



COUNTY COMMISSION REGULAR AGENDA

Finney County, dedicated to its citizens, serving its taxpayers

COUNTY ADMINISTRATIVE CENTER

August 21, 2017

8:30 AM

CALL TO ORDER

**CHAIRMAN LON
PISHNY**

8:30 AM

Pledge of Allegiance to the Flag and Invocation

Chair Person Comments

Consent Agenda

Approval of Accounts Payable to include the following: Payroll of 08/11/17 in the amount of \$274,233.53 and A/P invoices of 08/21/17 in the amount of \$400,475.27

Western Ks Child Advocacy Center Letter of Support

Public Comment

Old Business

Purchasing Policy Update

Business Items

Finney County 2018 Budgets

Finney County Budget - Public Hearing 8:40 am

Sewer District #1 Budget - Public Hearing 8:45 am

Sewer District #2 Budget - Public Hearing 8:50 am

Sewer District #3 Budget - Public Hearing 8:55 am

Keller Leopold Insurance

Shawn Myers and Cathy Evans

Executive Session (9:30 a.m.) - Attorney

Client

Sewer District #1 Lateral Request

John Ellermann, County Engineer

Fall Cleanup

Roger Calkins

Approval of Grant Application from St. Francis with Kansas Department of Corrections

Todd Hadnot

IT Infrastructure Quote

Doug Peters

Board Governance

County Administrator Report

Monthly Department Reports - July

Miscellaneous Items

County Commissioner Reports

- Commissioner Clifford
- Commissioner Drees
- Commissioner Larry Jones
- Commissioner Dave Jones
- Chairman Pishny

Adjournment

Next Commission Meetings - Tuesday, 9/5/2017 and Monday, 9/18/2017



MEMORANDUM

TO: County Commission
THRU: Randy Partington, County Administrator
FROM:
DATE: August 21, 2017
RE: Approval of Accounts Payable to include the following: Payroll of 08/11/17 in the amount of \$274,233.53 and A/P invoices of 08/21/17 in the amount of \$400,475.27

DISCUSSION:

Approval of Accounts Payable

RECOMMENDATION:

Approve Accounts Payable



MEMORANDUM

TO: County Commission
THRU: Randy Partington, County Administrator
FROM:
DATE: August 21, 2017
RE: Western Ks Child Advocacy Center Letter of Support

DISCUSSION:

Commission to sign Letter of Support

RECOMMENDATION:

N/A

ATTACHMENTS:

Description
Letter of Support

NOTICE AND WAIVER

This letter is to confirm the support of our county for the Western Kansas Child Advocacy Center. Our county looks forward to utilizing and assisting the Western Kansas Child Advocacy Center in providing forensic interviewing services for children and their families.

It is understood that the Western Kansas Child Advocacy Center will provide a direct local benefit and that funding the Western Kansas Child Advocacy Center with JAG funds is in the best interest of the local units of government.

Signature

Date

Signature

Date

Signature

Date

Signature

Date

Signature

Date

OFFICE OF THE COUNTY CLERK

Anita Garcia, County Clerk

agarcia@finneycounty.org

Office Phone 620-272-3575

Office Fax 620-272-3890

MEMORANDUM

TO: County Commission
THRU: Randy Partington, County Administrator
FROM: Kevin Ash
DATE: August 21, 2017
RE: Purchasing Policy Update

DISCUSSION:

Since the August 7th meeting, the following changes have been made:

- Changed publications in the official county newspaper to official county publication; and
- Added wording to exception to purchasing policy to allow for emergency purchases after a declaration of local disaster to follow emergency management plan.

Previously mentioned changes from the current policy are described below.

Numerous changes to the purchasing policy were implemented in order to address current needs and clarify existing elements of the document. Some changes include modified policy price ranges, exceptions regarding certain types of purchases, the ability to prioritize local vendors, additional supervision from the Treasurer's department, regulations regarding recurring contracts, a valuable gift stipulation, and the ability to make emergency purchases.

BACKGROUND:

Finney County's purchasing policy is being updated after having its last revision on November 14, 2005. The policy was originally adopted on October 6, 1997.

RECOMMENDATION:

It is recommended that the County Commission adopt changes to the current purchasing policy following discussion and modification.

ATTACHMENTS:

Description
Policy Update

Purchasing Policy

For

Finney County, Kansas

2017

The Finney County Purchasing Policy was adopted by the Finney County Board of County Commissioners on October 6, 1997. The policy was reviewed and updated on November 14, 2005, and again on August 7, 2017.

PURCHASING POLICY FOR FINNEY COUNTY

PURPOSE

The Purchasing Policy for Finney County has been established by the Board of County Commissioners to ensure that public funds are expended in a fair and efficient manner. The Purchasing Policy provides guidelines which assure that purchasing practices comply with applicable law and fair business practices. The guidelines promote administrative efficiency by establishing purchasing and procurement procedures which empower department personnel and department heads to conduct routine business operations in a manner consistent with the proper use of public funds.

APPLICABILITY

The Purchasing Policy for Finney County applies to the purchase or acquisition of goods and services, which include supplies, materials, equipment and contractual services. All Finney County employees, department heads, and elected officials shall comply with the provisions of the Purchasing Policy. The guidelines and procedures in the Purchasing Policy shall be followed unless the Board of County Commissioners has approved alternate procedures recommended by a department head in order to facilitate special purchasing needs. State law or federal financial grant guidelines may prescribe special procedures for certain purchases and those requirements shall supersede the requirements of the Purchasing Policy.

GUIDELINES FOR PURCHASES

This section of the Purchasing Policy shall apply to the purchase or acquisition of supplies, materials, equipment and contractual services with an aggregate value of less than \$10,000, excluding professional services and excluding purchases specifically governed by state law.

*** Purchases under \$1,000**

All purchases with a value of less than \$1,000.00 may be made subject to approval of the department head and subject to budget authority. Employees are encouraged to seek quality goods and services at a reasonable price and may make any purchases on behalf of the department head with supervisor approval. These purchases should be made by a purchase card or PO provided to the department. Receipts or cash statements should be available to keep a record of all purchases.

*** Purchases with value between \$1,001 and \$5,000**

Prior to completing any purchase in this value range, at least three verbal price quotes shall be obtained and compared for quality and value. The department head shall approve the purchase, subject to budget authority. A written summary of the verbal quotes shall be maintained by the department head to document compliance with the Purchasing Policy. These purchases should be made by a purchase card or PO provided to the department. No purchases in this price range should be made by individual employees without prior approval of the department head.

* Purchases with value between \$5,001 and \$10,000

A minimum of three written price quotes shall be obtained for purchases in this price range. The department head shall review quotes submitted and approve the best quotation, taking into consideration price, quality, terms of delivery, and other applicable conditions, all subject to budget authority. The County Administrator must be notified for all purchases within this price range not previously approved through the annual budgeting process. Purchases which occur on a regular basis will only require one-time approval. The department head shall maintain copies of written price quotes to document compliance with the Purchasing Policy.

* Purchases with value between \$10,001 and \$30,000

Written specifications for purchases in this range shall be prepared and provided to potential vendors. Written specifications shall adequately describe the good or service to be procured so that a reasonable and responsible bidder will be fully informed of the needed good or service. Specifications should identify minimum performance standards or criteria in order to enable the greatest number of vendors to submit competitive bids. Written specifications shall require that sealed bids be submitted by a listed date and time. A public notice to request sealed bids for the proposed purchase shall be published in an official County publication at least seven (7) days before the date of the sealed submission deadline. A minimum of two (2) sealed bids must be received in order for a purchase in this range to be completed. Department heads shall notify the County Administrator of the date and time when bids will be opened and may request that the County Administrator assist with the bid opening. In the event that only one sealed bid is received, approval of the requested purchase by the Board of County Commissioners shall be required. Upon receipt and review of two or more written competitive bids, the department head shall follow the procedure below:

- A. If the procurement involves a purchase specifically earmarked by the Board of County Commissioners at the time of annual budget preparation, the department head may approve the lowest responsible bid, taking into consideration conformance with the written specifications, terms of delivery, and other conditions imposed in the written specifications.
- B. If a purchase in this price range involves a good or service which was specifically earmarked at the time of annual budget preparation, a department will not be required to contact the County Administrator or

County Commission to start the bidding process. This exemption does not apply to any items that were listed within a larger spending item at the time of budgeting. All other purchasing procedures must be specifically followed for items that do not require County Administrator or County Commission approval—including all rules and regulations regarding the sealed bidding process. Purchases which occur on a regular basis will only require one-time approval.

* Purchases exceeding
\$30,000

* Material and Equipment

Written specifications for purchases over \$30,000 in value shall be prepared and provided to potential vendors. Written specifications shall adequately describe the equipment or materials to be purchased so that a reasonable and responsible bidder will be fully informed of the needed equipment or material. Specifications shall identify minimum performance standards in order to enable the greatest number of vendors to submit competitive bids. Specifications may impose delivery deadlines or require that time of delivery or date of completion is included in the bid proposal. Written specifications shall require that sealed bids be submitted by a date and time certain. A public notice to request bids for the proposed purchase shall be published in an official County publication as required by State law and at least fifteen (15) days before the date and time for acceptance of sealed bids. Sealed bids will be publicly opened at the date and time listed in the notice and will be acted upon by the Board of County Commissioners following appropriate review. The Board reserves the right to reject any or all bids. Sole-source items can be purchased without going through a formal bidding process. Purchases which occur on a regular basis will only require one-time approval.

* Building and Construction
Projects

Written plans and specifications shall be prepared by qualified licensed professional architects and/or engineers as appropriate for the proposed building and/or construction project. The written plans and specifications shall adequately describe the building or construction project so that a reasonable and responsible bidder will be fully informed of the work to be performed. Written plans and specifications shall require that sealed bids are to be submitted by a date and time certain. Written plans and specifications for the work to be performed shall be filed at the office of the County Clerk and at any other county office designated by the Board of County

Commissioners at least thirty (30) days before the opening of bids. Said plans and specifications shall be displayed for public inspection. A notice of bid letting shall be published in an official County publication as required by State law and at least thirty (30) days before the scheduled bid letting, which notice shall clearly state the date, time and location when bids will be publicly opened. The Board of County Commissioners will act upon the bids received following appropriate review by the project architect or engineer.

The Board reserves the right to reject any or all bids. The bid contract shall be awarded to the lowest responsible bidder unless the Board of County Commissioners deems the bid proposal is too high, in which case the Board shall reject all bids and re-advertise for bids as provided by this Purchasing Policy. No bid contract shall be awarded in an amount exceeding the cost estimate of the project architect or engineer. Subject to compliance with State law, the Board may negotiate with the lowest responsible bidder prior to award of contract and may award a contract amount different from the original bid price, provided that the contract amount is lower than said original bid price. The successful bidder shall be required to submit all bonds and surety required by the specifications and applicable State law.

*While a Purchase Order (PO) is not available at the time of writing, it is listed in this agreement in the case that one is created before the next update of this policy.

GUIDELINES FOR DETERMINING BEST BID

The Purchasing Policy provides that price quotes or formal bids are to be obtained in the course of completing purchases and procurements. While price is a prime consideration, there are other issues which may be considered in selecting the lowest responsible bid or quotation of price. In the review of price quotations and/or sealed bids, the following criteria may be used to assist in identifying the best options.

1. Price
2. Quality of product
3. Integrity and reliability of vendor or contractor
4. Past experience with vendor or contractor
5. Business location of vendor or contractor
6. Time and delivery or completion of specified services of work

Department heads have the ability to prioritize local vendors over outside companies, if they so desire to make that a criteria of their contractual decisions.

These criteria may be used to justify the approval of a purchase or procurement from sources other than the vendor or contractor submitting the lowest price quotation or bid. When such an approval occurs, there must be clear and documented justification to do so, based upon the criteria listed above.

GENERAL PURCHASING PROCEDURES

A department head's primary means of purchasing will be through the use of a purchase card. Select employees other than the department head may be given a purchase card in order to make small purchases (\$1,000 or less) on behalf of their department. All department purchases should not be made without the direct or indirect approval of the department head or acting supervisor. Receipts or cash statements should be available to keep a record of all purchases. The County Treasurer's Office will monitor these purchases on a quarterly basis in order to ensure that departments have been following protocol. A purchase card can be withdrawn from an employee at any point in time without notice. Disciplinary actions may be taken for misuse of a purchase card.

PROCUREMENT OF PROFESSIONAL SERVICES

This Purchasing Policy provides that plans and specifications for building and construction projects with a cost exceeding \$30,000 must be prepared by qualified professionals. Additionally, professional services may be required from time to time for specialized services and for feasibility studies or project planning studies. Professional services shall include all services provided by a member of a profession which is licensed or regulated under the laws of the State of Kansas. When deemed necessary by the Board because of the nature and/or extent of work to be completed, the award of contracts for professional services described above may be accomplished in the following manner:

1. A Request for Qualifications (RFQ) will be prepared to outline the type of professional services required. The RFQ will generally outline the work to be completed and request submission of a Statement of Qualifications which shall include firm name and address, a list of principals and their qualifications, a summary of a work experience relevant to the type of work to be completed.
2. The Board of County Commissioners shall review the Statements of Qualifications received and select at least two firms to be interviewed for the proposed work project. Firms selected will be provided a Scope of Work summary which outlines specifics of the project to be completed. Firms interviewed will be asked about qualifications and experience relevant to the proposed project.
3. Based upon the interviews, the Board of County Commissioners shall negotiate a contract for services which describes the work to be completed, specifies a project timeline, and identifies basic costs and fees for the services to be provided.

TRAVEL EXPENSES

Procedures regarding travel expenses should refer to the most recent update of personnel policies provided by Finney County.

ADDITIONAL CONTRACT GUIDELINES

Contracts may be renewed for up to four years following the initial agreement. If changes need to be made prior to the stated deadline, representatives of Finney County will be allowed to make such changes. Correction or withdrawal from bids after the deadline but before the award must be approved by the County Administrator. Correction and change policies should be outlined to interested bidders prior to any contractual purchase.

Finney County has the right to issue/approve change orders to a contract when necessary. Change orders may be administered in any case where there is an increase or decrease in original prices, a change in contract dates, a change in contact or shipping information, or any other case where modification is desired by responsible parties after an initial agreement. Change orders to contracts may be approved by a single County Commissioner for any purchase under \$25,000. These orders may also be approved by the County Administrator when a County Commissioner is unavailable. All purchases over \$25,000 must be approved by a vote at a regularly scheduled or special commission meeting. A change order must be established for any increase or decrease of 10 percent or greater compared to the original purchase amount.

SUSPENSION OF VENDORS

Vendors may be suspended or disbarred from the bidding process for a variety of reasons. A vendor can be suspended or disbarred for past unsatisfactory performance or if they have been found to misrepresent the good or service to be provided. They can face these same repercussions if they fail to comply with the conditions of a bid or have been found to have any criminal offenses on record when previously stating otherwise. A vendor may be suspended for a maximum period of six months and may be disbarred for a maximum period of five years. A vendor may appeal a suspension or disbarment at either of the two subsequent County Commission meetings after receiving formal notice. The County Administrator should be contacted prior to the meeting to put this item on the meeting agenda.

RECURRING CONTRACTS

Recurring contracts can be established for services that will be needed for multiple years. Contracts may be written so that they can be renewed for up to five years. Recurring contracts can be developed for any type of good or service that has long-term use for Finney County. No contracts should be entered into which include automatic renewal language. Any contract written over a longer period than five years may only be approved by an exception to this policy granted by a vote from the County Commissioners.

“SOLE SOURCE” PROVIDER

In certain cases, procurement may involve supplies, materials, equipment or services which are available from only one supplier. Purchases under \$30,000 from a “sole source” provider may be authorized by the County Administrator following a review of documentation that no other provider is practically available locally or regionally. “Sole source” procurements in excess of \$30,000 shall require prior approval from the Board of County Commissioners.

EMPLOYEE PARTICIPATION IN PURCHASES

No elected official or employee of Finney County shall influence, participate in the making of, or approve a purchase or contract with any business in which such elected official or employee, or immediate family member thereof, has a substantial business interest as defined in K.S.A. 46-229. This provision shall not apply when competitive bidding has been advertised for by published notice and the affected elected official or employee has abstained from any action in regard to the purchase or contract.

No elected official or employee of Finney County is allowed to accept any valuable gift from individuals that have business dealings with the county. Items under the value of \$25 are excluded from this policy.

EXCEPTIONS TO PURCHASING POLICY

County Commissioners will have the right to makes changes to purchasing policies for particular contracts through a vote during a regularly scheduled or additional County Commission meeting.

Any purchase or lease deemed an “emergency purchase” by the Chair of the County Commission or a majority of the remaining County Commissioners may be exempt from current purchasing policies in order to ensure a fast delivery of necessary services. These purchases will be necessary in all instances of a declared state of local disaster or emergency as required by federal law. The county may also make emergency purchases for immediate needs that do not constitute a state of local disaster or emergency.



MEMORANDUM

TO: County Commission
THRU: Randy Partington, County Administrator
FROM:
DATE: August 21, 2017
RE: Finney County 2018 Budgets

DISCUSSION:

The county commission will be adopting the 2018 budgets, following the scheduled budget hearings for the four (4) required budgets.

RECOMMENDATION:

Approve and sign the four budgets

ATTACHMENTS:

Description

Finney County Budget

SD #1

SD #2

SD #3

CERTIFICATE

State of Kansas
County

2018

To the Clerk of Finney County, State of Kansas

We, the undersigned, officers of

Finney County

- certify that: (1) the hearing mentioned in the attached publication was held;
(2) after the Budget Hearing this budget was duly approved and adopted as the
maximum expenditure for the various funds for the year 2018; and
(3) the Amount(s) of 2017 Ad Valorem Tax are within statutory limitations.

			2018 Adopted Budget		
Table of Contents:		Page No.	Budget Authority for Expenditures	Amount of 2017 Ad Valorem Tax	County Clerk's Use Only
Computation to Determine Limit for 2018		2			
Allocation MVT, RVT, 16/20M Vehicle Tax		3			
Schedule of Transfers		4			
Statement of Indebtedness		5			
Statement of Lease-Purchases		6			
Fund	K.S.A.				
General	79-1946	7	8,396,292	3,559,394	
Debt Service	10-113				
Public Works	68-5,101	8	4,352,630	2,894,781	
Aging	12-1680	9	350,000	328,189	
Ambulance/EMS	65-6113	9	2,110,001	1,353,466	
County Employee Benefit	12-16,102	10	3,923,214	1,678,260	
Economic Development	19-4102	10	128,879	118,253	
Free Fair & Fair Grounds	2-129	11	550,113	336,010	
County Health	65-204	11	1,960,014	541,460	
Historical Museum	19-2651	12	210,000	193,238	
Library Maintenance	12-1220	12	910,228	840,033	
Intellectual Disability Services	19-4004	13	205,000	191,206	
Noxious Weed	2-1318	13	443,475	258,785	
Law Enforcement	12-11a03	14	10,393,532	9,815,314	
Alcohol Program		15	22,600		
Capital Improvement Program		15	2,515,171		
Economic Development Incentives		16	1,827,692		
E911		16	20,000		
GIS		17	226,808		
Guest Tax		17	800,000		
Juvenile Detention Center		18	1,558,654		
Juvenile Detention Center Building		18	46,818		
Noxious Weed Capital Outlay		19	69,922		
Parks & Recreation		19	24,452		
Landfill		20	860,705		
CDBG Revolving Loan		20	317,321		
Community Services Center		21	297,990		
Non-Budgeted Funds-A		22			
Non-Budgeted Funds-B		23			
Non-Budgeted Funds-C		24			
Non-Budgeted Funds-D		25			
Totals		xxxxx	42,521,511	22,108,389	
Budget Summary		26			
Budget Summary2					
Neighborhood Revitalization Rebate		27			
			County Clerk's Use Only		
			0		

Election required? Review HB2088 Template.	No
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Assisted by:

Gary A. Schlappe, CPA

Lewis, Hooper & Dick, LLC

Address:

PO Box 699

Garden City, KS 67846

Email:

garys@lhd.com

Attest: _____ 2017

County Clerk

Governing Body

Computation to Determine Limit for 2018**Base Levy**

1) Total Tax Levy Amount (Dollars) in 2017 (From 2017 Budget - Certificate Page)	18,920,912	
2) Less: Tax Levies on Behalf of Another Political or Governmental Subdivision		
2017 Library Levy (Dollars) (From 2017 Budget - Certificate Page)	0	
2017 Recreation Commission Levy (Dollars) (From 2017 Budget - Certificate Page)	0	
2017 Other Governmental Unit Levy (Dollars) (From 2017 Budget - Certificate Page)	266,643	
3) Net Tax Levy (Base)		<u>18,654,269</u>

Percentage Adjustments

4) CPI Adjustment - 1.4%		261,160
(Line 4 Percentage Multiplied by Line 3 (Net Tax Levy))		
5) Value of New Improvements (From June 15th County Clerk Valuation Document)	11,865,446	
6) 2017 Personal Property Valuation (From June 15th County Clerk Valuation Document)	43,269,821	
2016 Personal Property Valuation (From June 15th County Clerk Valuation Document)	35,164,940	
Increase in Total Personal Property Valuations (cannot be less than zero)	8,104,881	
7) Real Property Added to Jurisdiction (From June 15th County Clerk Valuation Document)	0	
8) Real Property which has Changed in Use (From June 15th County Clerk Valuation Document)	2,567,651	
9) Expiration of Property Tax Abatement (Assessed Valuation) (From June 15th County Clerk Valuation Document)	0	
10) Total Assessed Value of Adjustments	<u>22,537,978</u>	
11) Total Assessed Valuation - June 15, 2017 (From June 15th County Clerk Valuation Document)	488,783,403	
12) Adjustment Percentage (Line 10 Divided by Line 11)	4.61%	
13) Dollar Value of Adjustments (Line 3 Multiplied by Line 12 Percentage)		860,155
14) Total Percentage Adjustments		<u>1,121,315</u>

Increased Tax Revenues Adjustment

15) Property Tax Revenues Spent on Debt Service in 2018 Budget (From 2018 Budget - Certificate Page)	0	
Less: Property Tax Revenues Spent on Debt Service in 2017 Budget (From 2017 Budget - Certificate Page)	0	
Difference		<u>0</u>
16) Property Tax Revenues Spent Public Building Commission and Lease Payments in 2018 Budget (obligations must have incurred prior to July 1, 2016)		0

17) Property Tax Revenues Spent on Special Assessments in 2018 Budget			0
18) Property Tax Revenues Spent on Court Judgments or Settlements and Associated Legal Costs in 2018 Budget			0
19) Property Tax Revenues Spent on Federal or State Mandates (effective after June 30, 2015) and Loss of Funding from Federal Sources after January 1, 2017 in 2018 Budget			0
20) Property Tax Revenues Spent on Expenses Related to Disasters or Federal Emergency in 2018 Budget			0
21) Law Enforcement Expenses - 2018 Budget (Do not Include building construction or remodeling costs)	10,393,532		
Law Enforcement Expenses - 2017 Budget (Do not Include building construction or remodeling costs)	8,546,488		
CPI Adjustment - 1.4%	<u>119,651</u>		
Law Enforcement Expenses - 2107 Budget (Indexed by CPI)		<u>8,666,139</u>	
Increased Law Enforcement Expense in 2018 Budget			1,727,393
22) Fire Protection Expenses - 2018 Budget (Do not Include building construction or remodeling costs)	0		
Fire Protection Expenses - 2017 Budget (Do not Include building construction or remodeling costs)	0		
CPI Adjustment - 1.4%	<u>0</u>		
Fire Protection Expenses - 2107 Budget (Indexed by CPI)		<u>0</u>	
Increased Fire Protection Expense			0
23) Emergency Medical Expenses - 2018 Budget (Do not Include building construction or remodeling costs)	2,110,001		
Emergency Medical Expenses - 2017 Budget (Do not Include building construction or remodeling costs)	1,803,469		
CPI Adjustment - 1.4%	<u>25,249</u>		
Emergency Medical Expenses - 2107 Budget (Indexed by CPI)		<u>1,828,718</u>	
Increased Emergency Medical Expense			281,283
<u>Total Increased Tax Revenue Adjustment</u>			<u>2,008,677</u>
<u>Levy on Behalf of Another Political or Governmental Subdivision</u>			
24) Library Levy 2018 Budget			0
24a) Recreation Commission Levy 2018 Budget			0
24b) Other Governmental Levy 2018 Budget			328,189
25) Total Levies on Behalf of Another Political or Governmental Subdivision			<u>328,189</u>
26) Total Computed Tax Levy			<u>22,112,449</u>

2018
County

Motor Vehicle Factor	<u>0.06991</u>	
Recreational Vehicle Factor	<u>0.00092</u>	
16/20M Vehicle Factor	<u>0.00168</u>	
Commercial Vehicle Factor	<u>0.00857</u>	
Watercraft Factor		<u>0.00106</u>

Finney County

2018

Schedule of Transfers

Expenditure Fund Transferred From:	Receipt Fund Transferred To:	Actual Amount for 2016	Current Amount for 2017	Proposed Amount for 2018	Transfers Authorized by Statute
General	Capital Improvement Reserve	112,983	-	-	19-120
General	Economic Development Incentives	125,000	120,000	125,000	
General	GIS	80,000	80,000	80,000	79-1946
General	Juvenile Detention Center	442,979	449,345	437,037	79-1946
General	Community Services Center	-	200,039	171,560	
Ambulance/EMS	Capital Improvement Reserve	75,000	75,000	-	19-120
County Employee Benefit	Health	350,000	-	-	
Free Fair and Fair Grounds	Finney County Fair Association	53,000	53,000	53,000	2-132
Free Fair and Fair Grounds	Capital Improvement Reserve	24,675	-	-	19-120
GIS	Capital Improvement Reserve	40,000	-	-	19-120
Health	Capital Improvement Reserve	20,000	-	-	19-120
Juvenile Detention Center	Juvenile Detention Center Building	10,000	10,000	-	38-504
Road and Bridge	Special Highway	1,025,000	100,000	50,000	68-590
Road and Bridge	Special Road Machinery and Equipment	150,000	-	-	68-141g
Guest Tax	Convention and Visitors Bureau	-	-	-	12-1693
Oil & Gas Depletion Trust	General	-	242,000	250,000	
Landfill	General	-	240,000	200,000	
	Total	2,508,637	1,569,384	1,366,597	
	Adjustments*		535,000	503,000	
	Adjusted Totals	2,508,637	1,034,384	863,597	

*Note: Adjustments are required only if the transfer is being made in 2017 and/or 2018 from a non-budgeted fund.

STATEMENT OF INDEBTEDNESS

Type of Debt	Date of Issue	Date of Retirement	Interest Rate %	Amount Issued	Beginning Amount Outstanding Jan 1, 2017	Date Due		Amount Due 2017		Amount Due 2018	
						Interest	Principal	Interest	Principal	Interest	Principal
General Obligation:											
Sales Tax Refunding 2014	8/1/2014	10/1/2025	3.50	6,625,000	5,630,000	4/1; 10/1	10/1	158,581	545,000	142,231	560,000
Total G.O. Bonds					5,630,000			158,581	545,000	142,231	560,000
Revenue Bonds:											
Sewer Facility #2	6/3/2002	6/1/2042	4.75	848,500	710,000	6/1; 12/1	12/1	33,725	15,000	33,013	15,000
Total Revenue Bonds					710,000			33,725	15,000	33,013	15,000
Other:											
Total Other					0			0	0	0	0
Total Indebtedness					6,340,000			192,306	560,000	175,244	575,000

STATEMENT OF CONDITIONAL LEASE-PURCHASE AND CERTIFICATE OF PARTICIPATION*

Items Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance On Jan 1,2017	Payments Due 2017	Payments Due 2018
3 Caterpillar Motor Graders	1/13/2016	84	2.35	620,262	536,282	83,980	83,980
				Totals	536,282	83,980	83,980

***If you are merely leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.

Adopted Budget	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
General			
Unencumbered Cash Balance Jan 1	4,361,751	4,505,833	1,912,986
Receipts:			
Ad Valorem Tax	10,224,447	3,576,823	xxxxxxxxxxxxxxxxxxxxxx
Delinquent Tax	168,307		
Motor Vehicle Tax	839,005	869,705	250,049
Recreational Vehicle Tax	12,703	10,837	3,292
16/20M Vehicle Tax	13,708	18,036	5,995
Commercial Vehicle Tax		94,584	30,656
Watercraft Tax		11,279	3,802
Gross Earnings (Intangible) Tax			0
LAVTR			0
City and County Revenue Sharing			0
Mineral Production Tax	94,219	130,502	88,690
Local Alcoholic Liquor	13,354	11,560	10,766
Compensating Use Tax			
Sales Tax	2,036,823	1,600,000	1,600,000
Interest and Fees - Current	13,079	20,000	20,000
Interest and Fees - Vehicle	3,337		
Interest and Fees - Delinquent	105,125	100,000	100,000
Mortgage Registration Fees	648,835		
Officers' Fees	523,948	250,000	250,000
Franchise Fees	32,555	15,000	15,000
Library Reimbursement	46,800	46,800	46,800
Royalties	898		
Sale of County Assets	43,145		
Reimbursements from exempt services			90,140
State and Federal Aid			
Transfer from Oil & Gas Depletion Trust	-	242,000	250,000
Transfer from Landfill	-	240,000	200,000
In Lieu of Taxes (IRB)	105,656	153,391	58,371
Interest on Idle Funds	114,152	2,000	2,000
Neighborhood Revitalization Rebate		-4,499	-7,977
Miscellaneous	603,735	10,000	10,000
Does miscellaneous exceed 10% of Total			
Total Receipts	15,643,831	7,398,018	3,027,584
Resources Available:	20,005,582	11,903,851	4,940,570

General

Page No. 7a

Finney County

2018

FUND PAGE - GENERAL DETAIL

Adopted Budget

General Fund - Detail Expend

	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Expenditures:			
General and Administrative			
Salaries	15,270	93,616	143,616
Contractual	1,437,265	1,400,000	1,419,000
Commodities	110,846	147,000	147,000
Capital Outlay	316,043	320,000	320,000
Grant Compliance		10,000	10,000
Total	1,879,424	1,970,616	2,039,616
County Commissioners			
Salaries	95,682	88,676	85,960
Contractual			
Commodities	4,262	7,100	14,600
Capital Outlay	7,582	7,500	
Total	107,526	103,276	100,560
County Administrator/HR/Payroll			
Salaries	336,193	363,675	363,383
Contractual	2,192	51,300	51,300
Commodities	13,300	23,450	26,250
Capital Outlay			
Total	351,685	438,425	440,933
County Treasurer			
Salaries	520,644	454,503	383,548
Officer Salary		98,144	90,001
Contractual	15,896	18,000	18,000
Commodities	22,945	24,200	21,500
Capital Outlay		500	
Total	559,485	595,347	513,049
County Clerk			
Salaries	223,493	163,499	197,543
Officer Salary		77,647	72,530
Contractual	29,634	52,000	22,000
Commodities	46,993	35,625	69,000
Capital Outlay	69,500	74,500	10,000
Total	369,620	403,271	371,073
Register of Deeds			
Salaries	172,851	120,540	121,053
Officer Salary		62,163	62,171
Contractual	2,070	2,500	2,500
Commodities	2,529	4,000	4,000
Total	177,450	189,203	189,724
Computer Support Services			
Salaries	328,834	380,345	296,026
Contractual	182,149	203,700	206,000
Commodities	3,016	14,450	23,250
Capital Outlay	7,292		0
Total	521,291	598,495	525,276
County Appraiser			
Salaries	491,586	560,961	555,370
Contractual	8,495	80,800	80,800
Commodities	73,823	30,500	30,000
Capital Outlay	27,255		0
Total	601,159	672,261	666,170
Total - Page 7b	4,567,640	4,970,894	4,846,401

Finney County

2018

FUND PAGE - GENERAL

Adopted Budget

General Fund - Detail Expend

	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Expenditures:			
Building Maintenance			
Salaries	458,576	591,139	550,635
Contractual	82,137	127,500	202,116
Commodities	62,062	60,000	61,000
Capital Outlay	25,067	125,000	323,043
Total	627,842	903,639	1,136,794
Other Agencies			
Agricultural Extension	191,500	182,500	160,000
Soil Conservation	34,000	34,000	30,000
Animal Shelter	25,000	25,000	25,000
Economic Development		30,000	22,500
Total	250,500	271,500	237,500
County Attorney			
Salaries	1,411,126	1,473,617	
Officer Salary		125,726	
Contractual	74,658	119,500	
Commodities	95,605	93,400	
Capital Outlay	14,971		
Total	1,596,360	1,812,243	0
Sheriff			
Salaries	4,985,092		
Contractual	289,365		
Commodities	715,817		
Capital Outlay	262,623		
Total	6,252,897	0	0
Status Offenders Diversion			
Salaries	141,475		
Contractual	1,826		
Commodities	4,203		
Capital Outlay			
Total	147,504	0	0
District Court			
Salaries			
Contractual	672,432	788,480	792,000
Commodities	19,287	41,925	36,000
Capital Outlay	106,745	85,000	127,000
Total	798,464	915,405	955,000
25th Judicial District			
Salaries			
Contractual	52,523	58,300	33,800
Commodities	24,240	30,500	48,700
Capital Outlay	11,798	12,000	25,500
Total	88,561	100,800	108,000
Emergency Management			
Salaries	109,376		
Contractual	11,123		
Commodities	29,261		
Capital Outlay			
Total	149,760	0	0
Total - Page7c	9,911,888	4,003,587	2,437,294

Finney County

2018

FUND PAGE - GENERAL

Adopted Budget

General Fund - Detail Expend

	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Expenditures:			
Other Agencies			
CASA	12,000	12,000	10,000
Radio Lease	97,259		
City on a Hill			0
Total	109,259	12,000	10,000
Health and Sanitation			
Mental Health - Compass	150,000	150,000	150,000
Total	150,000	150,000	150,000
Transfers Out			
Capital Improvement Reserve	112,983		
Economic Development Incentive	125,000	120,000	125,000
GIS	80,000	80,000	80,000
Juvenile Detention Center	442,979	449,345	437,037
Total	760,962	649,345	642,037
Transfers Out			
Community Services Center		200,039	171,560
State Payment		5,000	5,000
Total	0	205,039	176,560
Other			
Salaries			134,000
Contractual			
Commodities			
Capital Outlay			
Total	0	0	134,000
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Total - Page7d	1,020,221	1,016,384	1,112,597

Finney County

2018

FUND PAGE - GENERAL

Adopted Budget

General Fund - Detail Expend

	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Expenditures:			
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Contractual			
Judgments			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Total - Page 7e	0	0	0
Total - Page 7b	4,567,640	4,970,894	4,846,401
Total - Page 7c	9,911,888	4,003,587	2,437,294
Total - Page 7d	1,020,221	1,016,384	1,112,597
Total Detail Expenditures**	15,499,749	9,990,865	8,396,292

** Note: The Total Detail Expenditures amount should agree to the General Subtotal amounts.

Finney County

2018

FUND PAGE FOR FUNDS WITH A TAX LEVY

[illegible]

FUND PAGE - ROAD[illegible]

FUND PAGE - ROAD DETAIL

Adopted Budget

Road & Bridge Fund - Detail

	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Expenditures:			
Public Works			
Salaries	1,768,212	2,079,112	2,133,780
Contractual	920,798	1,343,600	1,266,700
Commodities	455,928	589,800	627,150
Capital Outlay		210,000	275,000
Total	3,144,938	4,222,512	4,302,630
Transfers Out			
Special Highway Improvement	1,025,000	100,000	50,000
Special Road Machinery & Equipment	150,000		
Total	1,175,000	100,000	50,000
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Total Detail Expenditures**	4,319,938	4,322,512	4,352,630

** Note: The Total Detail Expenditures amounts should agree to Road Subtotal amounts.

Finney County

2018

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget Aging	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Unencumbered Cash Balance Jan 1	9,451	6,643	5,854
Receipts:			
Ad Valorem Tax	264,201	266,643	xxxxxxxxxxxxxxxx
Delinquent Tax	4,694		
Motor Vehicle Tax	23,088	22,461	18,641
Recreational Vehicle Tax	336	280	245
16/20 M Vehicle Tax		466	447
Commercial Vehicle Tax		2,443	2,285
Watercraft Tax		291	283
In Lieu Of	1,873	3,962	4,351
Interest on Idle Funds			
Neighborhood Revitalization Rebate		-335	-736
Miscellaneous			
Does miscellaneous exceed 10% of Total			
Total Receipts	294,192	296,211	25,516
Resources Available:	303,643	302,854	31,370
Expenditures:			
Committee on Aging	297,000	297,000	350,000
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total			
Total Expenditures	297,000	297,000	350,000
Unencumbered Cash Balance Dec 31	6,643	5,854	xxxxxxxxxxxxxxxx
2016/2017/2018 Budget Authority Am	297,182	297,000	350,000
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			350,000
Tax Required			318,630
Delinquent Comp Rate: 3.0%			9,559
Amount of 2017 Ad Valorem Tax			328,189

Adopted Budget Ambulance/EMS	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Unencumbered Cash Balance Jan 1	947,278	704,882	347,521
Receipts:			
Ad Valorem Tax	590,260	1,030,590	xxxxxxxxxxxxxxxx
Delinquent Tax	12,551		
Motor Vehicle Tax	68,937	50,187	72,047
Recreational Vehicle Tax	1,043	625	949
16/20 M Vehicle Tax		1,041	1,727
Commercial Vehicle Tax		5,458	8,832
Watercraft Tax		651	1,095
In Lieu Of	4,364	8,852	16,818
Intergovernmental Revenue			
Licenses and Fees	615,055	350,000	350,000
Contractual Agreement			
Interest on Idle Funds			
Neighborhood Revitalization Rebate		-1,296	-3,033
Miscellaneous	2,085		
Does miscellaneous exceed 10% of Total			
Total Receipts	1,294,295	1,446,108	448,435
Resources Available:	2,241,573	2,150,990	795,956
Expenditures:			
Ambulance/EMS			
Personnel	1,272,364	1,361,873	1,441,569
Contractual	109,893	131,000	123,200
Commodities	79,434	82,100	94,925
Capital Outlay		11,000	10,000
Emergency Management			
Personnel		117,946	123,831
Contractual		12,850	11,800
Commodities		11,700	11,450
Building maintenance reimbursement			981
Health insurance reimbursement			292,245
Transfer to Capital Improvement Reserve	75,000	75,000	
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total			
Total Expenditures	1,536,691	1,803,469	2,110,001
Unencumbered Cash Balance Dec 31	704,882	347,521	xxxxxxxxxxxxxxxx
2016/2017/2018 Budget Authority Am	1,593,498	1,803,469	2,110,001
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			2,110,001
Tax Required			1,314,045
Delinquent Comp Rate: 3.0%			39,421
Amount of 2017 Ad Valorem Tax			1,353,466

Finney County

2018

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
County Employee Benefit			
Unencumbered Cash Balance Jan 1	6,089,425	5,270,236	2,102,924
Receipts:			
Ad Valorem Tax	2,460,909	1,977,236	xxxxxxxxxxxxxxxx
Delinquent Tax	57,066		
Motor Vehicle Tax	314,137	209,356	138,225
Recreational Vehicle Tax	4,591	2,609	1,820
16/20 M Vehicle Tax		4,342	3,314
Commercial Vehicle Tax		22,768	16,945
Watercraft Tax		2,715	2,101
In Lieu Of	27,242	36,925	32,267
Interest on Idle Funds			
Neighborhood Revitalization Rebate		-2,487	-3,761
Miscellaneous	1,875		
Does miscellaneous exceed 10% of Total Receipts			
Total Receipts	2,865,820	2,253,464	190,911
Resources Available:	8,955,245	7,523,700	2,293,835
Expenditures:			
Workers Compensation	13,027		
Health Insurance	3,274,346	6,320,776	6,270,776
Flexible Benefit/Health Insurance Reimbursement		-900,000	-655,000
Transfer to Health	350,000		
Reimbursements from exempt services			-1,692,562
Cash Forward (2018 column)			
Miscellaneous	47,636		
Does miscellaneous exceed 10% of Total Expenditure			
Total Expenditures	3,685,009	5,420,776	3,923,214
Unencumbered Cash Balance Dec 31	5,270,236	2,102,924	xxxxxxxxxxxxxxxx
2016/2017/2018 Budget Authority Amount:	5,720,015	5,420,776	3,923,214
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	3,923,214
		Tax Required	1,629,379
Delinquent Comp Rate:		3.0%	48,881
		Amount of 2017 Ad Valorem Tax	1,678,260

Adopted Budget

Adopted Budget	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Economic Development			
Unencumbered Cash Balance Jan 1	3,263	3,579	3,777
Receipts:			
Ad Valorem Tax	112,594	107,231	xxxxxxxxxxxxxxxx
Delinquent Tax	1,875		
Motor Vehicle Tax	9,626	9,552	7,496
Recreational Vehicle Tax	143	119	99
16/20 M Vehicle Tax		198	180
Commercial Vehicle Tax		1,039	919
Watercraft Tax		124	114
In Lieu Of	1,078	1,685	1,750
Interest on Idle Funds			
Neighborhood Revitalization Rebate		-135	-265
Miscellaneous			
Does miscellaneous exceed 10% of Total Receipts			
Total Receipts	125,316	119,813	10,293
Resources Available:	128,579	123,392	14,070
Expenditures:			
Economic Development Commission	125,000	119,615	128,879
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total Expenditure			
Total Expenditures	125,000	119,615	128,879
Unencumbered Cash Balance Dec 31	3,579	3,777	xxxxxxxxxxxxxxxx
2016/2017/2018 Budget Authority Amount:	126,518	119,615	128,879
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	128,879
		Tax Required	114,809
Delinquent Comp Rate:		3.0%	3,444
		Amount of 2017 Ad Valorem Tax	118,253

Finney County

2018

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget Free Fair & Fair Grounds	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Unencumbered Cash Balance Jan 1	245,481	216,506	98,616
Receipts:			
Ad Valorem Tax	309,972	365,918	xxxxxxxxxxxxxxxxxxxx
Delinquent Tax	5,488		
Motor Vehicle Tax	29,997	26,356	25,581
Recreational Vehicle Tax	446	328	337
16/20 M Vehicle Tax		547	613
Commercial Vehicle Tax		2,866	3,136
Watercraft Tax		342	389
In Lieu Of	2,708	4,649	5,971
Use of Money and Property	116,807	90,000	90,000
Interest on Idle Funds			
Neighborhood Revitalization Rebate		-460	-753
Miscellaneous	17		
Does miscellaneous exceed 10% of Total Receipt			
Total Receipts	465,435	490,546	125,274
Resources Available:	710,916	707,052	223,890
Expenditures:			
Personnel Services	260,968	305,736	305,813
Contractual Services	150,301	193,600	185,950
Commodities	3,466	6,100	5,350
Capital Outlay	2,000	50,000	0
Transfer to Fair Association	53,000	53,000	53,000
Transfer to Capital Improvement Reserve	24,675		
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total Expend			
Total Expenditures	494,410	608,436	550,113
Unencumbered Cash Balance Dec 31	216,506	98,616	xxxxxxxxxxxxxxxxxxxx
2016/2017/2018 Budget Authority Amount:	558,684	608,436	550,113
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			550,113
Tax Required			326,223
Delinquent Comp Rate: 3.0%			9,787
Amount of 2017 Ad Valorem Tax			336,010

Adopted Budget County Health	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Unencumbered Cash Balance Jan 1	353,461	377,699	258,516
Receipts:			
Ad Valorem Tax	423,889	547,371	xxxxxxxxxxxxxxxxxxxx
Delinquent Tax	7,387		
Motor Vehicle Tax	36,929	36,042	38,266
Recreational Vehicle Tax	543	449	504
16/20 M Vehicle Tax		747	917
Commercial Vehicle Tax		3,920	4,691
Watercraft Tax		467	582
In Lieu Of	3,615	6,357	8,933
State and Federal Aid	315,722	300,000	300,130
Licenses and Fees	533,021	343,000	343,000
Clinic Reimbursement		725,000	480,000
Transfer from County Employee Benefits	350,000	0	0
Interest on Idle Funds			
Neighborhood Revitalization Rebate		-688	-1,214
Miscellaneous	1,861		
Does miscellaneous exceed 10% of Total Receipt			
Total Receipts	1,672,967	1,962,665	1,175,809
Resources Available:	2,026,428	2,340,364	1,434,325
Expenditures:			
Personnel Services	1,086,129	1,291,848	1,177,514
Contractual Services	200,969	345,000	308,000
Commodities	341,631	322,500	437,500
Capital Outlay		122,500	37,000
Employee Clinic			
Transfer to Capital Improvement Reserve	20,000		
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total Expend			
Total Expenditures	1,648,729	2,081,848	1,960,014
Unencumbered Cash Balance Dec 31	377,699	258,516	xxxxxxxxxxxxxxxxxxxx
2016/2017/2018 Budget Authority Amount:	2,062,176	2,081,848	1,960,014
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			1,960,014
Tax Required			525,689
Delinquent Comp Rate: 3.0%			15,771
Amount of 2017 Ad Valorem Tax			541,460

Finney County

2018

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget Historical Museum	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Unencumbered Cash Balance Jan 1	5,537	4,014	4,198
Receipts:			
Ad Valorem Tax	187,954	189,170	xxxxxxxxxxxxxxxxxx
Delinquent Tax	3,106		
Motor Vehicle Tax	15,471	15,963	13,225
Recreational Vehicle Tax	227	199	174
16/20 M Vehicle Tax		331	317
Commercial Vehicle Tax		1,736	1,621
Watercraft Tax		207	201
In Lieu Of	1,719	2,816	3,087
Interest on Idle Funds			
Neighborhood Revitalization Rebate		-238	-433
Miscellaneous			
Does miscellaneous exceed 10% of Total			
Total Receipts	208,477	210,184	18,192
Resources Available:	214,014	214,198	22,390
Expenditures:			
Historical Society	210,000	210,000	210,000
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total			
Total Expenditures	210,000	210,000	210,000
Unencumbered Cash Balance Dec 31	4,014	4,198	xxxxxxxxxxxxxxxxxx
2016/2017/2018 Budget Authority Am	210,129	210,000	210,000
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			210,000
Tax Required			187,610
Delinquent Comp Rate: 3.0%			5,628
Amount of 2017 Ad Valorem Tax			193,238

Adopted Budget Library Maintenance	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Unencumbered Cash Balance Jan 1	22,021	15,957	16,308
Receipts:			
Ad Valorem Tax	853,637	814,952	xxxxxxxxxxxxxxxxxx
Delinquent Tax	14,401		
Motor Vehicle Tax	73,040	72,599	56,972
Recreational Vehicle Tax	1,080	905	750
16/20 M Vehicle Tax		1,506	1,366
Commercial Vehicle Tax		7,895	6,984
Watercraft Tax		942	866
In Lieu Of	8,176	12,805	13,299
Interest on Idle Funds			
Neighborhood Revitalization Rebate		-1,025	-1,883
Miscellaneous			
Does miscellaneous exceed 10% of Total			
Total Receipts	950,334	910,579	78,354
Resources Available:	972,355	926,536	94,662
Expenditures:			
Finney County Library	956,398	910,228	910,228
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total			
Total Expenditures	956,398	910,228	910,228
Unencumbered Cash Balance Dec 31	15,957	16,308	xxxxxxxxxxxxxxxxxx
2016/2017/2018 Budget Authority Am	956,987	910,228	910,228
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			910,228
Tax Required			815,566
Delinquent Comp Rate: 3.0%			24,467
Amount of 2017 Ad Valorem Tax			840,033

Finney County

2018

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Intellectual Disability Services	Actual for 2016	Estimate for 2017	Year for 2018
Unencumbered Cash Balance Jan 1	7,670	3,934	3,038
Receipts:			
Ad Valorem Tax	169,114	170,170	xxxxxxxxxxxxxxxx
Delinquent Tax	2,814		
Motor Vehicle Tax	13,313	14,383	11,896
Recreational Vehicle Tax	195	179	157
16/20 M Vehicle Tax		298	285
Commercial Vehicle Tax		1,564	1,458
Watercraft Tax		187	181
In Lieu Of	828	2,537	2,777
Interest on Idle Funds			
Neighborhood Revitalization Rebate		-214	-429
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	186,264	189,104	16,325
Resources Available:	193,934	193,038	19,363
Expenditures:			
Distributions - SDSI	95,000	95,000	95,000
Distributions - RCDC	95,000	95,000	110,000
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	190,000	190,000	205,000
Unencumbered Cash Balance Dec 31	3,934	3,038	xxxxxxxxxxxxxxxx
2016/2017/2018 Budget Authority Amount:	190,116	190,000	205,000
	Non-Appropriated Balance		
	Total Expenditure/Non-Appr Balance		205,000
	Tax Required		185,637
Delinquent Comp Rate:	3.0%		5,569
Amount of 2017 Ad Valorem Tax			191,206

Adopted Budget	Prior Year	Current Year	Proposed Budget
Noxious Weed	Actual for 2016	Estimate for 2017	Year for 2018
Unencumbered Cash Balance Jan 1	3,328	75,922	72,252
Receipts:			
Ad Valorem Tax	244,043	208,771	xxxxxxxxxxxxxxxx
Delinquent Tax	3,216		
Motor Vehicle Tax	14,492	20,737	14,595
Recreational Vehicle Tax	217	258	192
16/20 M Vehicle Tax		430	350
Commercial Vehicle Tax		2,255	1,789
Watercraft Tax		269	222
In Lieu Of	2,055	3,658	3,407
Licenses and Fees	105,004	256,000	100,000
Interest on Idle Funds			
Neighborhood Revitalization Rebate		-263	-580
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	369,027	492,115	119,975
Resources Available:	372,355	568,037	192,227
Expenditures:			
Personnel Services	155,804	174,135	179,175
Contractual Services	10,797	12,850	14,300
Commodities	129,832	308,800	250,000
Capital Outlay			0
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	296,433	495,785	443,475
Unencumbered Cash Balance Dec 31	75,922	72,252	xxxxxxxxxxxxxxxx
2016/2017/2018 Budget Authority Amount:	516,062	495,785	443,475
	Non-Appropriated Balance		
	Total Expenditure/Non-Appr Balance		443,475
	Tax Required		251,248
Delinquent Comp Rate:	3.0%		7,537
Amount of 2017 Ad Valorem Tax			258,785

Finney County

2018

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Law Enforcement	Actual for 2016	Estimate for 2017	Year for 2018
Unencumbered Cash Balance Jan 1		0	202,289
Receipts:			
Ad Valorem Tax		6,945,270	xxxxxxxxxxxxxxxx
Delinquent Tax			
Motor Vehicle Tax			485,533
Recreational Vehicle Tax			6,393
16/20 M Vehicle Tax			11,640
Commercial Vehicle Tax			59,522
Watercraft Tax			7,381
In Lieu Of			113,341
Licenses and Fees			
Interest on Idle Funds			
Neighborhood Revitalization Rebate		-8,736	-21,998
Miscellaneous			
Does miscellaneous exceed 10% of Total			
Total Receipts	0	6,936,534	661,812
Resources Available:	0	6,936,534	864,101
Expenditures:			
Sheriff			
Salaries		5,253,620	5,334,212
Officer Salary		110,000	115,000
Health insurance reimbursement			1,170,694
Contractual		366,500	461,500
Commodities		741,125	756,625
Capital Outlay		263,000	343,000
Building maintenance reimbursement			68,876
Attorney			
Salaries			1,542,707
Officer Salary			132,012
Health insurance reimbursement			229,623
Contractual			132,500
Commodities			86,500
Capital Outlay			
Building maintenance reimbursement			20,283
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total			
Total Expenditures	0	6,734,245	10,393,532
Unencumbered Cash Balance Dec 31	0	202,289	xxxxxxxxxxxxxxxx
2016/2017/2018 Budget Authority Am	0	6,734,245	10,393,532
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			10,393,532
Tax Required			9,529,431
Delinquent Comp Rate: 3.0%			285,883
Amount of 2017 Ad Valorem Tax			9,815,314

Adopted Budget	Prior Year	Current Year	Proposed Budget
	Actual for 2016	Estimate for 2017	Year for 2018
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
Ad Valorem Tax		0	xxxxxxxxxxxxxxxx
Delinquent Tax			
Motor Vehicle Tax			
Recreational Vehicle Tax			
16/20 M Vehicle Tax			
Commercial Vehicle Tax			
Watercraft Tax			
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% of Total			
Total Receipts	0	0	0
Resources Available:	0	0	0
Expenditures:			
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	0	0	xxxxxxxxxxxxxxxx
2016/2017/2018 Budget Authority Am	0	0	0
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			0
Tax Required			0
Delinquent Comp Rate: 3.0%			0
Amount of 2017 Ad Valorem Tax			0

Finney County

2018

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Alcohol Program	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Unencumbered Cash Balance Jan 1	3,193	6,547	11,834
Receipts:			
Intergovernmental Revenues	13,354	11,560	10,766
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total R			
Total Receipts	13,354	11,560	10,766
Resources Available:	16,547	18,107	22,600
Expenditures:			
Contractual	10,000	6,273	22,600
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total E			
Total Expenditures	10,000	6,273	22,600
Unencumbered Cash Balance Dec 31	6,547	11,834	0
2016/2017/2018 Budget Authority Amount:	20,056	21,273	22,600

Adopted Budget

Capital Improvement Program	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Unencumbered Cash Balance Jan 1	908,902	1,096,050	1,565,171
Receipts:			
Local Sales	1,018,412	950,000	950,000
Capital Lease Proceeds			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total R			
Total Receipts	1,018,412	950,000	950,000
Resources Available:	1,927,314	2,046,050	2,515,171
Expenditures:			
Capital Outlay	831,264		2,515,171
Capital Outlay - Building Improvement			
Capital Outlay - Road Improvement		480,879	
Capital Outlay - Fairgrounds			
Transfer to Capital Improvement Reserve			
Other Capital Outlay			
Lease Payment			
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total E			
Total Expenditures	831,264	480,879	2,515,171
Unencumbered Cash Balance Dec 31	1,096,050	1,565,171	0
2016/2017/2018 Budget Authority Amount:	1,866,215	2,480,879	2,515,171

Finney County

2018

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Economic Development Incentives	Actual for 2016	Estimate for 2017	Year for 2018
Unencumbered Cash Balance Jan 1	1,286,551	1,462,692	1,642,692
Receipts:			
City of Garden City	55,139	60,000	60,000
Transfer from General	125,000	120,000	125,000
Interest on Idle Funds			
Miscellaneous	1,000		
Does miscellaneous exceed 10% of Total R			
Total Receipts	181,139	180,000	185,000
Resources Available:	1,467,690	1,642,692	1,827,692
Expenditures:			
Economic Development Incentives	4,998	0	1,827,692
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total E			
Total Expenditures	4,998	0	1,827,692
Unencumbered Cash Balance Dec 31	1,462,692	1,642,692	0
2016/2017/2018 Budget Authority Amount:	1,492,472	1,651,551	1,827,692

Adopted Budget

	Prior Year	Current Year	Proposed Budget
E911	Actual for 2016	Estimate for 2017	Year for 2018
Unencumbered Cash Balance Jan 1	12,105	0	10,000
Receipts:			
Licenses and Fees	22,666	10,000	10,000
Reimbursement on Radio System	50,248		
Reimbursement on Radio System Final Pymt			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total R			
Total Receipts	72,914	10,000	10,000
Resources Available:	85,019	10,000	20,000
Expenditures:			
Contractual Services	17,140	0	20,000
Radio System Lease	67,879		
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total E			
Total Expenditures	85,019	0	20,000
Unencumbered Cash Balance Dec 31	0	10,000	0
2016/2017/2018 Budget Authority Amount:	122,411	10,000	20,000

Finney County

2018

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget GIS	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Unencumbered Cash Balance Jan 1	199,987	150,693	122,055
Receipts:			
Intergovernmental Revenue	80,000	80,000	80,000
Transfer from General	80,000	80,000	80,000
Interest on Idle Funds			
Miscellaneous	394		
Does miscellaneous exceed 10% of Total R			
Total Receipts	160,394	160,000	160,000
Resources Available:	360,381	310,693	282,055
Expenditures:			
Personnel	117,300	120,688	120,558
Contractual	11,465	39,250	37,250
Commodities	4,702	18,700	19,000
Capital Outlay	36,221	10,000	50,000
Transfer to Capital Improvement Reserve	40,000	0	
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total E			
Total Expenditures	209,688	188,638	226,808
Unencumbered Cash Balance Dec 31	150,693	122,055	55,247
2016/2017/2018 Budget Authority Amount:	219,334	238,638	226,808

Adopted Budget

Guest Tax	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Unencumbered Cash Balance Jan 1	5,632	162,375	162,375
Receipts:			
Transient Guest Tax	906,743	800,000	800,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total R			
Total Receipts	906,743	800,000	800,000
Resources Available:	912,375	962,375	962,375
Expenditures:			
Convention & Visitors Bureau	750,000	800,000	800,000
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total E			
Total Expenditures	750,000	800,000	800,000
Unencumbered Cash Balance Dec 31	162,375	162,375	162,375
2016/2017/2018 Budget Authority Amount:	750,000	800,000	800,000

Finney County

2018

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Juvenile Detention Center	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Unencumbered Cash Balance Jan 1	350,006	352,341	322,508
Receipts:			
State and Federal Aid	20,242	51,000	51,000
Other Counties/Agencies	916,748	1,100,000	1,100,000
Transfer from General	442,979	449,345	437,037
Interest on Idle Funds			
Miscellaneous	52,222	1,000	
Does miscellaneous exceed 10% of Total R			
Total Receipts	1,432,191	1,601,345	1,588,037
Resources Available:	1,782,197	1,953,686	1,910,545
Expenditures:			
Personnel	1,264,685	1,347,778	1,365,754
Contractual	61,892	76,250	90,600
Commodities	93,279	97,150	102,300
Capital Outlay		100,000	0
Transfer to JDC Building Fund	10,000	10,000	0
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total E			
Total Expenditures	1,429,856	1,631,178	1,558,654
Unencumbered Cash Balance Dec 31	352,341	322,508	351,891
2016/2017/2018 Budget Authority Amount:	1,508,420	1,631,178	1,558,654

Adopted Budget

Juvenile Detention Center Building	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Unencumbered Cash Balance Jan 1	26,770	36,818	46,818
Receipts:			
Use of Money and Property	48		
Transfer from Juvenile Detention Center	10,000	10,000	0
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total R			
Total Receipts	10,048	10,000	0
Resources Available:	36,818	46,818	46,818
Expenditures:			
Capital Outlay		0	46,818
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total E			
Total Expenditures	0	0	46,818
Unencumbered Cash Balance Dec 31	36,818	46,818	0
2016/2017/2018 Budget Authority Amount:	36,756	46,770	46,818

Finney County

2018

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Noxious Weed Capital Outlay			
Unencumbered Cash Balance Jan 1	69,922	69,922	69,922
Receipts:			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total R			
Total Receipts	0	0	0
Resources Available:	69,922	69,922	69,922
Expenditures:			
Capital Outlay		0	69,922
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total E			
Total Expenditures	0	0	69,922
Unencumbered Cash Balance Dec 31	69,922	69,922	0
2016/2017/2018 Budget Authority Amount:	69,922	69,922	69,922

Adopted Budget

Adopted Budget	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Parks & Recreation			
Unencumbered Cash Balance Jan 1	5,321	10,743	13,686
Receipts:			
Alcohol Tax	13,354	11,560	10,766
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total R			
Total Receipts	13,354	11,560	10,766
Resources Available:	18,675	22,303	24,452
Expenditures:			
Distributions	7,932	8,617	24,452
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total E			
Total Expenditures	7,932	8,617	24,452
Unencumbered Cash Balance Dec 31	10,743	13,686	0
2016/2017/2018 Budget Authority Amount:	14,840	18,617	24,452

Finney County

2018

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Landfill	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Unencumbered Cash Balance Jan 1	830,015	950,705	770,705
Receipts:			
Interest and Royalties	2,057		
Rent	10,200		
Sale of County Assets			
Licenses and Fees	132,246	90,000	90,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total			
Total Receipts	144,503	90,000	90,000
Resources Available:	974,518	1,040,705	860,705
Expenditures:			
Personnel		10,000	10,000
Contractual	23,813	20,000	500,000
Commodities		0	10,000
Capital Outlay		0	140,705
Transfer to General		240,000	200,000
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total			
Total Expenditures	23,813	270,000	860,705
Unencumbered Cash Balance Dec 31	950,705	770,705	0
2016/2017/2018 Budget Authority Amount	788,153	980,015	860,705

Adopted Budget

CDBG Revolving Loan	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Unencumbered Cash Balance Jan 1	277,650	299,721	308,521
Receipts:			
Loan Repayments	22,103	8,800	8,800
Use of Money and Property	535		
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total			
Total Receipts	22,638	8,800	8,800
Resources Available:	300,288	308,521	317,321
Expenditures:			
Contractual Services	567		
Loan Distributions		0	317,321
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total			
Total Expenditures	567	0	317,321
Unencumbered Cash Balance Dec 31	299,721	308,521	0
2016/2017/2018 Budget Authority Amount	276,393	295,250	317,321

Finney County

2018

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Community Services Center	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Unencumbered Cash Balance Jan 1	0	30,930	30,930
Receipts:			
Rents	36,313	90,000	90,000
AFAC Reimbursement		5,500	5,500
Transfer from General	0	200,039	171,560
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total F			
Total Receipts	36,313	295,539	267,060
Resources Available:	36,313	326,469	297,990
Expenditures:			
Building Operating			
Salaries			
Contractual	4,282	80,050	74,230
Commodities	1,101	7,100	10,200
Capital Outlay			
Status Offenders/Diversion			
Salaries		191,089	202,060
Contractual		4,500	3,000
Commodities		12,800	8,500
Capital Outlay			
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total F			
Total Expenditures	5,383	295,539	297,990
Unencumbered Cash Balance Dec 31	30,930	30,930	0
2016/2017/2018 Budget Authority Amount	90,000	295,539	297,990

Adopted Budget

	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total F			
Total Receipts	0	0	0
Resources Available:	0	0	0
Expenditures:			
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total F			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	0	0	0
2016/2017/2018 Budget Authority Amount	0	0	0

Finney County

NON-BUDGETED FUNDS (A)
(Only the actual budget year for 2016 is to be shown)

2018

Non-Budgeted Funds-A

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
Bioterrorism Grant		Capital Improvement Reserve		Community Corrections		County Attorney's Training		Fair Association		
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Jan 1	27,614	Cash Balance Jan 1	1,595,426	Cash Balance Jan 1	213,476	Cash Balance Jan 1	21,272	Cash Balance Jan 1	16,315	1,874,103
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
State and Federal Aid	29,585	Transfer from General	112,983	State & Federal Aid	439,928	Licenses and Fees	6,075	Licenses and Fees	50,411	
		Transfer from Ambulance	75,000	Reimb & Restitution	137,420			Transfer from Free Fair	53,000	
		Transfer from Free Fair	24,675							
		Transfer from GIS	40,000							
		Transfer from Health	20,000							
Total Receipts	29,585	Total Receipts	272,658	Total Receipts	577,348	Total Receipts	6,075	Total Receipts	103,411	989,077
Resources Available:	57,199	Resources Available:	1,868,084	Resources Available:	790,824	Resources Available:	27,347	Resources Available:	119,726	2,863,180
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Contractual	12,908	Capital Outlay	233,200	Personnel	551,534	Contractual	3,037	Personnel	4,403	
Commodities	4,197			Contractual	36,008	Commodities	1,104	Contractual	62,973	
				Commodities	7,241			Commodities	32,170	
Total Expenditures	17,105	Total Expenditures	233,200	Total Expenditures	594,783	Total Expenditures	4,141	Total Expenditures	99,546	948,775
Cash Balance Dec 31	40,094	Cash Balance Dec 31	1,634,884	Cash Balance Dec 31	196,041	Cash Balance Dec 31	23,206	Cash Balance Dec 31	20,180	1,914,405
										1,914,405

****Note:** These two block figures should agree.

Finney County

NON-BUDGETED FUNDS (B)
(Only the actual budget year for 2016 is to be shown)

2018

Non-Budgeted Funds-B

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
Juvenile Detention Center Grants		Oil & Gas Valuation Depletion		County Clerk's Technology		ROD Technology		County Treasurer's Technology		
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Jan 1	18,208	Cash Balance Jan 1	4,808,627	Cash Balance Jan 1	8,064	Cash Balance Jan 1	45,579	Cash Balance Jan 1	5,533	4,886,011
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
State and Federal Aid	25,701			Licenses and Fees	9,721	Licenses and Fees	46,080	Licenses and Fees	9,721	
						Use of Money & Prop	135			
Total Receipts	25,701	Total Receipts	0	Total Receipts	9,721	Total Receipts	46,215	Total Receipts	9,721	91,358
Resources Available:	43,909	Resources Available:	4,808,627	Resources Available:	17,785	Resources Available:	91,794	Resources Available:	15,254	4,977,369
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Commodities	938	Other Public Service	1,842,430	Contractual	3,027	Contractual	2,328	Capital Outlay	7,088	
Capital Outlay	31,764									
Total Expenditures	32,702	Total Expenditures	1,842,430	Total Expenditures	3,027	Total Expenditures	2,328	Total Expenditures	7,088	1,887,575
Cash Balance Dec 31	11,207	Cash Balance Dec 31	2,966,197	Cash Balance Dec 31	14,758	Cash Balance Dec 31	89,466	Cash Balance Dec 31	8,166	3,089,794
										3,089,794

**Note: These two block figures should agree.

Finney County

NON-BUDGETED FUNDS (C)
(Only the actual budget year for 2016 is to be shown)

2018

Non-Budgeted Funds-C

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
Special Alcohol & Drug		Special Highway Improvement		Special Road Mach & Equip		Sheriff Special Accounts		Forfeiture & Drug Tax Assess		Total
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		
Cash Balance Jan 1	90	Cash Balance Jan 1	4,811,040	Cash Balance Jan 1	1,093,451	Cash Balance Jan 1	100,369	Cash Balance Jan 1	64,305	6,069,255
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Delinquent Taxes	1	State and Federal Aid	255,071	Sale of County Assets	187,654	Licenses and Fees	88,477	Use of Money & Prop	19	
		Other	6,381	Transfer from Road & Bridge	150,000	Reimbursements	50,966	Forfeitures	28,442	
		Transfer from Road & Bridge	1,025,000			Sales and Donations	18,748	State & Federal Aid	13,553	
						Other	1,000	Other	3,114	
Total Receipts	1	Total Receipts	1,286,452	Total Receipts	337,654	Total Receipts	159,191	Total Receipts	45,128	1,828,426
Resources Available:	91	Resources Available:	6,097,492	Resources Available:	1,431,105	Resources Available:	259,560	Resources Available:	109,433	7,897,681
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
		Capital Outlay	818,928	Capital Outlay	387,833	Contractual	1,333	Contractual	31,125	
						Commodities	113,028	Commodities	3,485	
						Capital Outlay	65,985	Capital Outlay	11,570	
Total Expenditures	0	Total Expenditures	818,928	Total Expenditures	387,833	Total Expenditures	180,346	Total Expenditures	46,180	1,433,287
Cash Balance Dec 31	91	Cash Balance Dec 31	5,278,564	Cash Balance Dec 31	1,043,272	Cash Balance Dec 31	79,214	Cash Balance Dec 31	63,253	6,464,394
										6,464,394

**Note: These two block figures should agree.

Finney County

NON-BUDGETED FUNDS (D)
(Only the actual budget year for 2016 is to be shown)

2018

Non-Budgeted Funds-D

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
WIC		Youth Services		LEC/Courthouse Improvements		Correction Services Building				
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Jan 1	-144,036	Cash Balance Jan 1	-3,680	Cash Balance Jan 1	474,224	Cash Balance Jan 1	4,865,039	Cash Balance Jan 1		5,191,547
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
State & Federal Aid	406,630	State & Federal Aid	650,381	Use of Money & Prop	164	Local Sales Tax	1,018,412			
		Reimbursements	14,998			Use of Money & Prop	8,429			
Total Receipts	406,630	Total Receipts	665,379	Total Receipts	164	Total Receipts	1,026,841	Total Receipts	0	2,099,014
Resources Available:	262,594	Resources Available:	661,699	Resources Available:	474,388	Resources Available:	5,891,880	Resources Available:	0	7,290,561
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Personnel	398,758	Personnel	410,414	Construction Contracts	232,949	Engineering and Other	4,129,843			
Contractual	8,723	Contractual	90,126			Construction Contracts	15,376			
Commodities	15,715	Commodities	11,355			Bond Principal	525,000			
						Bond Interest	174,331			
Total Expenditures	423,196	Total Expenditures	511,895	Total Expenditures	232,949	Total Expenditures	4,844,550	Total Expenditures	0	6,012,590
Cash Balance Dec 31	-160,602	Cash Balance Dec 31	149,804	Cash Balance Dec 31	241,439	Cash Balance Dec 31	1,047,330	Cash Balance Dec 31	0	1,277,971
See Tab B										1,277,971

**Note: These two block figures should agree.

NOTICE OF BUDGET HEARING

The governing body of
Finney County
will meet on August 21, 2017, at 8:40 AM at the County Administrative Center, Commission Chambers for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax. Detailed budget information is available at the Finney County Clerk's Office and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2018 Expenditures and Amount of 2017 Ad Valorem Tax establish the maximum limits of the 2018 budget.

Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2016		Current Year Estimate for 2017		Proposed Budget Year for 2018		
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2017 Ad Valorem Tax	Est. Tax Rate*
General	15,499,749	22.792	9,990,865	8.084	8,396,292	3,559,394	7.525
Debt Service							
Public Works	4,319,938	5.335	4,322,512	6.150	4,352,630	2,894,781	6.120
Aging	297,000	0.589	297,000	0.603	350,000	328,189	0.694
Ambulance/EMS	1,536,691	1.316	1,803,469	2.330	2,110,001	1,353,466	2.861
County Employee Benefit	3,685,009	5.487	5,420,776	4.469	3,923,214	1,678,260	3.548
Economic Development	125,000	0.251	119,615	0.243	128,879	118,253	0.250
Free Fair & Fair Grounds	494,410	0.691	608,436	0.827	550,113	336,010	0.710
County Health	1,648,729	0.945	2,081,848	1.238	1,960,014	541,460	1.145
Historical Museum	210,000	0.419	210,000	0.428	210,000	193,238	0.409
Library Maintenance	956,398	1.903	910,228	1.842	910,228	840,033	1.776
Intellectual Disability Services	190,000	0.377	190,000	0.385	205,000	191,206	0.404
Noxious Weed	296,433	0.544	495,785	0.472	443,475	258,785	0.547
Law Enforcement			6,734,245	15.697	10,393,532	9,815,314	20.751
Alcohol Program	10,000		6,273		22,600		
Capital Improvement Program	831,264		480,879		2,515,171		
Economic Development Incentives	4,998				1,827,692		
E911	85,019				20,000		
GIS	209,688		188,638		226,808		
Guest Tax	750,000		800,000		800,000		
Juvenile Detention Center	1,429,856		1,631,178		1,558,654		
Juvenile Detention Center Building					46,818		
Noxious Weed Capital Outlay					69,922		
Parks & Recreation	7,932		8,617		24,452		
Landfill	23,813		270,000		860,705		
CDBG Revolving Loan	567				317,321		
Community Services Center	5,383		295,539		297,990		
Non-Budgeted Funds-A	948,775						
Non-Budgeted Funds-B	1,887,575						
Non-Budgeted Funds-C	1,433,287						
Non-Budgeted Funds-D	6,012,590						
Totals	42,900,104	40.649	36,865,903	42.768	42,521,511	22,108,389	46.740
Less: Transfers	2,508,637		1,034,384		863,597		
Net Expenditure	40,391,467		35,831,519		41,657,914		
Total Tax Levied	18,965,572		18,920,912		xxxxxxxxxxxxxxxxxxxx		
Assessed Valuation	466,634,740		442,464,748		473,010,858		

Outstanding Indebtedness,

January 1,

G.O. Bonds

Revenue Bonds

Other

Lease Pur. Princ.

Total

*Tax rates are expressed in mills

	2015	2016	2017
G.O. Bonds	6,625,000	6,155,000	5,630,000
Revenue Bonds	740,000	725,000	710,000
Other	0	0	0
Lease Pur. Princ.	1,150,540	320,217	536,282
Total	8,515,540	7,200,217	6,876,282

Anita Garcia

Clerk

Finney County

2018

2018 Neighborhood Revitalization Rebate

Budgeted Funds for 2018	2017 Ad Valorem before Rebate**	2017 Mil Rate before Rebate	Estimate 2018 NR Rebate
General	3,551,177	7.508	7,977
Debt Service			0
Public Works	2,888,098	6.106	6,488
Aging	327,431	0.692	736
Ambulance/EMS	1,350,342	2.855	3,033
County Employee Benefit	1,674,387	3.540	3,761
Economic Development	117,980	0.249	265
Free Fair & Fair Grounds	335,234	0.709	753
County Health	540,209	1.142	1,214
Historical Museum	192,792	0.408	433
Library Maintenance	838,093	1.772	1,883
Intellectual Disability Service	190,764	0.403	429
Noxious Weed	258,188	0.546	580
Law Enforcement	9,792,656	20.703	21,998
			0
			0
0			0
0			0
0			0
0			0
0			0
0			0
0			0
0			0
0			0
0			0
0			0
TOTAL	22,057,352	46.632	49,550

2017 July 1 Valuation: 473,010,858

Valuation Factor: 473,010.858

Neighborhood Revitalization Subj to Rebate: 1,062,560

Neighborhood Revitalization factor: 1,062.560

**This information comes from the 2018 Budget Summary page. See instructions tab #11 for completing the Neighborhood Revitalization Rebate table.

CERTIFICATE

State of Kansas
Special District
2018

To the Clerk of Finney County, State of Kansas
We, the undersigned, officers of
Eastside Sewer District No. 1

certify that: (1) the hearing mentioned in the attached publication was held;
(2) after the Budget Hearing this budget was duly approved and adopted
maximum expenditures for the various funds for the year 2018; and (3) the
Amount(s) of 2017 Ad Valorem Tax are within statutory limitations for the 2018 Budget.

Table of Contents:			2018 Adopted Budget		
			Budget Authority for Expenditures	Amount of 2017 Ad Valorem Tax	County Clerk's Use Only
Computation to Determine Limit for 2018		2			
Allocation MVT, RVT,16/20M Vehicle Tax		3			
Schedule of Transfers		4			
Statement of Indebt. & Lease/Purchase		5			
<u>Fund</u>	<u>K.S.A.</u>				
General	19-27a09	6	399,350	11,327	
Debt Service	10-113				
Totals		xxxxxxxxxxx	399,350	11,327	
Budget Summary		7			
Neighborhood Revitalization Rebate			County Clerk's Use Only		
Resolution required? Vote publication required?		No	0		

Assisted by:
Gary A. Schlappe, CPA
Lewis, Hooper & Dick, LLC
 Address:
PO Box 699
Garden City, KS 67846

 Email:
garys@lhd.com

Attest: _____, 2017

County Clerk

Governing Body

Computation to Determine Limit for 2018

	Amount of Levy
1. Total tax levy amount in 2017 budget	+ \$ <u>12,716</u>
2. Debt service levy in 2017 budget	- \$ <u>0</u>
3. Tax levy excluding debt service	\$ <u>12,716</u>

2017 Valuation Information for Valuation Adjustments

4. New improvements for 2017:	+ <u>0</u>	
5. Increase in personal property for 2017:		
5a. Personal property 2017	+ <u>258,137</u>	
5b. Personal property 2016	- <u>295,681</u>	
5c. Increase in personal property (5a minus 5b)	+ <u>0</u>	
	(Use Only if > 0)	
6. Valuation of property that has changed in use during 2017:	<u>0</u>	
7. Total valuation adjustment (sum of 4, 5c, 6)	<u>0</u>	
8. Total estimated valuation July, 1, 2017	<u>2,677,873</u>	
9. Total valuation less valuation adjustment (8 minus 7)	<u>2,677,873</u>	
10. Factor for increase (7 divided by 9)	<u>0.00000</u>	
11. Amount of increase (10 times 3)	+ \$ <u>0</u>	
12. 2018 budget tax levy, excluding debt service, prior to CPI adjustment (3 plus 11)	\$ <u><u>12,716</u></u>	
13. Debt service levy in this 2018 budget	<u>0</u>	
14. 2018 budget tax levy, including debt service, prior to CPI adjustment (12 plus 13)	<u><u>12,716</u></u>	
15. Consumer Price Index for all urban consumers for calendar year 2016	<u>0.013</u>	
16. Consumer Price Index adjustment (3 times 15)	\$ <u>165</u>	
17. Maximum levy for budget year 2018, including debt service, not requiring 'notice of vote publication' or adoption of a resolution prior to adoption of the budget (14 plus 16)	\$ <u><u>12,881</u></u>	

If the 2018 adopted budget includes a total property tax levy exceeding the dollar amount in line 17 you must, prior to adoption of such budget, adopt a resolution authorizing such levy and, subsequent to adoption of such budget, publish notice of vote by the governing body to adopt such budget in the official county newspaper and attach a copy of the published notice to this budget.

In no event will published notice of the vote be required if the total budget year tax levy is \$1,000 or less.

Eastside Sewer District No. 1
Finney County

2018

Allocation of MV, RV, 16/20M, Commercial Vehicle, and Watercraft Tax Estimates

2017 Budgeted Funds	Tax Levy Amount in 2017 Budget	Allocation for Year 2018				
		MVT	RVT	16/20M Veh	Comm Veh	Watercraft
General	12,716	1,000	18	0	357	515
Debt Service	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
Total	12,716	1,000	18	0	357	515

County Treas Motor Vehicle Estimate 1,000

County Treas Recreational Vehicle Estimate 18

County Treas 16/20M Vehicle Estimate 0

County Treas Commercial Vehicle Tax Estimate 357

County Treas Watercraft Tax Estimate 515

MVT Factor 0.07864

RVT Factor 0.00142

16/20M Factor 0.00000

Comm Veh Factor 0.02807

Watercraft Factor 0.04050

Schedule of Transfers

Expenditure Fund Transferred From:	Receipt Fund Transferred To:	Actual Amount for 2016	Current Amount for 2017	Proposed Amount for 2018	Transfers Authorized by Statute
None					
	Totals	0	0	0	
	Adjustments*				
	Adjusted Totals	0	0	0	

*Note: Adjustments are required only if the transfer is being made in 2017 and/or 2018 from a non-budgeted fund.

Type of Debt	Date of Issue	Interest Rate %	Amount Issued	Amount Outstanding Jan 1,2017	Date Due		Amount Due 2017		Amount Due 2018	
					Interest	Principal	Interest	Principal	Interest	Principal
General Obligation:										
None										
Total G.O.				0			0	0	0	0
Revenue Bonds:										
None										
Total Revenue				0			0	0	0	0
Other:										
None										
Total Other				0			0	0	0	0
Total				0			0	0	0	0

Items Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance On Jan 1,2017	Payments Due 2017	Payments Due 2018
None							
			Total	0	0	0	0

***If you are merely leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget General	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Unencumbered Cash Balance Jan 1	318,353	332,309	296,463
Receipts:			
Ad Valorem Tax	9,051	12,716	xxxxxxxxxxxxxxxxxx
Delinquent Tax	1,018		
Motor Vehicle Tax	1,780	1,581	1,000
Recreational Vehicle Tax	21	29	18
16/20M Vehicle Tax			0
Commercial Vehicle Tax		283	357
Watercraft Tax		40	515
LAVTR			0
In Lieu of Taxes			
User Fees	82,526	90,000	90,000
In Lieu of Taxes (IRB)			
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does misc. exceed 10% of Total Receipts			
Total Receipts	94,396	104,649	91,890
Resources Available:	412,749	436,958	388,353
Expenditures:			
Personnel		12,000	12,000
Contractual	67,602	116,795	364,650
Commodities	269	1,700	2,700
Capital Outlay	12,569	10,000	20,000
Cash Forward (2018 column)			
Miscellaneous			
Does misc. exceed 10% Total Expenditure			
Total Expenditures	80,440	140,495	399,350
Unencumbered Cash Balance Dec 31	332,309	296,463	xxxxxxxxxxxxxxxxxx
2016/2017/2018 Budget Authority Amount	297,800	430,171	399,350
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			399,350
Tax Required			10,997
Delinquent Comp Rate: 3.0%			330
Amount of 2017 Ad Valorem Tax			11,327

NOTICE OF BUDGET HEARING

State of Kansas
Special District
2018

The governing body of
Eastside Sewer District No. 1

Finney County

will meet on August 21, 2017 at 8:45 AM at 311 North Ninth Street (County Admin Building) for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to levied.

Detailed budget information is available at the Finney County Clerk's Office and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2018 Expenditures and Amount of 2017 Ad Valorem Tax establish the maximum limits of the 2018 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual 2016		Current Year Estimate for 2017		Proposed Budget Year for 2018		
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2017 Ad Valorem Tax	Estimate Tax Rate*
General	80,440	4.230	140,495	4.225	399,350	11,327	4.230
Debt Service							
Totals	80,440	4.230	140,495	4.225	399,350	11,327	4.230
Less: Transfers	0		0		0		
Net Expenditures	80,440		140,495		399,350		
Total Tax Levied	9,730		12,716		xxxxxxxxxxxxxx		
Assessed Valuation	2,300,356		3,010,000		2,677,873		

Outstanding Indebtedness,

Jan 1,	2015	2016	2017
G.O. Bonds	0	0	0
Revenue Bonds	0	0	0
No-Fund Warrant	0	0	0
Lease Pur. Princ.	0	0	0
Total	0	0	0

*Tax rates are expressed in mills.

Anita Garcia
County Clerk

Page No. 7

CERTIFICATE

State of Kansas
Special District
2018

To the Clerk of Finney County , State of Kansas

We, the undersigned, officers of

Sewer District No. 2

certify that: (1) the hearing mentioned in the attached publication was held;
(2) after the Budget Hearing this budget was duly approved and adopted
maximum expenditures for the various funds for the year 2018; and (3) the
Amount(s) of 2017 Ad Valorem Tax are within statutory limitations for the 2018 Budget.

Table of Contents:			2018 Adopted Budget		
			Budget Authority for Expenditures	Amount of 2017 Ad Valorem Tax	County Clerk's Use Only
Computation to Determine Limit for 2018		Page No.			
Allocation MVT, RVT, 16/20M Vehicle Tax		2			
Schedule of Transfers		3			
Statement of Indebt. & Lease/Purchase		4			
Fund	K.S.A.	5			
General	12-27a09	6	83,929	35,794	
Debt Service	10-113				
Totals		xxxxxxxxxx	83,929	35,794	
Budget Summary		7			
Neighborhood Revitalization Rebate					
Resolution required? Vote publication required?		Yes			

County Clerk's Use Only
0
Nov. 1, 2017 Total Assessed Valuation

Assisted by:
Gary A. Schlappe, CPA
Lewis, Hooper & Dick, LLC
 Address:
PO Box 699
Garden City, KS 67846

 Email:
garys@lhd.com

Attest: _____, 2017

County Clerk

Governing Body

Computation to Determine Limit for 2018

	Amount of Levy
1. Total tax levy amount in 2017 budget	+ \$ 32,484
2. Debt service levy in 2017 budget	- \$ 0
3. Tax levy excluding debt service	\$ 32,484

2017 Valuation Information for Valuation Adjustments

4. New improvements for 2017:	+	179,077	
5. Increase in personal property for 2017:			
5a. Personal property 2017	+	31,817	
5b. Personal property 2016	-	30,976	
5c. Increase in personal property (5a minus 5b)	+	841	
		(Use Only if > 0)	
6. Valuation of property that has changed in use during 2017:		0	
7. Total valuation adjustment (sum of 4, 5c, 6)		179,918	
8. Total estimated valuation July, 1, 2017		7,151,567	
9. Total valuation less valuation adjustment (8 minus 7)		6,971,649	
10. Factor for increase (7 divided by 9)		0.02581	
11. Amount of increase (10 times 3)	+	\$ 838	
12. 2018 budget tax levy, excluding debt service, prior to CPI adjustment (3 plus 11)	\$	33,322	
13. Debt service levy in this 2018 budget		0	
14. 2018 budget tax levy, including debt service, prior to CPI adjustment (12 plus 13)		33,322	
15. Consumer Price Index for all urban consumers for calendar year 2016		0.013	
16. Consumer Price Index adjustment (3 times 15)	\$	422	
17. Maximum levy for budget year 2018, including debt service, not requiring 'notice of vote publication' or adoption of a resolution prior to adoption of the budget (14 plus 16)	\$	33,744	

If the 2018 adopted budget includes a total property tax levy exceeding the dollar amount in line 17 you must, prior to adoption of such budget, adopt a resolution authorizing such levy and, subsequent to adoption of such budget, publish notice of vote by the governing body to adopt such budget in the official county newspaper and attach a copy of the published notice to this budget.

In no event will published notice of the vote be required if the total budget year tax levy is \$1,000 or less.

Sewer District No. 2
Finney County

2018

Allocation of MV, RV, 16/20M, Commercial Vehicle, and Watercraft Tax Estimates

2017 Budgeted Funds	Tax Levy Amount in 2017 Budget	Allocation for Year 2018				
		MVT	RVT	16/20M Veh	Comm Veh	Watercraft
General	32,484	4,713	42	54	21	140
Debt Service	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
Total	32,484	4,713	42	54	21	140

County Treas Motor Vehicle Estimate 4,713

County Treas Recreational Vehicle Estimate 42

County Treas 16/20M Vehicle Estimate 54

County Treas Commercial Vehicle Tax Estimate 21

County Treas Watercraft Tax Estimate 140

MVT Factor 0.14509

RVT Factor 0.00129

16/20M Factor 0.00166

Comm Veh Factor 0.00065

Watercraft Factor 0.00431

Schedule of Transfers

Expenditure Fund Transferred From:	Receipt Fund Transferred To:	Actual Amount for 2016	Current Amount for 2017	Proposed Amount for 2018	Transfers Authorized by Statute
None					
	Totals	0	0	0	
	Adjustments*				
	Adjusted Totals	0	0	0	

*Note: Adjustments are required only if the transfer is being made in 2017 and/or 2018 from a non-budgeted fund.

Type of Debt	Date of Issue	Interest Rate %	Amount Issued	Amount Outstanding Jan 1,2017	Date Due		Amount Due 2017		Amount Due 2018	
					Interest	Principal	Interest	Principal	Interest	Principal
General Obligation:										
None										
Total G.O.				0			0	0	0	0
Revenue Bonds:										
None										
Total Revenue				0			0	0	0	0
Other:										
None										
Total Other				0			0	0	0	0
Total				0			0	0	0	0

Items Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance On Jan 1,2017	Payments Due 2017	Payments Due 2018
None							
			Total	0	0	0	0

Page No. 5

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget General	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Unencumbered Cash Balance Jan 1	33,941	54,482	44,208
Receipts:			
Ad Valorem Tax	30,395	32,484	xxxxxxxxxxxxxxxxxx
Delinquent Tax	255		
Motor Vehicle Tax	6,090	6,038	4,713
Recreational Vehicle Tax	73	46	42
16/20M Vehicle Tax		35	54
Commercial Vehicle Tax		19	21
Watercraft Tax		347	140
LAVTR			0
In Lieu of Taxes			
User Fees	4,922		
Lateral Fees			
In Lieu of Taxes (IRB)			
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous	1,500		
Does misc. exceed 10% of Total Receipts			
Total Receipts	43,235	38,969	4,970
Resources Available:	77,176	93,451	49,178
Expenditures:			
Personnel		12,000	15,000
Contractual	21,770	34,743	33,500
Commodities	924	2,500	3,300
Capital Outlay		0	32,129
Cash Forward (2018 column)			
Miscellaneous			
Does misc. exceed 10% Total Expenditure			
Total Expenditures	22,694	49,243	83,929
Unencumbered Cash Balance Dec 31	54,482	44,208	xxxxxxxxxxxxxxxxxx
2016/2017/2018 Budget Authority Amount	40,750	84,243	83,929
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			83,929
Tax Required			34,751
Delinquent Comp Rate: 3.0%			1,043
Amount of 2017 Ad Valorem Tax			35,794

NOTICE OF BUDGET HEARING

State of Kansas
Special District
2018

The governing body of

Sewer District No. 2

Finney County

will meet on August 21, 2017 at 8:50 AM at 311 North Ninth Street (County Admin Building) for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to levied.

Detailed budget information is available at the Finney County Clerk's Office and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2018 Expenditures and Amount of 2017 Ad Valorem Tax establish the maximum limits of the 2018 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual 2016		Current Year Estimate for 2017		Proposed Budget Year for 2018		
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2017 Ad Valorem Tax	Estimate Tax Rate*
General	22,694	5.005	49,243	4.842	83,929	35,794	5.005
Debt Service							
Totals	22,694	5.005	49,243	4.842	83,929	35,794	5.005
Less: Transfers	0		0		0		
Net Expenditures	22,694		49,243		83,929		
Total Tax Levied	31,028		32,484		xxxxxxxxxxxxxx		
Assessed Valuation	6,199,527		6,709,700		7,151,567		

Outstanding Indebtedness,

Jan 1,	2015	2016	2017
G.O. Bonds	0	0	0
Revenue Bonds	0	0	0
No-Fund Warrant	0	0	0
Lease Pur. Princ.	0	0	0
Total	0	0	0

*Tax rates are expressed in mills.

Anita Garcia
County Clerk

Page No. 7

RESOLUTION NO. _____

A resolution expressing the property taxation policy of the Sewer District No. 2 governing body with respect to financing the annual budget for 2018

Whereas, K.S.A. 79-2925b, as amended, provides that a levy of property taxes to finance the 2018 budget of the Sewer District No. 2 exceeding the amount levied to finance the 2017 budget of the Sewer District No. 2, as adjusted to reflect changes in the Consumer Price Index for All Urban Consumers for calendar year 2016, be authorized by a resolution adopted in advance of the adoption of a budget supported by such levy; and

Whereas, K.S.A. 79-2925b, as amended, also provides that current year revenue that is produced and attributable to the taxation of (1) new improvements, (2) increased personal property valuation other than increased valuation of oil and gas leaseholds and mobile homes, (3) property located within added jurisdictional territory, and (4) property which has changed in use shall not be considered when determining whether revenue produced from property tax has increased from the preceding year; and

Whereas, Sewer District No. 2 provides essential services to its citizens; and

Whereas, the cost of providing these services continues to increase.

NOW, THEREFORE, BE IT RESOLVED by the Sewer District No. 2 governing body that a levy of property taxes in support of the 2018 budget exceeding the amount levied in 2017, as adjusted pursuant to K.S.A. 79-2925b, as amended, is hereby approved.

Adopted this ____ day of _____, 2017 by the Sewer District No. 2 governing body, Finney County , Kansas.

Sewer District No. 2 Governing Body

Notice of Vote - Sewer District No. 2

In adopting the 2018 budget the governing body voted to increase property taxes in an amount greater than the amount levied for the 2017 budget, adjusted by the 2016 CPI for all urban consumers. _____ members voted in favor of the budget and _____ members voted against the budget.

CERTIFICATE

State of Kansas
Special District
2018

To the Clerk of Finney County, State of Kansas
We, the undersigned, officers of
Sewer District No. 3

certify that: (1) the hearing mentioned in the attached publication was held;
(2) after the Budget Hearing this budget was duly approved and adopted
maximum expenditures for the various funds for the year 2018; and (3) the
Amount(s) of 2017 Ad Valorem Tax are within statutory limitations for the 2018 Budget.

Table of Contents:			2018 Adopted Budget		
			Budget Authority for Expenditures	Amount of 2017 Ad Valorem Tax	County Clerk's Use Only
Computation to Determine Limit for 2018		Page No.			
Allocation MVT, RVT, 16/20M Vehicle Tax		2			
Schedule of Transfers		3			
Statement of Indebt. & Lease/Purchase		4			
<u>Fund</u>	<u>K.S.A.</u>				
General	19-27a09	6	98,050		
Debt Service	10-113	7	48,013		
Totals		xxxxxxxxxx	146,063	0	
Budget Summary		8			
Neighborhood Revitalization Rebate					
Resolution required? Vote publication required?		No			

County Clerk's Use Only
0
Nov. 1, 2017 Total Assessed Valuation

Assisted by:
Gary A. Schlappe, CPA
Lewis, Hooper & Dick, LLC
 Address:
PO Box 699
Garden City, KS 67846

 Email:
garys@lhd.com

Attest: _____, 2017

County Clerk

Governing Body

Computation to Determine Limit for 2018

	Amount of Levy
1. Total tax levy amount in 2017 budget	+ \$ <u>0</u>
2. Debt service levy in 2017 budget	- \$ <u>0</u>
3. Tax levy excluding debt service	\$ <u>0</u>

2017 Valuation Information for Valuation Adjustments

4. New improvements for 2017:	+ <u>30,105</u>	
5. Increase in personal property for 2017:		
5a. Personal property 2017	+ <u>202,414</u>	
5b. Personal property 2016	- <u>200,269</u>	
5c. Increase in personal property (5a minus 5b)	+ <u>2,145</u>	
		(Use Only if > 0)
6. Valuation of property that has changed in use during 2017:		<u>1,285</u>
7. Total valuation adjustment (sum of 4, 5c, 6)		<u>33,535</u>
8. Total estimated valuation July, 1, 2017	<u>2,490,329</u>	
9. Total valuation less valuation adjustment (8 minus 7)		<u>2,456,794</u>
10. Factor for increase (7 divided by 9)		<u>0.01365</u>
11. Amount of increase (10 times 3)		+ \$ <u>0</u>
12. 2018 budget tax levy, excluding debt service, prior to CPI adjustment (3 plus 11)		\$ <u><u>0</u></u>
13. Debt service levy in this 2018 budget		<u>0</u>
14. 2018 budget tax levy, including debt service, prior to CPI adjustment (12 plus 13)		<u><u>0</u></u>
15. Consumer Price Index for all urban consumers for calendar year 2016		<u>0.013</u>
16. Consumer Price Index adjustment (3 times 15)		\$ <u>0</u>
17. Maximum levy for budget year 2018, including debt service, not requiring 'notice of vote publication' or adoption of a resolution prior to adoption of the budget (14 plus 16)		\$ <u><u>0</u></u>

If the 2018 adopted budget includes a total property tax levy exceeding the dollar amount in line 17 you must, prior to adoption of such budget, adopt a resolution authorizing such levy and, subsequent to adoption of such budget, publish notice of vote by the governing body to adopt such budget in the official county newspaper and attach a copy of the published notice to this budget.

In no event will published notice of the vote be required if the total budget year tax levy is \$1,000 or less.

Sewer District No. 3
Finney County

2018

Allocation of MV, RV, 16/20M, Commercial Vehicle, and Watercraft Tax Estimates

2017 Budgeted Funds	Tax Levy Amount in 2017 Budget	Allocation for Year 2018				
		MVT	RVT	16/20M Veh	Comm Veh	Watercraft
General	0	0	0	0	0	212
Debt Service	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
Total	0	0	0	0	0	212

County Treas Motor Vehicle Estimate	<u>0</u>
County Treas Recreational Vehicle Estimate	<u>0</u>
County Treas 16/20M Vehicle Estimate	<u>0</u>
County Treas Commercial Vehicle Tax Estimate	<u>0</u>
County Treas Watercraft Tax Estimate	<u>212</u>

MVT Factor 0.00000

RVT Factor 0.00000

16/20M Factor 0.00000

Comm Veh Factor 0.00000

Watercraft Factor 0.00000

Schedule of Transfers

Expenditure Fund Transferred From:	Receipt Fund Transferred To:	Actual Amount for 2016	Current Amount for 2017	Proposed Amount for 2018	Transfers Authorized by Statute
None					
	Totals	0	0	0	
	Adjustments*				
	Adjusted Totals	0	0	0	

Type of Debt	Date of Issue	Interest Rate %	Amount Issued	Amount Outstanding Jan 1,2017	Date Due		Amount Due 2017		Amount Due 2018	
					Interest	Principal	Interest	Principal	Interest	Principal
General Obligation:										
Series A 2002 - County	6/3/2002	4.75	848,500	710,000	6/1; 12/1	12/1	33,725	15,000	33,013	15,000
Total G.O.				710,000			33,725	15,000	33,013	15,000
Revenue Bonds:										
None										
Total Revenue				-			-	-	-	-
Other:										
None										
Total Other				-			-	-	-	-
Total				710,000			33,725	15,000	33,013	15,000

Items Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance On Jan 1,2017	Payments Due 2017	Payments Due 2018
None							
			Total	0	0	0	0

***If you are merely leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget General	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Unencumbered Cash Balance Jan 1	50,961	75,790	58,018
Receipts:			
Ad Valorem Tax		0	xxxxxxxxxxxxxxxxxx
Delinquent Tax			
Motor Vehicle Tax			0
Recreational Vehicle Tax			0
16/20M Vehicle Tax			0
Commercial Vehicle Tax			0
Watercraft Tax		228	212
LAVTR			0
Special Assessments	60,211		
User Fees	32,136	75,000	75,000
In Lieu of Taxes (IRB)			
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does misc. exceed 10% of Total Receipts			
Total Receipts	92,347	75,228	75,212
Resources Available:	143,308	151,018	133,230
Expenditures:			
Personnel		12,000	15,000
Contractual	67,257	61,719	78,450
Commodities	261	1,000	1,100
Capital Outlay			3,500
Interest on Bonds		18,281	
Cash Forward (2018 column)			
Miscellaneous			
Does misc. exceed 10% Total Expenditure			
Total Expenditures	67,518	93,000	98,050
Unencumbered Cash Balance Dec 31	75,790	58,018	xxxxxxxxxxxxxxxxxx
2016/2017/2018 Budget Authority Amount	84,113	93,000	98,050
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			98,050
Tax Required			0
Delinquent Comp Rate: 3.0%			0
Amount of 2017 Ad Valorem Tax			0

Sewer District No. 3

2018

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget Debt Service	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Unencumbered Cash Balance Jan 1	-26,409	-19,040	0
Receipts:			
Ad Valorem Tax		0	xxxxxxxxxxxxxxxx
Delinquent Tax			
Motor Vehicle Tax			0
Recreational Vehicle Tax			0
16/20M Vehicle Tax			0
Commercial Vehicle Tax			0
Watercraft Tax			0
Special Assessments	56,807	49,484	49,484
Allowance for Delinquencies			
Reimbursement for Interest		18,281	
In Lieu of Tax (IRB)			
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does misc. exceed 10% of Total Receipts			
Total Receipts	56,807	67,765	49,484
Resources Available:	30,398	48,725	49,484
Expenditures:			
Principal	15,000	15,000	15,000
Bond Interest	34,438	33,725	33,013
Cash Basis Reserve (2018 column)			
Miscellaneous			
Does misc. exceed 10% Total Expenditure			
Total Expenditures	49,438	48,725	48,013
Unencumbered Cash Balance Dec 31	-19,040	0	xxxxxxxxxxxxxxxx
2016/2017/2018 Budget Authority Amount	49,438	48,725	48,013
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			48,013
Tax Required			0
Delinquent Comp Rate: 3.0%			0
Amount of 2017 Ad Valorem Tax			0

See Tab B

NOTICE OF BUDGET HEARING

State of Kansas
Special District 2018

The governing body of
Sewer District No. 3
Finney County

will meet on August, 21, 2017 at 8:55 AM at 311 North Ninth Street (County Admin Building) for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to levied. Detailed budget information is available at the Finney County Clerk's Office and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2018 Expenditures and Amount of 2017 Ad Valorem Tax establish the maximum limits of the 2018 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual 2016		Current Year Estimate for 2017		Proposed Budget Year for 2018		
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2017 Ad Valorem Tax	Estimate Tax Rate*
General	67,518		93,000		98,050		
Debt Service	49,438		48,725		48,013		
Totals	116,956	0.000	141,725	0.000	146,063	0	0.000
Less: Transfers	0		0		0		
Net Expenditures	116,956		141,725		146,063		
Total Tax Levied	0		0		xxxxxxxxxxxxxx		
Assessed Valuation	2,277,411		2,439,602		2,490,329		

Outstanding Indebtedness,

Jan 1,	2015	2016	2017
G.O. Bonds	740,000	725,000	710,000
Revenue Bonds	0	0	0
No-Fund Warrant	0	0	0
Lease Pur. Princ.	0	0	0
Total	740,000	725,000	710,000

*Tax rates are expressed in mills.

Anita Garcia
County Clerk

Page No. 8



MEMORANDUM

TO: County Commission
THRU: Randy Partington, County Administrator
FROM:
DATE: August 21, 2017
RE: Keller Leopold Insurance

DISCUSSION:

Discussion of insurance policy

BACKGROUND:

See memo from Keller Leopold

RECOMMENDATION:

Discussion

ATTACHMENTS:

Description

Memo

Insurance Handout

Insurance Handout 2



KellerLeopold

INSURANCE

August 11, 2017

Report of Property and Casualty, Workers Compensation Insurance to Finney County

Reported by: Keller-Leopold Insurance

Dear County Commissioners,

It is our pleasure to update you, the Commission, on the County insurance program. Please find attached several brochures from EMC Insurance Company. The brochures outline some of the coverages and services provided under the Public Entity Specialty Insurance program offered through Keller-Leopold Insurance. Below is a summary of the insurance program for your review.

The insurance for property, general liability, commercial auto, inland marine, workers compensation, crime, linebacker, law enforcement, and umbrella renewed with a 12.4% premium decrease.

Notable Items on this renewal:

- ◆ We obtained a quote on the county's package from Travelers Insurance again this year and while the quote was competitive, with the history of dividends and the long-standing relationship with EMC Insurance it was mutually agreed to keep the account with EMC.
- ◆ In February, Keller Leopold presented the Commissioners with a monoline Cyber Liability and Data Privacy proposal with \$1 million limit. The Commissioners opted to replace the current EMC policy with the broader coverage and higher limits offered by the Hiscox policy.

HISTORY OF PRICING PER YEAR

2011-2012 percentage change	-12.94	2014-2015 percentage change	8.50
2012-2013 percentage change	1.76	2015-2016 percentage change	2.20
2013-2014 percentage change	5.16	2016-2017 percentage change	-3.84
		2017-2018 percentage change	-12.4

Seven year percentage average: -1.65%

The Finney County insurance program has averaged a 1.65 percent decrease in premium over the last seven years.

History of Dividends paid to Finney County

2008-2009	\$ 60,099.93	2012-2013	\$ 64,847.03
2009-2010	\$ 95,641.21	2013-2014	\$ 126,306.14
2010-2011	\$ 81,091.48	2014-2015	\$ 83,831.40
2011-2012	\$ 50,849.16	2015-2016	\$ 33,875.22
Total		\$596,541.35	

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PROPERTY

The County Blanket Property Limit was increased to \$69,790,802 from \$68,422,351 for an increase of 2% which should keep building valuations in line with inflation. EMC and KLI periodically review the replacement values on the buildings. We also review trends in construction cost to determine the current replacement value. The values are reviewed annually with the County. The Blanket Limit includes buildings, business personal property and property-in-the-open.

CONTRACTORS EQUIPMENT

The County currently insures \$1,054,115 in equipment for fairgrounds, road department, and employee tools.

ELECTRONIC DATA, RADIO, AND VOTING EQUIPMENT

The County currently insures \$2,811,076 for computer equipment, which includes \$249,915 in voting equipment. The County share of the radio equipment is \$680,691.

COMMERCIAL AUTO

The County currently insures 166 vehicles with a limit of liability of \$1,000,000. The County had 9 auto claims including: collision with private property, backing, and hail damage. Keller-Leopold monitors the county's claims and assists in the process when requested.

LIABILITY

The County currently carries limits of liability on its General Liability of \$1,000,000. The County also carries limits of liability of \$1,000,000 on its Public Official Errors and Omissions and Employment Practices Liability. EMC provides an Attorney Direct program, (brochure attached). In addition, the County carries limits of \$1,000,000 Law Enforcement Liability on the Sheriff's Department. **Defense coverage applies outside the limits of liability.**

UMBRELLA

The County currently carries a \$1,000,000 limit of liability in Umbrella coverage. This coverage applies to Auto, General Liability, Employers Liability, Public Officials Liability and Law Enforcement Liability.

EMPLOYEE DISHONESTY

The County carries a limit of \$25,000 per employee.

WORKERS COMPENSATION

The County payroll is \$11,812,661. The Experience Modification moved from a 1.04 to a 0.71. The total number of claims processed is as follows:

Year	# of Claims	Year	# of Claims
2016-2017	40	2010-2011	18
2015-2016	24	2009-2010	16
2014-2015	27	2008-2009	27
2013-2014	31	2007-2008	42
2012-2013	32	2006-2007	63
2011-2012	24		

FINNEY COUNTY SAFETY COMMITTEE

Keller Leopold continues to meet monthly with the Finney County Safety Committee which has most recently been working to complete the Finney County Safety Policy. The committee has worked diligently to produce a comprehensive plan and EMC's Loss Control Manager reviewed the policy and offered feedback. The Safety Committee and Keller-Leopold Insurance are beginning to discuss plans for the next safety fair typically scheduled for spring 2018. The goal of the safety fair is to improve job safety awareness in a fun environment.

ADDITIONAL SERVICES/PROGRAMS

The County and Keller-Leopold Insurance have contracted with a third party company to assist in tracking open claim reserves for workers compensation. The purpose of the program is to track and reduce workers compensation reserves and subsequent modifier verifications through the experience rating process. The goal is to help lower workers compensation premium. There is no cost to the County.

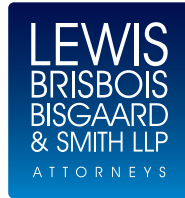
The County tracks claims by department. The purpose is to evaluate how and where claims are occurring and then provide safety training specific to each department.

In closing, Keller-Leopold Insurance will continue to dedicate itself to provide the best services and products tailored to the needs of Finney County.

Thank you. We appreciate your business.


Cathy Evans
Account Manager


Shawn Myers
Keller Leopold Insurance



AttorneyDirect™ Program

Labor laws are constantly changing, and employers cannot afford to be complacent. Employers who violate the law may be required to pay wages, employment benefits, other compensation denied or lost, and monetary losses sustained by the employee. Punitive damages may be recoverable, and in some cases, supervisors may be held individually liable for violations of laws or regulations.

AttorneyDirect Can Help You

AttorneyDirect is an innovative approach to loss prevention and risk management for employers concerned with the ever-expanding area of employment law. AttorneyDirect was designed by EMC Insurance Companies, a leader in loss control that insures many Kansas cities, counties, school districts and rural water districts. An essential element of an effective loss control program is early identification and proper resolution of situations that could develop into a claim or lawsuit.

A legal consultation is as easy as a phone call or mouse click. Authorized personnel can access AttorneyDirect by contacting Lewis Brisbois. An attorney will respond within 24 hours, Monday through Friday, 8 a.m.–5 p.m. Written confirmation of the advice follows each consultation.

Quick Answers to Tough Questions

Any Kansas city, county, school district or rural water district insured by EMC is eligible to receive 90 minutes of consultation per calendar quarter with a Lewis Brisbois lawyer about employment law questions, including:

- Proper hiring procedures
- Employee discipline and termination issues
- Sexual harassment in the workplace
- Workers' compensation and the Americans with Disabilities Act
- Employee handbook dos and don'ts
- Returning the injured employee to work
- Equal pay and overtime questions
- Family Medical Leave Act



No-Cost Benefits

Compliments of EMC Insurance and AttorneyDirect, participants receive these benefits at no cost:

- **Employers' Desktop Monthly Newsletter:** Provides AttorneyDirect participants with up-to-the-minute reports on employment law developments and practical advice on many changes.
- **Client Alerts:** Advises employers instantly of the latest employment law news stories when they happen.

Optional Low-Cost Services

Full-day seminars or on-site training is available. Presentations are conducted by Lewis Brisbois employment attorneys for the cost of only an honorarium (at a substantially discounted rate) and travel costs.

Automated Document Retrieval

Upon request and at a cost, summaries of court opinions, new federal and state laws, EEOC guidance forms, pending legislation and other educational tools are available by mail, fax or email.

Additional Services Available

AttorneyDirect™ clients may request services from Lewis Brisbois beyond those provided under the program. Such services will be provided on a case-by-case basis with a separate billing arrangement between the client and Lewis Brisbois.

The Fine Print

Lewis Brisbois is available to provide legal consultations on employment law issues under the AttorneyDirect program. These consultations are independent from EMC Insurance Companies and are not influenced by EMC in any way. Questions regarding an EMC insurance policy must be addressed to your insurance agent or to EMC Insurance Companies. Legal consultation with Lewis Brisbois under the AttorneyDirect program should not be construed as a substitute for performing any obligation as required by the policy, such as proving a notice of loss or proof of claim. Lewis Brisbois is not an agent of EMC Insurance Companies, but is an independent contractor providing information about employment law to EMC's insureds.

About Lewis Brisbois

Each of Lewis Brisbois' offices across the country share the firm's national resources to achieve outstanding results for their clients. Wichita lawyers work closely with other employment lawyers within the firm to make sure clients receive a prompt and efficient response with a personal touch that is too often lacking in the legal profession. Lewis Brisbois attorneys bring the Kansas principles of hard work, innovative thinking and problem solving to work every day.

- **Experience in the Courtroom**

Lewis Brisbois has extensive experience in Kansas and across the country, with state and federal litigation, all courts and administrative bodies, and disputes from the simplest unemployment claim to complex appellate matters.

- **Helping Clients in the Workplace**

Armed with focused trial lawyers, Lewis Brisbois takes a common-sense approach to solving client employment issues. Attorneys give practical, straight-forward advice and evaluate employee claims early on, allowing employers to make informed decisions before substantial expenses are incurred.

- **Common-Sense Advice and Dispute Resolution**

Employment and discrimination claims can often be recognized and addressed before lawsuits are filed. Members of Wichita's Employment Practice Group work proactively to minimize employers' exposure by providing training and advice on personnel policies, procedures and day-to-day administration of such policies.

- **Local Advocate With a National Presence**

Alan Rupe is the managing partner of the firm's Wichita office and vice chair of the firm's national Employment & Labor Practice Group. He is a certified mediator; a contributing author to the *Kansas Employment Law Handbook* and the *Kansas Annual Survey of Law*; and writes regularly for *Workforce Management* magazine. Rupe and other Lewis Brisbois Wichita attorneys frequently present to lawyers on trial tactics and techniques and provide continuing legal education to both attorneys and human resource professionals across the United States.



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Operating a public entity is unique — so are your insurance needs. That's why it is essential you rely on insurance professionals who understand your individual needs and can tailor insurance programs to fit those needs.

At EMC Insurance Companies, we've designed our coverages to meet the extensive needs of public entities and their operations. We can provide protection for buildings, personal property, automobiles and employees, as well as liability and umbrella coverages. *Count on EMC* and your independent insurance agent to customize your insurance in a way that fits your entity perfectly.

Local, Responsive Agents

EMC has licensed agents in most cities and towns across the state, so you can enjoy working with a local independent agent in your community. That agent will always be there for you — to help design the best package of coverages to meet your organization's needs, to answer your questions and to address your concerns. Working together, your local agent and EMC can provide the comprehensive coverage, local market knowledge and the superior service you deserve.



Greater Potential For Insurance Savings

As a member of a safety group, you receive more than just competitive pricing for the insurance coverages your operation needs. The safety group offers you the possibility of an annual dividend paid for profitable group loss experience, allowing the maximum possible reduction in insurance costs. If a dividend is earned, all members will be paid on a pro rata basis in proportion to their premium compared to the group. This way, members can profit from their insurance even though losses of an individual member may be higher than other members in the group. Talk to your independent insurance agent today about the advantages of insuring with EMC.

Exceptional Loss Control Services

At EMC, we provide policyholders with the information and tools you need to prevent many losses from occurring in the first place.

Whether it's making changes to reduce injuries, taking steps to reduce the likelihood of fires or coordinating safety training programs, our loss control experts will work with you to provide services that can result in meaningful loss reduction. EMC provides these loss control services free of charge to policyholders.

t on EMC
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ervice.



Our website includes an extensive collection of loss control information that details ways your entity can keep claims to a minimum. Materials include industry-specific news, technical/hazard information and many other valuable tools. We even have a safety video lending library where you can check out the latest safety information.

Superior Claim Services

If a loss should occur, not only will EMC respond to your claim in a prompt and professional manner, but we'll offer you value-added services to help you manage the cost of claims. As part of your coverage, EMC provides access to proven claims cost management programs, which can result in significant insurance savings.

Value-Added Service

- Attorney Direct Program offers professional advice for employment practices liability issues

Property

- Fences and signs within 1,000 ft of premises: included in building limit
- Ordinance or law: included in building limit
- Personal property within 1,000 ft of premises: covered
- Debris removal: 25% + additional \$50,000
- Fire department service charge: \$25,000
- Pollutant cleanup and removal: \$50,000 annual aggregate
- Newly acquired buildings: \$1,000,000
- Newly acquired personal property: \$500,000
- Personal property of others: \$50,000

- Valuable papers and records – cost of research: \$200,000 each premises
- Personal property off premises/Transit: \$100,000
- Outdoor property: \$50,000 applies to radio and TV antennas, satellite dishes, trees, plants and shrubs, not more than \$1,000 for any one tree, plant or shrub
- Business income and extra expense: \$500,000
- Arson reward: \$25,000
- Sewer backup: \$100,000
- Accounts receivable: \$200,000 each premises
- Money and securities: \$10,000 each occurrence
- Fine arts: \$50,000 each occurrence
- Fire extinguisher – recharge: unlimited
- Utility services – direct damage: \$10,000
- Foundations of buildings and pilings: 10% of covered property limit up to \$250,000
- Cost of taking inventory: \$50,000
- Legal liability including personal property of others: \$100,000
- Electronic data cost to replace or restore: \$25,000 annual aggregate
- Nonowned detached trailers on premises: \$5,000
- Underground fiber optic: included in amount of insurance, subject to a \$2,500 deductible
- Changes or extremes in temperature or humidity: \$15,000
- Emergency services commandeered property: \$250,000
- Machinery breakdown included
- Lock replacement and rekeying: \$10,000

EMC Insurance Companies
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316-352-5700
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General Liability

- All premises and operations with automatic coverage for new premises, operations or activities
- Coverage for operations by independent contractors
- Products and completed operations
- Broad liability coverage available for all electric, gas and water utility operations
- Premises medical payments
- Personal injury
- All employees as additional insureds
- Volunteers as additional insureds
- Nonowned watercraft coverage under 51 ft
- Fire legal liability coverage, real property: \$100,000 limit
- Host liquor liability coverage
- Advertising offense liability coverage
- Incidental medical malpractice
- EMT/EMS coverage available

Automobile

- Broad business auto insurance form
- Auto liability insurance applies to any autos used
- Medical payments coverage available for cars you own
- Comprehensive and collision coverage available
- Employers nonownership and hired car liability available
- Hired auto physical damage available
- Reimburse deductible for employees and volunteers responding to emergency scene with personal auto
- Individual liability of employees using their own cars for your business is included
- Freezing coverage for fire and emergency vehicles
- Covers all owned scheduled vehicles, including fire trucks, ambulances and boom trucks

This coverage applies to public entities other than school districts.

This is only a summary of coverage and is subject to policy conditions, limitations and exclusions that may vary from state to state. Please read the policy for specific terms and conditions.

Public Officials Errors And Omissions And Employment Practices Liability

- Claims-made policy
- Defense costs are first dollar coverage (after deductible), and defense is provided by insurance carrier
- Includes coverage for lawfully elected and appointed officials, employees and volunteers
- Limits available up to \$1,000,000
- Deductibles available from \$1,000 and up
- Prior acts coverage may be available

Law Enforcement Liability

- Occurrence policy
- Bodily injury, property damage and personal/advertising injury
- Limits available up to \$1,000,000 per occurrence
- Deductibles available from \$1,000 and up
- Defense paid in addition to policy limits
- Medical payments included at \$5,000 limit

Umbrella Liability

- May apply as excess over most primary liability insurance coverages, including general liability, auto liability and employers liability
- Limits available from \$1,000,000 and up
- Upon request, coverage may also apply as excess over public officials errors and omissions/employment practices liability and law enforcement liability

Other Coverages

- Crime coverages
- Builders' risk
- Inland marine





MEMORANDUM

TO: County Commission
THRU: Randy Partington, County Administrator
FROM:
DATE: August 21, 2017
RE: Executive Session (9:30 a.m.) - Attorney Client

DISCUSSION:

Executive session permitted by K.S.A. 75-4319 (b.2)
30 Minutes

RECOMMENDATION:

Discussion item

MEMORANDUM

TO: County Commission
THRU: Randy Partington, County Administrator
FROM: John Ellermann, County Engineer
DATE: August 21, 2017
RE: Sewer District #1 Lateral Request

DISCUSSION:

The petitioners are constructing a new building on S. Farmland Rd. on the old Con-Agra Plant site. The lateral will be a gravity line that will tie into SD#1 on the north side of the TP&L property (see map attached).

Discussion items include; accepting the petition for the lateral, agreeing to the Memo of Understanding, construction & maintenance responsibilities and allowing the petitioners to begin construction.

BACKGROUND:

Sewer District #1 was formed in the early 80's to serve to serve the area south of US-50 from the H&H trailer park to the homes just east of Farmland Rd. A portion of Airlinks Industrial Park was added in the late 90's and early 2000's. TP&L recently bought the Con-Agra site (Garden City Industrial Park) as part of the Transload facility initiated by KDOT. A new bulding is being built to house an office and warehouse and desires connection to sewer over septic.

The new lateral line is designed to be an 8" gravity line approximately 800 feet long and has some room for adding additional development in the future. The petitioner will pay all of the costs of engineering, construction and tap fees. Once constructed and approved by the County the maintenance of the lateral will become the counties responsibility. The building owners will take care of the sewer line from the building to the lateral and begin being billed monthly for the operation & maintenance of the system. Currently the industrial rate is \$36.55 per month.

The petition process includes, accepting the petition and hold a public hearing. If the petition is approved owners construct the lateral, the County approves the construction and takes over maintenance. The owners begin paying the monthly maintenance bill for the operation & maintenance. If the Commission does not approve the petition the owners are left to find other options for sewer for the building.

ALTERNATIVES:

The Commission has the option to accept the petition or not. Approve the petition after the public hearing and allow for the construction of the lateral. The Commissioners also have the option to cost share the planning and construction of the project.

RECOMMENDATION:

It is recommended that the Commission accept the petition and hold a public hearing.

FISCAL And/Or POLICY IMPACT:

The acceptance of the lateral will have a minimal impact on the maintenance of the system.

ATTACHMENTS:

Description

Tech Memo

Exhibit A

Exhibit B

Technical Memorandum

To: John Ellermann, P.E., County Engineer, Finney County, KS
From: Brett Louk, P.E., SMH Consultants
Date: 04/14/2017
Subject: TP&L Building Sanitary Sewer Feasibility Study

The Public Works Department of Finney County, Kansas has asked SMH Consultants, P.A. (SMH) to conduct a sanitary sewer feasibility study for the new 8" sanitary sewer main that is being proposed, as part of the TP&L building development, along South Farmland Road. The proposed 8" sanitary sewer main will tie into an existing 12" sanitary sewer located north of the subject property. This technical memorandum shall serve to satisfy the feasibility study requirement for the formation of a lateral sewer district.

SUMMARY

The subject site is 228.50 acres in size. The site is bordered by South Farmland Road to the west, South Karen Street to the north, Towns Riverview subdivision and South Towns Road to the east, and East Mansfield Road to the south. The subject property is bisected by an existing DD2 drainage ditch. The TP&L building will be located in the NW corner of the subject property, approximately 500 feet south of the intersection of S. Farmland Rd. and S. Karen St. The proposed 8" sanitary sewer main extension is only intended to serve the proposed TP&L building; however, the extension does allow for expansion to the south of the TP&L building to serve any potential future development that may occur on the west side of the subject property. The proposed TP&L building will have 15 employees, as well as warehouse space and will be approximately 12,000 square feet in size. Based on this information, SMH Consultants determined the assumed flow from the proposed TP&L building to be 0.0011 cfs. Based on information provided by the Finney County Public Works Department, the existing 12" sanitary sewer main north of the subject property has an approximate existing flow of 0.077 cfs. The capacity of the existing 12" sanitary sewer main when flowing two thirds full is 1.27 cfs. The combined flow for the existing 12" sanitary sewer main and the proposed 8" sanitary sewer main extension (serving the TP&L building) is anticipated to be 0.078 cfs, which is well below the capacity of the 12" sanitary sewer main when flowing two thirds full.

It is recommended that a new 8" sanitary sewer gravity main be extended south from the existing 12" sanitary sewer main to serve the proposed TP&L building. It is also recommended that future feasibility studies be submitted as future development of the site is proposed. This is due in large part to the unknown nature of the future development for the site.

DISCUSSION

SMH Consultants was asked to analyze the impacts to the existing sanitary sewer system from the proposed TP&L building development. The subject site is located east of South Farmland Road, north of East Mansfield Road, south of South Karen Street, and west of Towns Riverview subdivision and South Towns Road and is the site of the former ConAgra meat packing plant. Currently there is no sanitary sewer service serving the site. There is an existing 12" sanitary sewer main north of the site. A new 8" sanitary sewer gravity main is being proposed to serve the TP&L building. The proposed 8" sanitary

sewer main will also allow for expansion to the south to serve any potential future development that may occur on the west side of the subject property. This new 8" sanitary sewer main will tie into the existing 12" sanitary sewer main between manholes A9 and A10, on the east side of South Farmland Road.

Existing flow data for the 12" sanitary sewer main was provided by the Finney County Public Works Department. This existing flow is approximately 0.077 cfs at manhole A10.

The subject site is approximately 228.5 acres and is bisected by a drainage ditch. The proposed TP&L building will be located in the northwest corner of the subject site, approximately 500 feet south of the intersection of S. Farmland Rd. and S. Karen St. The proposed 8" sanitary sewer gravity main extension is only intended to serve the proposed TP&L building at this time; however, the extension does allow for expansion to the south to provide service for any potential future development. The proposed TP&L building will have 15 employees, as well as, warehouse space and will be approximately 12,000 square feet. SMH Consultants determined the assumed flow from the TP&L building to be 0.0011 cfs.

At the point of connection between the new 8" sanitary sewer main and the existing 12" sanitary sewer main, the existing 12" sanitary sewer main has a two thirds full capacity of 1.27 cfs and a full capacity of 1.61 cfs. The assumed combine flow at this point is 0.078 cfs, which is well below the capacity of the existing 12" sanitary sewer main when flowing two thirds full.

It is unknown at this time what the possible future development of the site might be. There are many possibilities for the future development and nobody really has an idea right now what those possibilities might be. Due to these unknown circumstances, the potential future development on the subject site was not analyzed. It is also quite possible that the remainder of the site is never developed.

The estimated construction costs for the new 8" sanitary sewer main, including the tap fee, are \$76,725.00.

RECOMMENDATION

Based on the above information, it is recommended that an 8" sanitary sewer main be extended south from the existing 12" sanitary sewer main to serve the proposed TP&L building. The existing flow in the existing 12" sanitary sewer main, combined with the anticipated flow from the new 8" sanitary sewer main is 0.078 cfs which is well below the two thirds full capacity of 1.27 cfs for the existing 12" sanitary sewer main. Due to the unknown nature of the future development for the site, it is also recommended that additional feasibility studies be completed at the time future development is proposed. As future development is proposed, more accurate flow data can be computed. This will provide a more accurate analysis of the sanitary sewer system as a whole and how it will operate with the future development.

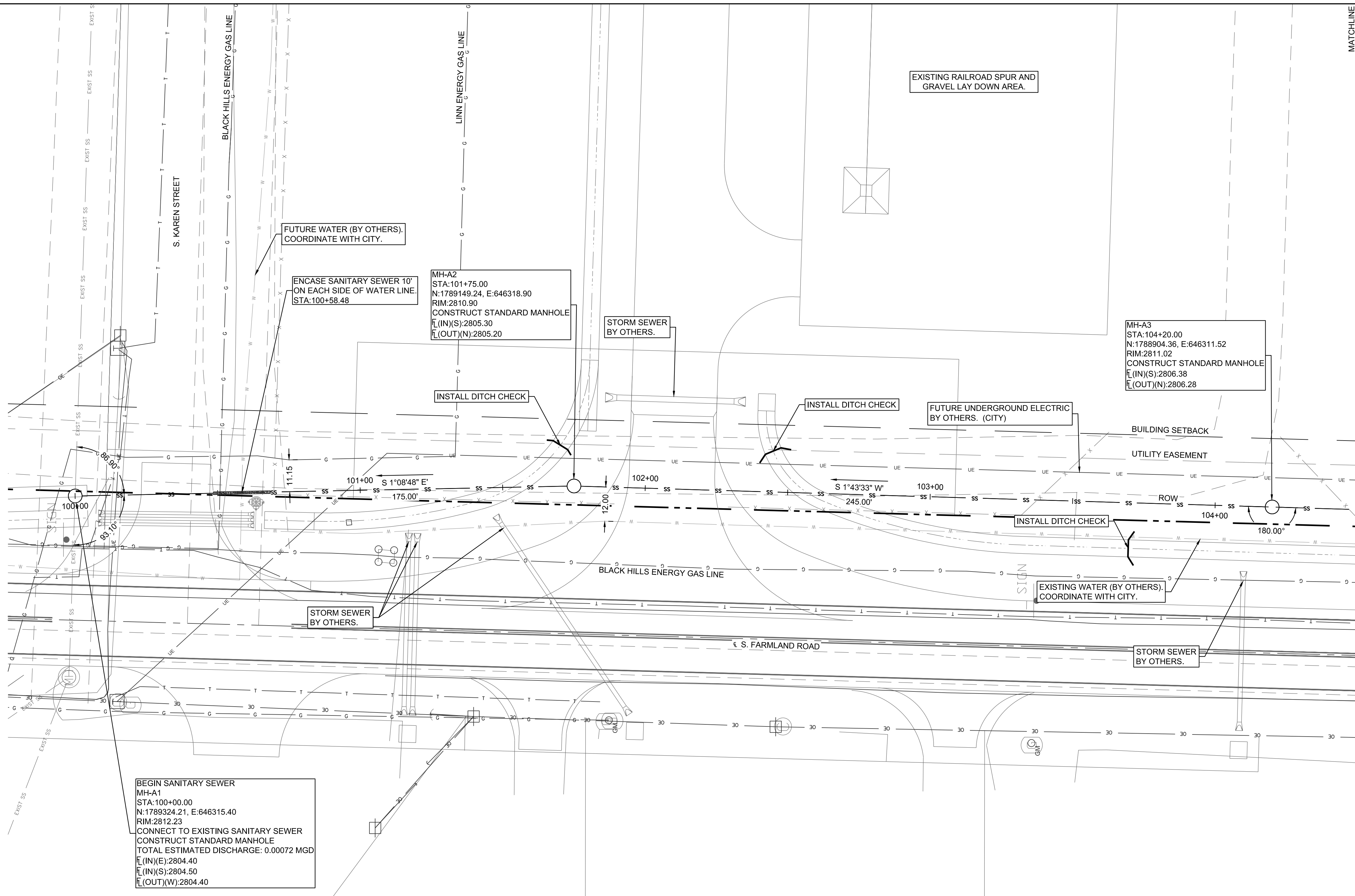


Exhibit A

SMH CONSULTANTS

2017 Vanesta Place, Suite 110
Manhattan, KS 66503
P (785)776-0541 • F (785)776-9760

236 San Jose Street, Suite 127
Dodge City, KS 67801
P (620)255-1952 • F (620)371-6579
www.smhconsultants.com

Civil Engineering • Land Surveying
Landscape Architecture

TP&L BUILDING - FARMLAND ROAD

CONSTRUCTION DOCUMENTS

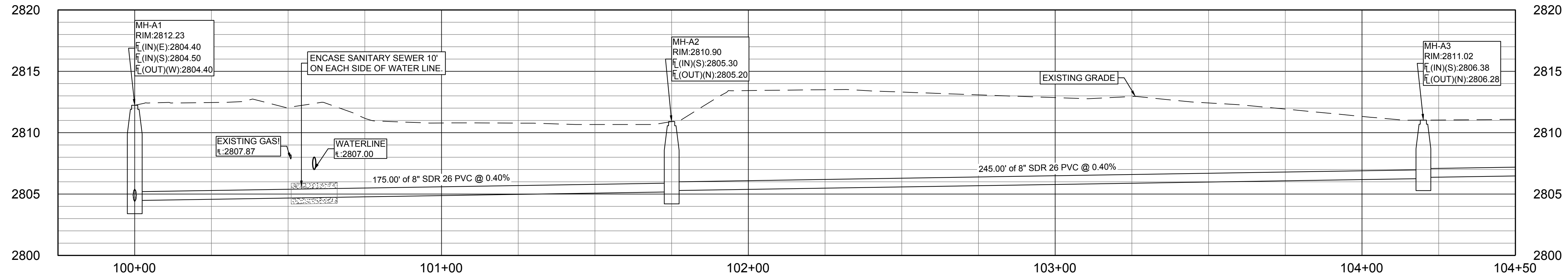
746 S. FARMLAND ROAD
GARDEN CITY, KANSAS

NOTE:

CONTRACTOR TO REMOVE AND REPLACE EXISTING FENCE, AS NECESSARY, TO CONSTRUCT SANITARY SEWER LINE.

ALL SANITARY SEWER CONSTRUCTION SHALL CONFORM TO THE LATEST EDITION OF THE CITY OF GARDEN CITY STANDARD SPECIFICATIONS (APPROVED SPECIFICATION #19307).

SANITARY SEWER PROFILE



VERTICAL SCALE: 1" = 5'

REVISION DESCRIPTION	
REVISION	REFERENCE APPROVED SPECIFICATION #19307
DATE	
06/28/2017	
NORTH	
SCALE: 1" = 20'	
PROJECT #: 1610DG4039	
CHECKED BY: BML	
DRAWN BY: MRK	
DATE: 06/15/17	
SHEET #	
4	
TOTAL SHEETS	
11	

SANITARY SEWER PLAN & PROFILE

Exhibit A

SMH
CONSULTANTS

2017 Vanesta Place, Suite 110
Manhattan, KS 66503
P (785)776-0541 • F (785)776-9760

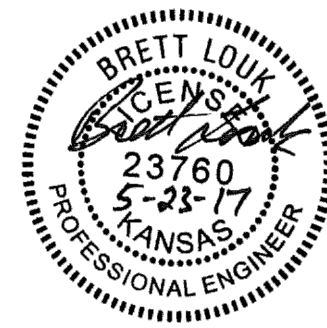
236 San Jose Street, Suite 127
Dodge City, KS 67801
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TP&L BUILDING - FARMLAND ROAD

CONSTRUCTION DOCUMENTS

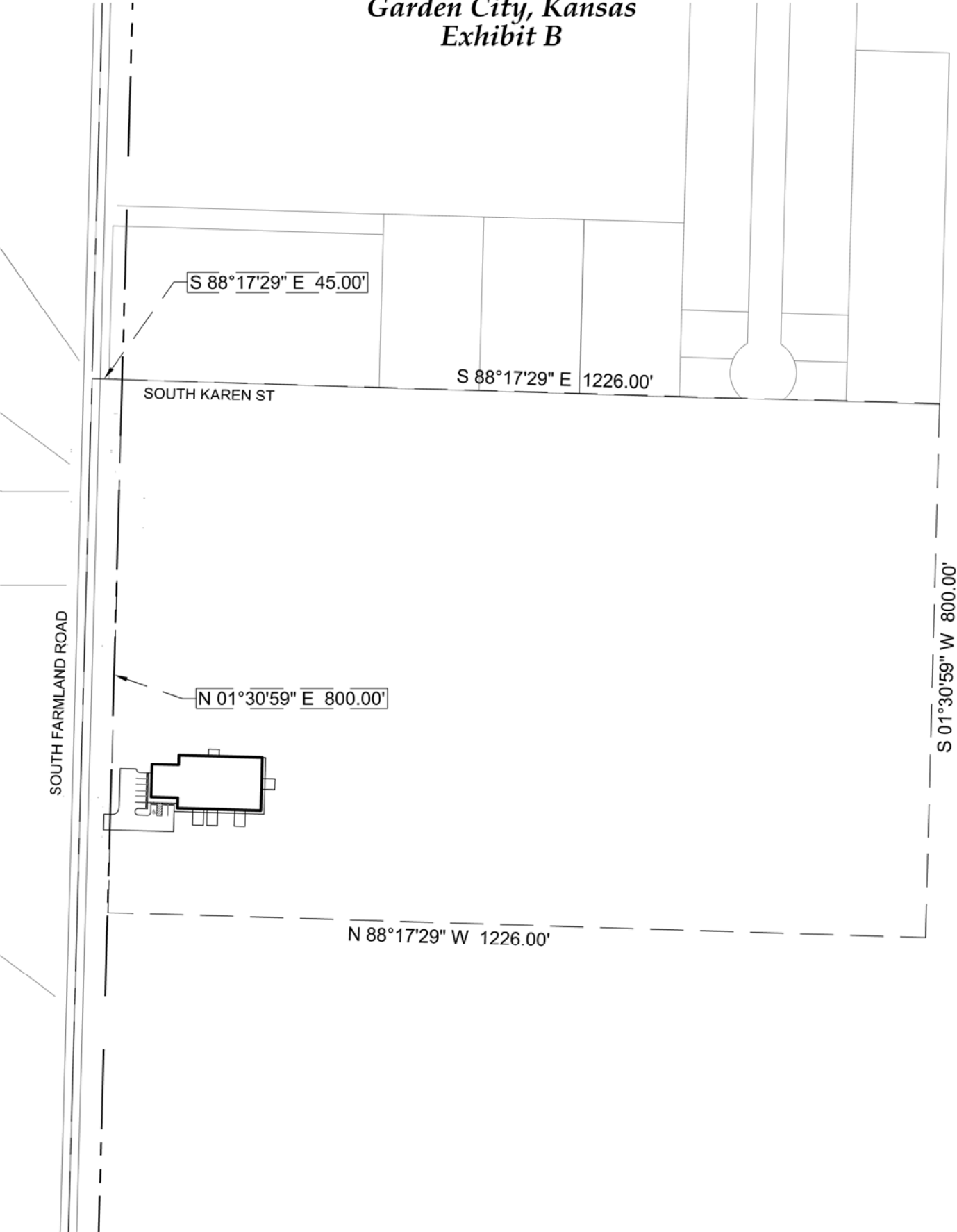
746 S. FARMLAND ROAD
GARDEN CITY, KANSAS



REVISION		REVISION DESCRIPTION	DATE
NO.	DATE		
1	06/28/2017	REFERENCE APPROVED SPECIFICATION #19307	
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Sanitary Sewer Lateral District #1

Garden City, Kansas
Exhibit B



SMH
CONSULTANTS

200' 100' 0' 200'
SCALE: 1" = 200'

2017 Vanesta Place, Suite 110 • Manhattan, Kansas 66503
(785) 776-0541 • FAX 776-9760 • Email: tim@smhconsultants.com
Drawn By: TMG Project #1610DG4039 DD #

MEMORANDUM

TO: County Commission
THRU: Randy Partington, County Administrator
FROM: Road and Bridge
DATE: August 21, 2017
RE: Fall Cleanup

DISCUSSION:

The City of Garden City is planning to hold their Annual Fall Clean Up October 2-13 2017. Attached is the letter from the City requesting that the \$2 per ton fee for municipal waste be waived during the Cleanup.

BACKGROUND:

We have waived the fee in the past for both fall and spring Clean Up. Public works will coordinate with the landfill should the board grant this request.

The past Clean up days the county has offered residents of various subdivisions and trailer parks to dump Clean Up items and the county work force would be utilized to dispose of these items. If the Commission would like to designate an area or areas, we will make the necessary arrangements with the residents and the landfill to see if they are willing to participate.

ALTERNATIVES:

Not allow this request.

Waive ton fee only

Offer residents of various subdivisions and trailer parks the opportunity to dump Clean Up items and the county work force would be utilized to dispose of these items

RECOMMENDATION:

Allow request as presented by The City.

FISCAL And/Or POLICY IMPACT:

Minimal

ATTACHMENTS:

Description

Fall Cleanup 2017



CITY ADMINISTRATIVE
CENTER
301 N. 8TH
P.O. BOX 998
GARDEN CITY, KS
67846
(620) 276-1260
FAX: (620) 276-1169
www.garden-city.org

August 4, 2017

Finney County Public Works
ATTN: Mr. Roger Calkins
101 W. Maple
Garden City, KS 67846

Dear Mr. Calkins:

The City of Garden City would like to hold our Annual Fall Cleanup October 2 – 13, 2017. We are asking Finney County to assist in this Program by waiving the \$2.00 per ton municipal waste fee.

If you have any questions, feel free to contact me at (620) 276-1260.

Thank you,

SAM J. CURRAN
Director of Public Works



MEMORANDUM

TO: County Commission
THRU: Randy Partington, County Administrator
FROM:
DATE: August 21, 2017
RE: Approval of Grant Application from St. Francis with Kansas Department of Corrections

DISCUSSION:

St. Francis is interested in applying for a grant with the Kansas Department of Corrections (KDOC) that will allow them to provide free services to families in Finney County. In order to proceed, they must first have the approval (Memorandum of Understanding) from the Board of County Commissioners.

RECOMMENDATION:

Approval of the memorandum of understanding.

ATTACHMENTS:

Description

Memo

KDOC Reinvestment RFP



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CONCORDIA

(785) 243-4125

DODGE CITY

(620) 225-1442

EL DORADO

(316) 322-3042

EMPORIA

(620) 342-7882

GARDEN CITY

(620) 276-4482

GREAT BEND

(620) 793-7454

FP (620) 793-3164

HAYS

(785) 625-6651

FP (785) 628-3111

HUTCHINSON

(620) 669-3734

JUNCTION CITY

(785) 210-1000

KENSINGTON

(785) 476-3234

LIBERAL

(620) 624-4468

MANHATTAN

(785) 587-8818

NEWTON

(316) 284-2477

SALINA

ELM ST. (785) 825-0541

OHIO ST. (785) 452-9614

TOPEKA

(785) 267-2090

WELLINGTON

(620) 326-6373

WICHITA

(316) 831-0330

Introduction:

The Kansas Department of Corrections (KDOC) announced the release of two grant opportunities for Boards of County Commissioners (BOCCs): the Reinvestment Grants and the Regional Collaboration Grant. <https://www.doc.ks.gov/juvenile-services/grants/apps/Reinvestment-Collaboration>

- The Reinvestment Grants are available to BOCCs in each judicial district to implement evidence-based programs and practices for juvenile offenders and families.
- The Regional Collaboration Grants are competitive grant opportunities to support regional and inter-branch collaboration among BOCCs to deliver services that, absent this approach, may be difficult to deliver efficiently and effectively.

Applications are due 5:00pm on Tuesday, September 5, 2017. Megan Milner, KDOC Juvenile Services Director of Community Based Services at megan.milner@ks.gov.

Boards of County Commissioners (BOCCs) are eligible to apply for one or both grants for juvenile offenders who are served by community supervision offices, including, but not limited to, Juvenile Intake and Assessment, Court services, Immediate Intervention Programs, and Community Corrections. The funds provided by this grant must be used for development and implementation of evidence based community programs and practices for juvenile offenders and their families.

Award Period October 2017 – June 30, 2018, with up to two additional one-year renewals upon demonstration of program operation and implementation.

Since 1945, *Saint Francis Community Services Inc.*, a private, nonprofit child welfare agency, has provided hope and healing to children and families to meet critical needs in our communities. We manage adoption and foster care services for over 10,000 children and families throughout the state of Kansas. We provide SFCS provides quality Family Preservation, Family Reintegration services. In addition, Saint Francis offers strengthening therapies and supportive resources for parents and families including the Fatherhood Initiative, drug & alcohol counseling, parenting courses, and relationship courses; provide the only long-term secure housing facility to child victims of sex trafficking along with evidence-based, trauma-informed care and therapeutic treatment plans at Clover House; and finally, maintain a secure psychiatric residential treatment facility for disadvantaged children.

In 2016, Saint Francis was awarded a three year grant to provide evidence-based Fatherhood Initiative Programs to families we serve in our Family Preservation and Reintegration programs. Through this program we are providing 1.) National Fatherhood Initiative's (NFI) evidence-based 24/7 Dad Program and supplementary NFI courses; 2.) Case Management; 3.) Employment and Economic Stability through Kansas WorkforceONE; 4.) Domestic Violence services through DV/SA shelters; 5.) Family Therapy; and 6.) Alcohol and Drug Outpatient Treatment.

**Family Preservation • Foster Care Homes • Foster Care Reintegration • Adoption •
Community Outreach • Outpatient Mental Health Services**

www.st-francis.org



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Strengthening Families Since 1945

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(785) 243-4125

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(620) 342-7882

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(620) 326-6373

WICHITA

(316) 831-0330

The SFCS Fatherhood Program is a multifaceted initiative that addresses the specific needs of Kansas families, primarily those involved with the child welfare system, concerning fatherhood issues. The program is designed to help fathers move forward in

their relationships with their children and spouse/partner or co-parenting. Each facet of the program helps fathers step in the right direction of father involvement, healthy relationships, and taking financial responsibility for their families.

This program allows a father the chance to gain more skills that will foster a better relationship with his children. This program provides many years of data that clearly supports all the important reasons for fathers to play an active role in co-parenting their children and being financially responsible.

Request:

Saint Francis Community Services is interested in working with the Boards of County Commissioners to apply for the KDOC Reinvestment Grants to provide the Fatherhood Initiative to families of youth served by the juvenile justice system.

Saint Francis will provide the Grant Development Team to write the grant, fill in required documents, provide letter of commitment(s), and prepare the budget all within KDOC Reinvestment Grant Guidelines. See attached. <https://www.doc.ks.gov/juvenile-services/grants/apps/Reinvestment-Collaboration/rfp/view>

Since the criteria reads that "Boards of County Commissioners (BOCCs) are eligible to apply", we are asking Finney Board of Commissioners to work with us in developing the request that is in best interest of your community and to submit the application.

Upon award, Saint Francis will work with the Finney Board of Commissioners to assure compliance to the KDOC Reporting Requirements; including financial and program reporting. If KDOC chooses to conduct model fidelity visits and evaluations, Saint Francis will work with Finney Board of Commissioners to assure compliance.

For further information or to provide answers to questions, please contact Trish Bryant, Vice President 800.423.1342 Ext. 1111

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Community Outreach • Outpatient Mental Health Services**

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(785) 267-2090

WELLINGTON

(620) 326-6373

WICHITA

(316) 831-0330

	Date
Trish Bryant	
Vice President	
Saint Francis Community Services, Inc.	

NAME	Date
Title	
Finney Board of Commissioners	

Attachment:

Kansas Department of Corrections Reinvestment Grant and Regional Collaboration
Grant FY 2018 Request for Proposals (RFP)

Family Preservation • Foster Care Homes • Foster Care Reintegration • Adoption •
Community Outreach • Outpatient Mental Health Services

www.st-francis.org

Kansas Department of Corrections Reinvestment Grant and Regional Collaboration Grant FY 2018 Request for Proposals (RFP)

Overview

In 2016, Kansas passed the Juvenile Justice Reform Bill, a Bill intended to improve the way in which the state works with and assists the youth served by the juvenile justice system. As part of this reform, the Evidence-Based Programs Fund was developed to provide for reinvestment in community programs and practices. Research that led to the creation of the Bill found that communities lacked evidence-based programs, that services were costly and that, often, lengthy waitlists existed.

In keeping with one of the goals of the initial workgroup, to “improve outcomes for youth, families, and communities in Kansas,” the grant opportunities outlined in this document specifically focus on providing support to and help for juvenile offenders and their families.

In the first year of reform implementation, the Kansas Department of Corrections (KDOC) began funding Functional Family Therapy, Moral Reconciliation Therapy, Aggression Replacement Training, Youth Advocate Program, and sex offender assessment and therapy serving approximately 350 youth between July 2016 and June 2017. These programs have been expanded in the second year of implementation and are expected to serve approximately 600 youth and family members in FY18. While these programs will be incredibly beneficial to youth, KDOC understands that each community also has needs specific to its location. To fill this need, the KDOC is announcing two grant opportunities for Boards of County Commissioners (BOCCs): the Reinvestment Grants and the Regional Collaboration Grant. The Reinvestment Grants are available to BOCCs in each judicial district to implement evidence-based programs and practices for juvenile offenders and families. The Regional Collaboration Grants are competitive grant opportunities to support regional and inter-branch collaboration among BOCCs to deliver services that, absent this approach, may be difficult to deliver efficiently and effectively.

Applicants are encouraged to review the Office of Justice Program’s Crime Solutions website to ensure that their juvenile intervention proposal has a methodical and measurable approach to reducing juvenile recidivism. This can be accessed at <http://www.crimesolutions.gov>.

Unless noted otherwise, the information listed below applies to both the Reinvestment Grant and the Regional Collaboration Grant.

Eligibility

Boards of County Commissioners (BOCCs) are eligible to apply for one or both grants for juvenile offenders who are served by community supervision offices, including, but not limited to, **Juvenile Intake and Assessment, Court services, Immediate Intervention Programs, and Community Corrections**. The funds provided by this grant must be used for development and implementation of evidence based community programs and practices for juvenile offenders and their families. Priority for these funds will be given to communities with high levels of **out-of-home juvenile offenders per capita** and where **community-based alternatives are lacking**.

Award Period

October 2017 – June 30, 2018, with up to two additional one-year renewals upon demonstration of program operation and implementation.

Deadline

All applications are due at 5:00 p.m. on September 5, 2017.

Award Amount

Reinvestment Grants: See Appendix A for *maximum* award amount.

Regional Collaboration Grants: Up to \$250,000

Contact Information

For assistance with the requirements of this solicitation, contact:

Megan Milner, KDOC Director of Community Based Services: Megan.Milner@ks.gov

Grant Award Agreement

Continuation Funding: All grantees are eligible for **two additional one-year renewals** after the initial grant award. Submission of a new grant application will NOT be required for continued funding. To receive a continuation of grant funding, grantees who demonstrate program operation and implementation, will be invited in the spring of 2018 to complete only the following:

1. A revised budget for the next fiscal year;
2. A brief narrative of needed changes, including budgetary and programmatic; and
3. A description of any quality assurance mechanisms implemented by grantee to ensure program is adhering to evidence-based practices.

Continuation of the grants are awarded to applicants that demonstrate the following:

1. Professional management of grant funds and compliance with administrative requirements;
2. Accurate and prompt submission of required program and financial data and reports;
3. Positive performance history with achievement of program goals and objectives; and
4. Cohesive continuation plan for their program.

Modification of Funds: The KDOC reserves the right to make changes to the application budget at the time of the grant award and will communicate any changes to the applicant. KDOC may negotiate all or part of any proposed budget after execution of the grant award agreement due to funding or provisions to program requirements.

Disqualification Factors: Any application electronically time-stamped after 5:00 p.m. on September 5, 2017 will be regarded as late, excluding extenuating circumstances, and may not be considered for funding. It is the responsibility of the applicant to ensure the proposal is received by the specified deadline.

Additionally, KDOC may not consider funding any applicant that fails to comply with all application requirements. Disqualification factors may include any of the following:

- Failure to include complete application narrative, budget summary and narrative, and application attachments;
- Funds will not be used for juvenile offenders and/or their family;
- Funds will not be used for evidence-based programs and/or evidence-based practices; or
- Application lacks original signatures where appropriate.

Prohibited Use of Funds:

Only costs directly attributed to serving juvenile offenders and families are allowable through the Reinvestment Grant and Regional Collaboration Grant. The following items are unallowable expenditures from this funding source:

- Grantees cannot increase staffing levels of existing programs, or levels of compensation, beyond those in the FY18 Graduated Sanctions grants or approved by the Legislature for the FY18 Judicial budget;
- Funds may not be used to purchase equipment, office furniture, or vehicles.
- Funds may not be used to pay administrative costs. If the BOCC contracts with a non-profit agency for operation of the program, the entity must have a federally approved administrative cost rate and provide documentation as to the approved rate and effective date;
- Out-of-state travel is limited to obtaining the specific training required of the evidence-based program or practice and cannot be used to attend conferences or other events that are not required for the implementation of the program or practice. If travel costs are requested, bids from the vendor for conducting training in Kansas compared to personnel traveling out of state shall be obtained and submitted to justify this expense as part of the application.

If the applicant believes use of reinvestment funds in one of the above areas is required for implementation of the practice or program, the applicant may submit an exception request to the KDOC. Any such request shall be submitted to the Director of Community Based Services.

Reporting Requirements

Grantees are required to comply with and fully participate in the financial, program, and evaluation reporting for this grant program. Grantees shall adhere to the guidelines set forth in the **KDOC Financial Rules, Guidelines, and Reporting Instructions, which can be located on the KDOC website.** Grantees shall

utilize the fiscal workbook distributed by KDOC for financial reporting. The fiscal workbook will be distributed at the same time as the award letters.

Financial Reporting Requirements:

1. Quarterly Expenditure Report: Each grantee shall submit quarterly expenditure reports to KDOC as set out in the KDOC Financial Rules, Guidelines and Reporting Instructions. Failure to submit program reports in a timely fashion could result in the suspension or termination of grant funding. Quarterly expenditure reports are due 30 days after the end of each quarter.
2. Grantees shall be paid in equal payments on a quarterly basis. The KDOC reserves the right to alter future quarterly payment to adjust for excessive unexpended funds by the grantee.

Program Reporting Requirements: Grantees must submit monthly program reports. Failure to submit program reports in a timely fashion could result in the suspension or termination of grant funding. The KDOC shall develop and distribute a format for the monthly program report that includes the desired outcomes listed in below in Proposal Narrative. Monthly program reports shall be submitted within 15 days of the end of reporting month.

Planning Period: To allow for the successful integration of evidence-based services into juvenile justice operations, KDOC will allow grantees a planning period of 90 days, starting on the date of award approval. This will allow time for staff to be hired, trained, and contracts with service providers to be established. The planning period is optional and all new projects must be operational no later than 90 days from notification of grant approval. If grantee needs an extension of the planning period, a request may be submitted to KDOC, outlining reason for needed extension and new timeline for startup. KDOC is available to assist through providing technical assistance and feedback during the planning period.

Evaluation: One of the key components of being an evidence-based program is maintaining fidelity to the curriculum. To assist with this maintenance, **KDOC may be conducting model fidelity visits and evaluations.** These are intended to help improve programs and assist districts in verifying that providers are delivering high quality programming.

PROPOSAL NARRATIVE

The following information provides a description of necessary components to be contained in the narrative portion of your proposal. The narrative is a detailed statement of the work to be undertaken and answers who, what, when, where, why, and how about the grant proposal. If an applicant is applying for both grants (Reinvestment and Regional Collaboration Grant), or is submitting more than 1 proposal, a separate proposal narrative must be submitted for each grant application.

Regional Collaboration Grant: If several districts or agencies are applying together, only 1 proposal narrative needs to be completed on behalf of all involved in the proposal.

Fact Sheet:

1. Name of proposed program
2. Identify which grant the applicant is applying for: Reinvestment Grant or Regional Collaboration Grant
3. Provide contact information of individual writing grant for follow up questions from KDOC

4. Please provide contact information for general oversight of the proposed program
5. For Regional Collaboration Grant, please list all agencies involved in the proposal and contact information for each

Statement of Need: Provide a clear and concise statement of need, including the following:

1. Item/Program purpose
2. Is there already a statewide contract for this program?
 - a. If so, please elaborate on reason for using grant funds for this program
3. Description of who would be served by this item or program
 - a. Characteristics of youth served (at a minimum, identify age, gender, risk level, supervision level)
 - b. Number of youth expected to be served
 - i. Please provide estimate of youth expected to be served through each agency involved (e.g. community corrections, court services, or by judicial district if there are multiple districts participating)
4. Description of why this item/program is needed
 - a. Does this item/program attend to:
 - i. Criminogenic needs
 - ii. Responsivity factors
 - iii. Other needs
 - b. Describe existing data that demonstrates a need for this item/program
 - i. How many youth in your community demonstrate a need for this item/program?
5. Description of Research
 - a. Please provide any citations showing this program or practice as evidence-based

Administration

1. Provide the Name and description the implementing agency, if not the same as the applicant
2. Description of oversight to be performed by implementing agency and/or applicant
 - a. Description of needed oversight
 - b. Description of who will provide oversight
 - c. What will occur if the item/program is found to be not working in the way intended?
3. List the program goals in a clearly defined and measurable manner
 - a. Explain fully how all stated goals and objectives will be reached and evaluated
4. Timeframe
 - a. How quickly implemented
 - b. How long it will take to utilize item/complete program (basically, how long until data collection can commence)
 - c. How long it will take to see expected results (realizing this is an estimate)

Sustainability

1. Are there organizational, structural, or cultural changes needed to sustain positive outcomes over time?
2. Are there internal or external challenges/barriers to continuing this proposed program beyond 1 or 2 years? If so, identify what those barriers are and possible solutions for addressing.

Outcomes and Evaluation

1. Description of data collection
 - a. Description of what data will be collected
 - b. Description of the data collection methods, including the person/role/agency responsible, data storage method, and data transfer method
2. Description of quality assurance
 - a. What training will staff need?
 - b. Please provide a training plan that includes initial trainings, booster trainings, and any certification process
 - c. Description of local processes for monitoring fidelity of implementation of the evidence-based program or practice. How will the program be reviewed to determine what is working with the initiative, what is not working, and a process for making necessary changes.
3. Description of evaluation methods
 - a. What outcome(s) does the item/program seek to change
 - i. At a minimum, programs must report on the following outcome measures:

Outcome	Target
Percent of youth living at home at completion of program	100%
Percent of youth living at home 1 year after completion of program	90%
Percent of youth in school and/or working at completion of program	90%
Percent of youth in school and/or working 1 year after completion of program	90%
Percent of youth with no new arrests at completion of program	80%
Percent of youth with no new arrests 1 year after completion of program	80%
Percent of youth successfully completing program	80%

- b. Applicants may describe any additional outcome measure the program will seek to change

Budget Proposal

1. Please submit a proposed budget for the program using the attached Budget Summary and Narrative spreadsheet (Appendix B)
 - a. Budget proposal should describe the use of funds for the first 9 months in FY18, as well as how funds would be used in FY19 and FY20, should the grants be extended.

Letters of Agreement (for Regional Collaboration Grant Only)

1. Please provide letters of agreement from all entities involved in the Regional Collaboration Grant proposal. Letters should explain commitment to proposed program and agreement to fully participate in effort to operationalize and sustain the program.

Application Submission

Please submit completed applications to:

KDOC_JS_Grants@ks.gov

Applications must be submitted no later than 5:00pm on Tuesday, September 5, 2017.

Attachments

Appendix A – Reinvestment Grant Allocation Amounts, by District

Appendix B – Budget Summary and Narrative

Appendix A

Reinvestment Grant Allocation Amounts, by District¹**FY18 Reinvestment Grant Allocations**

District	Admin County	Reinvestment Grant Allocation
1st JD	Leavenworth	\$116,470.00
2nd JD	Jackson	\$77,430.00
3rd JD	Shawnee	\$240,811.00
4th JD	Franklin	\$73,464.00
5th JD	Lyon	\$81,939.00
6th JD	Miami	\$90,152.00
7th JD	Douglas	\$98,348.00
8th JD	Geary	\$125,951.00
9th JD	McPherson	\$69,405.00
10th JD	Johnson	\$320,619.00
11th JD CR	Crawford	\$66,262.00
11th JD LB-CK	Labette	\$54,091.00
12th JD	Cloud	\$47,201.00
13th JD	Butler	\$113,607.00
14th JD	Montgomery	\$112,317.00
15-17-23 JD	Ellis	\$142,079.00
16th JD	Ford/Geary	\$107,692.00
18th JD	Sedgwick	\$614,028.00
19th JD	Cowley	\$80,210.00
20th JD	Barton	\$128,313.00
21st JD	Riley	\$67,230.00
22nd JD	Brown	\$70,514.00
24th JD	Pawnee	\$39,719.00
25th JD	Finney	\$144,239.00
26th JD	Seward	\$106,462.00
27th JD	Reno	\$130,512.00
28th JD	Saline	\$157,253.00
29th JD	Wyandotte	\$375,503.00
30th JD	Pratt	\$88,710.00
31st JD	Woodson	\$59,469.00

¹ Amounts shown are maximum award amounts. This document does not serve as a guarantee that actual award amount is same as what is listed on this page.

MEMORANDUM

TO: County Commission
THRU: Randy Partington, County Administrator
FROM:
DATE: August 21, 2017
RE: IT Infrastructure Quote

DISCUSSION:

Computer Support is asking to use multiple line items to fund this County project. Most likely would be Scanning Project, Switching and Wireless, Physical Security. These line items are capital projects previously approved in the operating budget under the general and administrative department. There is sufficient money remaining in these line items to cover this cost.

ALTERNATIVES:

1. Approve the quote and authorize computer support to begin the project.
2. Deny the quote.

RECOMMENDATION:

Computer Support has looked at several vendors to create a design that looked toward the growth of the county. An emphasis was placed on automating management of the systems as we will not be able to dedicate staff members to manage individual components.

FISCAL And/Or POLICY IMPACT:

The cost is \$153,919.34 that would come from line items with a remaining budget authority of \$192,496.

ATTACHMENTS:

Description

Quote

Technology Budget Report



Phone: 701-271-4960 | Cell: 701-371-2688 | Email: msteiner@hplains.com | Web: www.hplains.com

We have prepared a quote for you

Infrastructure Refresh (Lenovo & Nimble)

Quote #013792

Version 3

Prepared for:


Finney County

Prepared For		Quote Information	
Name:	Doug Peters	Quote #:	013792
Company:	Finney County	Date Created:	06/13/2017
Address:	County Administrative Center 311 North 9th Street	Date Expires:	08/31/2017
City, State Zip:	Garden City, KS 67846	Rep:	Mike Steiner
Phone #:	6202723628	Email:	msteiner@hplains.com
Email:	DPeters@finneycounty.org	Phone:	701-271-4960




Lenovo x3650 Servers					
Item #	Description	Item	Qty	Price	Ext. Price
1	Lenovo System x x3650 M5 2U Rack Server - 2 x Intel Xeon E5-2690 v4 Tetradeca-core (14 Core) 2.60 GHz - 32 GB Installed TruDDR4 - 12Gb/s SAS, Serial ATA Controller - 0, 1, 10 RAID Levels - 2 x 900 W - 2 Processor Support - 768 GB RAM Support - Gig		2	\$7,325.10	\$14,650.20
2	Lenovo 32GB TruDDR4 Memory Module - 32 GB - TruDDR4 - 2400 MHz DDR4-2400/PC4-19200 - 1.20 V - Registered - 288-pin - DIMM		32	\$700.99	\$22,431.68
3	Lenovo Intel I350-T2 2xGbE BaseT Adapter for IBM System x - PCI Express 2.0 - 2 Port(s) - 2 x Network (RJ-45) - Twisted Pair - Low-profile		4	\$182.14	\$728.56
4	Lenovo License - IBM System x iDataPlex dx360 M4, IBM System x3100 M4, IBM System x3250 M4, IBM System x3500 M4, IBM System x3530 M4, IBM System x3550 M4, IBM System x3630 M4, IBM System x3650 M4 - License		2	\$263.99	\$527.98
5	Lenovo USB Memory Key 4G VMware ESXI		2	\$76.21	\$152.42
6	Lenovo System x x3650 M5 PCIE Riser Card		2	\$80.66	\$161.32
7	Emulex VFA5.2 2X10 GBE SFP+ PCIE Card		2	\$634.69	\$1,269.38
8	RR BNT SFP+ Transceiver		4	\$379.55	\$1,518.20
9	Lenovo Technician Installed Parts - 3 Year - Warranty - 24 x 7 x 4 Hour - On-site - Installation - Physical Service		2	\$790.00	\$1,580.00
Subtotal:					\$43,019.74

Nimble SAN

Item #	Description	Item	Qty	Price	Ext. Price
This Nimble Adaptive Flash SAN comes in a 4U form factor and is configured with 1 dual port 10Gb Copper NIC on both active and standby controllers, 21 x 2TB Drives, 3 x 960GB SSD.					
2	Nimble Storage CS1000 - 21 x HDD Installed - 42 TB Installed HDD Capacity - 3 x SSD Installed - 2.88 TB Installed SSD Capacity - 10 Gigabit Ethernet - iSCSI - 4U Rack-mountable		1	\$55,000.00	\$55,000.00
3	Nimble Storage Warranty/Support - Warranty - 4 Hour - Exchange - Parts - Electronic and Physical Service		1	\$10,540.51	\$10,540.51
Subtotal:					\$65,540.51

Extreme Switches

Item #	Description	Item	Qty	Price	Ext. Price
These Extreme Switches are 1U rack-mountable, stackable switches with Layer 3 support and 10 ports total: 8 100Mb/1Gb/10GBASE-T ports (Copper) with EEE (Energy-Efficient Ethernet), plus 2 ports of 100Mb/1Gb/10GBASE-X SFP+ (Optical) for future use. This switch model also has integrated power supply and fans.					
2	Extreme Networks 10Gb Edge Ethernet Switch - 8 Network, 2 Expansion Slot - Manageable - Optical Fiber, Twisted Pair - Modular - 3 Layer Supported - 1U High - Desktop, Rack-mountable - Lifetime Limited Warranty		2	\$2,475.00	\$4,950.00
3	External Redundant Power Supply Unit - 150W w/Cable Extend		2	\$327.25	\$654.50
4	Power Cord, 10A NEMA 5-15P IEC320 C13 11, North America		2	\$8.25	\$16.50
5	Extreme NBD Maintenance AHR for x620, 3 Years		2	\$675.00	\$1,350.00
Subtotal:					\$6,971.00

Services

Item #	Description	Item	Qty	Price	Ext. Price
1	High Plains Technology Fixed-Price Professional Services "Lenovo Servers and Nimble" services will be preformed as a "fixed price" project. Actual and reasonable expenses will be billed to the customer. Expenses may include, but are not limited to airfare, rental car, fuel, meals and lodging.		1	\$7,500.00	\$7,500.00
Subtotal:					\$7,500.00

InfiniVault Replacement

Item #	Description	Item	Qty	Price	Ext. Price
1	Secure Archive Manager InfiniVault Replacement Software				
2	Secure Archive Manager - Pair License up to 5TB Capacity		1	\$14,999.00	\$14,999.00
3	Remote installation of Secure Archive Manager on a pair of servers and the migration of the 3TB's of data on the InfiniVault to the SAM environment. Assumptions <ul style="list-style-type: none"> • Installation is estimated to take 3-5 days. Migration time will depend on network speeds. • Client will provide a VM Server to host DTS Data Migration Application and VPN access for the migration • Client will provide a VM server to host the Secure Archive Manager and/or installed in a cloud server. • Secure Archive Manager will write copies of the data where client designates. • Secure Archive Manager has a "Test" feature now, not requiring a separate license for test dev environment. • DTS will move the 2.5TB's of data on the InfiniVault to the SAM environment • SAM License can be loaded on a client supplied Servers and remotely installed at client site. • Installation will be delivered remotely with no onsite labor required 		1	\$6,250.00	\$6,250.00

InfiniVault Replacement					
Item #	Description	Item	Qty	Price	Ext. Price
4	Yr 9X5 Maintenance for Secure Archive Manager		1	\$2,250.00	\$2,250.00
5	Secure Archive Manager InfiniVault Replacement Hardware				
6	SYSTEM X3650 E5-2630 V4 10C 2.2G 25MB CACHE SAS/SATA		1	\$3,189.72	\$3,189.72
7	500GB 81Y9786 SATA 7200 RPM 3.5IN 6GBPS NL G2HS HDD		2	\$174.07	\$348.14
8	2TB SATA 3.5IN G2HS 7.2K 6GBPS NL		6	\$349.92	\$2,099.52
9	UPG SERVERAID M5200 SERIES 1GB CACHE RAID 5 FOR SYSTEMS		1	\$274.30	\$274.30
10	SYSTEM X 900W HIGH EFFICIENCY PLATINUM AC POWER SUPPLY		1	\$394.74	\$394.74
11	"MANAGEMENT INTEGRATED MODULE ADVANCED UPG (FOD)		1	\$292.67	\$292.67
12	"3YR TECH INST 24X7 4HR		1	\$790.00	\$790.00
Subtotal:					\$30,888.09

Quote Summary	Amount
Lenovo x3650 Servers	\$43,019.74
Nimble SAN	\$65,540.51
Extreme Switches	\$6,971.00
Services	\$7,500.00
InfiniVault Replacement	\$30,888.09
Total:	\$153,919.34

Your signature below authorizes High Plains Technology to order and invoice the items proposed above. Payment is due upon receipt of the invoice. Monthly finance charges of 1.5% apply after 30 days. Proposal does not include applicable taxes and freight unless noted in the proposal. Returns and-or cancellations are not accepted without prior approval from High Plains Technology. We reserve the right to cancel orders arising from pricing or other errors.

Signature _____

Date _____

	\-----MONTH-----/		\-----YEAR-TO-DATE-----/		TOTAL	REMAINING	BUDGET
	ACTUAL	BUDGETED	ACTUAL	BUDGETED	BUDGET	BUDGET	%
CAPITAL OUTLAY							
30108/30 AS400			46536.35		50000.00	50000.00	100.00
30108/35 PAYROLL ENHANCEMENTS			10620.00	10620.00	25000.00	14380.00	57.52
30108/40 PHYSICAL SECURITY					25000.00	25000.00	100.00
30108/45 VOIP	50000.00	50000.00	50007.99	50007.99	50000.00	7.99-	.02-
30108/50 FIBER ENHANCEMENTS			15053.00	15053.00	50000.00	34947.00	69.89
30108/60 SWITCHES & WIRELESS RPLC			3121.28	3121.28	50000.00	46878.72	93.76
30108/61 SCANNING PROJECT			48701.00	48701.00	70000.00	21299.00	30.43
TOTAL CAPITAL OUTLAY	50000.00	50000.00	174039.62	127503.27	320000.00	192496.73	60.16



MEMORANDUM

TO: County Commission
THRU: Randy Partington, County Administrator
FROM:
DATE: August 21, 2017
RE: Monthly Department Reports - July

DISCUSSION:

July monthly reports from the appointed department directors. The report also includes the tasks worked on by the summer administrative intern Kevin Ash.

RECOMMENDATION:

For review

ATTACHMENTS:

Description
Summer Intern Tasks
Monthly Reports

Major Intern Tasks (Kevin Ash—Summer 2017)

Comprehensive Plan

- Developing a stakeholder list to be contacted for the Comprehensive Plan.
- Traveling to Pierceville, Kalvesta, and Friend for the “Snapshot in Time” feature of the Comprehensive plan.
- Surveying in Pierceville, Kalvesta, Friend, Plymmel, the Burnside area, Southwind, Towns Riverview, Sagebrush, Highlands, and north of Holcomb.
- Assisting in stakeholder meetings, a public meeting, and a County Fair booth for the Comprehensive Plan.
- Publishing the Comprehensive Plan survey online and on social media.
- Distributing fliers at the Beef Empire Days parade.
- Keeping in contact with both the Planning Department and WSP for various questions throughout the process.

Human Resources

- Entering salary and benefit information on the online Comp Survey to compare information with other counties. Creating charts for comparison.
- Comparing job codes from Kronos to the 2018 budget requests.
- Creating a surveymonkey account for an online health survey.
- Posting job information to the HRePartners website.
- Assisting in the creation of a Virtual Job Fair for Finney County.

Website/Online Assignments

- Assisting Community Corrections, Register of Deeds, City Clerk, and Health Department in page updates.
- Updating formatting for a document from Finney County EMS.
- Contacting CivicPlus regarding site bugs that required fixes.
- Contacting departments to fix broken links on the website.
- Adding a Google Translate option to the County website.
- Creating a Twitter page for the County.

Meetings

- Attending numerous meetings including County Commission meetings, Department Head meetings, a City Council meeting, a Finney County/Garden City joint meeting, and a Legislative Update coffee. Attending numerous smaller meetings (I.E. Budget Requests, talking to City Administrator, planning meetings).

Budgeting

- Correcting the Building and Maintenance Budget
- Indicating areas of mismatch in comparing the Salary Spreadsheet to budget requests.

Marketing Task Force

- Creating over twenty logo variations for possible use by the county. Creating lists of other counties' logos and past logos for comparison.
- Creating a survey to send to other counties regarding marketing efforts.
- Calling local design companies for estimations on costs for car decals.
- Comparing website companies to see differences in what they offer.
- Helping present information at Marketing Task Force bi-weekly meetings.

Purchasing Policy

- Researching other purchasing policies to look for areas to improve our own policy.
- Researching the cost of a Procurement Officer position in other counties.
- Updating the County's Purchasing Policy.
- Presenting revisions to the policy at Department Head meeting and County Commission meeting.

Legal Documents

- Drafting a Memorandum of Understanding between the IT Department and 25th Judicial District.
- Making changes to the Memorandum of Understanding based on requests from numerous parties over several meetings.

PR

- Creating a press release for Department of Corrections grants.

Sales Tax Issue

- Setting up meeting lists and sending invites for Sales Tax meetings.
- Contacting organizations around the county to schedule dates/times. Coordinating these times with speakers.
- Creating an agenda for the first Sales Tax Meeting and helping to lead discussion during meetings.

Human Resource Department

The following is a high level overview of the HR department's activity for the month of April 2017. Day to day tasks are not included in this report.

VACANCIES-

Jail

- Jail Deputy

Fairgrounds

- Event Maintenance Worker

EAP-

Compass Behavior will be presenting on Burnout in August.

PROJECTS

KRONOS- GL strings for August project.

St. Catherine's Wellness Contract- Sundowned in June. Scott Taylor asked for an extension and continuation of paying continue paying \$6,250. I had a hard time quantifying the cost and due to the lapse in the contract, I negotiated to \$1,250 without the employees suffering. Awaiting new proposal from Scott Taylor. Our annual commitment for the past 3 years was \$75,000 per year. We will pay the \$1,250 through the remaining year as Scott puts the new proposal together for review.

Medical Plan

IMA is working on various plan design changes to bring before the Commission for consideration to help lower costs to fund the County's major medical group health insurance due to the ever rising medical rate and high cost of claims.

Audit

IRS Audit is complete. Awaiting closing letter. There are some areas that were addressed they may cause penalties assessed.

August 7, 2017

Finney County Dept. of Corrections Monthly Report for June 2017

From: Katrina Pollet

Commissioners Report

During the month of July 2017, our FICO Intake and Assessment completed 14 intakes and 13 assessments. We started two new programs for youth: Moral Reconciliation Therapy weekly groups in which 13 youth participated. Why Try classes for youth were attended by 7 youth on three different occasions. Job Readiness for youth was held on four occasions also in which 4 youth participated. Drug and Alcohol Prevention classes were held once in which 4 youth participated. Big Brothers Big Sisters ended their school lunch program.

Adult Rehab Services included 10 active Level 1 Out Patient Drug and Alcohol services with 2 successful discharges and 1 unsuccessful termination. There were 8 drug and alcohol evaluations. Groups were held for 8 people who fall under the SB123 and 2 for AFAC grantees. 7 adults attended ADIS program.

I presented a 2 hour training (2 times, 2 hours each) for staff at JDC called Whom Do I Serve: Emotional Intelligence and Emotional Commitment. The CSC building held a building wide meeting with every staff member in attendance to discuss any issues they had with the building, each other and to continue working on our commitment for a better work environment.

The Prevention Taskforce-Livewell Finney County meeting was held in the CSC of which I attended. We also had an inspection from GMCN, Hutton, Rex Harrison, Randy Partington, Beth and myself attended to walk through the building and identified a couple of issues that still need fixed.

On July 26th, the Director of Community Services and the Policy Manager, both from the Kansas Department of Corrections spent the better part of the day at both the CSC and the Juvenile Detention Center.

FINNEY COUNTY FAIRGROUNDS

Come One, Come All to the Finney County Fairgrounds!

July, 2017 Report

To: Randy Partington, County Administrator
From: Angie Clark, CFE
Fairgrounds Director

Facility Usage in 2017

July update

We hosted 89 events in July 2017, generating revenue of \$2,313.

53 community events, 2 equine events, 34 private events and 198 facility set-up/tear down days.

Total year to date revenue is \$69,814 from 824 events.

TEAM status update

Event crew has been very busy with Fair needs and events.

Our department has collectively dedicated more than 500 hours of our resources, towards preparation activities for 2017 Fair. Plus worked very diligently during the entire week of the Fair.

Event staff team members worked four weekends this month.

We have two new event maintenance workers in training.

One, event maintenance worker position opening.

2016 Audit report explanation

The reason we keep funds in our checking account, are to avoid being charged a monthly service charge and keep the account "OPEN." We do pay our County Treasurer, usage fees collected out of this account, on a monthly basis. Our department checking account requires us to have above a \$1,000 current statement cycle balance to avoid being charged a monthly service.

FAIR

New online entry system

Worked closely with Extension Agents, Fair Secretary & our IT department team members, for setting up in testing all the equipment needed for the new online Fair Management software program, "Fair Entry." This transition to "online Fair entries" did require additional IT equipment needed for this new process of entering exhibits online. We utilized three stationary computer workstations, eleven laptops, plus four printers, in two tall rolling carts to assist with this new entry process. We, Office Manager & myself, learned the new "online fair entry" system, plus learned it required google chrome to be loaded on the equipment to enable the printing of entry cards. We added this, to the equipment, to assist in effectiveness of this new process. Plus assisted with entries during six, entry check in times, during the Fair. Our IT department has so graciously repaired equipment, sourced equipment, plus delivered it for our usage during this event.

New interactive map combined with event schedule

Trey with GIS, graciously created an interactive schedule, corresponding map location associated with a schedule for those events on any given date of the Fair. This type of schedule includes an interactive map very user friendly on mobile devices.

Finney County Marketing Task Force Committee

Met with Kevin, he put together a survey to assist us in understanding other counties' marketing departments, etc. Survey was sent out, we did receive some feedback and responses to it. We will continue to explore options, for promoting ALL the various the programs and services we provide. Held meeting with committee, we are working on a new logo for our county wide marketing efforts. We recognize the need for updating our website, with videos about our programs and services. We actively acknowledge all components of uniqueness to each department while finding common purpose in collaboratively promoting our services in programs.

August 3rd, 2017

To: County Commissioners; Randall Partington

From: Colleen Drees

Updates on Health Department/WIC July 2017

Commissioner Report

Attached is the Commissioner Report for July. We are still on a great trend for the year, with seeing 998 more patients than last year. Additionally, we have increased revenues over last year of \$45,641. In 2013, the Health Department had 5,225 patients from Jan-July and collected revenues for the entire year in the amount of \$349,053.84. In 2014, for the months of Jan-July the Health Department had 5,078 patients and collected \$356,424.96 in revenue for the entire year. Comparatively in 2017 from January – June the Health Department has had 5,945 patients and thus far collected \$311,954.29 with expectations of increase revenues over the next few months. Collecting revenues in seven months that are similar to past year's revenues in twelve months is certainly a great trend to be on.

Capital Improvement

Plans for the Front Office Remodel are out to bid currently, we are hoping we will have some great options to choose from shortly to complete this renovation.

The Electronic Health Records Coordinator was hired June 26th and since then he has been shadowing employees around the building in order to fully understand all services we implement at the Health Department. Shortly he will be more closely working with employees to analyze work flows to help expedite processes around the clinic and also assist with making educated decisions for the implementation of new software. He has also been researching a variety of other electronic health record systems in order to identify any other options that may work for the Health Department's reporting needs. This also helps us to ensure we are purchasing the right system for the right reasons.

Employee Clinic/Community Clinic

Both clinics have been pretty steady. Community Clinic has been very successful and the numbers are surely growing. Thus far in August, the provider's schedules have been completely booking which is very promising for the month of August.

Wellness Committee

This month the Wellness Committee met and discussed the future of the Wellness Program. Because of participation from county employees being lower than last year, the committee thoroughly discussed how to increase participation. The committee came up with the idea of a survey and have since distributed the survey to the county employees. The results will be collected mid-August and presented in the August meeting. The survey has been implemented in order to receive feedback from all employees on how to cater the

program to the employee's individual needs. We are looking forward to receiving the feedback to then make the best decisions for next year's plan.

Becoming A Mom Pre-Natal Class

The Health Department and WIC have been partnering with area entities in order to implement a pre-natal educational program to the Southwest Kansas region. This course will over 6 weeks of 2-hour classes to pregnant mothers and their support persons. This program in other areas of the state has been instrumental in lowering fetal demise rates. We are very excited to continue working on the implementation of this program and are expecting more updates within the next few months.

2017 Month	Employee Clinic Count	Employee Procedures	Count	Procedures	Charges	Adjust/ Writeoffs	Accts Receivable Net	Self Pay	Insurance	KanCare formerly known as Medicaid	Medicare	Donations	Revenue Total	Employee Clinic Revenue
January	103	303	783	3,603	\$51,574.18	\$12,089.51	\$39,484.67	\$11,975.92	\$21,415.37	\$8,758.97	\$2,097.17	\$0.00	\$44,247.43	\$123.00
February	95	298	818	2,819	\$56,860.41	\$11,094.01	\$45,766.40	\$12,795.77	\$20,514.25	\$4,062.08	\$0.00	\$0.00	\$37,372.10	\$77.59
March	61	211	1,035	3,433	\$78,481.23	\$14,934.69	\$63,546.54	\$17,787.40	\$24,881.36	\$6,969.78	\$0.00	\$0.00	\$49,638.54	\$82.50
April	76	277	830	2,852	\$57,561.42	\$11,440.55	\$46,120.87	\$12,517.49	\$30,697.11	\$6,374.02	\$0.00	\$0.00	\$49,588.62	\$79.00
May	73	228	777	2,863	\$56,540.90	\$13,012.66	\$43,528.24	\$10,970.33	\$27,606.92	\$1,066.12	\$153.95	\$0.00	\$39,797.32	\$30.00
June	63	248	795	2,862	\$52,061.58	\$13,527.98	\$38,533.60	\$14,557.18	\$25,332.80	\$8,582.18	\$0.00	\$0.00	\$48,472.16	\$71.00
July	45	223	907	3,193	\$58,140.45	\$12,044.68	\$46,095.77	\$12,281.38	\$18,971.53	\$11,585.21	\$0.00	\$0.00	\$42,838.12	\$30.00
August														
September														
October														
November														
December														
Total	516	1,788	5,945	21,625	\$411,220.17	\$88,144.08	\$323,076.09	\$92,885.47	\$169,419.34	\$47,398.36	\$2,251.12	\$0.00	\$311,954.29	\$493.09
Jan - May 2016 Comparison	(167)	(112)	998	3,538	\$91,534	\$11,368	\$80,166	\$28,904	\$26,781	(\$8,665)	(\$1,340)	(\$40)	\$45,641	(\$253)

Trey Phillips
GIS Supervisor
August 8, 2017

Finney County GIS

Monthly department report

Staffing

The GIS department is staffed with 2 full time employees.

Projects

The Cemetery Database is complete! There will be continued improvements and updates as we move forward but the database is live and in use. The web application can be viewed here:

www.FinneyCountyGIS.com/Cemetery

Our next big project is to Automate the Owner Update process. Working with County IT and the Appraisers Office we will back up the appraisers information and import into GIS nightly.

We have started our Software update from 10.2.2 to 10.5.1. This will lay the ground work for some of the bigger changes/improvements we would like to implement from this years User Conference.

Financial

The FAA has changed it's rules and regulations on become a drone pilot. This opens the door for Finney County to look into drone capabilities. The GIS department has transferred \$40,000 to 2017's budget to explore this possibility.

Out of Office

Trey Phillips will be out of the office from July 10th to July 14th for the ESRI User Conference. ESRI is the software provider for the GIS System.

Trey Phillips will be out of the office from August 28th to September 1st because he is getting married.

Adam will be out of the office August 30th - September 1st to be my Best Man at the wedding.



July 31, 2017

EMS Update

Vehicle Report:

Unit	Year Purchased	Make and Model	Current Mileage	Change from May
91	2009	Ford F450 Diesel	6855	1,777
92	2006	Ford F450 Diesel	149,391	31
93	2007	Ford F450 Diesel	169,256	65
94	2015	Ford E350 Gas	37,794	1,154
95	2011	Ford F350 Diesel	181,105	2,859
96	2009	Dodge Sprinter Diesel	151,953	245
97	2016	Ford E350 gas	13,253	997

In July 2017 we put a combined total of 7,128 miles on the trucks with units 91, 94, 95, and 97 making up the bulk of said mileage.

Responded to 292 calls, 142 of which were billable for a total of \$99,082.50 in charges. Collections for July 2017 were \$45,494.67. Total collections for this year are \$397,745.10 compared to \$386,690.68 at the same time last year. Please reference Current End of Month Report.

Director, Asst. Director, and 2 supervisors completed an ICS 400 class in Dodge City. Now all of EMS administrative staff are trained in ICS 100, 200, 300, 400, 700, 800 courses.

Held monthly CPR provider class consisting of 7 students.

Skylar Swords MICT/RN
Service Director
Emergency Medical Services

FINNEY COUNTY EMS CHARGES 2017 Month End Report

	2011		2012		2013		2014		2015		2016		2017	
	Billable Calls	Charges	Billable Calls	Charges	Billable Calls	Charges	Billable Calls	Charges	Billable Calls	Charges	Billable Calls	Charges	Billable Calls	Charges
January	146	\$68,506.43	161	\$76,063.29	147	\$81,630.10	164	\$97,761.60	169	\$95,742.90	142	\$78,203.50	149	\$117,017.90
February	106	\$53,384.00	120	\$61,042.40	130	\$74,943.00	153	\$82,897.30	143	\$85,258.00	124	\$86,378.20	196	\$137,193.80
March	132	\$80,795.80	160	\$74,866.60	148	\$91,817.20	148	\$84,596.50	148	\$91,488.90	167	\$90,701.90	165	\$122,575.80
April	124	\$63,191.70	153	\$92,669.53	144	\$77,940.50	154	\$66,653.60	155	\$92,759.50	175	\$101,760.90	152	\$105,236.50
May	154	\$77,759.69	136	\$80,975.70	154	\$109,964.50	152	\$94,403.50	180	\$100,708.90	134	\$72,786.60	156	\$86,622.85
June	129	\$70,699.71	139	\$69,981.90	143	\$94,438.70	125	\$80,018.20	155	\$97,703.50	167	\$97,229.60	143	\$106,571.36
July	152	\$79,256.70	136	\$82,050.60	160	\$94,938.20	158	\$109,884.70	155	\$87,355.40	136	\$75,882.70	142	\$99,082.50
August	118	\$58,642.00	142	\$85,057.70	156	\$97,135.30	189	\$110,587.60	136	\$79,514.70	159	\$80,008.40		
September	138	\$69,304.00	160	\$101,635.70	167	\$103,897.90	174	\$100,958.00	166	\$79,721.20	197	\$100,753.40		
October	123	\$51,068.38	125	\$81,079.60	150	\$90,410.70	164	\$85,898.20	159	\$85,937.30	145	\$77,336.20		
November	135	\$61,431.50	132	\$77,240.50		\$58,235.10	143	\$84,152.70	181	\$87,191.30	150	\$88,794.70		
December	153	\$80,260.35	147	\$87,600.30	181	\$112,282.40	173	\$111,241.40	139	\$78,796.14	135	\$95,931.60		
Total	1,610	\$814,300.26	1,711	\$970,263.82	1,685	\$1,087,633.60	1,897	\$1,149,053.30	1,886	\$1,062,177.74	1,831	\$1,045,767.70		\$774,300.71
Jan-July Summary of Collections	943	\$493,594	1,005	\$537,650	1,031	\$625,672	1,054	\$656,215	1,105	\$651,017	1,045	\$602,943	1103	\$774,300.71

COLLECTIONS

	2011	2012	2013	2014	2015	2016	2017
Receipts	Receipts	Receipts	Receipts	Receipts	Receipts	Receipts	Receipts
January	\$56,093.591	\$41,666.18	\$63,863.15	\$17,789.48	\$14,703.77	\$92,845.60	\$42,679.12
February	\$37,457.29	\$63,351.94	\$47,841.75	\$74,658.94	\$122,755.34	\$11,221.56	\$41,607.20
March	\$51,050.73	\$50,132.92	\$60,553.36	\$74,303.40	\$52,756.95	\$55,977.11	\$66,173.47
April	\$33,279.41	\$49,348.26	\$25,107.65	\$81,325.49	\$42,894.47	\$11,394.86	\$60,533.88
May	\$48,732.36	\$62,428.62	\$14,468.00	\$44,125.06	\$37,830.35	\$92,984.55	\$74,326.34
June	\$41,212.49	\$27,148.00	\$86,848.38	\$56,944.37	\$61,318.63	\$65,302.03	\$67,030.42
July	\$28,389.44	\$86,859.51	\$44,953.93	\$61,296.03	\$9,457.47	\$56,964.97	\$45,494.67
August	\$40,503.74	\$47,773.33	\$71,885.25	\$56,626.13	\$109,612.69	\$56,695.25	
September	\$31,458.74	\$31,527.20	\$43,522.56	\$61,755.44	\$46,822.96	\$45,235.35	
October	\$26,029.17	\$55,157.22	\$50,707.29	\$66,202.37	\$91,474.69	\$57,251.46	
November	\$19,085.35	\$66,839.43	\$16,276.68	\$29,820.79	\$51,590.37	\$35,875.85	
December	\$59,124.54	\$23,866.49	\$26,277.92	\$88,641.62	\$32,461.87	\$22,949.92	
Total	\$472,416.85	\$606,099.10	\$552,305.92	\$713,489.12	\$673,679.56	\$604,698.51	\$397,745.10
Jan-July Summary of Collections	\$296,215.31	\$380,935.43	\$343,636.22	\$410,442.77	\$341,716.98	\$386,690.68	\$397,745.10

PERCENT REVENUE COLLECTED

2011	2012	2013	2014	2015	2016	2017 YTD
	62.47%	50.78%	62.09%	63.42%	57.82%	51.37%



Finney County Emergency Management/Work Safety

304 N Ninth St, Garden City KS 67846

Telephone: 620-272-3746

Gilbert Valerio
Director
gvalerio@finneycounty.org

Fax: 620-271-6273

Anthony Cruz
Deputy Director
acruz@finneycounty.org

TO: Skylar Swords/ Randy Partington

FROM: Gilbert Valerio

SUBJECT: July Overview

Training: An Active Shooter full scale exercise was conducted at USD 457 on July 7th. The purpose of the exercise was to drill current plans, policies, and procedures among local response agencies, increase familiarity with one another's plans, and identify strategies for improvement. Participating agencies include FICO SO, GCPD, GCFD, FICO EMS, Emergency Management, USD 457, St Catherine's, KHP, GCCC, and local volunteers that were used for victims. Core Capabilities tested were On Scene Security and Protection, Operational Communications, Operational Coordination, Public Information and Warning, Public Health and Medical, and Mass Casualty. I had 67 on the sign in roster that participated. Exercise play began at 0800 and concluded at approximately 1330.

Anthony attended the LEPC conference in Overland Park from July 19-22. He was able to obtain a scholarship that would pay for the lodging, registration and per diem on the meals. Various topics in the breakout sessions and speakers were presented. He attended breakout sessions that will help to enhance our local LEPC (Local Emergency Planning Committee).

We held a CPR class this month and had a full class. 14 people were certified in CPR/FA. Certified 50 USD 457 bus drivers in their annual Defensive Driving Training.

Safety: At our Safety Committee a draft of the new Safety Policy was presented to Safety Committee. Notes were made and changes done. Final draft has been sent to Safety Committee members and awaiting if any other changes needed to be made. This will be send to Department Heads for their approval.

A meeting was held to approve an Emergency Action Plan for the Finney County Administration Building. Changes were made from suggestions of Department Heads of that building an awaiting word from them for final approval.

Activities: Attended the FEMA applicant briefing at the Public Works building for Finney County.

Went to La Junta, CO to attend the John Martin Dam TTX. Brought together members of Kansas and Colorado to better plan for a dam failure and how this will affect us here in Finney Co if the dam were to fail and communication methods if this were to happen.

Attended the Garden City Regional Airport TTX for an Active Shooter incident and how Emergency Management would support this type of scenario.

Commercial, Residential, and Ag Real Estate:

17% field review is almost complete for the summer. Field review of sales and building permit inspections continue. Summer projects like attaching apex sketches, reviewing grades and CDU, reviewing neighborhoods, and working water rights on irrigated parcels.

Oil & Gas Field Appraiser:

Checking Royalty owner changes. Data entry changes on all parcels reviewed during 17%.

PP Appraiser:

Out doing field inspections on personal property accounts. Taking care of the taxpayers with personal property every day. Personal Property deals with a lot of paperwork. We have not gone digital with the old Kronos system, not really set up for that.

GIS Cartographer:

Making mapping changes to GIS/Ownership changes/Checking deeds/Answering Taxpayer questions on deeds etc. Working on non-sale deeds and checking SVQs. Cleaning up Orion parcel records and party records.

Field Appraiser staff:

Working on Sales, uploaded August sales to PVD on the 7th, and building permits, helping with oil & gas royalty owners, taxpayer requests, and tax payer questions. We are all doing a lot more cross training. Data entry of all 2018 property value changes are underway.

Administration:

County Appraiser office taking a class at end of August, American Cadastre Workshop. It is here in Garden City, instructor from North Carolina, Rick Norejko. The class is presented by the Kansas County Appraisers Association and will have appraisers from around the state.

Along with performing department head duties, I am helping with data entry of 17% and apex sketches.

County Appraiser website will be getting 2 more videos, Appraiser Discovery Process, and Property Taxes

Land sales have been pulled for Land Analysis under way.

Monthly Road and Bridge Report

Personnel:

Hired 2 Equipment Operators and 1 Mechanic Assistant. Had one quit.

Expenditures:

Putting truck purchase on hold. Purchased tank/pump to assist sewer district.

Other:

The bridge one north IBP road is still out from the May 1st storm. We are working with FEMA to get approval for the repair of this structure. If we repair or replace before approval from FEMA we will not be eligible to an 85% reimbursement on the total cost of the project.

SD 3 issues

Maintenance

Monthly Report

July 2017

- ❖ We started off with 1 custodian short. We got her back on the 14th.
- ❖ We lost 1 maintenance tech I for a while. He has broken vertebrates in his back from an unrelated County incident.
- ❖ We have had someone back into the new County Health Department shed doing some significant damage.
- ❖ We moved more furniture at the Corrections Building.
- ❖ We installed LED lighting in the commission room and Carol Brown room. There should be a significant savings in Electricity from the change. In the commission room there is a 3,000 watt savings. We went from 3,400 watts to 324 watts.
- ❖ We spent a good part of the month making sure the fairgrounds was ready for the 2017 fair, changing receptacles, motors, etc.
- ❖ I would like to give props to my custodians who all stepped up while short staffed.
- ❖ Still fixing a lot at the LEC.
- ❖ They will be changing door locks in the old part of the jail as soon as they get us drawings, we will run electrical for them.
- ❖ Going forward with the LEC dispatch and server rooms HVAC.
- ❖ That's about it for July

Randall Partington

From: Robert Boyd
Sent: Wednesday, August 02, 2017 10:02 AM
To: Randall Partington
Cc: Roger Calkins
Subject: August monthly report

The noxious weed department is spraying state highways and county roads still doing some musk and Canada thistle spots

Robert Boyd

Noxious Weed Director

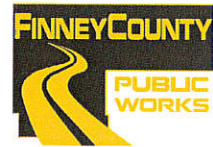
Finney County Noxious Weed

101 W. Maple St.

Garden City, KS 67846

620-272-3692

620-272-3567 FAX



Memo

To: Board of County Commissioners
From: County Engineer
CC: County Administrator
Date: August 14, 2017
Re: July Monthly Report

The Sign Department is still down 1 employee. An offer will be made to a prospective Traffic Control Aide this week. The last day for our summer help was August 10th.

We have been working with FEMA about the repair or replacement of the concrete box culvert on the IBP Rd. Runoff from the snow storm April 29th washed the material about from under the footing a concrete box culvert causing it to settle. The IBP Rd is still closed from the Mead Rd to the Friend Rd.

Both the 2017 Sealing and Bituminous Overlay projects have been completed.

Federal Funds, approximately \$240,052 have been requested and received for 2017. Beginning with the FFY 2018, beginning October 1, 2017 the Federal Fund Exchange Program will have some changes that will affect how much we can receive and how funds are used. First, funds must be used or requested by September 15th. Any funds left unclaimed will be lost. Second, the exchange rate will be temporarily reduced to \$0.75 State Funds/\$1.00 Federal Funds. The exchange rate is to be reviewed annually by the Secretary of Transportation.

I attended an informational meeting hosted by Sunflower Electric on a proposed transmission line running north-south in Gray and Finney Counties. Brochure is attached.

A field review of the Lowe Rd corridor for the Practical Road Safety Audit (PRSA) was conducted. KDOT staff will evaluate the information gathered and make recommendation to improve safety along the corridor including the use of stop/yield signs at the intersections where the railroad closely parallels the Lowe Rd.

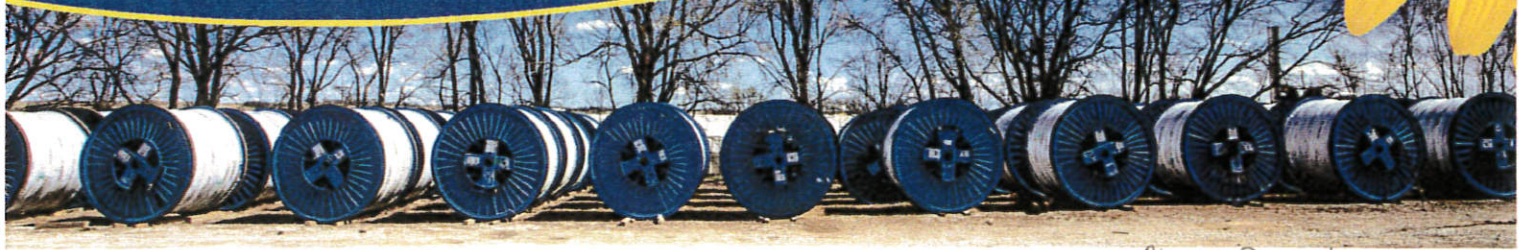
We have been fighting pump problems in Sewer District #3 for some time and think that we now have found the cause. Steps have been taken to make repairs and clean some of the force main that appear to be causing the pumps to work harder than necessary.

Attached is a recap of the Special Highway Fund including estimated revenues and expenditures until 2022.

An application for the Sand Hill Trail was submitted July 7, 2017 to KDOT's Transportation Alternatives Program. The Sand Hill Trail is a proposed walking/bike path that connects Southwind to the south city limits. The Transportation Alternatives Program has \$18 million of competitive funding available for projects. The application has been accepted and we are waiting to hear from KDOT to schedule a site visit. Projects will be awarded in November.

8/16/2017

Santa Fe-to-Charleston-to-Twin Springs 115 kV Projects



Welcome!

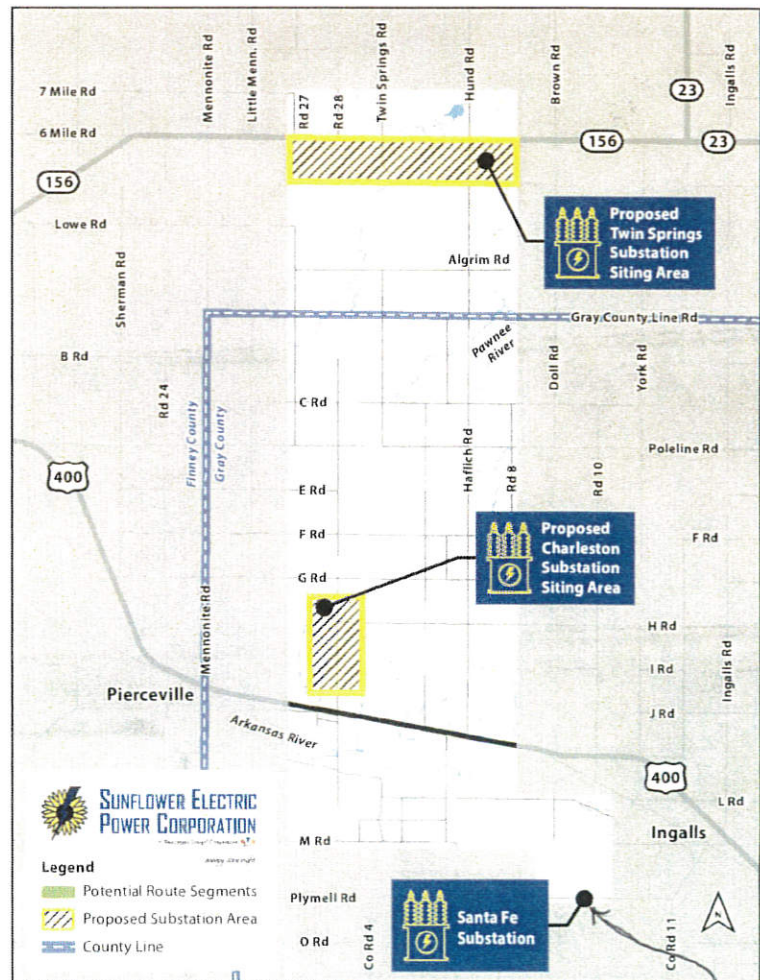
Thank you for your interest in the Santa Fe-to-Charleston-to-Twin Springs 115 kV Transmission Line. Sunflower Electric Power Corporation (Sunflower), The Victory Electric Cooperative Association (Victory), Lane-Scott Electric Cooperative (Lane-Scott), and Wheatland Electric Cooperative (Wheatland) are in the early stages of planning the design and construction of two new electric transmission lines, Santa Fe-to-Charleston and Charleston-to-Twin Springs (project). The projects will include the siting and routing of both transmission lines and three new substations. We encourage landowners to discuss concerns about the project during our public meetings with project representatives.

Project Goals

- Respond to the changing demands being placed on the transmission grid.
- Ensure continued reliable long-term power supply and transmission service.
- Maintain positive, long-term relationships with communities.

Project Location

Collectively, the Santa Fe-to-Charleston-to-Twin Springs projects are nearly 22 miles in length and are located in Gray and Finney Counties. The Santa Fe-to-Charleston Project is approximately seven miles in length and will begin at a new substation (Santa Fe) in Gray County and extend northwest to another new substation (Charleston) also located in Gray County. From that substation, the Charleston-to-Twin Springs transmission line will travel approximately 15 miles to the north to a new substation (Twin Springs) located in Finney County.



Sunflower Project

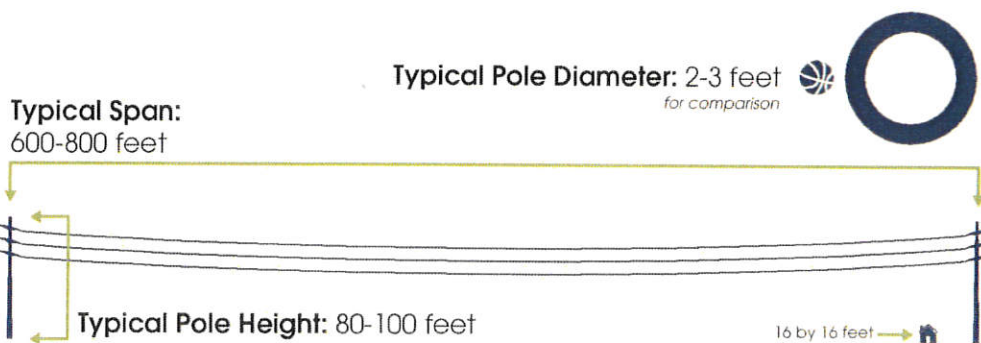
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project

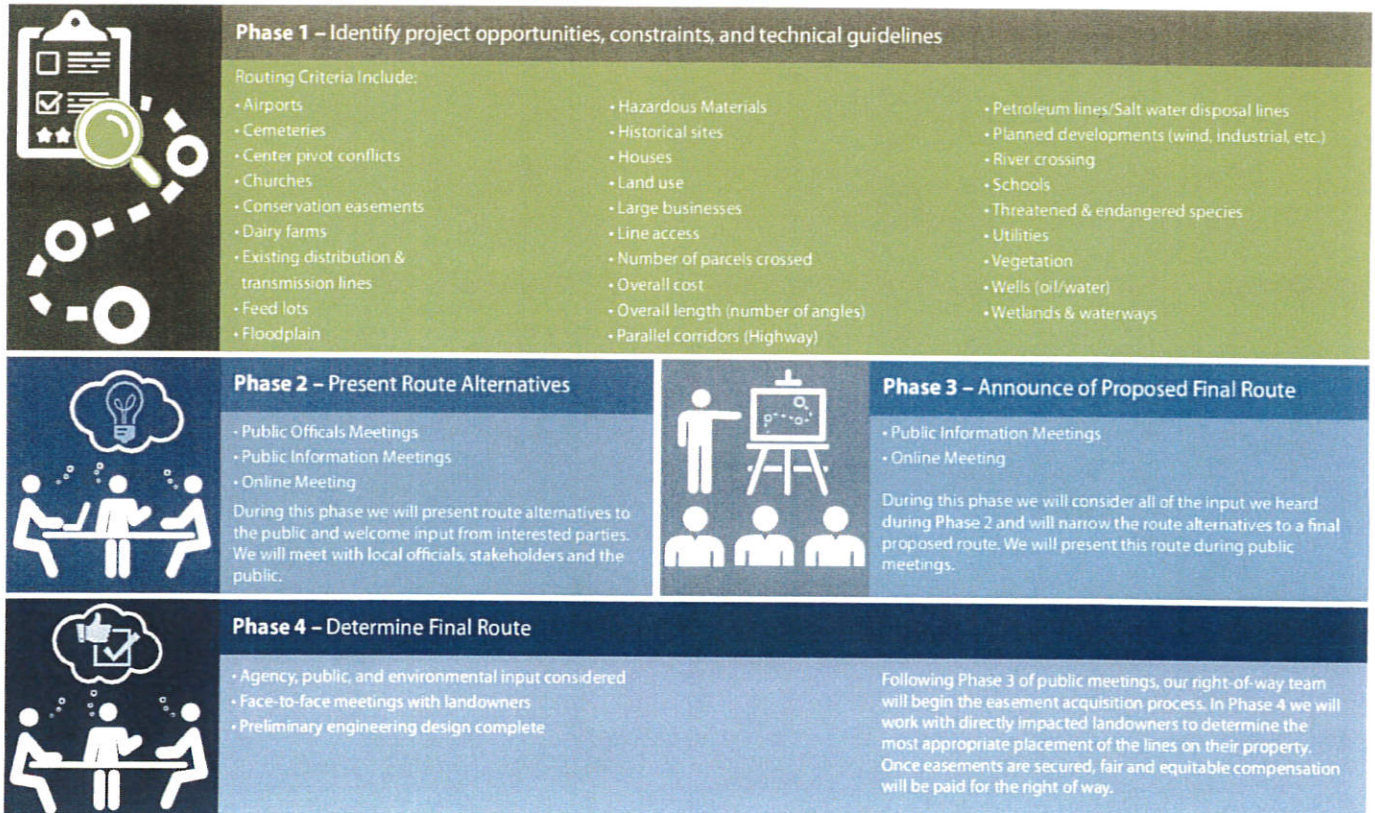
EXTENSION OF EXISTING LINE
(Plymouth to Ingalls)

Project Design

- Layout of properties and needs of the project determine what types of structures will be used.
- The majority of the structures will be steel monopoles, which allow for fewer hole openings on an easement.
- Steel poles are typically 80-100 feet tall with spans of 600-800 feet between poles.
- The project includes right of way and construction of new Santa Fe and Charleston substations in Gray County and a new Twin Springs substation in Finney County.



Routing Process

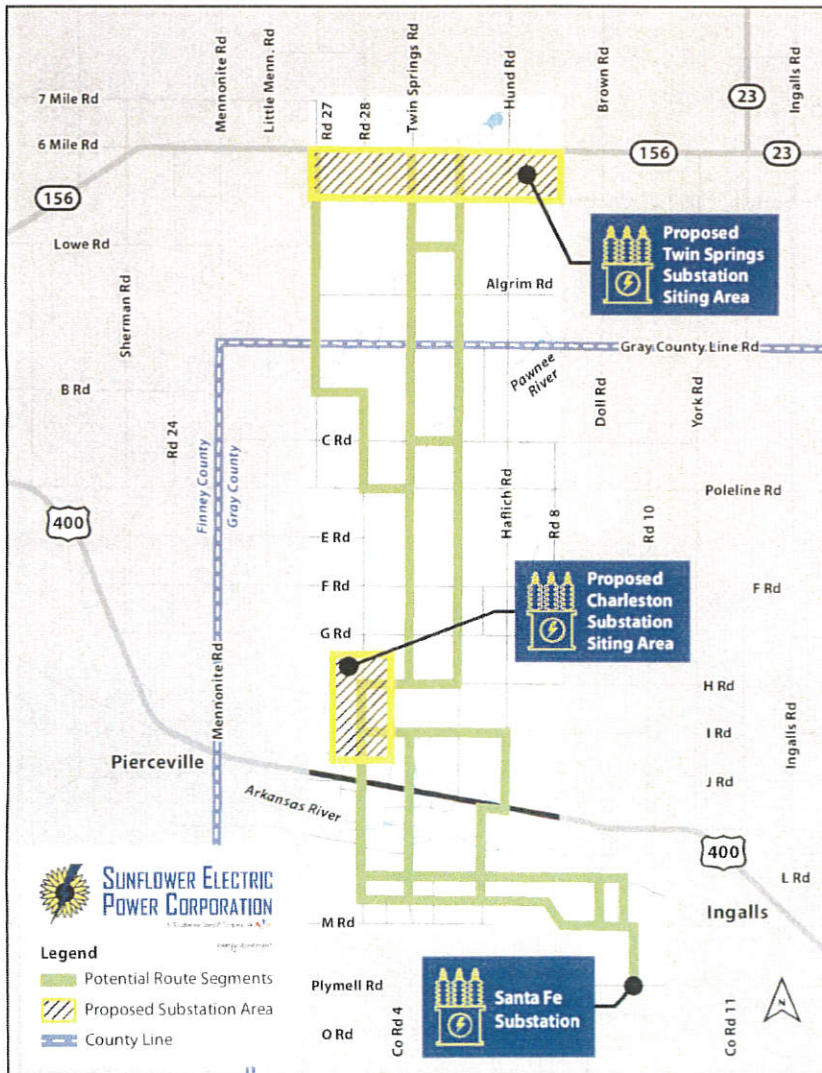


Project Need

These projects are needed to respond to the changing demands on the transmission grid. Building the projects will allow for the continued reliable service of long-term power to electric cooperative members in the area. The current infrastructure does not support the increased load growth in the area. The new infrastructure will support the increased electric loads to be spread among more transmission lines, relieving congestion and ultimately reducing the number of outages.



Proposed Alternative Route



Fair Compensation to Landowners

Right-of-Way Compensation

- Uses calculations based on current market values for pasture, dryland and irrigated land.
- Uses independent appraisers' calculations to determine payment amounts.
- Equals 80 percent of the market value for each property because Sunflower is not purchasing the property, just the easement.

Per-Hole-Opening Payment

For every hole that is placed on a landowner's property, either for a guy wire or pole, the landowner will receive a certain dollar amount dependent on the property type.



PASTURE
\$200/hole



DRYLAND
\$600/hole



IRRIGATED LAND
\$1000/hole

Crop and Surface Damages

- Crop damage payments equal the number of acres damaged by project construction activities multiplied by the bushel yield per acre multiplied by the price per bushel.
- If a situation results in surface damage to a property, the landowner is compensated on a case-by-case basis.

Right-of-Way Land Use

Generally, landowners can continue to use easement areas for agricultural practices, such as farming or grazing.

Contact our Project Leaders For More Information



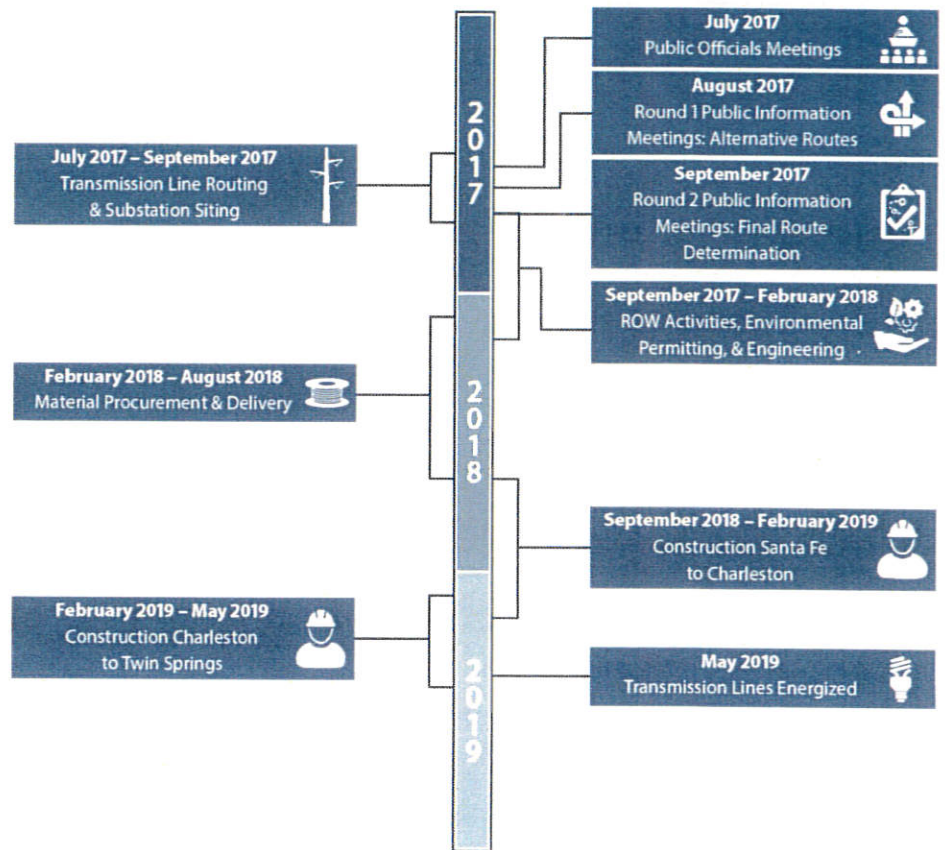
David Debes
Sunflower Project Manager
(620) 793-1259
ddebes@sunflower.net



Abby Hinman
Sunflower External Affairs
(785) 623-6605
ahinman@sunflower.net



Project Schedule



Learn More about the Project



Visit www.sunflower.net/system-backbone-project for project materials and updates.

*All documents available to residents
Comments*



Public Open Houses

Gray County

August 8, 2017
6:00 p.m. – 8:00 p.m.
Cimarron Public Library
120 North Main Street
Cimarron, KS 67835

Finney County

August 9, 2017
6:00 p.m. – 8:00 p.m.
Beth Tedrow
Student Center
801 Campus Drive
Garden City, KS 67846

*HDR - Design Engineers
will be - Construction*



A Touchstone Energy® Cooperative



Special Highway

Earmarked Projects

Balance	2017	\$ 4,503,564
Rev/Exp	Jul-17	\$ 609,106
Balance	Jul-17	<u>\$ 5,112,670</u>

Est Ann Transl Est. Fed Fund Exc

Balance	2017	\$ 5,412,670	100,000	200,000
	2018	\$ 5,912,670	300,000	
	2019	\$ 6,412,670		
	2020	\$ 6,912,670		
	2021	\$ 7,412,670		
	2022	\$ 7,912,670		

		Sp Hwy	BRMP/Other	Funds Aval.	Est Project \$
Asphalt Overlay	2017	\$ 395,000	\$ 395,000	\$ 790,000	
	2018	\$ 625,000	\$ 625,000	\$ 1,250,000	
Sand Hills Trail	2018	\$ 245,000	\$ -	\$ 245,000	\$900,851 Phase 1 & 2
Mansfield Rd	2017	\$ 750,000	\$ -	\$ 750,000	\$2,400,000
	2018	\$ 750,000	\$ -	\$ 750,000	
Farmland Rd	2017	\$ -		\$ -	Eco Devo Fund
Jennie Barker R	2017	\$ 500,000		\$ 500,000	\$1.5cap
4-Lane	2018	\$ 500,000		\$ 500,000	\$4,690,000 Jun-17
	2019	\$ 500,000		\$ 500,000	
Ravanna Rd Br	2018			\$ -	\$50,000 Design - R&B
	2019	\$ 150,000	\$ 150,000	\$ 300,000	Construction
	2020	\$ 150,000	\$ 150,000	\$ 300,000	\$600,000 Construction
Community Rd	2021			\$ -	Design - R&B
	2022	\$ 350,000	\$ 350,000	\$ 700,000	\$700,000 Construction
		<u>\$ 5,677,800</u>	<u>\$ 2,432,800</u>	<u>\$ 8,110,600</u>	

Sp Hwy Balance 2022 **\$2,234,870**



MEMORANDUM

TO: County Commission
THRU: Randy Partington, County Administrator
FROM:
DATE: August 21, 2017
RE: Miscellaneous Items

DISCUSSION:

Discussion of miscellaneous items from the county administrator.

- Met with City of GC, economic development, cvb and downtown vision
- Priority Based Budgeting contract
- Pros and cons of keeping grandfather status with health insurance

RECOMMENDATION:

Discussion

ATTACHMENTS:

Description

PBB Contract

PBB Information

BCBS of KS Grandfather Status



Priority Based Budgeting Tools and Implementation

Document Overview:

- I. Basic Information
- II. Scope of Work
- III. Contract Terms, Renewal Period, and Signatures
- IV. Appendix A: End User License Agreement
- V. Appendix B: Detailed Implementation Overview

I. Your Organization, Contact Information, and ResourceX Specialists

BASIC INFORMATION	
Organization name:	Finney County, KS
Project Lead:	Randall Partington
Telephone number/email:	rpartington@finneycounty.org
Start Date	
Target Completion Date	
Total Set-up & Services Cost	\$ 5,000 optional. Due upon the start of PBB Model Development
Subsequent Annual Support Cost	\$ 20,000
ResourceX Implementation Specialist	Steve Seman, sseman@resourcecx.net
ResourceX Support Specialist	Stuart McEwen, smcewen@resourcecx.net
ResourceX Contracting and Procurement	Lacey Mathews, lmathews@resourcecx.net

II. Scope of Work

SOFTWARE - ONLINE PRIORITY BASED BUDGETING

<input checked="" type="checkbox"/>	Annual subscription – includes update to latest version	\$20,000
<input checked="" type="checkbox"/>	Access to presentpbb.net, dashpbb.net, onlinepbb.net	Included in annual subscription
<input checked="" type="checkbox"/>	Unlimited users and annual user set-up	Included in annual subscription
<input checked="" type="checkbox"/>	helpdesk@resourcex.net support	Included in annual subscription
<input checked="" type="checkbox"/>	Access to PBB resource library of training support materials. Invitation to monthly webinars on PBB implementation.	Included in annual subscription
<input type="checkbox"/>	On-site implementation preview Scheduled Date:_____	\$5,000. Creditable towards set-up. Plus travel reimbursement.
<input type="checkbox"/>	On-site Kick-off Scheduled Date:_____	\$5,000

PROGRAM INVENTORY AND COSTING

<input type="checkbox"/>	Standard Set-up. <i>We have already completed program costing.</i>	\$10,000
<input type="checkbox"/>	Program Inventory Development	Included in standard set-up
<input type="checkbox"/>	Gathering of Costs and uploading into OnlinePBB software	Included in standard set-up
<input type="checkbox"/>	WebEx Department trainings for Inventory and Program Costing	Included in standard set-up
<input type="checkbox"/>	On-site Development of Program Inventory training Scheduled Date:_____	\$5,000
<input type="checkbox"/>	On-site Department Program Costing training Scheduled Date:_____	\$5,000

PROGRAM PRIORITIES AND PBB MODEL DEVELOPEMENT

<input checked="" type="checkbox"/>	Standard Set-up. <i>Optional and at Discounted rate.</i>	\$10,000 \$5,000
<input checked="" type="checkbox"/>	Development of priorities from strategic plan for use in PBB	Included in standard set-up
<input checked="" type="checkbox"/>	Department Scoring and Peer Review support. Final model development	Included in standard set-up
<input checked="" type="checkbox"/>	WebEx Trainings covering Department scoring and Peer Review	Included in standard set-up
<input type="checkbox"/>	On-site priority definition workshop Scheduled Date:_____	\$5,000
<input type="checkbox"/>	On-site Final Model presentation Scheduled Date:_____	\$5,000

III. Renewal Terms and Contract Signatures

COST SUMMARY	
Set-up Total – Breakdown described in section II	\$5,000 (optional)
Software Renewal Rate – Fixed for 3 renewals	\$20,000
Subscription Period – Reoccurring annually	July 1 st to June 30th
Initial Invoice Amount	\$20,000
Initial Invoice Date – Due net 30 Days	August 1 st , 2017
Renewal Invoice Amount	\$20,000
Renewal Invoice Dates – Due net 30 Days	July 1 st , 2018 July 1 st 2019 July 1 st 2020


Optional Set-up Fee:

- 1.) If the County chooses to implement “Full Priority Based Budgeting” this year, the set up fee is \$5,000 Due at project completion. Expected project timeline is 6 months.
- 2.) If the County does not implement “Full Priority Based Budgeting” this year, the set up fee is waived (\$0).

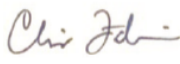
Annual Renewal Terms: Annual renewal rate of 20,000 will be set for 3 years. Each year an invoice will be sent June 1st, due July 1st for continued access to the Online Priority Based Budgeting tools. Either party may terminate this agreement, at any time, with a minimum of a written 30-day notice (with the ability to re-subscribe again at any time, subject to the current subscription rates at that time).

THIS AGREEMENT is made and effective as of **August 1, 2017**, between **Finney County, KS and Resource Exploration**. The parties agree as follows:

Resource Exploration


By: Mike Seman
Co-Founder

Date: 8-1-2017


By: Chris Fabian
Co-Founder

Date: 8-1-2017

Finney County, KS

Date: _____

By: _____

Title: _____

By: _____

Title: _____

IV. Appendix A: End User License Agreement

ONLINEPBB® LICENSE AND HOSTING AGREEMENT

IMPORTANT - BY UTILIZING ONLINEPBB SOFTWARE, YOU ARE ACCEPTING THE TERMS AND CONDITIONS OF THIS AGREEMENT. PLEASE READ THE FOLLOWING CAREFULLY BEFORE PROCEEDING.

This Agreement is a legal agreement between you (**Finney County, KS**) and Resource Exploration, LLC, the licensor of OnlinePBB software and associated on-line documentation that you access using this internet website (together referred in this Agreement as "OnlinePBB").

I. OnlinePBB License. Subject to the terms of this Agreement, Resource Exploration, LLC, grants you a non-exclusive, non-transferable license to access OnlinePBB remotely via browser on the server used by Resource Exploration, LLC, to operate this website (the "Server") solely for purposes of creating and maintaining on the Server any interactive website developed using this website and with respect to which all required fees payable under this Agreement have been paid by you (each, a "Website").

2. Restrictions. You may not download or otherwise copy all or any portion of OnlinePBB software. You may not sell, rent, license, lend, transfer or otherwise grant access to OnlinePBB to any other person or entity except as contemplated by the license granted to you above. You must comply with all applicable laws and regulations in your use of OnlinePBB. You may not modify, translate, reverse engineer, decompile disassemble or otherwise attempt to obtain or derive source code from all or any portion of OnlinePBB.

3. Proprietary Rights. Resource Exploration, LLC and its supplier's reserve all rights to OnlinePBB not expressly granted in this Agreement. Resource Exploration, LLC and its suppliers own OnlinePBB and all associated patent, copyright, trade secrets and other proprietary rights in OnlinePBB. No title or ownership of OnlinePBB or any associated proprietary rights are transferred to you or any other person by this Agreement.

4. Disclosure and Ownership of Data. a.) All written and oral information not in the public domain or not previously known, and all information and data obtained, developed, or supplied by your organization or at its expense, will be kept confidential by Resource Exploration, LLC and will not be disclosed to any other party without your organization's prior written consent. b.) The materials used by Resource Exploration, LLC for work performed under this Agreement are specific and unique methods of fiscal management and budget prioritization. As such, these materials are protected by copyright. You agree and understands that these materials and all methods, models and applications resulting from the use of said materials are the sole, complete and absolute property of Resource Exploration, LLC. As such, any use, future use or application or any publication (either oral or written) of these materials by your organization will be at the discretion of Resource Exploration, LLC and in any event will not occur without the express and prior written permission of Resource Exploration, LLC. All legal rights and protections afforded by copyright and Resource Exploration,

LLC's ownership of all the underlying intellectual property associated with these fiscal management and budget prioritization materials are retained and reserved exclusively by Resource Exploration, LLC, reserving all legal rights and remedies incident to its ownership of these materials. It is understood that your organization may utilize these methods, models and applications for their own specific use but are not free to share these methods, models and applications with other individuals or entities.

5. U.S. Government Restricted Rights. If OnlinePBB is accessed or used by any agency or other part of the U.S. Government, the U.S. Government acknowledges that (i) OnlinePBB and accompanying materials constitute "commercial computer software" or "commercial computer software documentation" for purposes of 48 C.F.R. 12.212 and 48 C.F.R. 227.7202-3, as applicable, and (ii) the U.S. Government's rights relating to OnlinePBB and accompanying materials are limited to those specifically granted in this Agreement.

6. Data - Data Security. The OnlinePBB web-application provides data security via SSL encryption, and is accessed via https - this protects and secures the client's data from outside the organization, protecting the client and CPBB. Additionally, data is protected within the client's organization by way of individual user accounts and user passwords, and varying levels of permission and access, to give the client control over data accessibility.

7. Data - Data Storage. The OnlinePBB web-application utilizes Amazon Web Services (AWS) for best-in-class data storage.

8. Data - Data Protection/backups. Resource Exploration performs complete back-ups of all OnlinePBB data at a frequency of once per night.

9. Service Availability - Disaster recovery/business continuity. To support the organization in the case of disaster, Resource Exploration performs complete back-ups of all OnlinePBB data at a frequency of once per night. The organization may also download their own data files on a more frequent basis, in order to perform complete data restoration - restoring from any point in time, from previously saved data, completely in control of the City. Data files are stored in DropBox, as well as Resource Exploration headquarters to provide additional redundancy.

10. Service Levels - System Availability / performance. The OnlinePBB web-application is provided and available 24 hours per day, 7 days per week. Resource Exploration reserves the right to perform regularly scheduled updates and maintenance, during which time the organization may experience brief periods of downtime for server restarts to make updates available. Scheduled updates take place after 6pm EST Monday-Friday, and the organization will be made aware ahead of schedule, to the greatest extent possible. It should be noted that Resource Exploration reserves the right to restart the web server at any time, but will provide the organization as much advanced awareness as possible. Resource Exploration uses all reasonable business means to ensure the application is available for the organization's use.

11. Insurance - Vendor insurance and liability. Resource Exploration agrees to procure and maintain in force during the term of this Agreement, at its own cost, cyber insurance coverage.

12. Indemnification - From third party claims. You will indemnify and hold harmless Resource Exploration and its suppliers from any and all claims, damages, liabilities, costs and expenses (including, but not limited to, reasonable attorneys' fees) arising out of or related to (i) any content or materials appearing in, or products or services sold or offered by you through the website, or (ii) the development, use, operation or other activities with respect to the website. To the fullest extent permitted by law, the foregoing indemnity will apply regardless of any fault, negligence, or breach of warranty or contract of Resource Exploration or its suppliers.

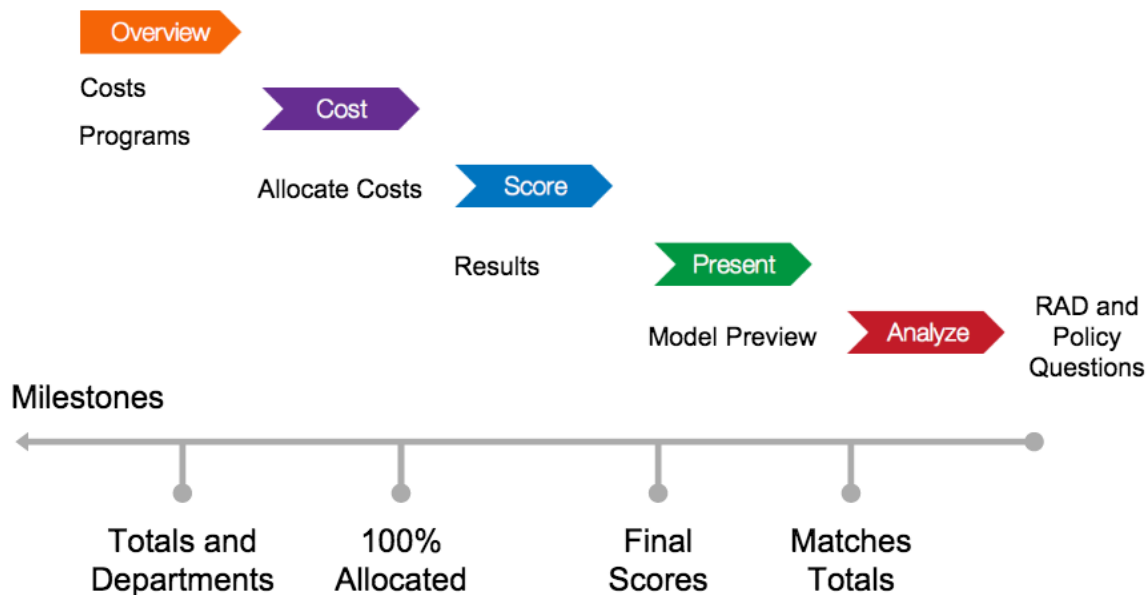
13. Completeness of Agreement. This Agreement constitutes the entire agreement between your organization and Resource Exploration regarding OnlinePBB, the hosting of the Website and your use of the website. Resource Exploration will not be bound by any provision in any purchase order, receipt, acceptance, confirmation, correspondence or otherwise unless Resource Exploration specifically agrees in writing to such provision.

V. Appendix B: Detailed Implementation Overview

Overview, Program Inventory and Costs

Approach to Implementation, Scope and Timeline

Your implementation process is built around 5 major steps, each with clear milestones along the way.



Project Kick-off and Program Inventory Training "Workshop"

Webinar Training: 1-1.5 hours

ResourceX Role and Workload:

To launch your implementation, ResourceX will provide an initial webinar together with your team, consisting of an overview of the implementation process, in addition to the following key project planning points:

- establish a project timeline
- review the key data we'll collect from your financial system, as well as your personnel system
- clarify the roles and workload of your organization, as well as our role in providing set-up support services

ResourceX provides a "starter program inventory" for the departments to work from and a training on how to identify "programs" at a level most effective for PBB. The "starter program inventory" is built from the PBB Database of over 70,000 programs, customized to match with their department, and significantly easing the workload for departments to complete this first task.

Super User (PBB Data Officer): One of the key objectives of our first meeting will be to identify the “Super User(s)” in your organization who will be the primary resource to coordinate with our team for the management of the project. The Super User(s) will gain the benefit of being trained on all aspects of the OnlinePBB software, and achieve mastery of Priority Based Budgeting concepts, sufficient to lead the process in future years.



Organization Role and Workload:

City staff will be relied upon to help set up the presentation logistics (audio and visual), and to distribute the Program Inventory Template (to each department), presentation slides and the recorded webinar.

Departments Refine Program Inventories

Departments Given: 1-2 Weeks

ResourceX Role and Workload: ResourceX provides individualized support to the departments as they work on their program inventories. Often times, departments may request a conference call with ResourceX, or exchange email with ResourceX to help address specific questions.

Organization Role and Workload: Each department will be responsible for refining and completing their Program Inventory and submitting this to ResourceX. Departments are given 1-2 weeks to complete this task, even though the workload anticipated is between 8-16 hours (departments are given extra time, in order to fit this effort in among their normal job duties).

Program Costing

Program Costing Workshop

Webinar: 45 mins - 1 hour

ResourceX Role and Workload: ResourceX will provide a Program Costing training session to staff who will be responsible for filling in the data into the Program Costing Template. ResourceX will provide customized Program Costing templates for each of the City's departments (or divisions), as well as a recorded version of the webinar the City can refer to.

Organization Role and Workload: City staff will be relied upon to help set up the webinar logistics (audio and visual), and to distribute the Program Costing Template (to each department), presentation slides and the recorded webinar. Those who participate in this webinar should allow for 45 minutes to 1 hour for the training.

Departments Develop Program Costs

Departments Given: 1-3 Weeks

ResourceX Role and Workload: ResourceX will be available during to assist staff during the process of developing program costs. Typically, departments will email ResourceX with questions, or schedule conference calls with ResourceX in order to strategize about the Program Costing template, and the easiest way to fill it out.

Organization Role and Workload: Those who are involved in the task of completing Program Costing are given anywhere from 1 to 3 weeks to complete this task. Typically staff from the budget office are involved in the task of developing "fully loaded personnel costs" while the departments are responsible for allocating staff to programs.

Program Scoring

Priorities Identification Workshop

Online, via web-workshop: 1-2 hours

ResourceX Role and Workload: ResourceX works with the organization's elected officials and/or staff to identify, or to validate "Results" that the organization has already established. Priorities establish the foundation for Priority Based Budgeting.

Organization Role and Workload: The City's elected officials will be asked to participate in this exercise. No more than 1-2 hours is required of elected officials to participate in this exercise. City staff may be asked to print the exercise (if administered "live"), or email the exercise (if administered "electronically").

Priorities Definition Workshop

Online, via web-workshop: 1-2 hours

ResourceX Role and Workload: ResourceX launches an online exercise typically through a web-based workshop with staff (usually department heads and key staff, up to around 30 participants is best) to begin to identify all the ways the organization "achieves" each of the stated Priorities. ResourceX leads the workshop, addressing each Result, one-by-one, soliciting feedback from the participants which form the basis for the creation of Results Definitions. Staff are given several weeks after the launch of the exercise to contribute responses, that ResourceX ultimately synthesizes for use in Results Definitions.

Organization Role and Workload: Department heads, and key City staff who participate in the Results Definition Workshop should anticipate spending 1-2 hours of their time, over the course of several weeks as the exercise is openly available on-line, to complete this exercise.

Department Program Scoring Workshop

Webinar: 1-1.5 hours

ResourceX Role and Workload: ResourceX will provide a Program Scoring training session to those participating in scoring, instructing departments how to assign appropriate scores. ResourceX will provide customized "Program Scorecards" for each department, including the department's program inventory, and the appropriate scoring criteria. ResourceX will also provide the recorded webinar.

Organization Role and Workload: City staff will be relied upon to help set up the webinar logistics (audio and visual), and to distribute the Program Scorecard Template (to each department), presentation slides and the recorded webinar. Those who participate in this webinar should allow for 1-1.5 hours for the training.

Departments Participate in Program Scoring Process

Departments Given: 2-3 Weeks

ResourceX Role and Workload: As departments engage in the process of scoring their programs, ResourceX provides coaching and guidance along the way, helping the departments with questions about how to assign their scores. Typically, departments email ResourceX or schedule conference calls to strategize about the most appropriate way to assign scores.

Organization Role and Workload: Departments are given 2-3 weeks to complete their Program Scorecards, and they are encouraged to involve staff leadership at all levels in this process. While they are given several weeks, the actual workload anticipated should be anywhere from 16-32 hours total time, depending on how involved they choose to make their own staff.

Peer Review Workshop

Webinar: 1-1.5 hours

ResourceX Role and Workload: ResourceX will provide a Peer Review training session for those who are participating on Peer Review teams. ResourceX will help the City identify who the most effective Peer Review team members could be, and then train each team as to how to evaluate scores from other departments (this will include: how to ask departments for more info, and how to complete the Peer Review template).

Organization Role and Workload: City staff will be relied upon to help set up the webinar logistics (audio and visual), and to distribute the Program Review Template (to each department), presentation slides and the recorded webinar. Those who participate in this webinar should allow for 1-1.5 hours for the training.

Peer Review Teams Participate in Peer Review Process

Departments Given: 2-3 Weeks

ResourceX Role and Workload: As Peer Review team members complete the Peer Review process, ResourceX is available to each team to help them through the process of evaluating the scores of other departments. Typically, ResourceX exchanges in email correspondence and phone calls to assist the work of the Peer Review teams.

Organization Role and Workload: For those staff participating in Peer Review, they will learn how to structure their time around a recommended 3-5 meeting process, where each meeting should last about 1-2 hours (and no meeting lasting longer than 3 hours). Therefore, at most, participants should plan on 15 hours of meeting time devoted to Peer Review (and at least about 6-9 hours).

Determine Final Program Scores, Quartile Rankings

ResourceX Given: 1-2 Days

ResourceX Role and Workload: ResourceX applies it's scoring methodology to calculate final program scores for each of the City's programs, and performs an analysis on each of the programs to determine final "Quartile Rankings." ResourceX will begin the process of loading this information into the City's final Resource Alignment Diagnostic Tool (the final deliverable of implementation).

Organization Role and Workload: City staff will have minimal involvement here. ResourceX may reach out to staff to ask questions where data is missing or in question.

Present (Model Preview)

Create PBB Model: Resource Alignment Diagnostic Tool

ResourceX Given: 1-2 Days

ResourceX Role and Workload: ResourceX will create a customized Resource Alignment Diagnostic Tool for the City, that will include each of the City's programs, program costs, quartile ranking, and scoring criteria. This dynamic model is explained in greater detail in the scope of services.

Organization Role and Workload: City staff will have minimal involvement here. ResourceX may reach out to staff to ask questions where data is missing or in question.

Provide Model "Preview" to Executive Team

Webinar 1-1.5 hours

ResourceX Role and Workload: As soon as the Resource Alignment Diagnostic Tool is completed, ResourceX will provide a presentation to City staff in order to demonstrate the results of the City's work, as well as the functionality of the Tool, before presenting it to The City Council. Typically this gives the City staff first opportunity to review the data and ensure it's appropriate for presenting the information further.

Organization Role and Workload: City staff will be asked to reflect on the presentation of the initial Resource Alignment Diagnostic Tool, and provide feedback to ResourceX where any data is in question or in need of revision, prior to presenting the Tool further.

Present Final Model to Staff and/or Elected Officials

Webinar 1-1.5 hours

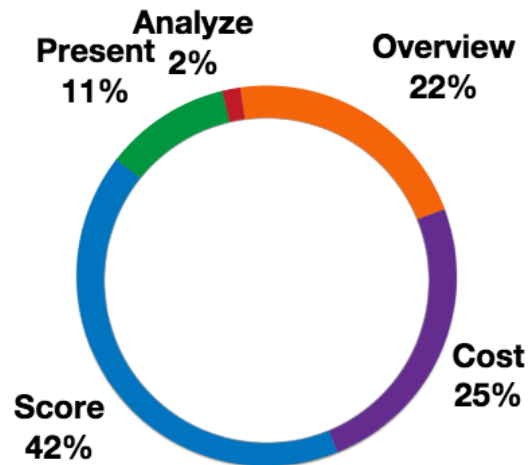
ResourceX Role and Workload: There are various options open to the City in terms of presenting the final Resource Alignment Diagnostic Tool to elected officials. ResourceX can provide an on-site (or webinar) presentation to elected officials to coach them as to their role in effectively using the Tool, and helping portray the power and use of the information that has been created through the implementation process.

Organization Role and Workload: City staff will be asked to strategize with ResourceX as to how best to present the City's Resource Alignment Diagnostic Tool to elected officials and/or a larger staff audience. City staff will also receive training on the use of the Tool, how to incorporate the information into the City's budget process, and how to communicate the data to the public/community (if desired).

Project Timeline Summary

**Your organization's timeline for implementation is in your control. ResourceX will help you design your timeline to meet the needs of the organization. Overall, the PBB process can be completed in a 3-month period, from beginning to end.. If you have a more pressing need to implement PBB in less time, please let us know and our team will help design a path that will accommodate your schedule.*

Milestone	Days
Overview	14
Cost	16
Score	27
Present	7
Analyze	1





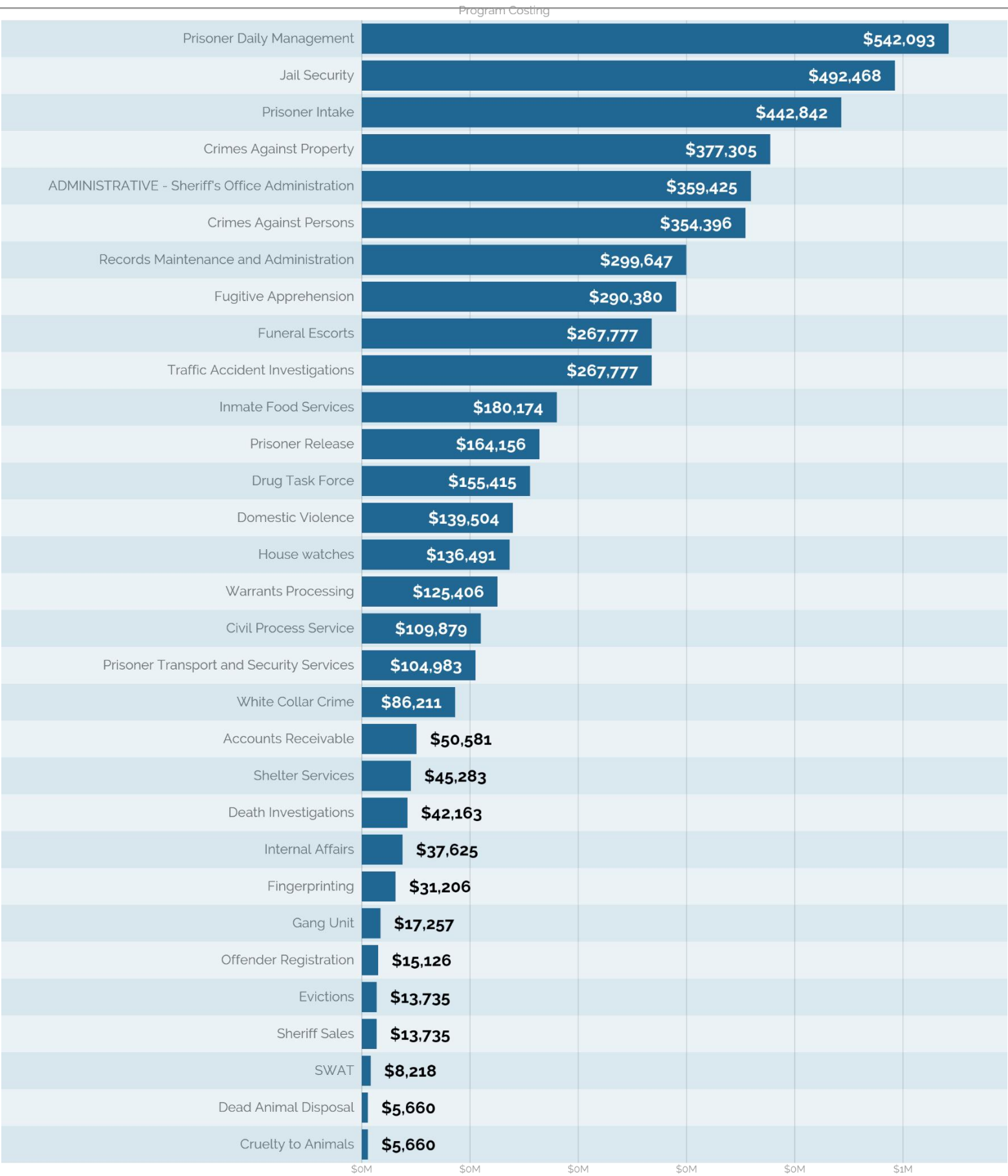
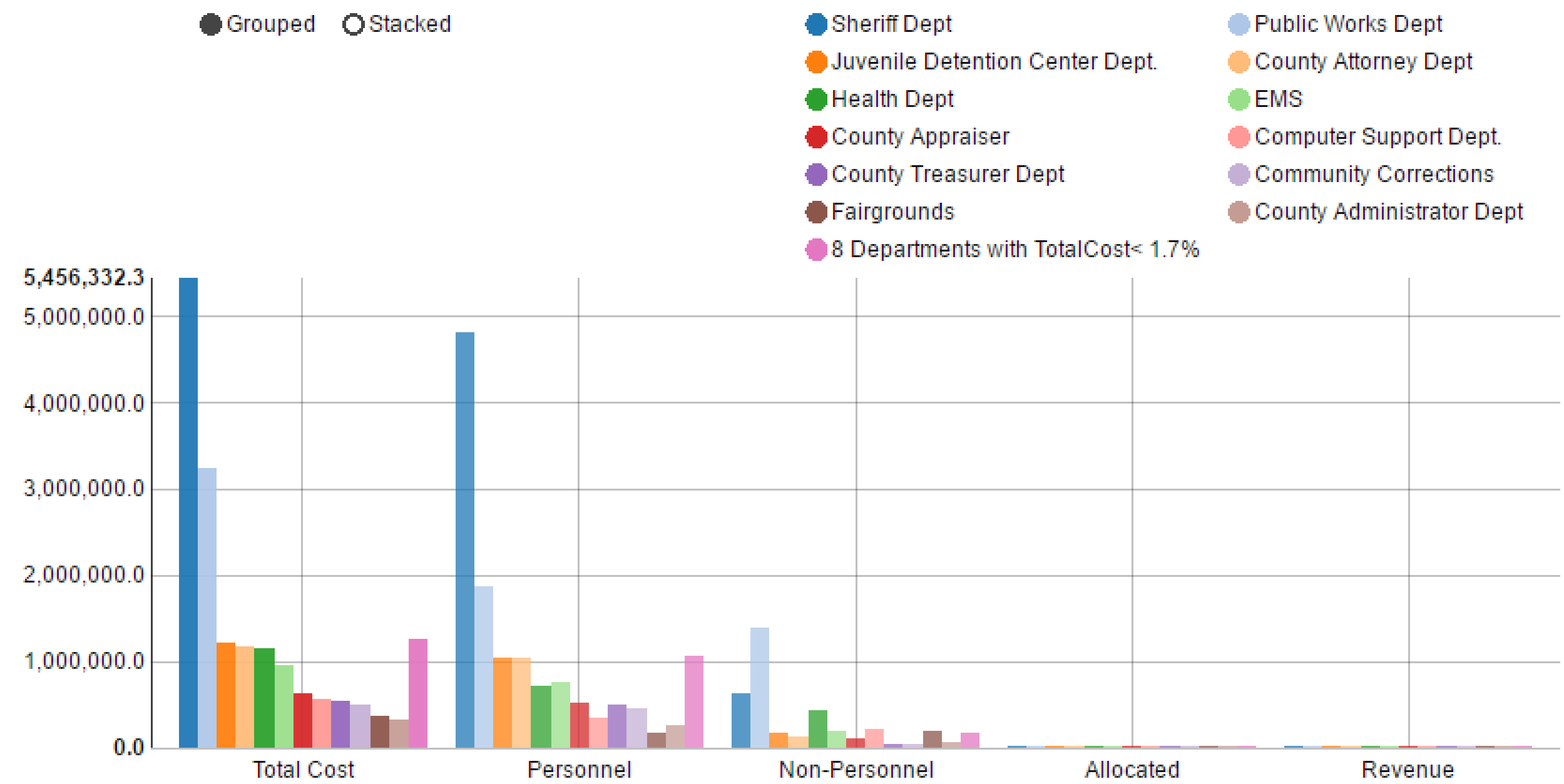
Priority Based Budgeting in 2017

Chris Fabian and Mike Seman
Tuesday, May 3rd 2017

2016 Year in Review, and 2017 Look Ahead

1. Finney County— Feedback and plan for PBB(?) in 2017
 - What we do, how much it costs, then its priority.
 - For our citizens, what we do as a county - Prioritized to the community
 - Director engagement.
2. New Apps! Driving the Culture of PBB. Broaden Access to PBB.
3. Next Steps

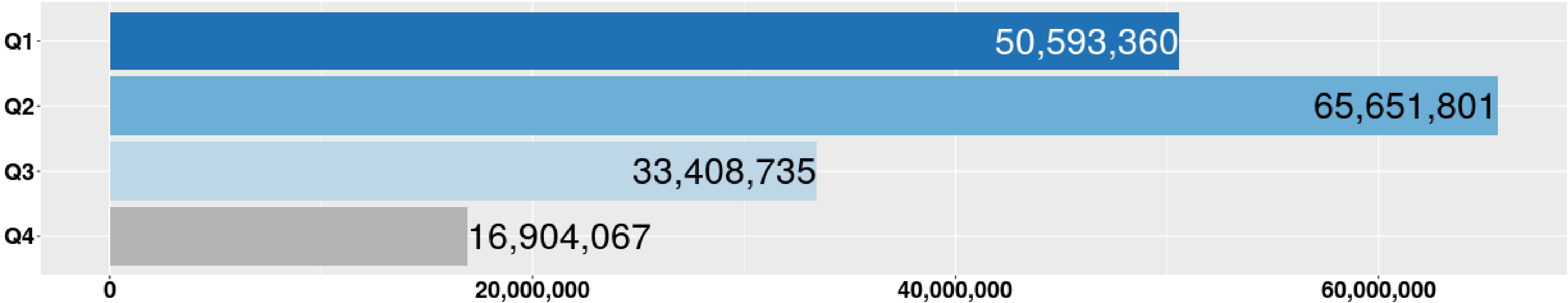
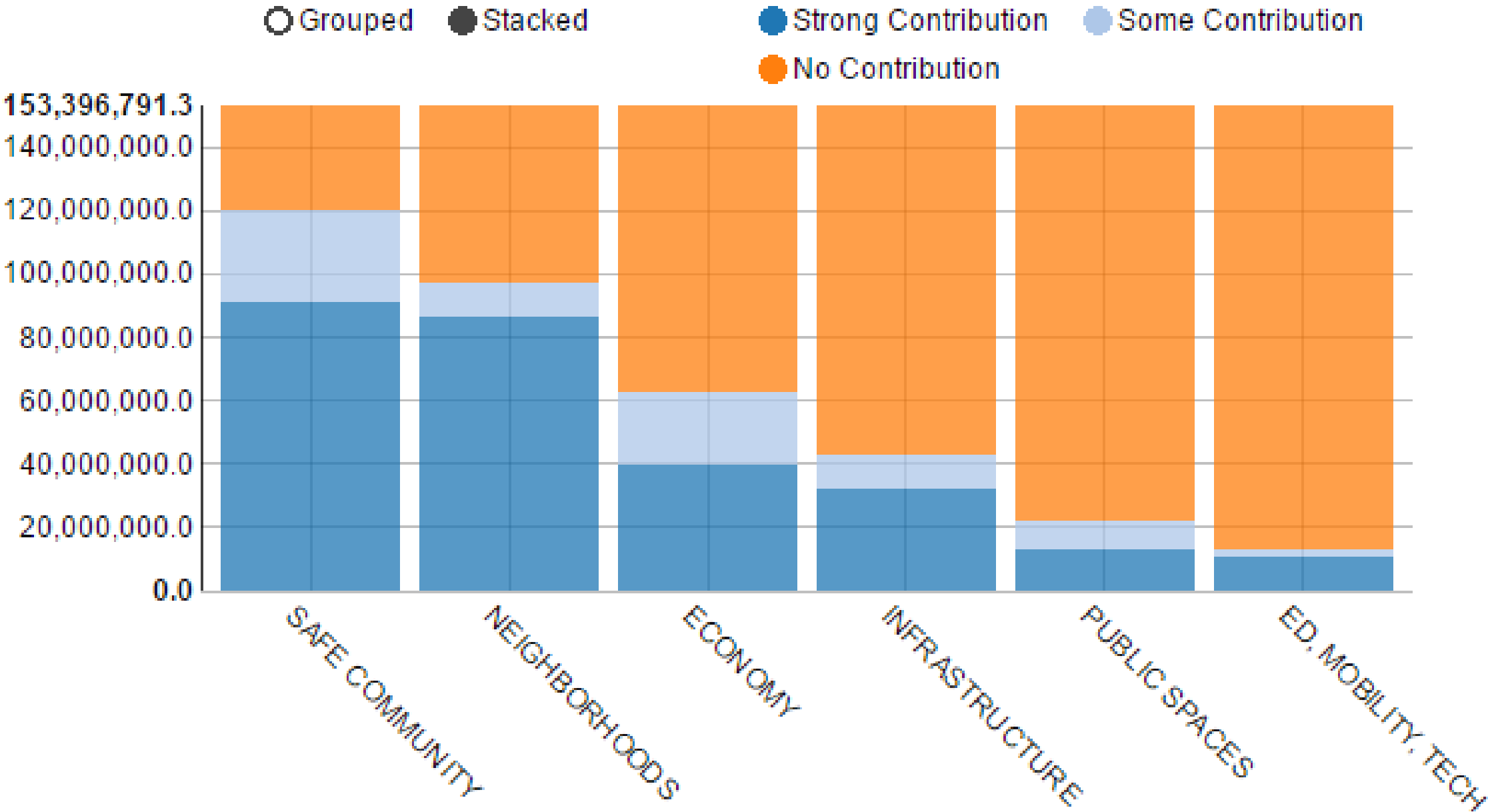
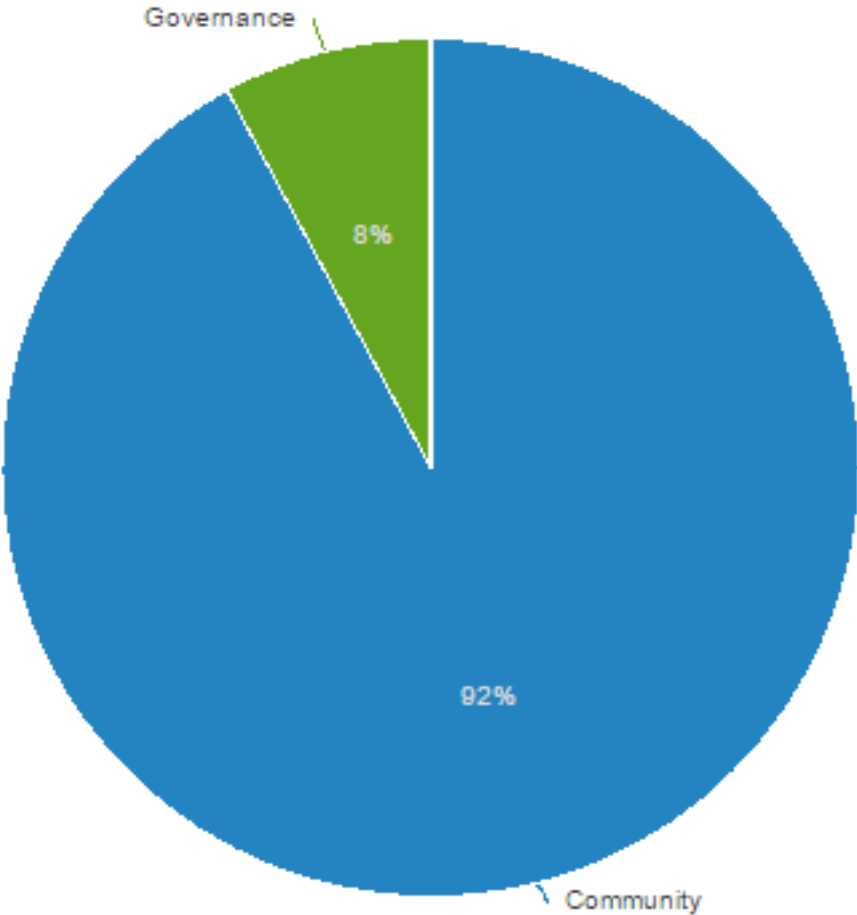
Program Costing in Finney County – Some key Charts



Program Cost Analyzer
Know what flows into programs

Program Cost Drilldown
New tool for exploring program costs

PBB in Finney County – Preview of some key Charts



Software Applications to Drive PBB Culture, Support Access

1.) For Super Users: OnlinePBB.net

LOGIN Login	ANALYSIS TOOLPACK Resource Alignment	REPORTS Summary All	MODEL EDITOR Inventory and Costs	MODEL MAKER New Model	EDIT USERS Edit Users
----------------	---	------------------------	-------------------------------------	--------------------------	--------------------------

2017 ▾

Add and Remove Users

Add User:

New User: Must use valid email

First Name

Add User

Password

Last Name

Remove User:

Delete User(uid)

select user id (uid) ▾

Delete User

OnlinePBB Access and Permissions

PresentPBB
DashPBB
OnlinePBB
Table Summary

Access to PresentPBB.net

- aaron.daul@co.washington.wi.us
- jack.rettler@co.washington.wi.us
- Jamie.Ludovic@co.washington.wi.us
- joshua.schoemann@co.washington.wi.us
- kathie.wild@co.washington.wi.us
- margaret.harners@co.washington.wi.us

Add All >>

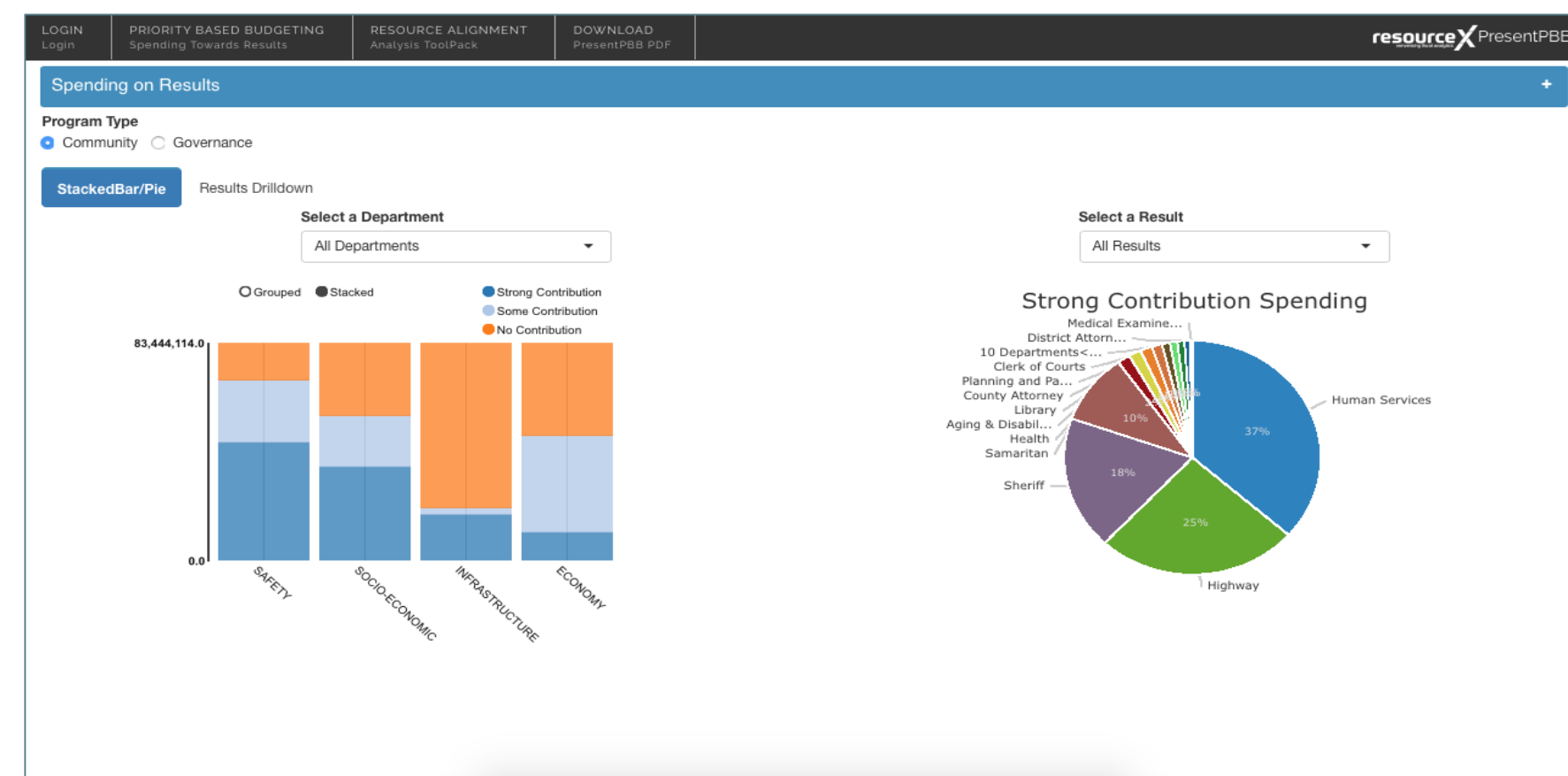
Access to OpenPresent

- aaron.daul@co.washington.wi.us
- jack.rettler@co.washington.wi.us
- Jamie.Ludovic@co.washington.wi.us
- joshua.schoemann@co.washington.wi.us
- kathie.wild@co.washington.wi.us
- margaret.harners@co.washington.wi.us

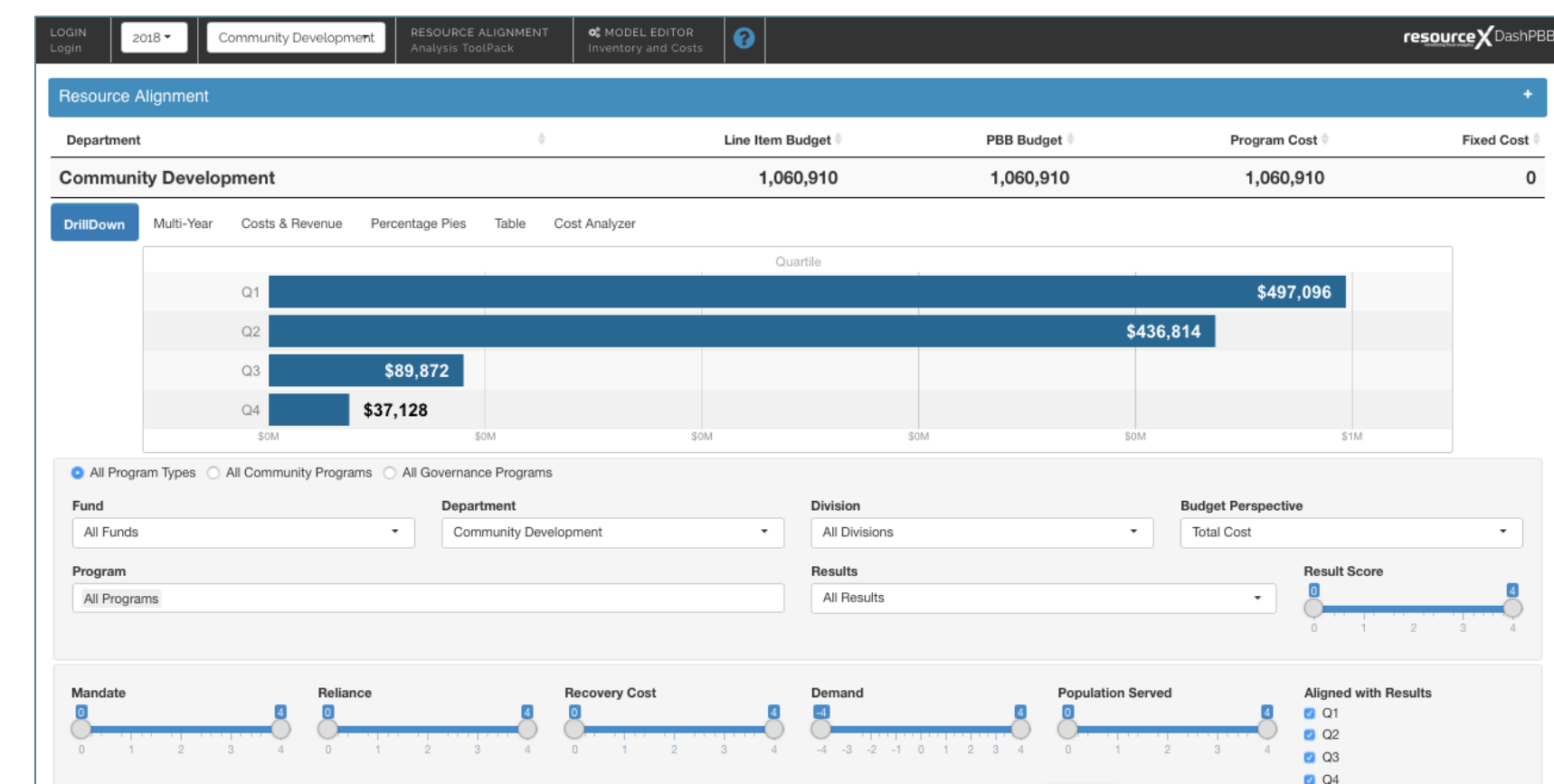
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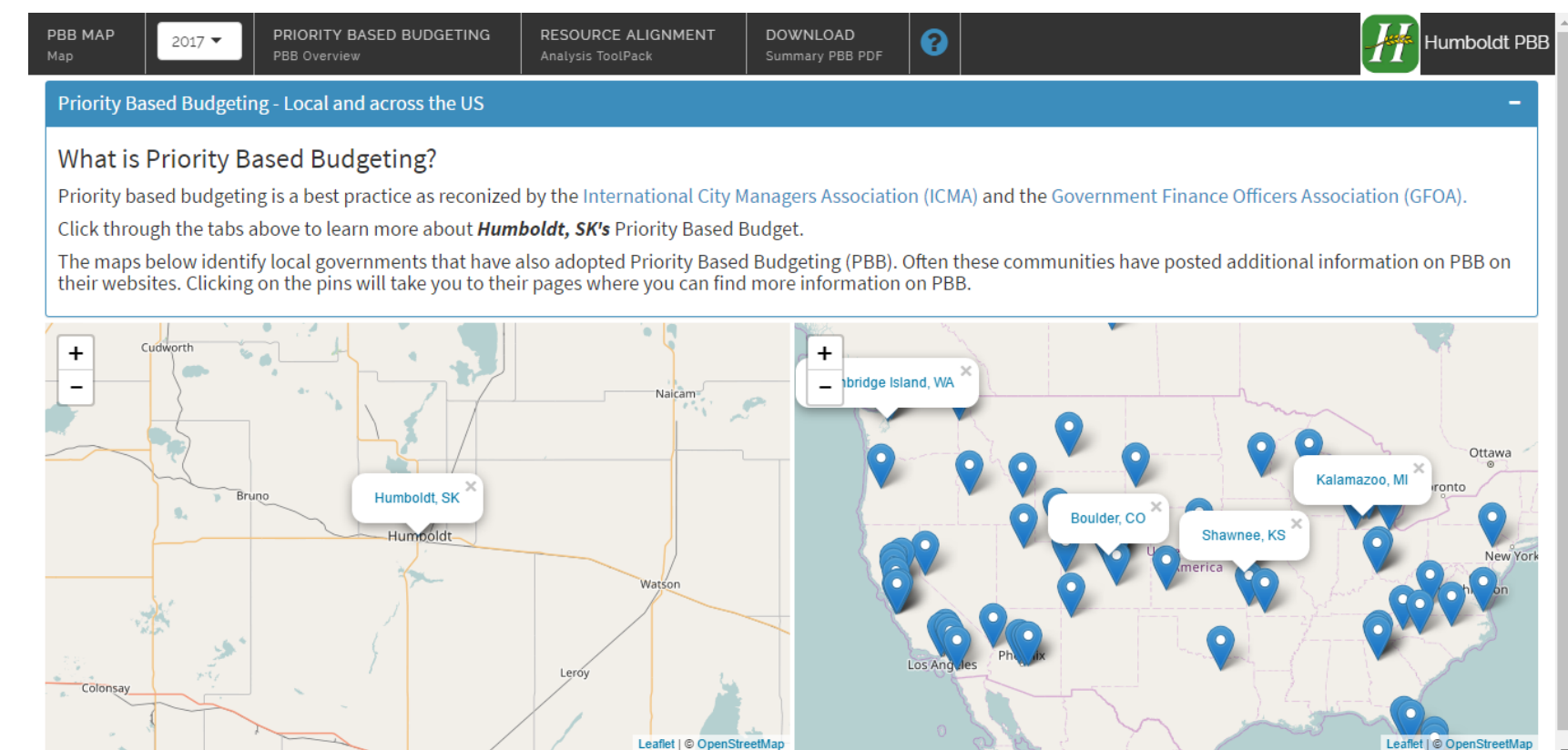
3.) For Elected Officials: PresentPBB.net



2.) For Departments: DashPBB.net



4.) For Citizens: OpenPBB.net



Mission

Drive PBB culture through software applications that reduce implementation time, increase org wide accessibility, and drive actions based on data.

Audiences

1. **Onlinepbb.net – Super users.** Administer accounts. Save/Create new budget models
2. **Dashpbb.net – Departments.** Update program costs and inventory. Reduce overall lift by spreading the effort out across the organization. Drive actions by reviewing your programs.
3. **Presentpbb.net – Council.** Tell the PBB story internally. Provide context to new members. PDF report for budget book addendum.
4. **OpenPBBdata.net – Citizens.** Tell the PBB story externally.

Application - Notes

1. **Onlinepbb.net – Super users.** Administer accounts. Save/Create new budget models

OnlinePBB Access and Permissions

PresentPBB

DashPBB

OnlinePBB

Table Summary

Access to OnlinePBB

▲

▼

aclark@finneycounty.org

agarcia@finneycounty.org

bbeavers@finneycounty.org

cdrees@finneycounty.org

dboyd@finneycounty.org

dlucaas@finneycounty.org

dpeters@finneycounty.org

gvalerio@finneycounty.org

jellermann@finneycounty.org

jurteaga@finneycounty.org

➡

⬅

Add All >>

<< Remove All

User Menu Access

aclark@finneycounty.org ▼

▲

▼

EditUsers

ModelEditor

ModelMaker

➡

⬅

▲

▼

Reports

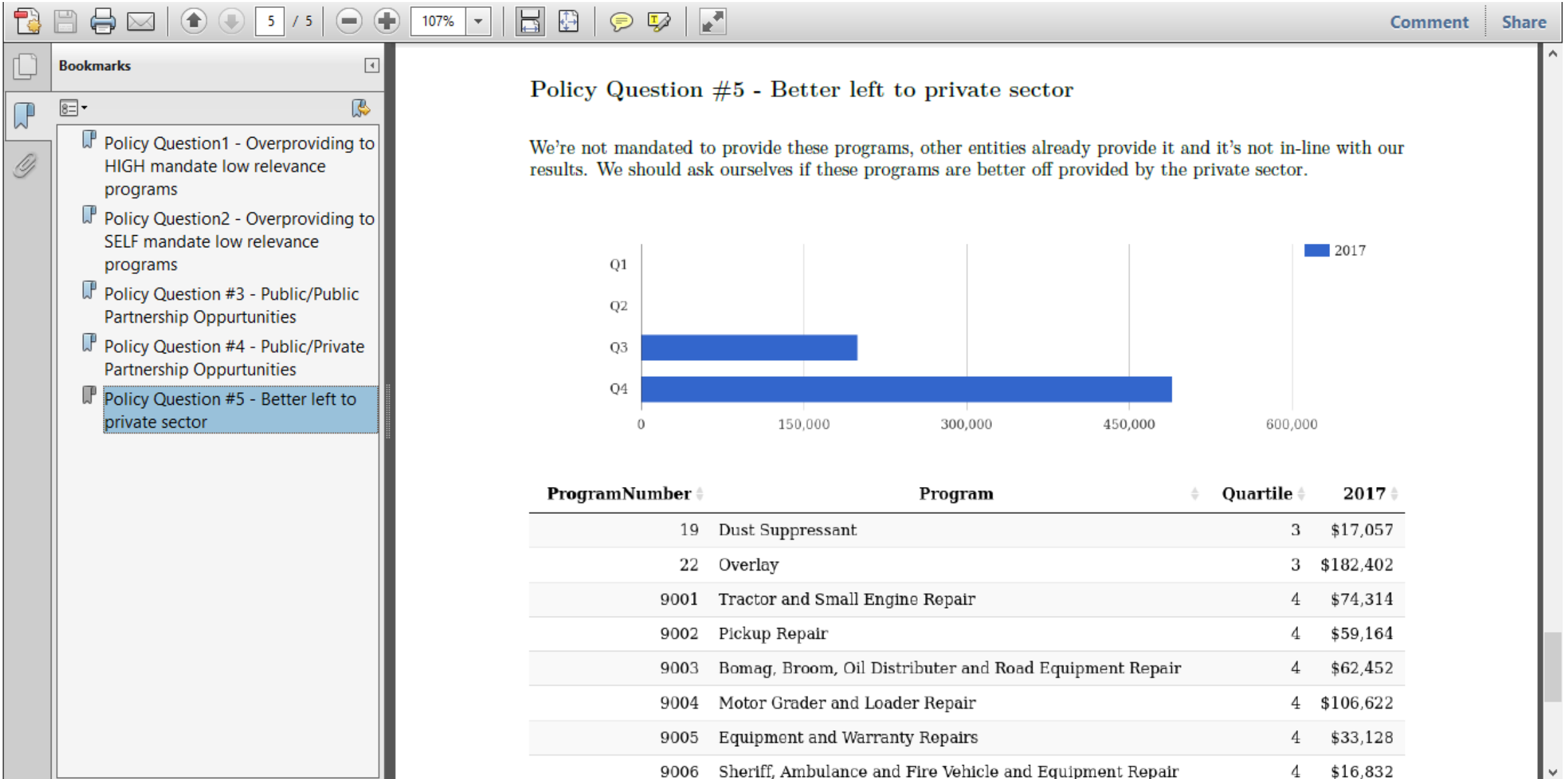
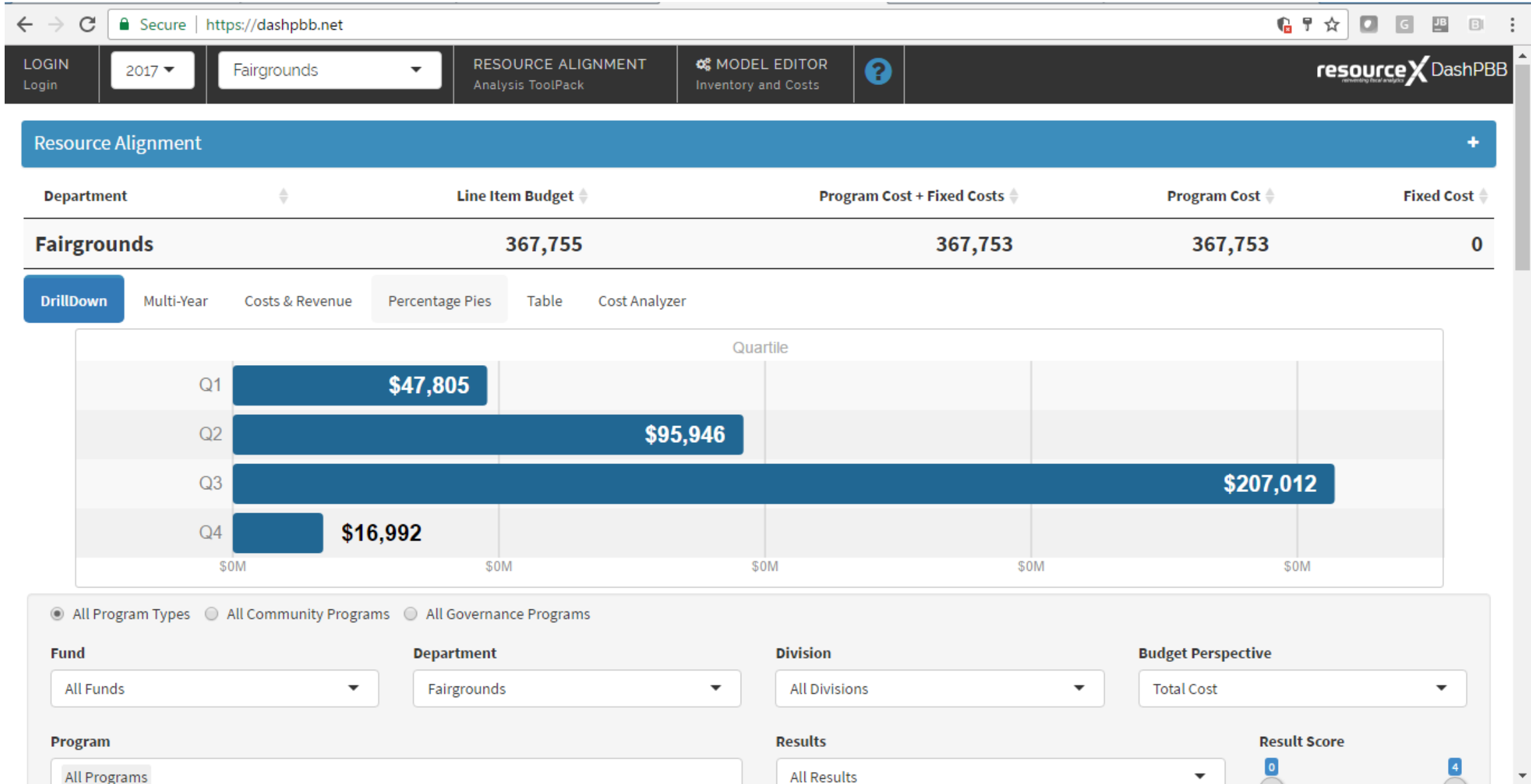
ToolPack

Add All >>

<< Remove All

Application - Notes

2. **Dashpbb.net – Departments.** Update program costs and inventory. Drive actions by reviewing your programs.



Using the Model

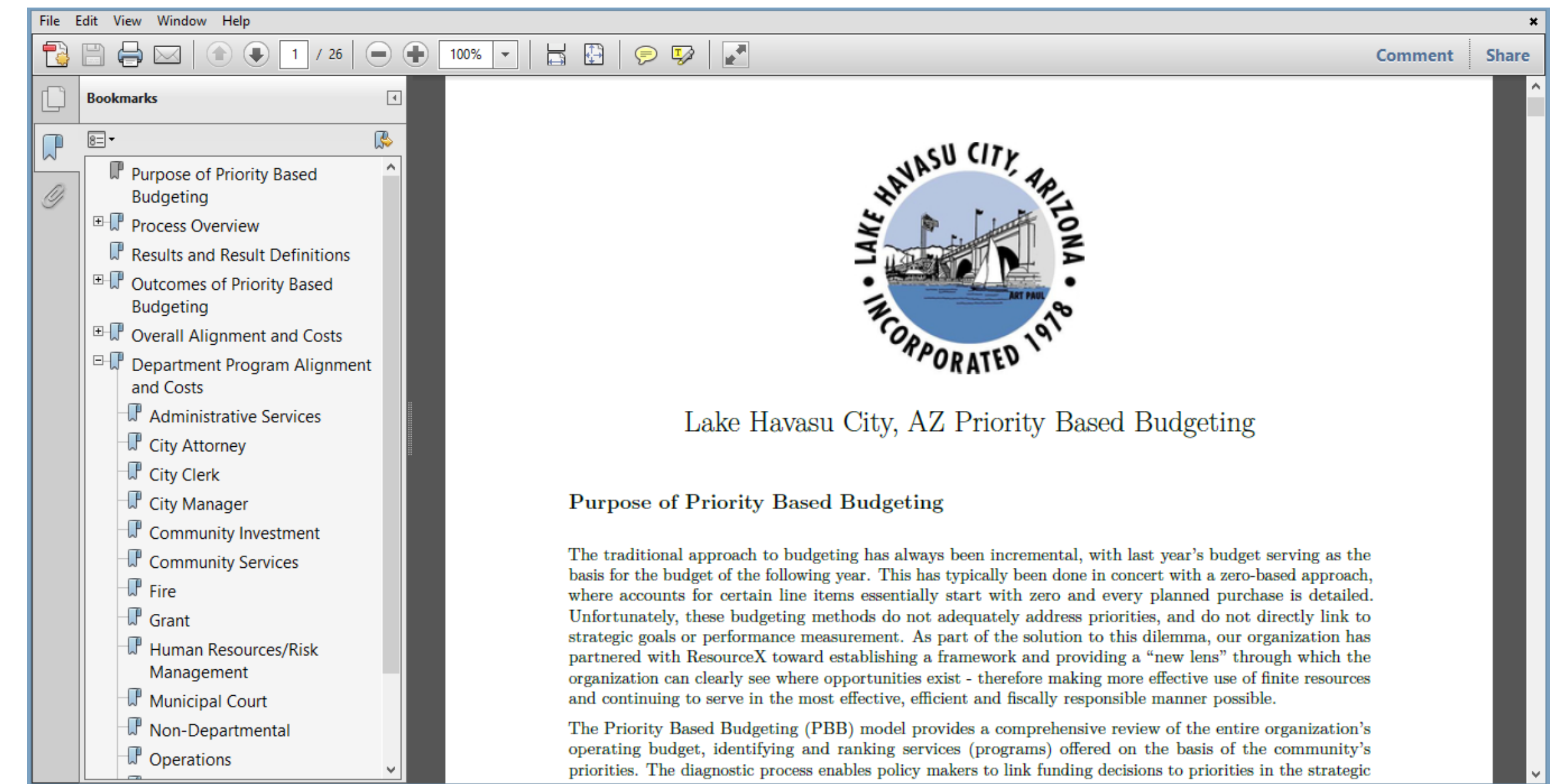
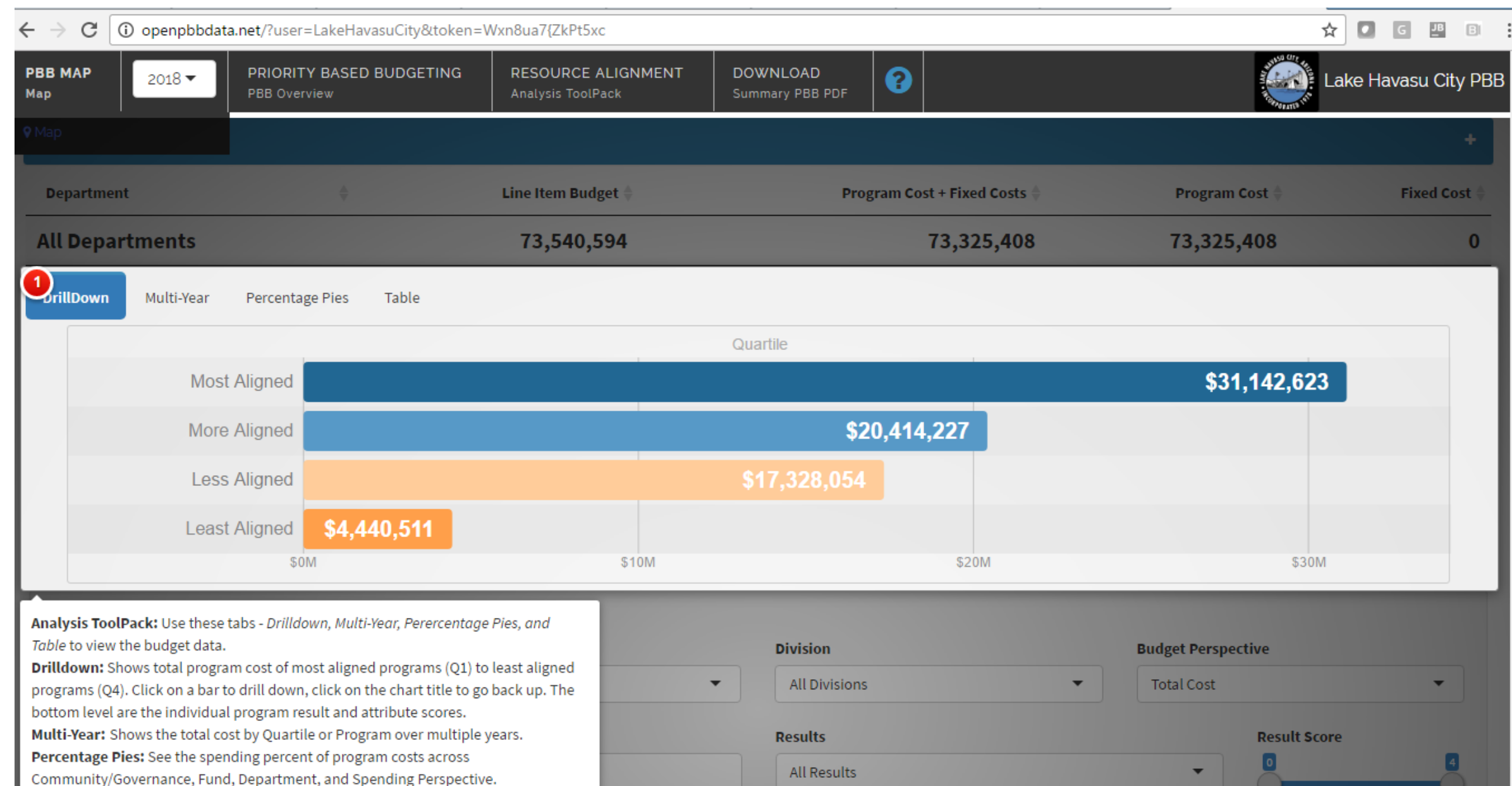
Department focus on Program study

Accountable reporting

Have departments report on programs studied

Application - Notes

1. **Presentpbb.net – Council.** Tell the PBB story internally. Provide context to new members. PDF report for budget book addendum.
2. **OpenPBBdata.net – Citizens.** Tell the PBB story externally. Can link to from your website.



Delivering the Message
In App context and help

Providing Reports
PDF download of latest PBB data can be used as addition to budget book

Next Steps

1. Refresh Program Costing – Departments to review allocations.
2. Define Results and complete Program Scoring. Complete total PBB budget model.
3. Renewal of Subscription – 20k software+ 5k PBB set-up. Then going forward 20k renewal.

Online Priority Based Budgeting - Applications

Priority based budgeting is a recognized best practice by the International City Managers Association (ICMA) and the Government Finance Officers Association (GFOA). We have developed the online tools to drive Priority Based Budgeting (PBB) practice, culture, and accessibility at your organization. Your subscription includes access to the following applications, each intended on targeting a specific audience.

OnlinePBB.net – Super Users. Administer [OnlinePBB](#) accounts and user access, save and create new budget models

DashPBB.net – Department Users. Distribute the work associated with implementation by granting access at a department level to the tools for Program Costing and Department Scoring. Drive reallocation of resources through program analysis and review.

PresentPBB.net – Council. Present your budget models in council meetings and access the visuals to drive Priority Based Budget meetings across your organization.

OpenPBBData.net – Citizens. When you are ready to share your budget models on your organization's website. This application provides an access link to the visuals and data offered in PresentPBB.net.

Software Cost and Subscription Period

The online Priority based budgeting tools are a subscription platform with one-time set-up fee. *Please see Appendix A for the End User License Agreement.*

Set-up Fee: \$5,000 Due at project completion. Expected project timeline is 6 months.

Subscription Renewal: \$20,000 Due at project start and on renewal date.

Subscription Period: Annual running June 1 to May 31.

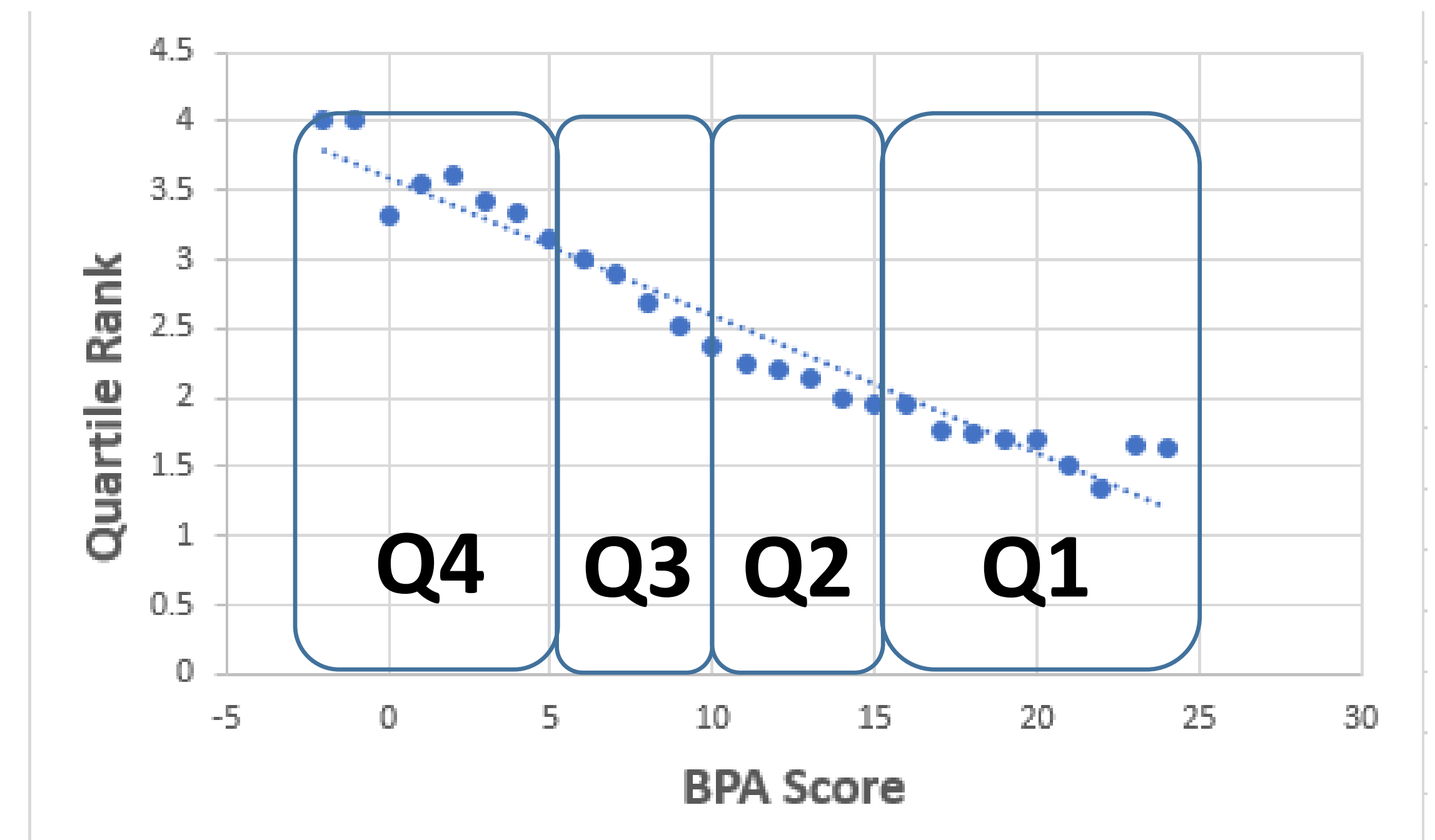
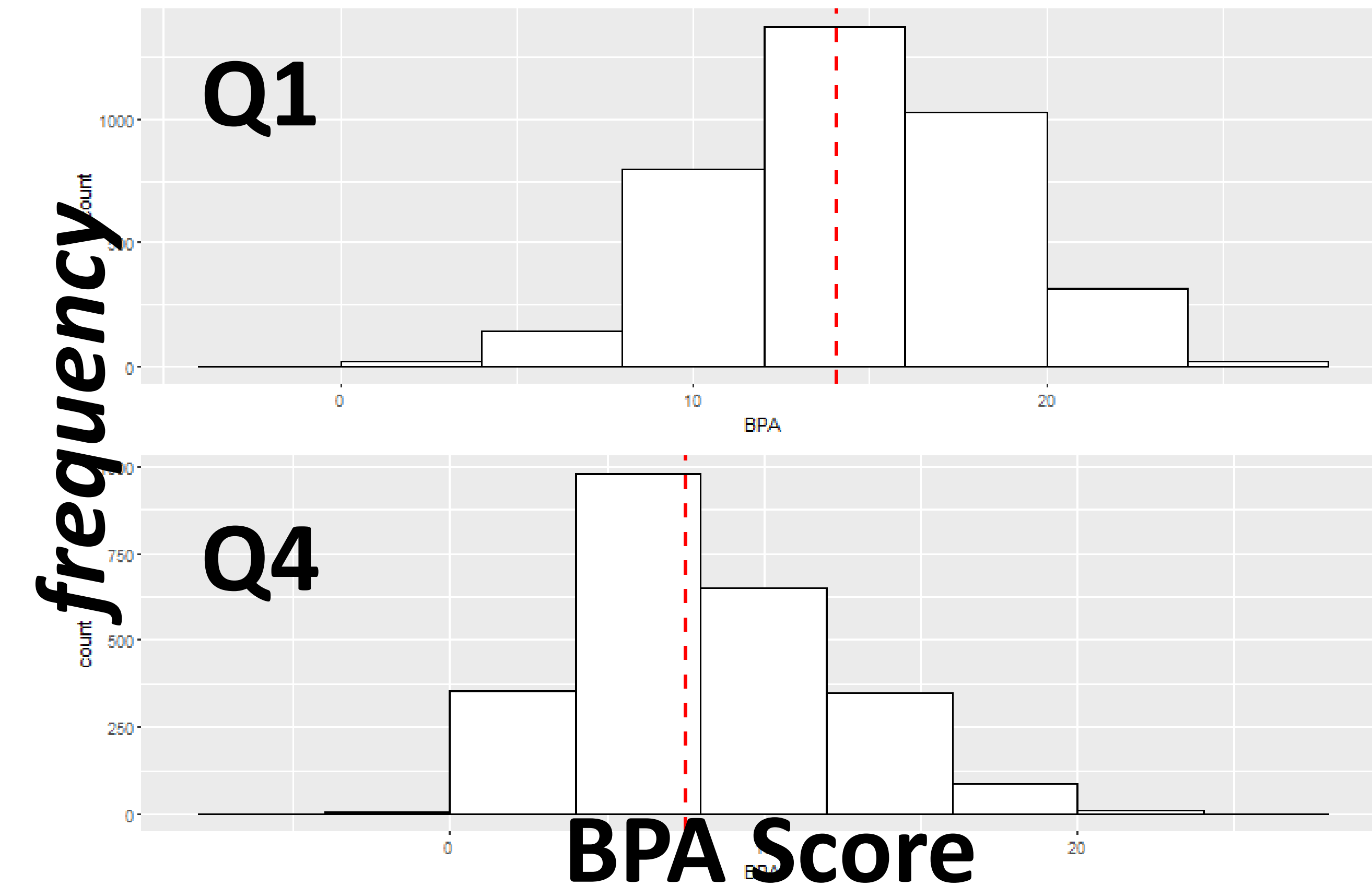
Annual Renewal Terms: Annual renewal rate of 20,000 will be set for 3 years. Each year an invoice will be sent May 1st, due June 1st for continued access to the Online Priority Based Budgeting tools. Either party may terminate this agreement, at any time, with a minimum of a written 30-day notice (with the ability to re-subscribe again at any time, subject to the current subscription rates at that time).

PBB Contract: Includes new Apps, invoice and renewal dates

BPA score as Predictor of Quartile

- Leverage data through trend in BPAs with final Quartile rank.
- (Just how we were able to estimate a preview of Quartiles for Finney County)

15,000 Programs from cleaned training set



Grandfathered vs Non-Grandfathered

- **Grandfathered**

- Can only increase the employees' contribution share by a certain amount
- Preventive Services are subject to the plan deductible, then the plan pays 80%
- No Annual Total Out-of-Pocket Maximum that all deductibles, coinsurance and copays accumulate towards
- No coverage for services related to clinical trials
- No patient protections for services provided at Emergency Room
- Avoid a load to the rates for the Non-Grandfathered benefits that would need to be added to the Non-GF plan designs
- Can never go back to the current Grandfathered plan design with BCBSKS once you go away from them

- **Non-Grandfathered**

- Can increase the employees' contribution share by any amount as long as the single tier of the lowest cost single option meets the affordability threshold of the ACA
- An extensive list of ACA approved Preventive Services must be covered at 100% with no cost share to the member
- Must have an Annual Total Out-of-Pocket Maximum that all deductibles, coinsurance and copays accumulate towards
- Include coverage for services related to clinical trials
- Include patient protections for services provided at Emergency Room (ER Copay must be the same In-Network & Out-of-Network)
- Load to rates for above mentioned Non-Grandfathered benefits
- Unknown costs associated with the reporting of transparency in coverage, real-time cost sharing & quality of care





MEMORANDUM

TO: County Commission
THRU: Randy Partington, County Administrator
FROM:
DATE: August 21, 2017
RE: Next Commission Meetings - Tuesday, 9/5/2017 and Monday, 9/18/2017

DISCUSSION:

Update on future meetings

RECOMMENDATION:

For Your Information