell Child Development (tiny-k program)**

	<b>FY 2011-2012</b>	<b>FY 2012-2013</b>	<b>FY 2013-2014</b>	<b>FY 2014-2015</b>	<b>FY 2015-2016</b>	<b>FY 2016-2017</b>	<b>FY 2017-2018</b>
	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>REQUEST</b>
<b>1. Cash:</b>							
1a. Cash in Bank, Jan 1	111,237	172,305	29,137	22,593	176,769	436,361	
1b. Other Cash Available						0	
1c. TOTAL CASH.....	111,237	172,305	29,137	22,593	176,769	436,361	????
<b>2. REVENUES:</b>							
2a. Finney County	120,000	95,000	95,000	85,500	95,000	95,000	166,000
2b. Other Counties	140,150	145,600	168,073	172,736	172,200	153,000	284,000
2c. Federal Funds	159,823	157,170	147,578	145,278	129,247	130,000	130,000
2d. State Funds	992,400	988,755	945,587	1,129,769	1,308,760	1,127,580	1,252,259
2e. Private Insur				19,236	32,392	20,000	20,000
2f. Interest Earned	0	0	0	0	0		0
2g. Other (Donations/Grants)	89,383	89,390	132,694	216,842	195,768	137,500	122,500
2h. Finnup Foundation	26,139	40,000	40,000	40,000	45,000	45,000	45,000
2i. St. Catherine	15,600	15,600	15,600	16,380	16,500	16,500	16,500
2j. Endowment	0	0	0	47,368	45,772	43,110	43,110
2k. Fundraising	75,563	71,500	78,879	52,600	57,398	65,000	65,000
<b>3. TOTAL REVENUES</b>	<b>1,619,058</b>	<b>1,603,015</b>	<b>1,623,411</b>	<b>1,925,709</b>	<b>2,098,037</b>	<b>1,832,690</b>	<b>2,144,369</b>
<b>4. TOTAL FUNDS AVAILABLE</b>	<b>1,730,295</b>	<b>1,775,320</b>	<b>1,652,548</b>	<b>1,948,302</b>	<b>2,274,806</b>	<b>2,269,051</b>	<b>2,144,369</b>
(Line 1c. Plus line 3)							
<b>5. Expenditures:</b>							
5a. Personal Services	1,417,960	1,378,032	1,442,367	1,585,630	1,600,805	1,699,505	1,770,970
5b. Commodities							
5c. Contractual							
5d. Capital Outlay							
5e. Transfers							
5f. Other (Explain)							
5g. Operating Cost	140,030	113,273	187,588	185,904	237,640	308,750	275,970
5h.							
5i.							
<b>6. TOTAL EXPENDITURES</b>	<b>1,557,990</b>	<b>1,491,305</b>	<b>1,629,955</b>	<b>1,771,534</b>	<b>1,838,445</b>	<b>2,008,255</b>	<b>2,046,940</b>
<b>7. Cash Balance, December 31</b>	<b>172,305</b>	<b>284,015</b>	<b>22,593</b>	<b>176,768</b>	<b>436,361</b>	<b>260,796</b>	<b>97,429</b>
						<b>Estimated Cash on Hand</b>	
(Line 4 minus Line 6)							

# Memo

To: Finney County Committee on Aging – Hilary Whiteley  
Finney County Historical Museum – Steve Quakenbush  
CASA – Lori Jacobs  
Finney County Economic Development – Lona DuVall  
Finney County Fair Board – Janet Gallardo  
SDSI & RCDC – Mark Hinde & Deanna Berry  
Finney County Library – Stephanie Juarez  
Finney County Extension – Tayla Cannella  
Finney County Conservation District – Carmen Rhodes  
Compass Behavioral Health – Ric Dalke & Lisa Southern  
Finney County CVB – Roxanne Morgan

From: Randy Partington  
Date: February 13, 2017  
Re: 2018 Budget Requests

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This memo is to begin the 2018 budget process for agencies receiving funds through Finney County. It is requested that your organization plan to submit a written budget request and make a formal presentation to the Board of County Commissioners no later than May 18, 2017. Please contact County Clerk Anita Garcia or myself to make an appointment on the Commissioners agenda. Meeting dates available are May 1st, 8th, and 15th.

A digital copy of the enclosed 2018 allocation request form and 2018 budget request spreadsheet should be provided to the county administrator by noon on the Wednesday proceeding your appointment with the Board. Please note that the Commissioners find it important to see 5-years of historic budget information on the request form, along with a detailed explanation of how your agencies money request is tied to the county's vision statement (shown below).

*Finney County seeks to provide essential and relevant services that promote a growing community for residents, businesses and visitors. The county government shall be a convener and assist other government entities and businesses in efforts to enhance the quality of life, providing opportunities for all of its citizens.*

If you have any questions, call or email me at 272-3506 / [rpartington@finneycounty.org](mailto:rpartington@finneycounty.org).

Attachments

**ALLOCATION REQUEST FORM TO RECEIVE MONIES FROM FINNEY COUNTY**  
(INCLUDE WITH THE FINNEY COUNTY BUDGET REQUEST SPREADSHEET)

Agency Name: \_\_\_\_\_

Fiscal Year: \_\_\_\_\_

Funding Authorization, i.e. Statute or Resolution \_\_\_\_\_

Maximum Funding by Finney County \_\_\_\_\_

Funding Mandated? Yes\_\_\_ No\_\_\_

**Brief description of agency/ relevancy to the County's Vision Statement (stated in cover memo)**

**Explanation of how previous allocated funds were used**

**Explanation of how 2018's requested funds will be used**

**Description of other funding sources**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Southwest Developmental Services, Inc.**  
**County Requests - 18 Counties**  
**2018 Budgets**

<b>County</b>	<b>2012 Census Data</b>	<b>Percentage of Total Population</b>	<b>CDDO Admin.</b>	<b>Request Per Population</b>	<b>2018 Request</b>	<b>2017 Requested</b>	<b>2017 Received</b>
Barton	27,557	18.03%	\$ 12,594	\$ 129,546	\$ 142,140	\$ 169,194	\$ 70,000
Finney	37,200	24.33%	12,590	174,812	187,402	223,522	95,000
Grant	7,923	5.18%	12,594	37,218	49,812	48,667	43,800
Greeley	1,298	0.85%	12,594	6,107	18,701	17,556	10,000
Hamilton	2,639	1.73%	12,594	12,430	25,024	23,879	16,000
Haskell	4,256	2.78%	12,594	19,974	32,568	31,423	23,500
Kearny	3,968	2.60%	12,594	18,681	31,275	30,130	10,000
Lane	1,704	1.11%	12,594	7,975	20,569	19,424	15,104
Morton	3,169	2.07%	12,594	14,873	27,467	26,322	5,600
Pawnee	6,928	4.53%	12,594	32,548	45,142	43,997	19,000
Rice	9,985	6.53%	12,594	46,918	59,512	58,367	26,000
Rush	3,220	2.11%	12,594	15,160	27,754	26,609	5,853
Scott	4,937	3.23%	12,594	23,208	35,802	34,657	34,657
Seward	23,547	15.40%	12,594	110,649	123,243	146,518	95,000
Stafford	4,358	2.85%	12,594	20,477	33,071	31,926	20,000
Stanton	2,175	1.42%	12,594	10,203	22,797	21,652	5,000
Stevens	5,756	3.77%	12,594	27,087	39,681	38,536	33,187
Wichita	2,256	1.48%	12,594	10,634	23,228	22,083	4,000
<b>Total</b>	<b>152,876</b>	<b>100.00%</b>	<b>\$226,688</b>	<b>\$ 718,500</b>	<b>\$ 945,188</b>	<b>\$ 1,014,462</b>	<b>\$ 531,701</b>

Southwest Developmental Services, Inc.  
Local Finance Plan - Use of Funds

	Actual 2016	Budgeted 2017
Projected payments to approximately 18 service providers		
Transportation Subsidy	608,612	579,992
Medicaid Ineligible Case Management Payments	41,100	40,938
Unfunded individual (named)	18,472	18,440
Projected expenditures	<u>668,184</u>	<u>639,370</u>
Adult Services*	79,662	80,811
Total projected expenditures	<u><u>747,846</u></u>	<u><u>720,181</u></u>

\* These Local Finance Funds plus other funding currently fund services for 11 adults who are not eligible for the HCBS waiver



**ALLOCATION REQUEST FORM TO RECEIVE MONIES FROM FINNEY COUNTY**  
(INCLUDE WITH THE FINNEY COUNTY BUDGET REQUEST SPREADSHEET)

Agency Name: City on a Hill Inc.

Fiscal Year: 2018

Funding Authorization, i.e. Statute or Resolution \_\_\_\_\_

Maximum Funding by Finney County 10,000

Funding Mandated? Yes ☐ No ☒

**Brief description of agency/ relevancy to the County's Vision Statement (stated in cover memo)**

City on a Hill Inc has been providing essential and relevant services to Residents of Finney County since being incorporated in February of 2008. City on a Hill provides outpatient and residential substance abuse treatment to residents of Finney County Kansas.

**Explanation of how previous allocated funds were used**

First request.

**Explanation of how 2018's requested funds will be used**

Funds will be utilized to support our growth in our Garden City, Kansas office and our new BIP (Batterers Intervention Program) which we have just started since being licensed through the Attorney generals office In January of this Year,

**Description of other funding sources**

City on a Hill Inc is supported through a Grass Roots Coalition of 11 Counties in Western Kansas. Scott, Lane, Wichita, Greeley, Hamilton, Stevens, Stanton, Haskell, Kearny, Morton, and Seward.

Signature: Christopher A, Lund CEO Digitally signed by Christopher A, Lund  
CEO  
Date: 2017.04.24 11:55:26 -0500

Date: 04/24/2017

11:51 AM  
04/24/17  
Accrual Basis

**City on a Hill, Inc**  
**Statement of Earnings**  
January through December 2016

	<u>Jan - Dec 16</u>	<u>Jan - Dec 15</u>
<b>Income</b>		
4340 · Treatment Services	878,788.63	572,723.75
4343 · Grants	36,183.26	79,260.41
4344 · City/County Funding	127,208.00	113,477.44
4345 · Donations	22,326.14	17,103.58
4346 · Rent Income	0.00	1,050.00
4640 · Miscellaneous Income	5,000.00	0.00
<b>Total Income</b>	<b>1,069,506.03</b>	<b>783,615.18</b>
<b>Cost of Goods Sold</b>		
6100 · Residential Food Costs	34,090.89	29,130.32
<b>Total COGS</b>	<b>34,090.89</b>	<b>29,130.32</b>
<b>Gross Profit</b>	<b>1,035,415.14</b>	<b>754,484.86</b>
<b>Expense</b>		
6210 · Accounting	5,654.00	11,851.50
6215 · Advertising	5,733.51	6,072.56
6220 · Auto Expense	11,807.08	7,975.28
6230 · Bank Fees	1,144.55	5,205.83
6245 · Client Activities	0.00	1,219.44
6250 · Client Education Materials	4,427.35	1,468.28
6265 · Contract Labor	2,100.00	2,985.00
6268 · Depreciation Expense	31,203.15	25,182.14
6270 · Donations & Contributions	1,545.00	900.00
6275 · Dues & Subscriptions	4,743.46	3,153.14
6280 · Employee Benefits-Health Insura	64,989.67	47,670.54
6281 · Employee Ben-Health Insur W/H	0.00	-906.20
6285 · Employee Benefits-Life Insuranc	0.00	1,899.60
6291 · Employee Benefits-Other	3,955.13	1,046.59
6297 · Feed-Animal	4,424.45	4,412.49
6300 · Gasoline	13,339.62	13,295.04
6305 · General Liability	13,250.42	8,469.07
6309 · Interest Expense	14,411.09	7,600.47
6310 · Internet	1,571.83	1,681.53
6313 · Legal Fees	155.00	775.00
6315 · Licenses & Dues	455.00	399.25
6320 · Maintenance & Repairs	22,054.63	23,875.39
6325 · Meals & Entertainment	4,544.97	4,672.81
6330 · Miscellaneous	1,105.52	796.02
6335 · Office	18,323.55	18,673.31
6340 · OP Workbooks/Materials/Etc	4,704.32	3,976.81
6345 · Payroll Taxes FICA/Fed/St	40,741.85	31,765.91
6350 · Payroll Taxes-SUTA	6,792.44	8,499.68
6355 · Postage	951.41	829.49
6357 · Professional Expense	2,558.84	970.00
6358 · Property Taxes	5,789.64	0.00
6360 · Rent-Office	12,250.00	11,519.50
6365 · Rent-Residential Facility	12,000.00	11,400.00
6370 · Resident Care-Medical	8,777.87	4,952.58
6371 · Resident Care-Other	3,877.73	4,861.85
6375 · Salaries/Wages	540,397.05	418,184.33
6378 · Sales Tax-Compensating Use	2,764.32	364.52
6380 · Satellite Service	2,878.48	2,209.23
6385 · Security	4,645.82	2,607.75
6390 · Supplies	69,330.10	27,896.23
6400 · Telephone	11,473.87	8,408.03
6405 · Trash Service	870.08	1,359.97
6410 · Travel	3,282.16	2,913.98
6420 · Utilities	21,594.82	17,959.43
6425 · Vet Fees	1,740.04	2,302.77
6430 · Workman's Comp Insurance	2,465.00	2,015.00
<b>Total Expense</b>	<b>990,824.82</b>	<b>765,371.14</b>
<b>Net Income</b>	<b>44,590.32</b>	<b>-10,886.28</b>

City on a Hill, Inc  
**Statement of Condition**  
As of December 31, 2016

	Dec 31, 16	Dec 31, 15	\$ Change
<b>ASSETS</b>			
Current Assets			
Checking/Savings			
1000 - Security State Bank #001	58,502.41	18,309.02	40,193.39
1003 - First National Bank #4604	29,111.38	56,833.25	-27,721.87
Total Checking/Savings	87,613.79	75,142.27	12,471.52
Total Current Assets	87,613.79	75,142.27	12,471.52
Fixed Assets			
1500 - Depreciable Assets-COAH	108,295.08	96,380.20	11,914.88
1501 - Depreciable Assets-SKADAF	138,121.00	138,121.00	0.00
1502 - Depreciable Assets-Liberal Renv	148,337.95	148,337.95	0.00
1503 - Depreciable Assets-Sedan	176,620.49	0.00	176,620.49
1510 - Accumulated Depreciation	-212,924.24	-181,721.09	-31,203.15
1520 - FMV Adjustment	240,000.00	240,000.00	0.00
Total Fixed Assets	598,450.28	441,118.06	157,332.22
<b>TOTAL ASSETS</b>	<b>686,064.07</b>	<b>516,260.33</b>	<b>169,803.74</b>
<b>LIABILITIES &amp; EQUITY</b>			
Liabilities			
Current Liabilities			
Other Current Liabilities			
2400 - Payroll Liabilities			
2401 - Federal/FICA Payable	-0.04	-0.04	0.00
2403 - SUTA Payable	1,638.06	835.55	802.51
2405 - Garnishment	0.00	209.54	-209.54
2408 - AFLAC	1,077.03	556.02	521.01
Total 2400 - Payroll Liabilities	2,715.05	1,601.07	1,113.98
Total Other Current Liabilities	2,715.05	1,601.07	1,113.98
Total Current Liabilities	2,715.05	1,601.07	1,113.98
Long Term Liabilities			
2731 - N/P SSB #71467	20,013.74	30,458.38	-10,444.64
2732 - N/P SSB #71469	0.00	10,000.00	-10,000.00
2741 - N/P FNB 42079301	130,498.08	136,341.68	-5,843.60
2742 - N/P FNB 42079302	36,251.62	13,081.00	23,170.62
2743 - NP FNB Taurus Note 42079303	9,888.36	12,275.56	-2,387.20
2744 - N/P Heartland Credit Union-Van	16,660.45	0.00	16,660.45
2745 - NP Brown's Furniture	3,500.25	0.00	3,500.25
2746 - N/P Community Natl-Sedan House	109,443.56	0.00	109,443.56
Total Long Term Liabilities	326,256.06	202,156.62	124,099.44
Total Liabilities	328,971.11	203,757.69	125,213.42

City on a Hill, Inc  
Statement of Condition  
As of December 31, 2016

	Dec 31, 16	Dec 31, 15	\$ Change
Equity			
3000 - Open Bal-SKADAF	60,821.00	60,821.00	0.00
3200 - Fund Balance	11,881.64	22,567.92	-10,886.28
3210 - FMV-Building Equity	240,000.00	240,000.00	0.00
Net Income	44,590.32	-10,886.28	55,476.60
Total Equity	357,092.96	312,502.64	44,590.32
TOTAL LIABILITIES & EQUITY	686,064.07	516,260.33	169,803.74

11:48 AM  
04/24/17  
Accrual Basis

**City on a Hill, Inc**  
**Statement of Earnings**  
January through December 2014

	Jan - Dec 14	Jan - Dec 13
<b>Income</b>		
4340 · Treatment Services	450,265.95	476,423.57
4343 · Grants	20,000.00	20,301.00
4344 · City/County Funding	34,275.00	23,273.41
4345 · Donations	16,387.41	29,605.58
<b>Total Income</b>	<b>520,928.36</b>	<b>549,603.56</b>
<b>Cost of Goods Sold</b>		
6100 · Residential Food Costs	20,341.18	18,306.62
<b>Total COGS</b>	<b>20,341.18</b>	<b>18,306.62</b>
<b>Gross Profit</b>	<b>500,587.18</b>	<b>531,296.94</b>
<b>Expense</b>		
6210 · Accounting	4,690.00	1,950.00
6215 · Advertising	4,035.83	2,807.37
6220 · Auto Expense	3,640.62	10,998.78
6225 · Auto Lease	0.00	6,320.00
6230 · Bank Fees	1,782.91	2.00
6240 · Cell Phone	0.00	2,053.10
6245 · Client Activities	1,326.90	858.38
6250 · Client Education Materials	1,779.17	1,380.22
6255 · Conference	177.96	479.00
6265 · Contract Labor	120.00	3,213.00
6268 · Depreciation Expense	13,486.53	12,316.42
6270 · Donations & Contributions	960.00	612.00
6275 · Dues & Subscriptions	437.22	1,003.00
6280 · Employee Benefits-Health Insura	51,409.89	39,209.13
6281 · Employee Ben-Health Insur W/H	-1,787.16	-1,381.11
6285 · Employee Benefits-Life Insuranc	2,768.64	1,750.06
6291 · Employee Benefits-Other	3,252.98	1,775.37
6297 · Feed-Animal	3,962.38	4,322.48
6300 · Gasoline	16,427.86	14,452.96
6305 · General Liability	2,169.60	244.00
6309 · Interest Expense	658.79	0.00
6310 · Internet	1,251.20	1,469.80
6313 · Legal Fees	0.00	172.35
6315 · Licenses & Dues	200.00	80.00
6320 · Maintenance & Repairs	4,978.94	5,086.67
6325 · Meals & Entertainment	3,054.13	4,556.71
6330 · Miscellaneous	159.15	240.00
6335 · Office	10,721.55	14,179.34
6340 · OP Workbooks/Materials/Etc	386.45	2,833.32
6345 · Payroll Taxes FICA/Fed/St	20,848.02	27,963.09
6350 · Payroll Taxes-SUTA	3,228.87	4,310.39
6355 · Postage	1,112.14	694.46
6360 · Rent-Office	9,600.00	7,200.00
6365 · Rent-Residential Facility	11,400.00	9,350.00
6370 · Resident Care-Medical	7,644.72	10,361.22
6371 · Resident Care-Other	1,543.34	1,778.98
6375 · Salaries/Wages	320,130.23	307,700.92
6380 · Satellite Service	1,381.43	1,851.60
6385 · Security	4,013.27	2,768.90
6390 · Supplies	26,163.41	16,728.50
6400 · Telephone	3,057.88	4,660.53
6405 · Trash Service	749.90	686.41
6410 · Travel	3,042.80	6,970.41
6415 · Uniform Allowance	0.00	1,186.40
6420 · Utilities	1,208.94	0.00
6425 · Vet Fees	1,682.21	1,492.99
6430 · Workman's Comp Insurance	2,122.25	7,144.24
<b>Total Expense</b>	<b>550,980.95</b>	<b>545,833.39</b>
<b>Net Income</b>	<b>-50,393.77</b>	<b>-14,536.45</b>

City on a Hill, Inc  
Statement of Condition  
As of December 31, 2014

	Dec 31, 14	Dec 31, 13	\$ Change
<b>ASSETS</b>			
Current Assets			
Checking/Savings			
1000 - Security State Bank #001	54,780.71	31,879.36	22,901.35
Total Checking/Savings	54,780.71	31,879.36	22,901.35
Total Current Assets	54,780.71	31,879.36	22,901.35
Fixed Assets			
1500 - Depreciable Assets-COAH	70,765.20	68,365.20	2,400.00
1510 - Accumulated Depreciation	-36,706.95	-23,220.42	-13,486.53
Total Fixed Assets	34,058.25	45,144.78	-11,086.53
<b>TOTAL ASSETS</b>	<b>88,838.96</b>	<b>77,024.14</b>	<b>11,814.82</b>
<b>LIABILITIES &amp; EQUITY</b>			
Liabilities			
Current Liabilities			
Other Current Liabilities			
2400 - Payroll Liabilities			
2401 - Federal/FICA Payable	0.00	0.13	-0.13
2403 - SUTA Payable	0.00	434.24	-434.24
2404 - FUTA Payable	0.00	26.08	-26.08
2400 - Payroll Liabilities - Other	0.00	3,761.15	-3,761.15
Total 2400 - Payroll Liabilities	0.00	4,221.60	-4,221.60
Total Other Current Liabilities	0.00	4,221.60	-4,221.60
Total Current Liabilities	0.00	4,221.60	-4,221.60
Long Term Liabilities			
2731 - NIP SSB #71467	40,000.00	0.00	40,000.00
2740 - NP Valley State Bank	26,271.04	0.00	26,271.04
Total Long Term Liabilities	66,271.04	0.00	66,271.04
Total Liabilities	66,271.04	4,221.60	62,049.44
Equity			
3200 - Fund Balance	72,961.69	87,338.99	-14,377.30
Net Income	-50,393.77	-14,536.45	-35,857.32
Total Equity	22,567.92	72,802.54	-50,234.62
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>88,838.96</b>	<b>77,024.14</b>	<b>11,814.82</b>

For calendar year 2012, or fiscal year beginning \_\_\_\_\_ and ending \_\_\_\_\_

**2012**Department of the Treasury  
Internal Revenue Service▶ **Do not send to the IRS. Keep for your records.**

Name of exempt organization

**CITY ON A HILL INC**

Employer identification number

**42-1724096**

Name and title of officer

**CHRISTOPHER LUND, PRESIDENT****Part I Type of Return and Return Information** (Whole Dollars Only)

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line 1a, 2a, 3a, 4a, or 5a, below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, or 5b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. Do not complete more than 1 line in Part I.

1a Form 990 check here	▶ <input checked="" type="checkbox"/>	<b>b Total revenue, if any (Form 990, Part VIII, column (A), line 12)</b>	<b>1b</b>	<b>557,966</b>
2a Form 990-EZ check here	▶ <input type="checkbox"/>	<b>b Total revenue, if any (Form 990-EZ, line 9)</b>	<b>2b</b>	
3a Form 1120-POL check here	▶ <input type="checkbox"/>	<b>b Total tax (Form 1120-POL, line 22)</b>	<b>3b</b>	
4a Form 990-PF check here	▶ <input type="checkbox"/>	<b>b Tax based on investment income (Form 990-PF, Part VI, line 5)</b>	<b>4b</b>	
5a Form 8868 check here	▶ <input type="checkbox"/>	<b>b Balance Due (Form 8868, Part I, line 3c or Part II, line 8c)</b>	<b>5b</b>	

**Part II Declaration and Signature Authorization of Officer**

Under penalties of perjury, I declare that I am an officer of the above organization and that I have examined a copy of the organization's 2012 electronic return and accompanying schedules and statements and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the organization's electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the organization's return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the organization's federal taxes owed on this return and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the organization's electronic return and, if applicable, the organization's consent to electronic funds withdrawal.

Officer's PIN: check one box only

☒ I authorize **QUINT ACCOUNTING SERVICES** to enter my PIN **67871** as my signature  
ERO firm name Enter five numbers, but do not enter all zeros

on the organization's tax year 2012 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

☐ As an officer of the organization, I will enter my PIN as my signature on the organization's tax year 2012 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Officer's signature ▶

Date ▶ **11-27-2013****Part III Certification and Authentication**

**ERO's EFIN/PIN.** Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

**483954 11855**do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2012 electronically filed return for the organization indicated above. I confirm that I am submitting this return in accordance with the requirements of Pub. 4163, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature ▶ **DON QUINT**Date ▶ **11-27-2013****ERO Must Retain This Form - See Instructions****Do Not Submit This Form To the IRS Unless Requested To Do So**

For Paperwork Reduction Act Notice, see Instructions.

Form 8879-EO (2012)

## Return of Organization Exempt From Income Tax

OMB No. 1545-0047

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

2012

Department of the Treasury  
Internal Revenue Service

The organization may have to use a copy of this return to satisfy state reporting requirements.

## A For the 2012 calendar year, or tax year beginning

, 2012, and ending

, 20

## B Check if applicable:

- ☐ Address change  
☐ Name change  
☐ Initial return  
☐ Terminated  
☐ Amended return  
☐ Application pending

C Name of organization: CITY ON A HILL INC

Doing Business As

Number and street (or P.O. box if mail is not delivered to street address)

PO BOX 401

Room/suite

City, town or post office, state, and ZIP code

SCOTT CITY, KS 67871

F Name and address of principal officer: CHRISTOPHER LUND

SAME AS C ABOVE

D Employer identification no.

42-1724096

E Telephone number

(620) 379-4478

557,966

G Gross receipts \$

I Tax-exempt status: ☒ 501(c)(3) ☐ 501(c) ( ) (insert no.) ☐ 4947(a)(1) or ☐ 527H(a) Is this a group return for affiliates? ☐ Yes ☒ NoH(b) Are all affiliates included? If "No," attach a list. (see instructions) ☐ Yes ☐ No

H(c) Group exemption number

J Website: COAHRECOVERY.COM

K Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other

L Year of formation: 2007

M State of legal domicile: KS

## Summary

## Activities &amp; Governance

- 1 Briefly describe the organization's mission or most significant activities: CITY ON A HILL IS A FAITH BASED ORGANIZATION WHICH PROVIDES RESIDENTIAL SUBSTANCE ABUSE TREATMENT SERVICES TO WOMEN, AND OUTPATIENT SUBSTANCE ABUSE COUNSELING SERVICES TO ALL PERSONS WHO NEED SUCH SERVICES.

- 2 Check this box ☐ if the organization discontinued its operations or disposed of more than 25% of its net assets.

- 3 Number of voting members of the governing body (Part VI, line 1a) 3 5  
 4 Number of independent voting members of the governing body (Part VI, line 1b) 4 3  
 5 Total number of individuals employed in calendar year 2012 (Part V, line 2a) 5 11  
 6 Total number of volunteers (estimate if necessary) 6  
 7a Total unrelated business revenue from Part VIII, column (C), line 12 7a 0  
 7b Net unrelated business taxable income from Form 990-T, line 34 7b 0

## Revenue

- 8 Contributions and grants (Part VIII, line 1h)  
 9 Program service revenue (Part VIII, line 2g)  
 10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)  
 11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)  
 12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)

## Expenses

- 13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)  
 14 Benefits paid to or for members (Part IX, column (A), line 4)  
 15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)  
 16a Professional fundraising fees (Part IX, column (A), line 11e)  
 16b Total fundraising expenses (Part IX, column (D), line 25) 0  
 17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)  
 18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)  
 19 Revenue less expenses. Subtract line 18 from line 12

## Fund Balances or Net Assets

- 20 Total assets (Part X, line 16)  
 21 Total liabilities (Part X, line 26)  
 22 Net assets or fund balances. Subtract line 21 from line 20

## Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

CHRISTOPHER LUND

Signature of officer

Date

CHRISTOPHER LUND, PRESIDENT

Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name DON QUINT	Preparer's signature DON QUINT	Date 11-27-2013	Check <input type="checkbox"/> If PTIN self-employed	PTIN P01386684
Firm's name QUINT ACCOUNTING SERVICES	Firm's EIN 620-276-3631	Phone no.		
Firm's address 116 E CHESTNUT Garden City KS 67846				

May the IRS discuss this return with the preparer shown above? (see instructions)

☐ Yes ☒ No

For Paperwork Reduction Act Notice, see the separate instructions.

Form 990 (2012)



**Part III** Statement of Program Service AccomplishmentsCheck if Schedule O contains a response to any question in this Part III ☐

1 Briefly describe the organization's mission:

CITY ON A HILL IS A FAITH BASED ORGANIZATION WHICH PROVIDES RESIDENTIAL SUBSTANCE ABUSE TREATMENT SERVICES TO WOMEN, AND OUTPATIENT SUBSTANCE ABUSE COUNSELING SERVICES TO ALL PERSONS WHO NEED SUCH SERVICES.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code: ) (Expenses \$ 228,136 including grants of \$ ) (Revenue \$ 361,721 )

RESIDENTIAL ADULT WOMEN'S SUBSTANCE ABUSE TREATMENT CENTER. UTILING A STRUCTURED MILIEU, WE ARE LICENSED FOR 8 BEDS. THE TYPICAL STAY IS 30-45 DAYS. WE PROVIDE 40 HOURS OF STRUCTURED ACTIVITIES WEEKLY. WE UTILIZE A COGNITIVE BEHAVIORAL THERAPY MODEL HELPING WOMEN RECOVER. THE SHORT TERM GOAL IS TO ACHIEVE SOBRIETY AND MENTAL HEALTH ASSISTANCE. THE LONG TERM GOAL IS SUSTAINABLE RECOVERY FOR LIFE CHANGE. WE HAVE HAD OVER 200 WOMEN GRADUATE FROM THIS PROGRAM SINCE 2009.

4b (Code: ) (Expenses \$ 143,478 including grants of \$ 1,350 ) (Revenue \$ 121,918 )

LEVEL ONE OUTPATIENT SUBSTANCE ABUSE TREATMENT FOR MEN, WOMEN AND ADOLESCENTS. OUTPATIENT SERVICES CONSIST OF 3 TO 4 HOURS OF GROUP AND INDIVIDUAL SUBSTANCE ABUSE TREATMENT WEEKLY. THE DURATION OF OUTPATIENT TREATMENT IS GENERALLY 12 WEEKS. THIS MAY VARY DEPENDING ON INDIVIDUAL NEEDS IN TREATMENT. WE HAVE 2 FULL TIME COUNSELORS WHO PROVIDE 50 HOURS OF INDIVIDUAL AND GROUP THERAPY WEEKLY FOR 15 TO 20 CLIENTS. WE ALSO PROVIDE ALCOHOL AND DRUG EVALUATION, ASSESSMENT, AND REFERRAL FOR THE PROPER PLACEMENT OF ALL CLIENTS SEEKING SERVICES AT OUR FACILITY.

4c (Code: ) (Expenses \$ 7,641 including grants of \$ ) (Revenue \$ 13,546 )

EDUCATION--FOR THOSE MEN, WOMEN, AND ADOLESCENTS WHO DO NOT MEET CRITERIA FOR TREATMENT UNDER ASAM CRITERIA. A ONE DAY EDUCATIONAL CLASS IS CONDUCTED FOR 8 HOURS TO EDUCATE THESE CLIENTS AS TO THE DANGERS ASSOCIATED WITH ALCOHOL AND DRUG ABUSE. THE CLASS HAS BETWEEN 10 TO 13 STUDENTS AND IS HELD THE LAST FRIDAY OF EACH MONTH.

4d Other program services. (Describe in Schedule O.)

(Expenses \$ Including grants of \$ ) (Revenue \$ )

4e Total program service expenses 379,255

**ALLOCATION REQUEST FORM TO RECEIVE MONIES FROM FINNEY COUNTY**  
(INCLUDE WITH THE FINNEY COUNTY BUDGET REQUEST SPREADSHEET)

Agency Name: Compass Behavioral Health

Fiscal Year: 2018

Funding Authorization, i.e. Statute or Resolution Statute

Maximum Funding by Finney County \$205,000

Funding Mandated? Yes ☐ No ☒

**Brief description of agency/ relevancy to the County's Vision Statement (stated in cover memo)**

Our vision is that of being a premier provider of behavioral health services. In many of our communities we are the only provider but our goal is to be known as the best provider anyone can have regardless of choice. We employ and train stellar staff with a strong commitment to the wellbeing of all. We are reaching out more in the community to send our message of "health" as it pertains to both emotional and physical health as they are inter-related. We work really hard to deliver timely care, to be there for the person when they need us the most, not just when it fits our office schedule.

**Explanation of how previous allocated funds were used**

Our funds are primarily used to subsidize care for the residents of Finney County. We do this by applying a sliding scale based on income. We also use this money to be more present and active in our community ~ in the school, the jail, the juvenile detention center.

**Explanation of how 2018's requested funds will be used**

We will use these funds in the same aforementioned manner in 2018 and in the years to come. The charity scale is deeply tied to our mission and our ability to serve so it always takes priority of any funding we receive. Compass as a whole, had a charity write off of \$ 705,000 for 2016. The Region I Programs (Finney, Hamilton and Kearny Counties) - Outpatient, Inpatient and Community Support Services (the largest Region for Compass) - had the bulk of this Charity write off at \$421,600.

**Description of other funding sources**

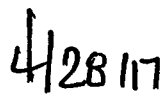
Fee for Services  
State Aid  
County Funding  
Grants

\* This will be outlined in our finalized Report/Presentation.

Signature: \_\_\_\_\_



Date: \_\_\_\_\_



**FINNEY COUNTY, KANSAS  
2018 BUDGET REQUEST**

**COMPASS BEHAVIORAL HEALTH**

	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017 BUDGET OR ESTIMATE	2018 REQUEST
Cash:							
1a. Cash in Bank, January 1	2,138,448	2,581,929	2,321,896	1,539,693	1,894,868	\$ 2,733,344	\$ 2,850,924
1b. Other Cash Available	5,140,717	5,231,258	5,321,981	5,412,438	3,613,612	3,684,970	3,168,650
1c. TOTAL CASH	7,279,165	7,813,187	7,643,877	6,952,131	5,508,480	6,418,314	6,019,574
REVENUES:							
2a. Finney County	186,000	150,000	150,000	135,000	150,000	150,000	205,000
2b. Other Counties	496,939	468,848	439,681	456,816	417,613	406,534	567,025
2c. Federal Funds	181,447	-	-	-	-	-	0
2d. State Funds	448,740	448,740	448,740	448,740	448,740	448,740	448,740
2e. Fees	7,971,237	7,740,299	8,690,668	8,286,304	10,335,609	9,867,212	10,064,556
2f. Interest Earned	116,218	116,271	116,038	98,745	81,199	83,600	85,272
2g. Other (Explain) Miscellaneous	200,918	167,251	315,949	80,637	64,290	15,300	15,606
2h. Mental Health Reform	1,088,203	1,242,833	1,259,641	1,240,484	1,310,312	1,310,316	1,310,316
2i. Rent -- Community Support	54,107	41,888	26,680	38,533	89,092	79,000	80,580
2j. Contractual Services	284,156	249,062	253,454	229,379	318,484	283,800	289,476
2k. Private Grant Funding	500,990	693,035	599,509	532,899	830,749	993,298	921,058
TOTAL REVENUES	11,528,955	11,318,227	12,300,360	11,547,537	14,046,088	13,637,800	13,987,629
TOTAL FUNDS AVAILABLE	18,808,120	19,131,414	19,944,237	18,499,668	19,554,568	20,056,114	20,007,203
Expenditures:							
5a. Personal Services	8,690,866	9,113,614	9,483,912	10,426,428	10,324,741	10,813,000	11,029,260
5b. Commodities	1,025,942	998,976	1,164,523	773,275	1,015,173	1,500,370	1,530,377
5c. Contractual	222,525	238,385	535,426	566,810	525,576	498,350	508,317
5d. Capital Outlay	422,485	565,528	1,199,265	638,823	519,814	516,320	531,810
5e. Transfers							0
5f. Other (Explain) Interest, Etc.	23,116	19,556	18,136	14,805	98,588	86,050	87,771
5g. Insurance	199,182	224,505	255,051	233,873	202,737	214,100	218,382
5h. Utilities	289,396	296,664	289,700	269,549	328,075	314,300	267,155
5i. Rent	121,421	30,309	46,093	67,625	121,550	94,050	95,931
TOTAL EXPENDITURES	10,994,933	11,487,537	12,992,106	12,991,188	13,136,254	14,036,540	14,269,003
Cash Balance, December 31	7,813,187	7,643,877	6,952,131	5,508,480	6,418,314	6,019,574	5,738,200

# Memo

To: Finney County Committee on Aging – Hilary Whiteley  
Finney County Historical Museum – Steve Quakenbush  
CASA – Lori Jacobs  
Finney County Economic Development – Lona DuVall  
Finney County Fair Board – Janet Gallardo  
SDSI & RCDC – Mark Hinde & Deanna Berry  
Finney County Library – Stephanie Juarez  
Finney County Extension – Tayla Cannella  
Finney County Conservation District – Carmen Rhodes  
Compass Behavioral Health – Ric Dalke & Lisa Southern  
Finney County CVB – Roxanne Morgan

From: Randy Partington

Date: February 13, 2017

Re: 2018 Budget Requests

---

This memo is to begin the 2018 budget process for agencies receiving funds through Finney County. It is requested that your organization plan to submit a written budget request and make a formal presentation to the Board of County Commissioners no later than May 18, 2017. Please contact County Clerk Anita Garcia or myself to make an appointment on the Commissioners agenda. Meeting dates available are May 1st, 8th, and 15th.

A digital copy of the enclosed 2018 allocation request form and 2018 budget request spreadsheet should be provided to the county administrator by noon on the Wednesday proceeding your appointment with the Board. Please note that the Commissioners find it important to see 5-years of historic budget information on the request form, along with a detailed explanation of how your agencies money request is tied to the county's vision statement (shown below).

*Finney County seeks to provide essential and relevant services that promote a growing community for residents, businesses and visitors. The county government shall be a convener and assist other government entities and businesses in efforts to enhance the quality of life, providing opportunities for all of its citizens.*

If you have any questions, call or email me at 272-3506 / [rpartington@finneycounty.org](mailto:rpartington@finneycounty.org).

Attachments

**ALLOCATION REQUEST FORM TO RECEIVE MONIES FROM FINNEY COUNTY**  
(INCLUDE WITH THE FINNEY COUNTY BUDGET REQUEST SPREADSHEET)

**Agency Name:** Finney County Extension

**Fiscal Year:** 2018

**Funding Authorization, i.e. Statute or Resolution** K.S.A. 2-610

**Maximum Funding by Finney County** \_\_\_\_\_

**Funding Mandated?** Yes ☒ No ☐

**Brief description of agency/ relevancy to the County's Vision Statement (stated in cover memo)**

K-State Research and Extension is a statewide network of educators sharing unbiased, research-based information and expertise on issues important to Kansas. It has established local, state, regional, national, and international partnerships. It is dedicated to a safe, sustainable, competitive food and fiber system and to strong, healthy communities, families, and youth through integrated research, analysis and education. K-State Research and Extension has been improving the quality of life and standard of living for Kansans for a century. This integrated system connects the university to every county through locally based educators who serve as sources of objective information.

**Explanation of how previous allocated funds were used**

K-State Research & Extension - Finney County, used the allocated funds as means of employing three Extension Agents who specialize in the areas of 4-H Youth Development, Family & Consumer Sciences (FACS), Agriculture & Natural Resources as well as one office professional. Funds were also used to operate the Finney County Extension Office, located at 501 S. 9th Street. Several community programs were hosted in 2017: 4-H Youth Development programs include school enrichment programs, volunteer development, seven organized community clubs, and project-related activities. Agriculture programs included the Master Gardener's program, Calving School, Ag Women of the Heartland Conference, Farmer's Market, water conservation, soil management, and horticulture. FACS programs include Walk Kansas, Knowledge @ Noon, youth/adult health & nutrition classes, family management, bullying prevention, parenting, and babysitting.

**Explanation of how 2018's requested funds will be used**

2018 allocations will be used to continue to provide research-based education to the residents of Finney County. Three extension agents and one office professional will be employed by K-State Research & Extension - Finney County. All programs will fit along with the five grand challenges of K-State Research & Extension. 1) Water 2) Global Food Systems 3) Community Vitality 4) Growing Tomorrow's Leaders 5) Health. Educational efforts within these five grand challenges will create a thriving and educated community. Several programs that were offered in 2017 will be offered again in 2018. Extension agents are trained to adapt to the changing world and focus their efforts on subject matter that will be of the utmost value to the citizens of Finney County.

**Description of other funding sources**

Kansas State University provides a portion of the three Extension Agents' salary and benefits package.

Educational services and publications offered at the Finney County Extension Office are charged as non-appropriated funds. Some classes and workshops offered will charge a registration fee to help cover the cost of the meal, speakers, and educational materials. K-State Research & Extension is a non-profit organization.

Grants may also be available, but are not guaranteed.

Signature: Taylor Camello Date: 4-29-17

Finney County Extension Council

	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 REQUEST
1. Cash:							
1a. Cash in Bank, Jan 1	\$ 62,044.00	\$ 103,409.32	\$ 77,160.32	\$ 93,232.32	\$ 129,605.32	\$ 165,382.32	\$ 165,382.32
1b. Other Cash Available	\$	\$ 5,352.00	\$	\$	\$	\$	\$
1c. TOTAL CASH.....	\$ 62,044.00	\$ 108,761.32	\$ 77,160.32	\$ 93,232.32	\$ 129,605.32	\$ 165,382.32	\$ 165,382.32
2. REVENUES:							
2a. Finney County	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 206,250.00	\$ 191,500.00	\$ 182,500.00	\$ 182,500.00
2b. Other Counties	\$	\$	\$	\$	\$	\$	\$
2c. Federal Funds	\$	\$	\$	\$	\$	\$	\$
2d. State Funds	\$ 40,812.00	\$ 40,812.00	\$ 51,398.00	\$ 35,996.00	\$ 43,706.00	\$ 47,862.00	\$ 48,386.00
2e. Fees	\$	\$	\$	\$	\$	\$	\$
2f. Interest Earned	\$ 932.00	\$ 932.00	\$ 67.00	\$ 1,519.00	\$ 73.00	\$	\$
2g. Other (Explain)							
2h. Non-Appropriated Funds	\$ 15,655.46	\$ 15,655.00	\$ 33,484.00	\$ 28,492.00	\$ 19,665.00	\$ 10,000.00	\$ 25,000.00
2i. Equipment Replacement	\$ 5,000.00	\$	\$	\$	\$	\$	\$
2j. Reserves						\$ 5,000.00	\$ 10,000.00
2k.							
3. TOTAL REVENUES	\$ 262,399.46	\$ 257,399.00	\$ 284,949.00	\$ 272,257.00	\$ 254,944.00	\$ 245,362.00	\$ 265,886.00
4. TOTAL FUNDS AVAILABLE (Line 1c. Plus line 3)	\$ 324,443.46	\$ 366,160.32	\$ 362,109.32	\$ 365,489.32	\$ 384,549.32	\$ 410,744.32	\$ 431,268.32
5. Expenditures:							
5a. Personal Services							
5b. Commodities							
5c. Contractual							
5d. Capital Outlay							
5e. Transfers							
5f. Other (Explain)							
5g. Salaries	\$ 170,208.25	\$ 221,000.00	\$ 215,902.00	\$ 157,964.00	\$ 166,348.00	\$ 200,362.00	\$ 195,586.00
5h. Utilities, Insurance	\$ 8,536.07	\$ 11,900.00	\$ 11,152.00	\$ 10,252.00	\$ 10,681.00	\$ 11,000.00	\$ 11,000.00
5i. Supplies, Equip, Insurance	\$ 11,929.66	\$ 15,100.00	\$ 12,190.00	\$ 14,019.00	\$ 15,410.00	\$ 12,500.00	\$ 16,100.00
5j. Travel, Insurance	\$ 8,485.99	\$ 11,000.00	\$ 8,602.00	\$ 7,426.00	\$ 8,014.00	\$ 6,500.00	\$ 8,200.00
5j. Non-Appropriated Funds	\$ 16,874.17	\$ 25,000.00	\$ 21,031.00	\$ 22,473.00	\$ 18,714.00	\$ 10,000.00	\$ 25,000.00
5k. Equipment Replacement	\$ 5,000.00	\$ 5,000.00	\$	\$ 23,750.00	\$	\$ 5,000.00	\$ 10,000.00
6. TOTAL EXPENDITURES	\$ 221,034.14	\$ 289,000.00	\$ 268,877.00	\$ 235,884.00	\$ 219,167.00	\$ 245,362.00	\$ 265,886.00
7. Cash Balance, December 31 (Line 4 minus Line 6)	\$ 103,409.32	\$ 77,160.32	\$ 93,232.32	\$ 129,605.32	\$ 165,382.32	\$ 165,382.32	\$ 165,382.32

# Memo

To: Finney County Committee on Aging – Hilary Whiteley  
Finney County Historical Museum – Steve Quakenbush  
CASA – Lori Jacobs  
Finney County Economic Development – Lona DuVall  
Finney County Fair Board – Janet Gallardo  
SDSI & RCDC – Mark Hinde & Deanna Berry  
Finney County Library – Stephanie Juarez  
Finney County Extension – Tayla Cannella  
Finney County Conservation District – Carmen Rhodes  
Compass Behavioral Health – Ric Dalke & Lisa Southern  
Finney County CVB – Roxanne Morgan

From: Randy Partington  
Date: February 13, 2017  
Re: 2018 Budget Requests

---

This memo is to begin the 2018 budget process for agencies receiving funds through Finney County. It is requested that your organization plan to submit a written budget request and make a formal presentation to the Board of County Commissioners no later than May 18, 2017. Please contact County Clerk Anita Garcia or myself to make an appointment on the Commissioners agenda. Meeting dates available are May 1st, 8th, and 15th.

A digital copy of the enclosed 2018 allocation request form and 2018 budget request spreadsheet should be provided to the county administrator by noon on the Wednesday proceeding your appointment with the Board. Please note that the Commissioners find it important to see 5-years of historic budget information on the request form, along with a detailed explanation of how your agencies money request is tied to the county's vision statement (shown below).

*Finney County seeks to provide essential and relevant services that promote a growing community for residents, businesses and visitors. The county government shall be a convener and assist other government entities and businesses in efforts to enhance the quality of life, providing opportunities for all of its citizens.*

If you have any questions, call or email me at 272-3506 / [rpartington@finneycounty.org](mailto:rpartington@finneycounty.org).

Attachments

**ALLOCATION REQUEST FORM TO RECEIVE MONIES FROM FINNEY COUNTY**  
(INCLUDE WITH THE FINNEY COUNTY BUDGET REQUEST SPREADSHEET)

Agency Name: \_\_\_\_\_

Fiscal Year: \_\_\_\_\_

Funding Authorization, i.e. Statute or Resolution \_\_\_\_\_

Maximum Funding by Finney County \_\_\_\_\_

Funding Mandated? Yes\_\_\_ No\_\_\_

**Brief description of agency/ relevancy to the County's Vision Statement (stated in cover memo)**

**Explanation of how previous allocated funds were used**

**Explanation of how 2018's requested funds will be used**

**Description of other funding sources**

Signature: Stephanie

Date: \_\_\_\_\_



## Finney County Public Library

	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 REQUEST
1. Cash:							
1a. Cash in Bank, Jan 1	\$ 229,133.0	\$ 296,558.0	\$ 108,287.55	\$ 168,767.33	\$ 201,555.81	\$ 201,497.81	\$ 146,614.14
1b. Other Cash Available							
1c. TOTAL CASH.....	\$ 229,133.0	\$ 296,558.0	\$ 108,287.55	\$ 168,767.33	\$ 201,555.81	\$ 201,497.81	\$ 146,614.14
2. REVENUES:							
2a. Finney County	\$ 900,000.00	\$ 918,268.93	\$ 939,931.84	\$ 954,000.00	\$ 956,399.00	\$ 910,228.00	\$ 910,228.00
2b. Other Counties							
2c. Federal Funds							
2d. State Funds	\$ 15,662.00	\$ 14,918.00	\$ 13,350.00	\$ 12,365.22	\$ 11,696.18	11,192.84	\$ 11,000.00
2e. Fees	\$ 35,006.00	\$ 37,940.00	\$ 33,174.93	\$ 35,013.75	\$ 37,676.58	\$ 30,000.00	\$ 30,000.00
2f. Interest Earned	\$ 1,233.00	\$ 198.00	\$ 375.16	\$ 955.53	\$ 973.20	\$ 500.00	\$ 500.00
2g. Other (Explain)	\$ 140,509.00	\$ 166,779.27	\$ 108,069.78	\$ 80,469.96	\$ 43,668.40	\$ 45,073.00	\$ 44,350.00
2h. _Transfers_____	\$ 99,427.00	\$ 218,430.35	\$ 157,647.21	\$ 36,018.43	\$ 38,834.38	\$ 35,000.00	\$ 35,000.00
2i. _____							
2j. _____							
2k. _____							
3. TOTAL REVENUES	\$ 1,191,837.00	\$ 1,356,534.55	\$ 1,252,548.92	\$ 1,118,822.89	\$ 1,089,247.74	\$ 1,031,993.84	\$ 1,031,078.00
4. TOTAL FUNDS AVAILABLE	\$ 1,420,970.00	\$ 1,653,092.55	\$ 1,360,836.47	\$ 1,287,590.22	\$ 1,290,803.55	\$ 1,233,491.65	\$ 1,177,692.14
(Line 1c. Plus line 3)							
5. Expenditures:							
5a. Personal Services							
5b. Commodities							
5c. Contractual	\$ 960,627.00	\$ 990,000.00	\$ 990,000.00	\$ 1,000,000.00	\$ 1,002,065.00	\$ 955,228.00	\$ 955,228.00
5d. Capital Outlay	\$ 10,186.00	\$ 10,915.00	\$ 11,620.00	\$ 4,500.00	\$ 2,940.67	\$ 5,000.00	\$ 5,000.00
5e. Transfers	\$ 99,427.00	\$ 218,430.35	\$ 157,647.21	\$ 36,018.43	\$ 38,834.38	\$ 35,000.00	\$ 35,000.00
5f. Other (Explain)	\$ 52,900.00	\$ 324,101.65	\$ 31,357.93	\$ 43,924.98	\$ 43,874.69	\$ 90,058.51	\$ 31,835.00
5g. Linebacker _____	\$ 1,272.00	\$ 1,358.00	\$ 1,444.00	\$ 1,591.00	\$ 1,591.00	\$ 1,591.00	\$ 1,623.00
5h. _____							
5i. _____							
6. TOTAL EXPENDITURES	\$ 1,124,412.00	\$ 1,544,805.00	\$ 1,192,069.14	\$ 1,086,034.41	\$ 1,089,305.74	\$ 1,086,877.51	\$ 1,028,686.00
7. Cash Balance, December 31	\$ 296,558.00	\$ 108,287.55	\$ 168,767.33	\$ 201,555.81	\$ 201,497.81	\$ 146,614.14	\$ 149,006.14
(Line 4 minus Line 6)							

# Memo

To: Finney County Committee on Aging – Hilary Whiteley  
Finney County Historical Museum – Steve Quakenbush  
CASA – Lori Jacobs  
Finney County Economic Development – Lona DuVall  
Finney County Fair Board – Janet Gallardo  
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From: Randy Partington  
Date: February 13, 2017  
Re: 2018 Budget Requests

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Attachments

**ALLOCATION REQUEST FORM TO RECEIVE MONIES FROM FINNEY COUNTY**  
(INCLUDE WITH THE FINNEY COUNTY BUDGET REQUEST SPREADSHEET)

Agency Name: \_\_\_\_\_

Fiscal Year: \_\_\_\_\_

Funding Authorization, i.e. Statute or Resolution \_\_\_\_\_

Maximum Funding by Finney County \_\_\_\_\_

Funding Mandated? Yes\_\_\_ No\_\_\_

**Brief description of agency/ relevancy to the County's Vision Statement (stated in cover memo)**

**Explanation of how previous allocated funds were used**

**Explanation of how 2018's requested funds will be used**

**Description of other funding sources**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

---

Finney County Convention and Visitors Bureau

---

	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 REQUEST
1. Cash:							
1a. Cash in Bank, Jan 1		709461.73	310855.33	145406.46	109845.98	207327.86	185327.86
1b. Other Cash Available							
1c. TOTAL CASH.....	0	709461.73	310855.33	145406.46	109845.98	207327.86	185327.86
2. REVENUES:							
2a. Transient Tax		496495.29	1049281.3	800000	750000	800000	800000
2b. Other Counties							
2c. Federal Funds							
2d. State Funds							
2e. Rembursied expenses			633.74	6619.02			
2f. Credit card rewards			579.52				
2g. Other (Explain)							
2h. _____							
2i. _____							
2j. _____							
2k. _____							
3. TOTAL REVENUES	0	496495.29	1050494.56	806619.02	750000	800000	800000
4. TOTAL FUNDS AVAILABLE (Line 1c. Plus line 3)	0	1205957.02	1361349.89	952025.48	859845.98	1007327.86	985327.86
5. Expenditures:							
5a. Administrative		315066.65	382772.69	294127.95	245996.41	315000	315000
5b. Commodities							
5c. Contractual							
5d. Capital Outlay		20715.83	23167.36				
5e. Transfers							
5f. Other (Explain)							
5g. Marketing		202968.86	251005.8	238758.37	170109.64	215000	200000
5h. Recriting expenses		218621.33	248736.56	157875.12	169412.07	200000	200000
5i. Marketing Co-op		137729.02	310261.02	151418.06	67000	92000	92000
6. TOTAL EXPENDITURES	0	895101.69	1215943.43	842179.5	652518.12	822000	807000
7. Cash Balance, December 31 (Line 4 minus Line 6)	0	310855.33	145406.46	109845.98	207327.86	185327.86	178327.86

# Memo

To: Finney County Committee on Aging – Hilary Whiteley  
Finney County Historical Museum – Steve Quakenbush  
CASA – Lori Jacobs  
Finney County Economic Development – Lona DuVall  
Finney County Fair Board – Janet Gallardo  
SDSI & RCDC – Mark Hinde & Deanna Berry  
Finney County Library – Stephanie Juarez  
Finney County Extension – Tayla Cannella  
Finney County Conservation District – Carmen Rhodes  
Compass Behavioral Health – Ric Dalke & Lisa Southern  
Finney County CVB – Roxanne Morgan

From: Randy Partington  
Date: February 13, 2017  
Re: 2018 Budget Requests

---

This memo is to begin the 2018 budget process for agencies receiving funds through Finney County. It is requested that your organization plan to submit a written budget request and make a formal presentation to the Board of County Commissioners no later than May 18, 2017. Please contact County Clerk Anita Garcia or myself to make an appointment on the Commissioners agenda. Meeting dates available are May 1st, 8th, and 15th.

A digital copy of the enclosed 2018 allocation request form and 2018 budget request spreadsheet should be provided to the county administrator by noon on the Wednesday proceeding your appointment with the Board. Please note that the Commissioners find it important to see 5-years of historic budget information on the request form, along with a detailed explanation of how your agencies money request is tied to the county's vision statement (shown below).

*Finney County seeks to provide essential and relevant services that promote a growing community for residents, businesses and visitors. The county government shall be a convener and assist other government entities and businesses in efforts to enhance the quality of life, providing opportunities for all of its citizens.*

If you have any questions, call or email me at 272-3506 / [rpartington@finneycounty.org](mailto:rpartington@finneycounty.org).

Attachments

**ALLOCATION REQUEST FORM TO RECEIVE MONIES FROM FINNEY COUNTY**  
(INCLUDE WITH THE FINNEY COUNTY BUDGET REQUEST SPREADSHEET)

Agency Name: \_\_\_\_\_

Fiscal Year: \_\_\_\_\_

Funding Authorization, i.e. Statute or Resolution \_\_\_\_\_

Maximum Funding by Finney County \_\_\_\_\_

Funding Mandated? Yes\_\_\_ No\_\_\_

**Brief description of agency/ relevancy to the County's Vision Statement (stated in cover memo)**

**Explanation of how previous allocated funds were used**

**Explanation of how 2018's requested funds will be used**

**Description of other funding sources**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

FINNEY COUNTY, KS  
2018  
BUDGET REQUEST  
FOR FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION

	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017 REQUEST	2017 AMENDED	2018 REQUEST	2018 AMENDED
1. Cash:								
1a. Cash in Bank, Jan 1	\$194,233.02	\$190,909.66	\$169,545.75	\$184,697.19	\$180,388.57	\$180,388.57	\$73,161.43	\$28,963.57
1b. Other Cash Available								
1c. TOTAL CASH.....	\$194,233.02	\$190,909.66	\$169,545.75	\$184,697.19	\$180,388.57	\$180,388.57	\$73,161.43	\$28,963.57
2. REVENUES:								
2a. Finney County	\$118,000.00	\$119,991.26	\$126,000.00	\$125,063.22	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00
2b. Other Counties								
2c. Federal Funds								
2d. State Funds								
2e. Fees								
2f. Interest Earned	\$217.93	\$167.58	\$135.43	\$130.38	\$150.00	\$150.00	\$150.00	\$150.00
2g. Other (Explain)	\$5,121.33	\$2,944.82	\$266.67	\$0.00				
2h. City of Holcomb	\$11,000.00	\$0.00	\$30,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
2i. GCCC	\$0.00	\$30,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
2j. City of Garden City	\$94,050.00	\$105,000.00	\$105,000.00	\$125,000.00	\$130,000.00	\$130,000.00	\$145,000.00	\$145,000.00
2k. Contract Services to Partners	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	\$80,000.00	\$80,000.00
2l. Job Fair Income	\$496.20	\$1,110.68	\$0.00					
2m. Ecommunities	\$0.00	\$0.00	\$0.00	\$0.00				
3. TOTAL REVENUES	\$228,885.46	\$259,214.34	\$276,402.10	\$290,193.60	\$320,150.00	\$340,150.00	\$415,150.00	\$415,150.00
4. TOTAL FUNDS AVAILABLE (Line 1c. Plus line 3)	\$423,118.48	\$450,124.00	\$445,947.85	\$474,890.79	\$500,538.57	\$520,538.57	\$341,988.57	\$444,113.57
5. Expenditures:								
5a. Personal Services								
5b. Commodities								
5c. Contractual								
5d. Capital Outlay								
5e. Transfers								
5f. Primary Goals	\$42,339.45	\$60,180.24	\$53,819.44	\$40,236.49	\$337,000.00	\$256,875.00	\$337,000.00	\$337,000.00
5g. Fixed Expenses	\$189,869.37	\$220,398.01	\$207,431.22	\$254,265.73	\$236,700.00	\$234,700.00	\$236,700.00	\$236,700.00
5h. _____								
5i. _____								
6. TOTAL EXPENDITURES	\$232,208.82	\$280,578.25	\$261,250.66	\$294,502.22	\$573,700.00	\$491,575.00	\$573,700.00	\$573,700.00
7. Cash Balance, December 31 (Line 4 minus Line 6)	\$190,909.66	\$169,545.75	\$184,697.19	\$180,388.57	\$73,161.43	\$28,963.57	\$231,711.43	\$129,586.43



## MEMORANDUM

**TO:** County Commission  
**THRU:** Randy Partington, County Administrator  
**FROM:** Roger Calkins  
**DATE:** May 8, 2017  
**RE:** Culvert Bids

---

### **DISCUSSION:**

Discussion to be held.

### **BACKGROUND:**

Finney County has yearly received bids for culverts of varying sizes. These culverts are used to replace damaged ones and to put in new driveways free of charge to the public.

### **ALTERNATIVES:**

None

### **RECOMMENDATION:**

Accept the bid from J&J Drainage Products in the amount of \$12,876.

### **FISCAL And/Or POLICY IMPACT:**

This will be paid for out of the Road & bridge Maintenance Material line item.



**MEMORANDUM**

**TO:** County Commission  
**THRU:** Randy Partington, County Administrator  
**FROM:** Road and Bridge  
**DATE:** May 8, 2017  
**RE:** Grapple

---

**DISCUSSION:**

A grapple is an attachment that hooks to the front of a front end loader. This allows the operator to grab tree limbs and other debris for loading.

**BACKGROUND:**

The county does not have this type of equipment currently.

**ALTERNATIVES:**

Continue loading limbs and debris by hand.

**RECOMMENDATION:**

Purchase the grapple that is be presented.

**FISCAL And/Or POLICY IMPACT:**

To Be Determined, but in the neighborhood of \$15,000.



## MEMORANDUM

**TO:** County Commission  
**THRU:** Randy Partington, County Administrator  
**FROM:** John Ellermann, County Engineer  
**DATE:** May 8, 2017  
**RE:** 2017 Bituminous Surfacing Project

---

### **DISCUSSION:**

Briefly discuss the project and signing of the agreement.

### **BACKGROUND:**

At the April 3rd meeting the Board approved a bid from APAC Kansas Inc., Shears Division for \$788,199.94, 5.63 mile 2017 Bituminous Surfacing Project. The project consists of a 1" mill and 2" asphalt overlay of the Pole line Rd and Towns Rd. and a 2" asphalt overlay of the Weldon Rd., Old Post Rd., and Rolling Hills Rd.

The contract specifications call for the project to be completed with in 30 calendar days and no later than October 31st.

### **ALTERNATIVES:**

The Board has the option to sign the agreement for the project to continue or not sign and cancel the project.

### **RECOMMENDATION:**

Staff recommends that the Board sign the agreement.

### **FISCAL And/Or POLICY IMPACT:**

The 2017 Bituminous Surfacing Project has been budgeted to be shared equally with the R&B Special Highway Fund and the BRMP Fund.

### **ATTACHMENTS:**

Description

Bid Tab Sheet

**2017 Bituminous Surfacing  
Bid Tabulation Sheet**

Company	Bid
APAC Kansas Inc., Shears Division Dodge City, KS	\$788,199.94
Klotz Sand Co., Inc. Holcomb, KS	\$938,067.40
J&R Sand, Inc. Liberal, KS	No Bid
Venture Corporation	No Bid

**MEMORANDUM**

**TO:** County Commission  
**THRU:** Randy Partington, County Administrator  
**FROM:** John Ellermann, County Engineer  
**DATE:** May 8, 2017  
**RE:** 2017 Sealing Project

---

**DISCUSSION:**

Briefly discuss the project and signing of the agreement.

**BACKGROUND:**

At the April 3rd meeting the Board approved a bid from B & H Paving for \$391,597.38 to seal 36.3 miles of roads. This years project is smaller than the normal 50 miles due to Farmland, Towns, and Pole Line Roads being a part of other projects. The contract specifications allow the contractor to start work no sooner than June 1st and be completed on or before August 31st.

**ALTERNATIVES:**

The Board has the option to sign the agreement for the project to continue or not sign and cancel the project.

**RECOMMENDATION:**

Staff recommends that the Board sign the agreement.

**FISCAL And/Or POLICY IMPACT:**

The 2017 Sealing Project has been budgeted in the Other Contractual line item of the R & B budget. This project will be used to exchange federal funds for state funds.

**ATTACHMENTS:**

Description  
Sealing List  
Bid Tab Sheet

## **2017 Sealing Project Roads and Description**

### **County Project 013-09-17; Annie Scheer Rd**

This project consists of placement of Single Bituminous Seal Coat on the road proper as defined herein on the plans, and in accordance with the plans and specifications. This project begins at the intersection of U.S. 83 and Annie Scheer Rd South of Garden City, Kansas; thence continues West on Annie Scheer Rd for 2.25 miles and terminates at the end of the Pavement.

### **County Project 065-01-17; Brookover Ranch Rd**

This project consists of placement of Single Bituminous Seal Coat on the road proper as defined herein on the plans, and in accordance with the plans and specifications. This project begins at the intersection of U.S. 83 and Brookover Ranch Rd South of Garden City, Kansas; thence continues East on Brookover Ranch Road for 3.5 miles and terminates at the end of the pavement.

### **County Project 070-01-17; Burnside Dr**

This project consists of placement of Single Bituminous Seal Coat on the road proper as defined herein on the plans, and in accordance with the plans and specifications. This project begins at the intersection of U.S. 83 and Burnside Dr. South of Garden City, Kansas; thence continues East on Burnside Dr. for 1.87 miles and terminates at U.S. 83 Bypass.

### **County Project 623-09-17; Railroad Ave**

This project consists of placement of Single Bituminous Seal Coat on the road proper as defined herein on the plans, and in accordance with the plans and specifications. This project begins at the intersection of Railroad Ave. and VFW Rd. West of Garden City, Kansas; thence continues West on Railroad Ave. for 3.8 miles and terminates at Holcomb City Limits.

### **County Project 696-09-17; Sagebrush Rd.**

This project consists of placement of Single Bituminous Seal Coat on the road proper as defined herein on the plans, and in accordance with the plans and specifications. This project begins at the intersection of U.S. 83 and Sagebrush Rd. South of Garden City, Kansas; thence continues West on Sagebrush Rd. for 2.9 miles and terminates at West end of pavement.

### **County Project 751-09-17; Taylor Jones Rd.**

This project consists of placement of Single Bituminous Seal Coat on the road proper as defined herein on the plans, and in accordance with the plans and specifications. This project begins at the intersection of Taylor Jones Rd. and Park Dr. North West of Holcomb, Kansas; thence continues West on Taylor Jones Rd. for 1.0 mile and terminates at End of pavement.

**County Project 245-02-17; W. Fulton Ave**

This project consists of placement of Single Bituminous Seal Coat on the road proper as defined herein on the plans, and in accordance with the plans and specifications. This project begins at the intersection of Fulton Ave and VFW Rd. West of Garden City, Kansas; thence continues East on Fulton St. for 0.51 miles and terminates at the Garden City Limit.

**County Project 578-09-17; West Plymell Rd**

This project consists of placement of Single Bituminous Seal Coat on the road proper as defined herein on the plans, and in accordance with the plans and specifications. This project begins at the intersection of U.S. 83 and Plymell Rd. South of Garden City, Kansas; thence continues West on Plymell Rd for 4.0 miles and terminates at the end of pavement.

**County Project 215-01-17; 83 Frontage Rd**

This project consists of placement of Single Bituminous Seal Coat on the road proper as defined herein on the plans, and in accordance with the plans and specifications. This project begins at the intersection of U.S 83 and 83 Frontage Road South of Garden City, Kansas; thence continues South on 83 Frontage Road for 0.58 miles and terminates at the end of pavement.

**County Project; Towns Riverview Subdivision**

This project consists of placement of Single Bituminous Seal Coat on the road proper as defined herein on the plans, and in accordance with the plans and specifications. This project is in the Towns Riverview subdivision East of Garden City, Kansas; 2.29 Miles of Rds.

**County Project; Towns Riverview South Subdivision**

This project consists of placement of Single Bituminous Seal Coat on the road proper as defined herein on the plans, and in accordance with the plans and specifications. This project is in the Towns Riverview subdivision East of Garden City, Kansas; 3.5 Miles of Rd.

**County Project; Southwind Subdivision**

This project consists of placement of Single Bituminous Seal Coat on the road proper as defined herein on the plans, and in accordance with the plans and specifications. This project is in the Southwind subdivision South of Garden City, Kansas; 6.64 Miles of Rd.

**County Project; Sagebrush Estates Subdivision**

This project consists of placement of Single Bituminous Seal Coat on the road proper as defined herein on the plans, and in accordance with the plans and specifications. This project is in the Sagebrush Estates subdivision South of Garden City, Kansas; 4.97 Miles of Rd.

**2017 Sealing**  
**Bid Tabulation Sheet**

Company	Bid
APAC	\$517,117.42
B & H Paving	\$391,597.38
Circle C	No Bid
Stripe and Seal	No Bid
Venture Corp.	No Bid

**MEMORANDUM**

**TO:** County Commission  
**THRU:** Randy Partington, County Administrator  
**FROM:** John Ellermann, County Engineer  
**DATE:** May 8, 2017  
**RE:** Federal Fund Exchange

---

**DISCUSSION:**

Discussion about the funds available for exchange, requesting to exchange funds and how the funds will be used.

**BACKGROUND:**

KDOT's Federal Fund Exchange program is a tool for the Local Public Authority (LPA) can exchange their allotted federal funds for state funds. The exchange rate is \$0.90 for every \$1.00 exchanged. The benefits of the exchange is that the LPA has more freedom to use the funds without the federal restrictions that usually apply with federal grants. The funds are now available for maintenance work and materials that will be used on the local highways.

For 2017 the County has \$266,723.91 of federal funds to exchange which equals \$240,051.52 of state funds. The "Request To Exchange Federal Funds" was submitted April 14, 2017 and the the Board signed the master agreement is 2016.

In the pasts Public Works has requested the funds after the bituminous surfacing project is completed.

**ALTERNATIVES:**

Options available for the Board is to exchange the funds for any of the types of projects below or to not exchange them at all. Types of projects can be the bituminous surfacing project. annual sealing project or any other project, or projects, or materials obtained for road and bridge maintenance.

**RECOMMENDATION:**

It is recommended to make the exchange after the sealing project.

**FISCAL And/Or POLICY IMPACT:**

Fiscal impact is minimal because the exchange will be for projects that are already approved for 2017. The funds received will be deposited in the Special Highway Fund to be used for future projects.

**ATTACHMENTS:**

Description

Exchange Request and Funds Available

Federal Fund Exchange Master Agreement





**KANSAS DEPARTMENT OF TRANSPORTATION  
BUREAU OF LOCAL PROJECTS  
REQUEST TO EXCHANGE FEDERAL FUNDS UNDER THE FEDERAL-AID FUND  
EXCHANGE MASTER AGREEMENT**

Date:

County/City:

Finney County

Federal Funds to Be Exchanged:

\$266,723.91

The Secretary of Transportation is hereby requested to make available to the city/county State Funds in exchange for the city's/county's allotment of Federal Funds in the amount stated above. The Exchange will be made under the Terms and Conditions as set forth in the city/county's Federal Fund Exchange Master Agreement previously executed between the city/county and the Secretary. This request shall be attached to and become a part of the city/county's Federal Funds Exchange Agreement.

Contact Person: John Ellermann, P.E. Title: County Engineer

Address: 101 W. Maple, Garden City, KS 67846

Phone: 620-272-3564 Email: jellermann@finneycounty.org

John Ellermann 4-14-17  
Signature\* Date

John Ellermann, P.E.  
Typed or Printed Name

County Engineer  
Title

*\*The representative signing this request must be authorized by law to bind the city/county to an agreement.*

## Finney County Federal Fund Exchange

	Beg Bal	Distribution	Total Available	Available to Exchange	90%	Reimbursed	Remaining Available to Exchange	Beg Bal CarryOver
2011	-\$812,258.53	\$187,329.72	-\$624,928.81	\$0.00	\$0.00	\$0.00	\$0.00	-\$624,928.81
2012	-\$624,928.81	\$216,460.95	-\$408,467.86	\$0.00	\$0.00	\$0.00	\$0.00	-\$408,467.86
2013	-\$408,467.86	\$162,559.22	-\$245,908.64	\$0.00	\$0.00	\$0.00	\$0.00	-\$245,908.64
2014	-\$245,908.64	\$253,031.06	\$7,122.42	\$25,846.38	\$23,261.74	\$0.00	\$23,261.74	\$0.00
2015	\$0.00	\$274,681.66	\$274,681.66	\$274,681.66	\$247,213.49	\$270,475.24	-\$23,261.75	
2016		\$283,412.49	\$283,412.49	\$283,412.49	\$255,071.24	\$255,071.24	\$0.00	
2017		\$266,723.91	\$266,723.91	\$266,723.91	\$240,051.52		\$240,051.52	
			Total State Funds Available				\$240,051.51	

FUND EXCHANGE MASTER  
FINNEY COUNTY, KANSAS

**FEDERAL-AID  
FUND EXCHANGE  
MASTER AGREEMENT**

This MASTER AGREEMENT is between **MICHAEL S. KING, Secretary of Transportation**, Kansas Department of Transportation (KDOT) (the "Secretary") and **FINNEY COUNTY, KANSAS** (the "County"), collectively, the "Parties."

**RECITALS:**

- A. The Secretary has authorized a Federal Fund Exchange Program under which local units of government may exchange some or all of the Federal Funds allotment by KDOT to the local unit in a specific federal fiscal year for State Funds allocated to the Secretary.
- B. The County desires to exchange all or a portion of the County's annual allotment of Federal Funds for State Funds at the Exchange Rate or to bank all or a portion of its annual allotment, such amount to be used in the future for either a Federal-Aid Project or exchanged for State Funds at the Exchange Rate.
- C. The Secretary and the County are empowered by the laws of Kansas to enter into agreements incident to the financing, construction, and maintenance of county roads utilizing federal or state funds.
- D. The Parties have determined the Federal Fund Exchange Program would be most efficiently administered under this Master Agreement.

**NOW, THEREFORE**, the Parties agree as follows:

**ARTICLE I**

**DEFINITIONS:**

As used in this Agreement, the capitalized terms below have the following meanings:

- 1. **"Agreement"** means this written document, including all attachments and exhibits, evidencing the legally binding terms and conditions of the agreement between the Parties.
- 2. **"Banked Funds"** means the County's annual allotment of Federal Funds which the County has decided to use in the future for either a Federal-Aid Project or to be exchanged for State Funds.
- 3. **"County"** means the Finney County, Kansas.
- 4. **"Effective Date"** means the date this Agreement is signed by the Secretary or his designee.



5. **"Exchange Rate"** means the exchange of Federal Funds allotment for State Funds at a rate of ninety percent (90%) of State Funds for one hundred percent (100%) of local federal obligation authority for costs incurred pursuant to this Agreement, on a reimbursement basis.
6. **"Exchanged Funds"** means the funds from the County's annual allotment of Federal Funds exchanged for State Funds at the Exchange Rate.
7. **"Exchanged Portion"** means a portion of funds from the County's annual allotment of Federal Funds exchanged for State Funds.
8. **"Federal Funds"** means federal-aid transportation funds, including Surface Transportation Program funds, for use on state and local federal-aid transportation projects.
9. **"Fund Exchange Request"** means the attached form "Attachment A" which is submitted by the County to KDOT to request the exchange of Federal Funds for State Funds in any given year, and the terms of which are incorporated herein by reference.
10. **"KDOT"** means the Kansas Department of Transportation, an agency of the state of Kansas, with its principal place of business located at 700 SW Harrison Street, Topeka, KS, 66603-3745.
11. **"Parties"** means the Secretary and KDOT, individually and collectively, and the County.
12. **"Secretary"** means Michael S. King, in his official capacity as Secretary of Transportation of the state of Kansas, and his successors.
13. **"State Funds"** means State of Kansas transportation funds.

## ARTICLE II

### TERMS OF AGREEMENT:

1. **Secretary Authorization.** The Secretary is authorized by the County to take such steps as are deemed by the Secretary to be necessary or advisable for the purpose of securing the benefits of the current Federal-Aid Transportation Act for this exchange.
2. **Incorporation of Program Application.** The County will submit a Fund Exchange Request when it desires to exchange its Federal Funds. The Fund Exchange Request will be incorporated into and made a part of this Agreement for all purposes.
3. **Exchange of Funds.**
  - (a) When the County submits a Fund Exchange Request to use the Banked Funds for a Federal-Aid Project, the Secretary will apply one hundred percent (100%) of the requested amount to said project, up to the amount indicated on the Fund Exchange Request.

- (b) When the County submits a Fund Exchange Request, to use the Exchanged or Banked Funds pursuant to the Federal Fund Exchange Program, the following terms will apply to the exchange:
  - (i) The County authorizes the Secretary to retain and use the Exchanged Portion of the County's annual allotment of Federal Funds for the federal fiscal year indicated in the Fund Exchange Request in exchange for State Funds at the Exchange Rate.
  - (ii) The Secretary shall reimburse the County, with State Funds, for one hundred percent (100%) of costs incurred pursuant to this Agreement, up to ninety percent (90%) of the amount of funds as indicated on the Fund Exchange Request. All costs incurred in excess of the fund exchange amount will be the sole responsibility of the County.
  - (iii) Any State Funds exchanged pursuant to this Agreement may be carried over in the next federal fiscal year by the County. Banking of Exchanged Funds is limited to three (3) consecutive fiscal years, unless written approval is obtained from the Secretary.
  - (iv) The County understands that the Secretary may use the retained Federal Funds exchanged by the County for any federally eligible purpose or project within the State.
  - (v) The Secretary will make partial payments to the County for amounts not less than \$1,000 and no more frequently than monthly. Such payments will be made after receipt of proper billing showing costs paid by the County and any reimbursement form required by KDOT.

**4. Limitations on Use of State Funds.**

- (a) The County shall not deposit the exchanged State Funds into the operating budget for the County.
- (b) The County shall use the State Funds exchanged pursuant to this Agreement for:
  - (i) transportation projects, as approved by the Secretary, which are eligible under KDOT's Federal Fund Exchange Guidelines; and
  - (ii) for all phases of approved transportation project(s) including, but not limited to preliminary engineering, right of way acquisition, utility relocation, construction and inspection.
- (c) Upon completion of the transportation project, the County shall notify Secretary and allow the Secretary to participate in a final review of the project. Reviews by the Secretary are not done for the benefit of the County or its contractors, or agents, or other political subdivision, or the traveling public. The Secretary makes no representation, express or implied warranty to any person or entity concerning the adequacy or accuracy of the design plans, specifications, estimates, surveys, and any



necessary investigations or studies, including, but not limited to, environmental, hydraulic, and geological investigations or studies for the Project, or any other work performed by the County.

5. **Availability of State Funds.** The total dollars exchanged under this Agreement are contingent upon the availability of State Funds. If, in the judgment of the Secretary, sufficient State Funds are not appropriated to continue the function performed in this Agreement, the Secretary may terminate this Agreement without further notice. The Secretary will not be responsible to the County for any reduction in State Funds.
6. **Availability of Federal Funds.** The total dollars exchanged under this Agreement are also contingent upon the availability of Federal Funds. If, due to Congressional funding restrictions, sufficient Federal Funds have not been allocated to the County, the Secretary shall exchange funds in the amount available.
7. **Audit.** The County will participate and cooperate with the Secretary in an audit which will occur either annually or by project. The County shall make its records and books available to representatives of the Secretary for audit for a period of five (5) years after date of final payment under this Agreement. If any such audits reveal payments have been made with State Funds to the County for items considered non-participating, the County shall promptly reimburse Secretary for such items upon notification by Secretary.
8. **Compliance with Federal and State Laws.** The County shall comply with all applicable federal, state, and local laws, regulations, executive orders, and ordinances governing the projects undertaken pursuant to this Agreement.
9. **Legal Authority.** The County shall adopt all necessary ordinances and/or resolutions and take such administrative or legal steps as may be required to give full effect to the terms of this Agreement.
10. **Indemnification.** To the extent permitted by law, the County agrees to defend, indemnify, hold harmless, and save the Secretary and his or her authorized representatives from any and all costs, liabilities, expenses, suits, judgments, damages to persons or property or claims of any nature whatsoever arising out of or in connection with the provisions or performance of this Agreement by the County or the County's employees.

### ARTICLE III

#### GENERAL PROVISIONS:

1. **Civil Rights Act.** The "Special Attachment No. 1," pertaining to the implementation of the Civil Rights Act of 1964, is attached and made a part of this Agreement.
2. **Contractual Provisions.** The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 06-12), which is attached hereto, are hereby incorporated in this contract and made a part thereof.

3. **Binding Agreement.** This Agreement and all contracts entered into under the provisions of this Agreement shall be binding upon the Secretary and the County and their successors in office.
4. **No Third Party Beneficiaries.** No third party beneficiaries are intended to be created by this Agreement, nor do the parties herein authorize anyone not a party to this Agreement to maintain a suit for damages pursuant to the terms or provisions of this Agreement.
5. **Headings.** The captions of the various articles and sections of this Agreement are for convenience and ease of reference only, and do not alter the terms and conditions of any part or parts of this Agreement.
6. **Effective Date.** This Agreement will become effective as of the date signed by the Secretary or his designee.

IN WITNESS WHEREOF the Parties have caused this Agreement to be signed by their duly authorized officers as of the Effective Date.

ATTEST:

Elsa Ulrich      6-6-16  
COUNTY CLERK      (Date)

(SEAL)



FINNEY COUNTY, KANSAS

David Jones  
CHAIRPERSON

William S. Hoffmann  
MEMBER

Forrest E. Probst  
MEMBER

Kansas Department of Transportation  
Michael S. King, Secretary of Transportation

By:

Jerome T. Younger, P.E.      (Date)  
Deputy Secretary and  
State Transportation Engineer



**KANSAS DEPARTMENT OF TRANSPORTATION  
BUREAU OF LOCAL PROJECTS  
REQUEST TO EXCHANGE FEDERAL FUNDS UNDER THE FEDERAL-AID FUND  
EXCHANGE MASTER AGREEMENT**

Date: March 31, 2016

County/City:

Finney

Federal Funds to Be Exchanged:

\$283,412.49

The Secretary of Transportation is hereby requested to make available to the city/county State Funds in exchange for the city's/county's allotment of Federal Funds in the amount stated above. The Exchange will be made under the Terms and Conditions as set forth in the city/county's Federal Fund Exchange Master Agreement previously executed between the city/county and the Secretary. This request shall be attached to and become a part of the city/county's Federal Funds Exchange Agreement.

Contact Person: John Ellermann, P.E. Title: County Engineer

Address: 101 W. Maple, Garden City, KS 67846

Phone: 620-272-3564 Email: jellermann@finneycounty.org

John Ellermann 5-31-16  
Signature\* Date

John Ellermann, P.E.  
Typed or Printed Name

County Engineer  
Title

\*The representative signing this request must be authorized by law to bind the city/county to an agreement.



**KANSAS DEPARTMENT OF TRANSPORTATION**

Special Attachment  
To Contracts or Agreements Entered Into  
By the Secretary of Transportation of the State of Kansas

NOTE: Whenever this Special Attachment conflicts with provisions of the Document to which it is attached, this Special Attachment shall govern.

THE CIVIL RIGHTS ACT OF 1964, and any amendments thereto,  
REHABILITATION ACT OF 1973, and any amendments thereto,  
AMERICANS WITH DISABILITIES ACT OF 1990, and any amendments thereto,  
AGE DISCRIMINATION ACT OF 1975, and any amendments thereto,  
EXECUTIVE ORDER 12898, FEDERAL ACTIONS TO ADDRESS ENVIRONMENTAL JUSTICE IN MINORITY  
POPULATIONS AND LOW INCOME POPULATIONS 1994, and any amendments thereto,  
49 C.F.R. Part 26.1 (DBE Program), and any amendments thereto

**NOTIFICATION**

The Secretary of Transportation for the State of Kansas, in accordance with the provisions of Title VI and Title VII of the Civil Rights Act of 1964 (78 Stat. 252), §504 of the Rehabilitation Act of 1973 (87 Stat. 355) and the Americans with Disabilities Act of 1990 (42 USC 12101), the Age Discrimination Act of 1975 (42 USC 6101), the regulations of the U.S. Department of Transportation (49 C.F.R., Part 21, 23, and 27), issued pursuant to such Act, Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low Income Populations (1994), and the DBE Program (49 C.F.R., Part 26.1), hereby notifies all contracting parties that, the contracting parties will affirmatively ensure that this contract will be implemented without discrimination on the grounds of race, religion, color, gender, age, disability, national origin, or minority populations and low income populations as more specifically set out in the following "Nondiscrimination Clauses".

**CLARIFICATION**

Where the term "Consultant" appears in the following "Nondiscrimination Clauses", the term "Consultant" is understood to include all parties to contracts or agreements with the Secretary of Transportation of the State of Kansas.

**Nondiscrimination Clauses**

During the performance of this contract, the Consultant, or the Consultant's assignees and successors in interest (hereinafter referred to as the "Consultant"), agrees as follows:

- 1) Compliance with regulations: The Consultant will comply with the regulations of the U.S. Department of Transportation relating to nondiscrimination in its federally-assisted programs and codified at Title 49, Code of Federal Regulations, Parts 21, 23 and 27, (hereinafter referred to as the "Regulations"). The Regulations are herein incorporated by reference and made a part of this contract.
- 2) Nondiscrimination: The Consultant, with regard to the work performed by the Consultant after award and prior to the completion of the contract work, will not discriminate on the grounds of race, religion, color, gender, age, disability, national origin or minority populations and low income populations in the selection and retention of subcontractors, including in the procurements of materials and leases of equipment. The Consultant will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- 3) Solicitations for Subcontractors, including Procurements of Material and Equipment: In all solicitations, either competitive bidding or negotiation made by the Consultant for work to be performed under a subcontract including procurements of materials and equipment, each potential subcontractor or supplier shall be notified by the Consultant of the Consultant's obligation under this contract and the Regulations relative to nondiscrimination on the grounds of race, religion, color, gender, age, disability, national origin or minority populations and low income populations.

- 4) Information and Reports: The Consultant will provide all information and reports required by the Regulations, or orders and instructions issued pursuant thereto, and the Secretary of the Transportation of the State of Kansas will be permitted access to the Consultant's books, records, accounts, other sources of information, and facilities as may be determined by the Secretary of Transportation of the State of Kansas to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Consultant is in the exclusive possession of another who fails or refuses to furnish this information, the Consultant shall so certify to the Secretary of Transportation of the State of Kansas and shall set forth what efforts it has made to obtain the information.
- 5) Employment: The Consultant will not discriminate against any employee or applicant for employment because of race, religion, color, gender, age, disability, or national origin.
- 6) Sanctions for Noncompliance: In the event of the Consultant's noncompliance with the nondiscrimination provisions of this contract, the Secretary of Transportation of the State of Kansas shall impose such contract sanctions as the Secretary of Transportation of the State of Kansas may determine to be appropriate, including, but not limited to,
  - (a) withholding of payments to the Consultant under the contract until the Consultant complies, and/or
  - (b) cancellation, termination or suspension of the contract, in whole or in part.
- 7) Disadvantaged Business Obligation
  - (a) Disadvantaged Business as defined in the Regulations shall have a level playing field to compete for contracts financed in whole or in part with federal funds under this contract.
  - (b) All necessary and reasonable steps shall be taken in accordance with the Regulations to ensure that Disadvantaged Businesses have equal opportunity to compete for and perform contracts. No person(s) shall be discriminated against on the basis of race, color, gender, or national origin in the award and performance of federally-assisted contracts.
  - (c) The Consultant, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The Consultant shall carry out applicable requirements of 49 C.F.R. Part 26 in the award and administration of Federally-assisted contracts. Failure by the Consultant to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the recipient deems appropriate.
- 8) Executive Order 12898
  - (a) To the extent permitted by existing law, and whenever practical and appropriate, all necessary and reasonable steps shall be taken in accordance with Executive Order 12898 to collect, maintain, and analyze information on the race, color, national origin and income level of persons affected by programs, policies and activities of the Secretary of Transportation of the State of Kansas and use such information in complying with Executive Order 12898.
- 9) Incorporation of Provisions: The Consultant will include the provisions of paragraphs (1) through (8) in every subcontract, including procurements of materials and equipment, unless exempt by the Regulations, order, or instructions issued pursuant thereto. The Consultant will take such action with respect to any subcontract or procurement as the Secretary of Transportation of the State of Kansas may direct as a means of enforcing such provisions including sanctions for noncompliance: PROVIDED, however, that, in the event a Consultant becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Consultant may request the State to enter into such litigation to protect the interests of the State.



CONTRACTUAL PROVISIONS ATTACHMENT

Important: This form contains mandatory contract provisions and must be attached to or incorporated in all copies of any contractual agreement. If it is attached to the vendor/contractor's standard contract form, then that form must be altered to contain the following provision:

"The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 06-12), which is attached hereto, are hereby incorporated in this contract and made a part thereof."

The parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof, said contract being the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

1. **Terms Herein Controlling Provisions:** It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated. Any terms that conflict or could be interpreted to conflict with this attachment are nullified.
2. **Kansas Law and Venue:** This contract shall be subject to, governed by, and construed according to the laws of the State of Kansas, and jurisdiction and venue of any suit in connection with this contract shall reside only in courts located in the State of Kansas.
3. **Termination Due To Lack Of Funding Appropriation:** If, in the judgment of the Director of Accounts and Reports, Department of Administration, sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges-hereunder, State may terminate this agreement at the end of its current fiscal year. State agrees to give written notice of termination to contractor at least 30 days prior to the end of its current fiscal year, and shall give such notice for a greater period prior to the end of such fiscal year as may be provided in this contract, except that such notice shall not be required prior to 90 days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided State under the contract. State will pay to the contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any such equipment. Upon termination of the agreement by State, title to any such equipment shall revert to contractor at the end of the State's current fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the agency or the contractor.
4. **Disclaimer Of Liability:** No provision of this contract will be given effect that attempts to require the State of Kansas or its agencies to defend, hold harmless, or indemnify any contractor or third party for any acts or omissions. The liability of the State of Kansas is defined under the Kansas Tort Claims Act (K.S.A. 75-6101 et seq.).
5. **Anti-Discrimination Clause:** The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001 et seq.) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111 et seq.) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101 et seq.) (ADA) and to not discriminate against any person because of race, religion, color, sex, disability, national origin or ancestry, or age in the admission or access to, or treatment or employment in, its programs or activities; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) if it is determined that the contractor has violated applicable provisions of ADA, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration.

Contractor agrees to comply with all applicable state and federal anti-discrimination laws.

The provisions of this paragraph number 5 (with the exception of those provisions relating to the ADA) are not applicable to a contractor who employs fewer than four employees during the term of such contract or whose contracts with the contracting State agency cumulatively total \$5,000 or less during the fiscal year of such agency.

6. **Acceptance Of Contract:** This contract shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given.
7. **Arbitration, Damages, Warranties:** Notwithstanding any language to the contrary, no interpretation of this contract shall find that the State or its agencies have agreed to binding arbitration, or the payment of damages or penalties. Further, the State of Kansas and its agencies do not agree to pay attorney fees, costs, or late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect that attempts to exclude, modify, disclaim or otherwise attempt to limit any damages available to the State of Kansas or its agencies at law, including but not limited to the implied warranties of merchantability and fitness for a particular purpose.
8. **Representative's Authority To Contract:** By signing this contract, the representative of the contractor thereby represents that such person is duly authorized by the contractor to execute this contract on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.
9. **Responsibility For Taxes:** The State of Kansas and its agencies shall not be responsible for, nor indemnify a contractor for, any federal, state or local taxes which may be imposed or levied upon the subject matter of this contract.
10. **Insurance:** The State of Kansas and its agencies shall not be required to purchase any insurance against loss or damage to property or any other subject matter relating to this contract, nor shall this contract require them to establish a "self-insurance" fund to protect against any such loss or damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101 et seq.), the contractor shall bear the risk of any loss or damage to any property in which the contractor holds title.
11. **Information:** No provision of this contract shall be construed as limiting the Legislative Division of Post Audit from having access to information pursuant to K.S.A. 46-1101 et seq.
12. **The Eleventh Amendment:** "The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment."
13. **Campaign Contributions / Lobbying:** Funds provided through a grant award or contract shall not be given or received in exchange for the making of a campaign contribution. No part of the funds provided through this contract shall be used to influence or attempt to influence an officer or employee of any State of Kansas agency or a member of the Legislature regarding any pending legislation or the awarding, extension, continuation, renewal, amendment or modification of any government contract, grant, loan, or cooperative agreement.



## MEMORANDUM

**TO:** County Commission  
**THRU:** Randy Partington, County Administrator  
**FROM:** Randy Partington  
**DATE:** May 8, 2017  
**RE:** Executive Session-Non Elected Personnel

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### **DISCUSSION:**

Discussion of non elected personnel in an executive session.

### **RECOMMENDATION:**

N/A



## MEMORANDUM

**TO:** County Commission  
**THRU:** Randy Partington, County Administrator  
**FROM:**  
**DATE:** May 8, 2017  
**RE:** Legislative Activity

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### **DISCUSSION:**

Updates and discussion by commissioners of the legislative activity at the State of Kansas.

### **RECOMMENDATION:**

Discussion

## IMPORTANT MEETINGS/EVENTS

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### May

County Commission Meeting	Monday, May 1 at 8:30 AM	County Admin.
Joint Governing Body Meeting	Monday, May 1st at 11:30 AM	County Admin.
Joint County Commissions Finney, Kearny, Gray, Haskell and Scott Counties	Wednesday, May 3rd at 6:00 PM	GCCC
County Commission Meeting	Monday, May 8th at 8:30 AM	County Admin.
County Commission Meeting	Monday, May 15th at 8:30 AM	County Admin.
Finney County Library Board	Monday, May 15th at 5:00 PM	Library
Aging Board Meeting	Tuesday, May 16th at 9:00 AM	Senior Center
Chamber Breakfast	Wednesday, May 17th at 7:10 AM	Clarion Inn
Finney County CVB	Wednesday, May 17th at 2:30 PM	Best Western Plus
Business to Business (b2b)	Thursday, May 18th at 7:30 AM	FC Community
Legislative Coffee	Saturday, May 20th at 10:00 AM	St. Catherine's Services Bldg.
FCEDC Meeting	Wednesday, May 24th at 7:30 AM	City Admin.
Special Commission Meeting	Thursday, May 25th at 8:30 AM	County Admin.
Beef Empire Days Rodeo	Thursday, May 25th	Fairgrounds
Beef Empire Days begins	Friday, June 2nd	Fairgrounds

**Finney County's 2018-2022 Capital Improvement Program (CIP)**

<b>General Administration</b>		<b>Budget</b>	<b>Requests</b>				
<i>Equipment/Project</i>	2017	2018	2019	2020	2021	2022	<i>Sub-Total</i>
Build up for AS/400 and New Financial System	50,000	50,000	50,000	50,000	50,000	50,000	\$300,000
Build up for Payroll Enhancements	25,000	25,000	25,000				\$75,000
Software/Hardware/Internet Enhancements	<b>245,000</b>	<b>245,000</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>	<b>\$1,590,000</b>
<i>Physical Security / Video Monitoring</i>	25,000	25,000	25,000	25,000	25,000	25,000	\$150,000
<i>IP Telephony System &amp; Phones</i>	50,000	50,000	50,000	50,000	50,000	50,000	\$300,000
<i>Fiber Optic Project to Expand County Network</i>	50,000	50,000	50,000	50,000	50,000	50,000	\$300,000
<i>Continue Switches and Wireless Replacements</i>	50,000	50,000	50,000	50,000	50,000	50,000	\$300,000
<i>Scan Project for all Offices</i>	70,000	70,000	100,000	100,000	100,000	100,000	\$540,000
<b><i>Sub-Total</i></b>	<b>\$320,000</b>	<b>\$320,000</b>	<b>\$350,000</b>	<b>\$325,000</b>	<b>\$325,000</b>	<b>\$325,000</b>	<b>\$1,965,000</b>
<b>Computer Support / Technology</b>							
<i>Equipment/Project</i>	2017	2018	2019	2020	2021	2022	<i>Sub-Total</i>
Video Presentation Rooms (Commission Budget)	7500						\$7,500
Video Presentation Rooms (Computer Support Budget)							\$0
Vehicle		30,000		30,000			\$60,000
<b><i>Sub-Total</i></b>	<b>\$7,500</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$67,500</b>
<b>Treasurer's Office</b>							
<i>Equipment/Project</i>	2017	2018	2019	2020	2021	2022	<i>Sub-Total</i>
Office Equipment (Printers, Computers, Scanners)	500						\$500
<b><i>Sub-Total</i></b>	<b>\$500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500</b>
<b>Clerk's Office</b>							
<i>Equipment/Project</i>	2017	2018	2019	2020	2021	2022	<i>Sub-Total</i>
Voter Equipment Lease payments	74,500	69,500					\$144,000
<b><i>Sub-Total</i></b>	<b>\$74,500</b>	<b>\$69,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$144,000</b>
<b>Register of Deeds</b>							
<i>Equipment/Project</i>	2017	2018	2019	2020	2021	2022	<i>Sub-Total</i>
							\$0
<b><i>Sub-Total</i></b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Appraiser's Office</b>							
<i>Equipment/Project</i>	2017	2018	2019	2020	2021	2022	<i>Sub-Total</i>
Mobile Office		25,400	4,900				\$30,300
Orion Personal Property			75,000	7,500			\$82,500
<b><i>Sub-Total</i></b>	<b>\$0</b>	<b>\$25,400</b>	<b>\$79,900</b>	<b>\$7,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$112,800</b>
<b>Emergency Management</b>							
<i>Equipment/Project</i>	2017	2018	2019	2020	2021	2022	<i>Sub-Total</i>
Sport Utility Vehicle			35,000		35,000		\$70,000
<b><i>Sub-Total</i></b>	<b>\$0</b>	<b>\$0</b>	<b>\$35,000</b>	<b>\$0</b>	<b>\$35,000</b>	<b>\$0</b>	<b>\$70,000</b>
<b>Administrator's Office/Human Resources/Payroll</b>							
<i>Equipment/Project</i>	2017	2018	2019	2020	2021	2022	<i>Sub-Total</i>
							\$0
							\$0
<b><i>Sub-Total</i></b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



**Finney County's 2018-2022 Capital Improvement Program (CIP)**

<b>Building Maintenance</b>							
<i>Equipment/Project</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>Sub-Total</i>
Administration Air Handling Unit Upgrades	55,000						\$55,000
Administration Building Carpet Replacement	37,500						\$37,500
Administration Chilled Water System	30,000						\$30,000
Courthouse Chilled Water Replacement	30,000						\$30,000
Contengencies	5,500						\$5,500
Outside Lighting Replacement to LED	10,000						\$10,000
4-H Air Handler	12,000						\$12,000
LEC Restroom Remodel - Excess LEC Sales Tax	27,025						\$27,025
HVAC Lease Purchase	115,000	500,000	500,000	500,000	500,000	500,000	\$2,615,000
Fire Alarm Control Panels		12,543	14,192				\$26,735
Replace Health Department Furnaces		10,500					\$10,500
Administration Building Door Replacement			12,000				\$12,000
Extension Office Furnace Replacement				14,300			\$14,300
Health Department Carpet Replacement				25,000			\$25,000
Health Department LED Lighting					20,000		\$20,000
Library LED Lighting					33,000		\$33,000
Administration LED Lighting						33,000	\$33,000
Health Department Exterior Painting						20,000	\$20,000
<b>Sub-Total</b>	<b>\$180,000</b>	<b>\$523,043</b>	<b>\$526,192</b>	<b>\$539,300</b>	<b>\$553,000</b>	<b>\$553,000</b>	<b>\$3,016,560</b>

<b>Sheriff's Office</b>							
<i>Equipment/Project</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>Sub-Total</i>
Office Equipment (Server, Furniture, Printers, etc...)	32,000	52,000					\$84,000
Field Equipment (Tazers, Vests, Gunds, Holsters, Sirens and	25,000						\$25,000
Fleet Replacement (7 for 2017)	206,000	208,000	208,000	208,000	208,000	208,000	\$1,246,000
<b>Sub-Total</b>	<b>\$263,000</b>	<b>\$260,000</b>	<b>\$208,000</b>	<b>\$208,000</b>	<b>\$208,000</b>	<b>\$208,000</b>	<b>\$1,355,000</b>

<b>District Court</b>							
<i>Equipment/Project</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>Sub-Total</i>
Copy Machines - Clerk's Office	10,000						\$10,000
Microfiche Reader, PC & Printer	20,000						\$20,000
Replace A/V & Videoconferencing Equipment in Courtrooms		75,000					\$75,000
PC's, Monitors & Printers - Courtrooms (10)			21,000				\$21,000
Scanners - Clerk's Office (14)				15,000			\$15,000
PC's Monitor & Scanners - Clerk's Office & Public Access					27,500		\$27,500
Replace Doors - Main Entrance & South Entrance	27,500						\$27,500
Sidewalk Repairs/Replacement	7,500						\$7,500
Renovate Courtroom 301 (Funds Accumulation)	20,000						\$20,000
Interior Repairs & Renovations - Stairwells & Main Entrance		75,000					\$75,000
Interior Repairs & Renovations - 1st & 4th Floors			100,000				\$100,000
Interior Repairs & Renovations - 2nd Floor				100,000			\$100,000
Interior Repairs & Renovations - 3rd Floor					100,000		\$100,000
Solar Tint all South & West Windows		12,000					\$12,000
Renovate Room 103		15,000					\$15,000
Rehab & Repair Exterior Windows					15,000		\$15,000
<b>Sub-Total</b>	<b>\$85,000</b>	<b>\$177,000</b>	<b>\$121,000</b>	<b>\$115,000</b>	<b>\$142,500</b>	<b>\$0</b>	<b>\$640,500</b>

<b>25th Judicial District</b>							
<i>Equipment/Project</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>Sub-Total</i>
Vehicle Replacement		12,500	12,500				\$25,000
PC's/Laptops/Printers - Judges/OCR's/Admin	12,000	13,000					\$25,000
Copy Machine -Court Services			14,000				\$14,000
PC's, Monitors & Scanners - Court Services (8)				20,000			\$20,000
Copy Machine -Admin				10,000			\$10,000
<b>Sub-Total</b>	<b>\$12,000</b>	<b>\$25,500</b>	<b>\$26,500</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$94,000</b>



# **Finney County's 2018-2022 Capital Improvement Program (CIP)**

<b>Public Works</b>							
<i>Roads</i>	2017	2018	2019	2020	2021	2022	Sub-Total
Pole Line, Towns, T.R., T.R.S. (Overlay-11 miles) (BRMP Fund/Sp Hwy)	998,500						\$998,500
Sand Hills Trail (Special Highway / Grant) 20%		225,000					\$225,000
Mansfield Road Improvement	750,000	750,000					\$1,500,000
Farmland Road Improvement (Special Highway)	750,000						\$750,000
JB 4-Lane (Schulman to Mary) (Special Hwy)	500,000	500,000	500,000				\$1,500,000
East Mary/FI CO Feeders Road/Jennie Barker. (Overlay - N. 8 mile) (BRMP Fund/Sp Hwy)		1,248,000					\$1,248,000
Sagebrush Roads (Overlay - 10.36 miles) (BRMP Fund/Sp Hwy)			1,620,000				\$1,620,000
Lear Rd (Overlay - 10 miles) (BRMP Fund/Sp Hwy)				1,560,000			\$1,560,000
Mennonite (Overlay - S. 8 miles) (BRMP Fund/Sp Hwy)					1,280,000		\$1,280,000
Finney-Scott Road 2" Asphalt Overlay (12 miles) (BRMP Fund/Special Highway)						1,920,000	\$1,920,000
<b>Sub-Total</b>	<b>\$2,998,500</b>	<b>\$2,723,000</b>	<b>\$2,120,000</b>	<b>\$1,560,000</b>	<b>\$1,280,000</b>	<b>\$1,920,000</b>	<b>\$12,601,500</b>
<i>Bridges</i>	2017	2018	2019	2020	2021	2022	Sub-Total
Lake Road (2) (Pawnee) - Design (R&B Budet)							\$0
Lake Road (2) (Pawnee) - Construction (Special Highway/R&B)	600,000						\$600,000
Ravana Road (Pawnee) - Design (Special Highway)		50,000					\$50,000
Ravana Road (Pawnee) - Construction (Special Highway/BRMP Fund)			300,000	300,000			\$600,000
Community Road (Pawnee) - Design (R&B Budget)					55,000		\$55,000
Community Road (Pawnee) - Construction (Special Highway/BRMP?)						700,000	\$700,000
<b>Sub-Total</b>	<b>\$600,000</b>	<b>\$50,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$55,000</b>	<b>\$700,000</b>	<b>\$2,005,000</b>
<i>Equipment</i>	2017	2018	2019	2020	2021	2022	Sub-Total
Rotary Mowers (R&B)	64,000						\$64,000
Motor Graders (Special Equipment)	85,002	85,002	85,002	85,002	85,002	85,002	\$510,012
Computerized Fueling System (Special Equip)	15,000						\$15,000
Tractors	28,000						\$28,000
Equipment Trailer (Special Equipment)		100,000					\$100,000
Semi Truck (Special Equipment)		125,000			150,000		\$275,000
Office Printer (Road & Bridge Fund)		10,000					\$10,000
Vehicles (Road & Bridge Fund)		60,000	60,000	60,000	60,000	60,000	\$300,000
Hot Patch Machine (Special Equipment)			90,000				\$90,000
Sheep Foot (Road & Bridge Fund)			200,000				\$200,000
Belly Dump Trailer (Special Equipment)				50,000			\$50,000
Dump Truck (Special Equipment)				100,000		100,000	\$200,000
Motor Graders (Special Equipment)					225,000		\$225,000
<b>Sub-Total</b>	<b>\$192,002</b>	<b>\$380,002</b>	<b>\$435,002</b>	<b>\$295,002</b>	<b>\$520,002</b>	<b>\$245,002</b>	<b>\$2,067,012</b>
<i>Buildings</i>	2017	2018	2019	2020	2021	2022	Sub-Total
Landscape along Maple and 9th Street	10,000						\$10,000
Shop Roof			90,000				\$90,000
Upgrade Bruno Pit Buildings				60,000			\$60,000
Salt Barn (Road & Bridge)						100,000	\$100,000
<b>Sub-Total</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$90,000</b>	<b>\$60,000</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$260,000</b>
<b>Public Works Total</b>	<b>\$3,800,502</b>	<b>\$3,153,002</b>	<b>\$2,945,002</b>	<b>\$2,215,002</b>	<b>\$1,855,002</b>	<b>\$2,965,002</b>	<b>\$16,933,512</b>

Spec. Highway  
Special Highway/BRMP Split  
R&B  
BRMP  
Sp. Equip

**Finney County's 2018-2022 Capital Improvement Program (CIP)**

<b>Juvenile Detention Center</b>							
<i>Equipment/Project</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>Sub-Total</i>
Transfer to other County Fund	3,000						\$3,000
Roof (JDC Building Fund)				25,000			\$25,000
Secure tables or desks for classrooms							\$0
Computers (2 for Intake and Assessment)							\$0
<b>Sub-Total</b>	<b>\$3,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$0</b>		<b>\$28,000</b>

<b>New Correction Services Building - Sales Tax</b>							
<i>Equipment/Project</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>Sub-Total</i>
Fiber Optic Connection to Building							\$0
Proximity card lock system				35,000			\$35,000
Security cameras & monitoring				15,000			\$15,000
Four data ports per office							\$0
Wireless (lobbies & classrooms)	15,000			15,000			\$30,000
Switches							\$0
VOIP phones – 60 ea. (est)							\$0
Servers - disk space				10,000			\$10,000
Message monitors – 2 ea.	2,000						\$2,000
Monitor/VTC Board & conference phones	24,000						\$24,000
4-post server rack							\$0
Uninterruptible Power Supply units - 2 ea.							\$0
LAN punch down boards – 4 ea.							\$0
Independent A/C?							\$0
<b>Sub-Total</b>	<b>\$41,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$0</b>		<b>\$116,000</b>
	<b>\$0</b>						

<b>EMS</b>							
<i>Equipment/Project</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>Sub-Total</i>
Ambulances	75,000	75,000	75,000	75,000	75,000	75,000	\$450,000
Air Conditioning (Classroom)		10,000					\$10,000
Vehicle Equipment (Defibrillators)							\$0
<b>Sub-Total</b>	<b>\$75,000</b>	<b>\$85,000</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$460,000</b>

**Finney County's 2018-2022 Capital Improvement Program (CIP)**

<b>Fairgrounds</b>							
<i>Equipment/Project</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>Sub-Total</i>
IT Equipment Upgrades	15,000	15,000	15,000	15,000	15,000		\$75,000
Commercial Coolers	15,000		12,000				\$27,000
Air Conditioners replaced at GS Meeting Room	20,000						\$20,000
Exhibition Building - Exterior Renovations (CIP Reserve)		194,000					\$194,000
Air Conditioners replaced at Extension Office		15,000					\$15,000
Replace VCT Floor Coverings		10,070					\$10,070
Exhibition Building Concrete Floor Repair			93,856				\$93,856
Exhibition Building Public Address System			32,000				\$32,000
8' Tables w/Carts (60 tables)			15,000	15,000	15,000		\$45,000
Chairs (200) for Exhibition Building			10,800	10,800	10,800		\$32,400
Exhibition Building - Air Conditioning				170,000			\$170,000
Bobcat					40,000		\$40,000
Used Water Truck - Work with Public Works					60,000		\$60,000
Gravel for West 1/3 of Parking Lot					15,000		\$15,000
Pave Parking Lot						97,500	\$97,500
Electronic LED Message Board						85,000	\$85,000
Sport Court Flooring in Exhibition Building						57,000	\$57,000
<b>Sub-Total</b>	<b>\$50,000</b>	<b>\$40,070</b>	<b>\$178,656</b>	<b>\$210,800</b>	<b>\$155,800</b>	<b>\$239,500</b>	<b>\$874,826</b>
<b>Fair Fund</b>	<b>\$50,000</b>	<b>\$40,070</b>	<b>\$178,656</b>	<b>\$210,800</b>	<b>\$155,800</b>	<b>\$239,500</b>	<b>\$874,826</b>
<b>Capital Improvement Reserve Fund</b>	<b>\$0</b>	<b>\$194,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$194,000</b>
<b>Sub-Total (2)</b>	<b>\$50,000</b>	<b>\$234,070</b>	<b>\$178,656</b>	<b>\$210,800</b>	<b>\$155,800</b>	<b>\$239,500</b>	<b>\$1,068,826</b>
<b>GIS</b>							
<i>Equipment/Project</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>Sub-Total</i>
Aerial Photography/Equipment	60,000			100,000			\$160,000
<b>Sub-Total</b>	<b>\$60,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$160,000</b>

Finney County's 2018-2022 Capital Improvement Program (CIP)

Health Department							
Equipment/Project	2017	2018	2019	2020	2021	2022	Sub-Total
Electronic Medical Records Project	122,500	25,000	25,000				\$172,500
Vehicle Replacement				20,000			\$20,000
Computers		12,000					\$12,000
Sub-Total	\$122,500	\$37,000	\$25,000	\$20,000	\$0	\$0	\$204,500
Noxious Weed							
Equipment/Project	2017	2018	2019	2020	2021	2022	Sub-Total
Vehicles/Tanks		60,000	30,000	12,000			\$102,000
Sub-Total	\$0	\$60,000	\$30,000	\$12,000	\$0	\$0	\$102,000
Grand Total		\$5,094,502	\$4,999,515	\$4,600,250	\$3,987,602	\$3,349,302	\$4,365,502
							\$26,396,673
General Fund	\$652,475	\$1,170,443	\$1,138,592	\$1,046,800	\$1,055,500	\$878,000	\$5,941,810
Public Safety Fund (Sheriff)	\$263,000	\$260,000	\$208,000	\$208,000	\$208,000	\$208,000	\$1,355,000
Bldg. Maintenance CIP Reserve							\$0
BRMP Sales Tax	\$699,250	\$624,000	\$960,000	\$930,000	\$640,000	\$1,310,000	\$5,163,250
Excess LEC Sales Tax	\$27,025						\$27,025
Road & Bridge	\$302,000	\$70,000	\$350,000	\$170,000	\$265,000	\$160,000	\$1,317,000
Special Highway	\$2,699,250	\$2,149,000	\$1,460,000	\$930,000	\$640,000	\$1,310,000	\$9,188,250
Special Equipment	\$100,002	\$310,002	\$175,002	\$185,002	\$310,002	\$185,002	\$1,265,012
Detention (JDC)	\$3,000	\$0	\$0	\$25,000	\$0	\$0	\$28,000
EMS	\$75,000	\$85,000	\$75,000	\$75,000	\$75,000	\$75,000	\$460,000
Fairgrounds	\$50,000	\$40,070	\$178,656	\$210,800	\$155,800	\$239,500	\$874,826
Fairgrounds - CIP Reserve		\$194,000					\$194,000
GIS	\$60,000	\$0	\$0	\$100,000	\$0	\$0	\$160,000
County Health	\$122,500	\$37,000	\$25,000	\$20,000	\$0	\$0	\$204,500
Noxious Weed Reserve Fund	\$0	\$60,000	\$30,000	\$12,000	\$0	\$0	\$102,000
Correction Services Center Building (Sales Tax)	\$41,000	\$0	\$0	\$75,000	\$0	\$0	\$116,000
Grand Total	\$5,094,502	\$4,999,515	\$4,600,250	\$3,987,602	\$3,349,302	\$4,365,502	\$26,396,673
Property Tax Funded (All funds, except Sales Tax, Special Highway & Equipment, Building, Technology and part of E911)	\$1,264,975	\$1,402,513	\$1,767,248	\$1,647,600	\$1,551,300	\$1,352,500	\$8,986,136

2016 Budget Items  
2017 Requested/Revised Items by CIP Committee  
Blue Font or Shading is the Sales Tax Funded Items (portion of the total value in the selected cells)  
Special Highway  
Special Equipment



## MEMORANDUM

**TO:** County Commission  
**THRU:** Randy Partington, County Administrator  
**FROM:**  
**DATE:** May 8, 2017  
**RE:** Next Commission Meetings - Monday 5/15/2017 and Thursday 5/25/2017  
(Special Meeting)

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### **DISCUSSION:**

For 2018 budget presentations by outside agencies, the meetings will be the first 3 Mondays of May. ***May 1st, 8th and 15th***

County departments and District Court will be scheduled for budget presentations on 1 of the first 3 Mondays in June. ***June 5th, 12th and 19th***

Reminder that the commission has moved the first meeting in July to the 2nd Monday (7/10/2017), as the first Monday is the day before a federal holiday.

### **RECOMMENDATION:**

For Your Information