



COUNTY COMMISSION REGULAR AGENDA

Finney County, dedicated to its citizens, serving its taxpayers

COUNTY ADMINISTRATIVE CENTER

September 18, 2017

8:30 AM

CALL TO ORDER

**CHAIRMAN LON
PISHNY**

8:30 AM

Pledge of Allegiance to the Flag and Invocation

Chair Person Comments

Consent Agenda

Approval of Minutes from the 09/05/17 Regular Session Meeting

Approval of Accounts Payable to include Payroll of 09/08/17 in the amount of \$271,660.12,
Invoices in the amount of \$6932.20 and Invoices of 09/18/17 in the amount of \$797,479.17

2017 Pavement Marking Program

Public Comment

Business Items

Legislative Discussion

Commissioners and Local Legislators

Options for BCBSKS FICO Health Plan

IMA

Capital Improvement Request

Randall Partington

County Administrator Report

Website Redesign

Administrator Updates

County Commissioner Reports

- Commissioner Clifford
- Commissioner Drees
- Commissioner Larry Jones
- Commissioner Dave Jones
- Chairman Pishny

Adjournment

Next Commission Meetings - Monday, 10/2/2017 and Monday, 10/16/17



MEMORANDUM

TO: County Commission
THRU: Randy Partington, County Administrator
FROM:
DATE: September 18, 2017
RE: Approval of Minutes from the 09/05/17 Regular Session Meeting

DISCUSSION:

Approval of Minutes

RECOMMENDATION:

Approve Minutes



MEMORANDUM

TO: County Commission
THRU: Randy Partington, County Administrator
FROM:
DATE: September 18, 2017
RE: Approval of Accounts Payable to include Payroll of 09/08/17 in the amount of \$271,660.12, Invoices in the amount of \$6932.20 and Invoices of 09/18/17 in the amount of \$797,479.17

DISCUSSION:

Approval of Accounts Payable

RECOMMENDATION:

Approve Accounts Payable



MEMORANDUM

TO: County Commission
THRU: Randy Partington, County Administrator
FROM: John Ellermann
DATE: September 18, 2017
RE: 2017 Pavement Marking Program

DISCUSSION:

Bids were opened for the 2017 Pavement Marking Program. Only 1 bid was received from Straight-Line Striping, Inc. for \$11,894.36.

Straight-Line Striping has been the lowest or the only bidder for the annual pavement marking program for the last 10 years. They continue to do a great job and are in and out in 2-3 days.

BACKGROUND:

Annually the Public Works Department puts together a program to stripe all of the roads that were sealed and paved the past year. The program also includes roads that the striping has worn off. Each program year stripes around 50 miles per year.

ALTERNATIVES:

Accept bid from Straight-Line Striping, Inc.

Reject the bid and rebid project.

Reject bid and don't rebid. Meaning roads will not be striped.

RECOMMENDATION:

It is recommended to accept the bid from Straight-Line Striping, Inc. for \$11,894.36.

It is also recommended to make Straight-Line Striping a sole source provider.

FISCAL And/Or POLICY IMPACT:

The project is budgeted come from the Road & Bridge, Other Contractual line item.

ATTACHMENTS:

Description

Bid Tab Sheet

2017 Pavement Marking Program Bid
September 12, 2017
10:00 a.m.

[illegible]



MEMORANDUM

TO: County Commission
THRU: Randy Partington, County Administrator
FROM:
DATE: September 18, 2017
RE: Legislative Discussion

DISCUSSION:

Commissioners invited area legislators to discuss issues/policies of importance for 2018. The representatives that have confirmed attendance, include the following:

- Senator John Doll
- Representative Russ Jennings
- Representative John Wheeler

RECOMMENDATION:

Discussion of policies and issues.



OFFICE OF THE COUNTY ADMINISTRATOR

Darlene Lucas, SHRM-CP, PHR

Human Resource Director

dlucas@finneycounty.org

Phone 620-272-3897

Fax 620-272-3599

September 13, 2017

RE: Options for BCBSKS FICO Health Plan

Discussion:

IMA and HR require direction from the BOCC for health/dental benefits for plan year 2018. Enclosed is a comparison of current vs renewal costs at our total maximum liability and two other renewal options for consideration. In previous BOCC meetings, IMA and HR have provided information on the pros/cons of grandfathered vs non-grandfathered status to help assist in BOCC decision making process required today.

Background:

IMA, Finney County's employee benefits consultants presented to the HR staff earlier this year on our overall utilization and performance measures regarding the BCBS group health plan. Previous presentations have informed the BOCC of the rising costs associated with the current health plan.

This summer, the BOCC made a request to review other benefit plan design options and evaluate the pros/cons to remain a grandfathered plan or move to a non-grandfathered plan. Today, direction from the BOCC is required to allow ample amount of time for the internal renewal process with BCBS to be finalized in order for the HR/Payroll team to prepare for our Open Enrollment which begins in late October. Contracts must be drafted and signed to allow for new premiums to be set for the 2018 plan year. Then, premium rates must be uploaded into the payroll system before the online portal can be made available to the employees for Open Enrollment. A decision needs to take place by the BOCC before we can move forward.

Alternatives:

The BOCC can direct HR to keep the current plan which will keep the plan grandfathered and allow very little flexibility in our ability to adjust the employees' premium contribution amounts due to the ACA's grandfathered status requirements that limit the premium amount the employees are allowed to pay. Or, the BOCC can direct IMA to negotiate a non-grandfathered plan and select renewal plan design Option 1 or Option 2 and move away from our current grandfathered plan design. Important Note: Once the county moves away from their grandfathered plan, it will never be a plan option that they can return to with BCBS.

Recommendations:

The Employee Benefits fund is healthy at this time. The county could choose to fund at the same level for 2018. However, ever increasing health costs, extremely low deductible and co-pays, will continue to drive costs up. It is up to the BOCC if they wish to continue to fund a rich benefit. Note: Presently, this benefit assists with retention of more seasoned employees as well as those employees who have chronic health conditions. Also, many of our departments use this rich benefit to recruit employees into our workforce.

Fiscal and/or Policy Impact:

Moving to a non-grandfathered health plan (renewal Option 1 or Option 2) will allow the county to have the ability to change their Emergency Room benefit to allow for a \$200 ER copay per visit with the remaining ER services for the visit being subject to the member's deductible and coinsurance. This plan design change would help reduce the number of members using the ER for primary care services and other non-emergency type of events. In addition, we will add an Rx drug card that has copays of \$15 for Generic, \$30 for Brand Name and \$45 for Non-Formulary Brand Name which is very beneficial to those members who find it difficult to pay the full out-of-pocket responsibility for Rx's at the pharmacy. However, it is important to note that Rx copays DO NOT accumulate toward the member's deductible which may be a disadvantage for those members who have high Rx drug

utilization, but is also one of the drivers of our claims utilization inside the health plan. The Rx Card is only available with renewal Option 1 and Option 2. It is NOT a benefit option of we continue with our current grandfathered plan.

MAXIMUM LIABILITY COST COMPARISON CHART

2018 Renewal, Grandfathered, NO RX Card,
Plan remains EXACTLY like 2017.

	BCBS of Kansas	BCBS of Kansas	BCBS of Kansas	BCBS of Kansas
	Current	Renewal with Rx Rebates	Option 1 - \$300 Ded. with Rx Rebates	Option 2 - \$500 Ded. with Rx Rebates
MAXIMUM FUNDING (Admin/Insurance + Maximum Claims)				
93 Employee	\$ 733.13	\$ 851.61	\$ 784.45	\$ 749.47
190 Employee/Deps	1,689.86	1,888.53	1,732.71	1,651.54
Monthly Maximum Funding	\$ 389,255	\$ 438,020	\$ 402,168	\$ 383,493
Annual Maximum Funding	\$4,671,061	\$5,256,243	\$4,826,016	\$4,601,915
Compared to Current / Renewal		vs current +\$ 585,182 + 12.5%	vs current +\$ 154,955 + 3.3%	vs current -\$ 69,146 - 1.5%
			vs renewal -\$ 430,227 - 8.2%	vs renewal -\$ 654,328 - 12.4%

Estimated 2018 Rx rebate based on 2016 Rx data is \$73,014.

1. If the BOCC continues with current plan, the cost of the plan will be an additional \$585,182 in 2018. This is a 12.5% from the 2017 year. The renewal allows the plan to remain grandfathered. NO Rx Card.
2. If the BOCC chooses Option 1, the plan will move to non-grandfathered status. There will be **\$430,277 decrease** vs renewal by. This is an **8.2% decrease vs the grandfathered renewal**. Employees will gain an Rx card, and the county will be able to add \$200 Emergency Room Copay per visit, then have the remaining ER services for the visit be subject to the member's deductible & coinsurance. However, if the member is admitted to the hospital in conjunction with the Emergency Room visit, the ER copay is waived. It is important to note there is very subtle changes in this plan design vs our current plan design yet, there are savings and the ability to drive members to our employee health clinic or other lower cost options. The employee's deductible remain the same as the current \$300/600.
3. If the BOCC chooses renewal Option 2, the plan will move to non-grandfathered status. There will be **\$654,328 decrease** vs renewal. This is a **12.4% decrease vs the grandfathered renewal**. Note, there will be more out-of-pocket responsibility for members moving to a \$500/\$1000 deductible. This move could be concerning to some employees who are earning a lower hourly wage. However, it is still less than most of the organizations offer their employees in the greater Finney County area.



FINNEY COUNTY

2018 RENEWAL STRATEGY PRESENTATION

AGENDA

- 2018 BCBSKS Medical/Rx Renewal & Renewal Options
- Claims Examples For Renewal Options
- Why Are We Receiving A Renewal Increase For 2018?
- What Is Driving The Health Plan's Overall Claims Spend?
- Benchmarking
- Cost Containment Strategies
- Recommendations
- Monthly Reporting Package



2018 RENEWAL & RENEWAL OPTIONS

2018 OVERALL FUNDING COMPARISON

BCBS of Kansas		BCBS of Kansas		BCBS of Kansas		BCBS of Kansas	
	Current	Renewal with Rx Rebates		Option 1 - \$300 Ded. with Rx Rebates		Option 2 - \$500 Ded. with Rx Rebates	
EXPECTED FUNDING (Admin/Insurance + Expected Claims)							
93 Employee	\$ 626.45	\$ 735.56		\$ 677.39		\$ 648.24	
190 Employee/Deps	1,443.61	1,619.69		1,484.73		1,417.09	
Monthly Expected Funding	\$ 332,546	\$ 376,148		\$ 345,096		\$ 329,533	
Annual Expected Funding	\$3,990,551	\$4,513,778		\$4,141,152		\$3,954,401	
Compared to Current / Renewal		vs current		vs current	vs renewal	vs current	vs renewal
		+\$ 523,227		+\$ 150,600	-\$ 372,627	-\$ 36,150	-\$ 559,377
		+ 13.1%		+ 3.8%	- 8.3%	- 0.9%	- 12.4%
MAXIMUM FUNDING (Admin/Insurance + Maximum Claims)							
93 Employee	\$ 733.13	\$ 851.61		\$ 784.45		\$ 749.47	
190 Employee/Deps	1,689.86	1,888.53		1,732.71		1,651.54	
Monthly Maximum Funding	\$ 389,255	\$ 438,020		\$ 402,168		\$ 383,493	
Annual Maximum Funding	\$4,671,061	\$5,256,243		\$4,826,016		\$4,601,915	
Compared to Current / Renewal		vs current		vs current	vs renewal	vs current	vs renewal
		+\$ 585,182		+\$ 154,955	-\$ 430,227	-\$ 69,146	-\$ 654,328
		+ 12.5%		+ 3.3%	- 8.2%	- 1.5%	- 12.4%

Estimated 2018 Rx rebate based on 2016 Rx data is \$73,014.



2018 FIXED COSTS COMPARISON

BCBS of Kansas			BCBS of Kansas		BCBS of Kansas		BCBS of Kansas	
	Current		Renewal with Rx Rebates		Option 1 - \$300 Ded. with Rx Rebates		Option 2 - \$500 Ded. with Rx Rebates	
TPA/Carrier Fees								
93 Employee	\$ 10.04		\$ 64.26		\$ 64.26		\$ 64.26	
190 Employee/Deps	20.66		64.26		64.26		64.26	
283 Other Monthly Fees	\$ 0.00		\$ 0.00		\$ 0.00		\$ 0.00	
Monthly TPA Fees	\$ 4,859		\$ 18,186		\$ 18,186		\$ 18,186	
Annual TPA Fees	\$ 58,309		\$ 218,227		\$ 218,227		\$ 218,227	
Claims Administrative Expense (BCBS-KS)	3.47%		0.00%		0.00%		0.00%	
	Expected	Max	Expected	Max	Expected	Max	Expected	Max
93 Employee	\$ 17.89	\$ 21.47	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
190 Employee/Deps	41.29	49.55	0.00	0.00	0.00	0.00	0.00	0.00
Monthly CAE	\$ 9,509	\$ 11,411	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Annual CAE	\$ 114,109	\$ 136,931	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
	Expected	Max	Expected	Max	Expected	Max	Expected	Max
	Monthly TPA Fees + CAE	\$ 14,368	\$ 16,270	\$ 18,186	\$ 18,186	\$ 18,186	\$ 18,186	\$ 18,186
Annual TPA Fees + CAE	\$ 172,418	\$ 195,240	\$ 218,227	\$ 218,227	\$ 218,227	\$ 218,227	\$ 218,227	\$ 218,227
Stop Loss Premium Illustration								
Specific Stop Loss	Incurred		Incurred		Incurred		Incurred	
• Specific Deductible	\$125,000		\$125,000		\$125,000		\$125,000	
• Spec. Coverage for	Med/Rx/Den		Med/Rx/Den		Med/Rx/Den		Med/Rx/Den	
93 Employee	\$ 76.48		\$ 83.48		\$ 70.63		\$ 70.63	
190 Employee/Deps	176.67		193.67		163.85		163.85	
Specific SL Monthly Premium	\$ 40,680		\$ 44,561		\$ 37,700		\$ 37,700	
Spec. SL Annual Premium	\$ 488,159		\$ 534,731		\$ 452,401		\$ 452,401	
Aggregate Stop Loss	Incurred		Incurred		Incurred		Incurred	
• Aggregate Corridor	120%		120%		120%		120%	
• Agg. Coverage for	Med/Rx/Den		Med/Rx/Den		Med/Rx/Den		Med/Rx/Den	
93 Employee	\$ 6.51		\$ 7.58		\$ 7.22		\$ 7.22	
190 Employee/Deps	15.03		17.56		16.73		16.73	
Agg. SL Monthly Premium	\$ 3,461		\$ 4,041		\$ 3,850		\$ 3,850	
Agg. SL Annual Premium	\$ 41,534		\$ 48,496		\$ 46,202		\$ 46,202	
Annual Total (at Expected)	\$702,111		\$801,454		\$716,830		\$716,830	
Annual Total (at Maximum)	\$724,933		\$801,454		\$716,830		\$716,830	
Compared to Current / Renewal at Maximum			vs current		vs current	vs renewal	vs current	vs renewal
			+\$ 76,521		-\$ 8,103	-\$ 84,624	-\$ 8,103	-\$ 84,624
			+ 10.6%		- 1.1%	- 10.6%	- 1.1%	- 10.6%



2018 EXPECTED CLAIMS COMPARISON

	BCBS of Kansas	BCBS of Kansas	BCBS of Kansas	BCBS of Kansas
	Current	Renewal	Option 1 - \$300 Ded.	Option 2 - \$500 Ded.
Expected Claims Projections				
Expected Medical Claims				
93 Employee	\$ 485.08	\$ 547.61	\$ 502.65	\$ 473.50
190 Employee/Deps	1,120.53	1,270.46	1,166.15	1,098.51
Monthly Expected Medical	\$ 258,013	\$ 292,315	\$ 268,315	\$ 252,752
Annual Expected Medical	\$ 3,096,158	\$ 3,507,782	\$ 3,219,779	\$ 3,033,029
Expected Dental Claims				
93 Employee	\$ 30.45	\$ 32.63	\$ 32.63	\$ 32.63
190 Employee/Deps	69.43	73.74	73.74	73.74
Monthly Expected Dental	\$ 16,024	\$ 17,045	\$ 17,045	\$ 17,045
Annual Expected Dental	\$ 192,283	\$ 204,542	\$ 204,542	\$ 204,542
Total Expected Claims				
93 Employee	\$ 515.53	\$ 580.24	\$ 535.28	\$ 506.13
190 Employee/Deps	1,189.96	1,344.20	1,239.89	1,172.25
Monthly Total Expected	\$ 274,037	\$ 309,360	\$ 285,360	\$ 269,798
Annual Total Expected	\$ 3,288,440	\$ 3,712,324	\$ 3,424,322	\$ 3,237,571
Annual Total Expected	\$3,288,440	\$3,712,324	\$3,424,322	\$3,237,571
Compared to Current / Renewal		vs current	vs current	vs current
		+\$ 423,884	+\$ 135,881	-\$ 50,869
		+ 12.9%	+ 4.1%	- 1.5%
			vs renewal	vs renewal
			-\$ 288,002	-\$ 474,753
			- 7.8%	- 12.8%



2018 MAXIMUM CLAIMS COMPARISON

Maximum Claims Projections							
Maximum Medical Claims							
93 Employee	\$ 582.10	\$ 657.13	\$ 603.18	\$ 568.20			
190 Employee/Deps	1,344.64	1,524.55	1,399.38	1,318.21			
Monthly Maximum Medical	\$ 309,616	\$ 350,778	\$ 321,978	\$ 303,303			
Annual Maximum Medical	\$ 3,715,389	\$ 4,209,338	\$ 3,863,735	\$ 3,639,635			
Maximum Dental Claims							
93 Employee	\$ 36.54	\$ 39.16	\$ 39.16	\$ 39.16			
190 Employee/Deps	83.32	88.49	88.49	88.49			
Monthly Maximum Dental	\$ 19,228	\$ 20,454	\$ 20,454	\$ 20,454			
Annual Maximum Dental	\$ 230,739	\$ 245,451	\$ 245,451	\$ 245,451			
Total Maximum Claims							
93 Employee	\$ 618.64	\$ 696.29	\$ 642.34	\$ 607.36			
190 Employee/Deps	1,427.95	1,613.04	1,487.87	1,406.70			
Monthly Total Maximum	\$ 328,844	\$ 371,232	\$ 342,432	\$ 323,757			
Annual Total Maximum	\$ 3,946,128	\$ 4,454,789	\$ 4,109,186	\$ 3,885,085			
Annual Total Maximum	\$3,946,128	\$4,454,789	\$4,109,186	\$3,885,085			
Compared to Current / Renewal		vs current	vs current	vs renewal	vs current	vs renewal	
		+\$ 508,660	+\$ 163,058	-\$ 345,603	-\$ 61,043	-\$ 569,703	
		+ 12.9%	+ 4.1%	- 7.8%	- 1.5%	- 12.8%	



2018 CONTRACT PROVISIONS

BCBS of Kansas Current

• Carrier & AM Best Rating:	Blue Cross Blue Shield of Kansas, A XI
• Run-out Fees (not incl. in totals):	Not Applicable

BCBS of Kansas Renewal with Rx Rebates

• Medically underwritten:	Yes
• Carrier & AM Best Rating:	Blue Cross Blue Shield of Kansas, A XI
• Disclosure lock-in date:	Rates are Final
• ees not actively at work:	Covered
• Other Contingencies:	BCBSKS reserves the right to review funding factors if enrollment changes by +/- 20%
• Minimum Agg. Attachment:	Initial Aggregate Attachment Point will be based on first month's enrollment
• Other Notes:	Current Grandfathered Benefits with changes only to Mental Health and Substance Use Disorder to cover all mental health and substance abuse disorder claims except office visit at 100%. Telehealth included at no additional charge. BCBSKS will return 80% of the 2018 Calendar Year rebates to Finney County. Distributions will begin August 2018, based on rebates received, with additional rebates for 2018 distributed quarterly. Estimated 2018 rebate based on 2016 data is \$73,014.

BCBS of Kansas Option 1 - \$300 Ded. with Rx Rebates

• Medically underwritten:	Yes
• Carrier & AM Best Rating:	Blue Cross Blue Shield of Kansas, A XI
• Disclosure lock-in date:	Rates are Final
• ees not actively at work:	Covered
• Other Contingencies:	BCBSKS reserves the right to review funding factors if enrollment changes by +/- 20%
• Minimum Agg. Attachment:	Initial Aggregate Attachment Point will be based on first month's enrollment
• Other Notes:	Non-Grandfathered Benefits: \$300/\$600 Ded., \$200/\$400 Coins. @ 80/20, \$300 Lab & X-Ray rider, \$200 ER copay, then subject to Ded. & Coins., HCR Full Preventive Care, 100% Accident coverage to \$1,000 per person per benefit period, Rx card \$15/\$30/\$45 copay with 2.5x mail order copay, combined out-of-pocket maximum is \$6,350/\$12,700. BCBSKS will return 80% of the 2018 Calendar Year rebates to Finney County. Distributions will begin August 2018, based on rebates received, with additional rebates for 2018 distributed quarterly. Estimated 2018 rebate based on 2016 data is \$73,014.

BCBS of Kansas Option 2 - \$500 Ded. with Rx Rebates

• Medically underwritten:	Yes
• Carrier & AM Best Rating:	Blue Cross Blue Shield of Kansas, A XI
• Disclosure lock-in date:	Rates are Final
• ees not actively at work:	Covered
• Other Contingencies:	BCBSKS reserves the right to review funding factors if enrollment changes by +/- 20%
• Minimum Agg. Attachment:	Initial Aggregate Attachment Point will be based on first month's enrollment
• Other Notes:	Non-Grandfathered Benefits: \$500/\$1,000 Ded., \$1,000/\$2,000 Coins. @ 80/20, \$25 office visit copay, \$300 Lab & X-Ray rider, \$200 ER copay, then subject to Ded. & Coins., HCR Full Preventive Care, 100% Accident coverage to \$1,000 per person per benefit period, Rx card \$15/\$30/\$45 copay with 2.5x mail order copay, combined out-of-pocket maximum is \$6,350/\$12,700. BCBSKS will return 80% of the 2018 Calendar Year rebates to Finney County. Distributions will begin August 2018, based on rebates received, with additional rebates for 2018 distributed quarterly. Estimated 2018 rebate based on 2016 data is \$73,014.



2018 PLAN DESIGN COMPARISON

Carrier:		BCBS of Kansas		BCBS of Kansas		BCBS of Kansas		BCBS of Kansas	
Option #:		Current		Renewal		Option 1		Option 2	
Plan Basics	Ded. (Individual Family)	\$300	\$600	\$300	\$600	\$300	\$600	\$500	\$1,000
	Plan Year / Calendar Year Ded.	Plan Year		Plan Year		Plan Year		Plan Year	
	Coin. (Plan Member)	80%	20%	80%	20%	80%	20%	80%	20%
	Coin. Maximum (Individual Family)	\$200	\$400	\$200	\$400	\$200	\$400	\$1,000	\$2,000
	Ded. & Coins. Maximum (Individual Family)	\$500	\$1,000	\$500	\$1,000	\$500	\$1,000	\$1,500	\$3,000
	Maximum Out-of-Pocket (Individual Family)	\$500	\$1,000	\$500	\$1,000	*\$6,350	*\$12,700	*\$6,350	*\$12,700
	Maximum Out of Pocket Includes	Ded./Coin. (GF)		Ded./Coin. (GF)		Ded./Coin./Med & Rx Copays		Ded./Coin./Med & Rx Copays	
	Grandfather Status	Grandfathered		Grandfathered		Non-Grandfathered		Non-Grandfathered	
Network Benefits	Office Visit Copay (Primary Specialist)	80% after Ded.	80% after Ded.	80% after Ded.	80% after Ded.	80% after Ded.	80% after Ded.	\$25	\$25
	Preventive Care (Including Lab)	80% after Ded.		80% after Ded.		100% no Ded.		100% no Ded.	
	Urgent Care	80% after Ded.		80% after Ded.		80% after Ded.		\$25	
	Emergency Room	80% after Ded.		80% after Ded.		\$200, then 80% after Ded.		\$200, then 80% after Ded.	
	Diagnostic Lab	100% No Ded.		100% No Ded.		100% of 1st \$300, then 80% after Ded.		100% of 1st \$300, then 80% after Ded.	
	Diagnostic x-ray, including therapeutic	100% No Ded.		100% No Ded.					
	Advanced Imaging (MRI, CT, PET)	100% No Ded.		100% No Ded.					
	Inpatient Hospital	100% No Ded.		100% No Ded.		80% after Ded.		80% after Ded.	
	Outpatient Facility	80% after Ded.		80% after Ded.		80% after Ded.		80% after Ded.	
	Inpatient Mental Health	100% No Ded.		100% No Ded.		80% after Ded.		80% after Ded.	
	Outpatient Mental Health	80% after Ded.		80% after Ded.*		80% after Ded.		\$25	
	Spinal Manipulation	80% after Ded.		80% after Ded.		80% after Ded.		\$25	
	Telehealth	No Benefit		\$0 copay		\$0 copay		\$0 copay	
	Vision Exam	80% after Ded.		80% after Ded.		80% after Ded.		\$25	
Rx Copays	Retail Mail Order Tier 1	80% after Ded.	80% after Ded.	80% after Ded.	80% after Ded.	\$15	\$37.50	\$15	\$37.50
	Retail Mail Order Tier 2	80% after Ded.	80% after Ded.	80% after Ded.	80% after Ded.	\$30	\$75	\$30	\$75
	Retail Mail Order Tier 3	80% after Ded.	80% after Ded.	80% after Ded.	80% after Ded.	\$45	\$112.50	\$45	\$112.50



CLAIMS EXAMPLES FOR RENEWAL OPTIONS

CLAIMS EXAMPLES FOR RENEWAL OPTIONS

Example #1

- \$10,000 pregnancy with prenatal care and one \$50 per month generic drug
 - Current Plan
 - \$300 Deductible
 - \$60 Coinsurance
 - **Total Member Responsibility = \$360**
 - \$300 Option
 - \$300 Deductible
 - \$200 Coinsurance
 - \$180 Rx (\$15/Script)
 - **Total Member Responsibility = \$680**
 - \$500 Option
 - \$500 Deductible
 - \$1,000 Coinsurance
 - \$180 Rx (\$15/Script)
 - **Total Member Responsibility = \$1,680**



CLAIMS EXAMPLES FOR RENEWAL OPTIONS

Example #2

- \$30,000 knee surgery and one \$200 per month non-formulary brand name drug
 - Current Plan
 - \$300 Deductible
 - \$200 Coinsurance
 - **Total Member Responsibility = \$500**
 - \$300 Option
 - \$300 Deductible
 - \$200 Coinsurance
 - \$540 Rx (\$45/script)
 - **Total Member Responsibility = \$1,040**
 - \$500 Option
 - \$500 Deductible
 - \$1,000 Coinsurance
 - \$540 Rx (\$45/script)
 - **Total Member Responsibility = \$2,040**



CLAIMS EXAMPLES FOR RENEWAL OPTIONS

Example #3

- \$1,000 emergency room visit (non-admitted)
 - Current Plan
 - \$300 Deductible
 - \$140 Coinsurance
 - **Total Member Responsibility = \$440**
 - \$300 Option
 - \$200 Copay
 - \$300 Deductible
 - \$100 Coinsurance
 - **Total Member Responsibility - \$600**
 - \$500 Option
 - \$200 Copay
 - \$500 Deductible
 - \$60 Coinsurance
 - **Total Member Responsibility - \$760**



WHY ARE WE RECEIVING AN INCREASE?

WHY ARE WE RECEIVING AN INCREASE?

- BCBSKS is expecting your claims to run higher in 2018
- Prescription drug costs have gone up and are going up even higher in 2018
 - Specialty drugs that treat specific chronic conditions are very expensive
 - Overall average price of Generic drugs are increasing every year
- BCBSKS's administrative and stop loss costs are increasing
 - BCBSKS is changing their administrative fee platform on 1/01/2018 to a per contract per month model instead of a percentage of claims model
 - BCBSKS's overall book of business is not performing well in 2017
- BCBSKS's renewal calculation for ASO groups
 - Experience Period Weighting: 32% Current, 42% Prior and 26% Past Prior
 - Projecting \$520,884 in stop loss overage for 2016 & projecting \$824,459 in stop loss overage for 2017
- Medical and Dental trend/inflation is higher in 2018
 - The cost for treatment in 2018 will be higher than what is was in 2017



WHAT IS DRIVING THE HEALTH PLAN'S CLAIMS SPEND?

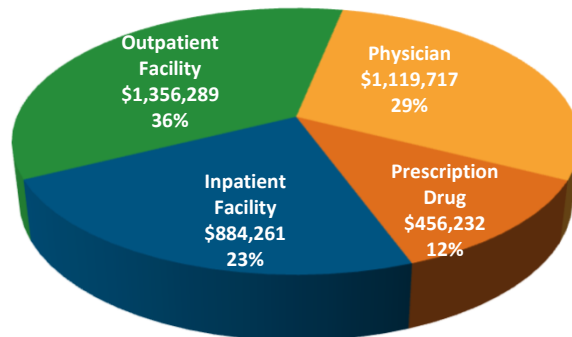
WHAT IS DRIVING THE HEALTH PLAN'S CLAIMS SPEND?

CLAIMS EXPENSE SHARE
(Paid claims only; no premiums)

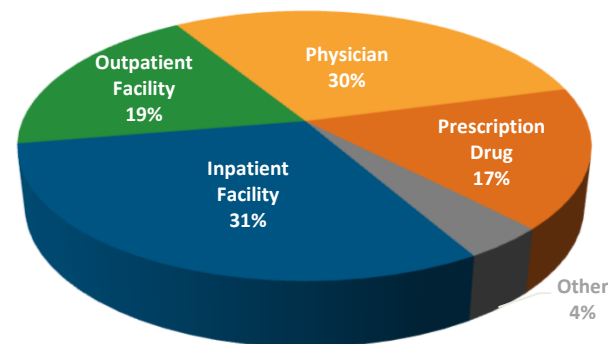
95.7%

*Benchmark is 84%

TYPE OF SERVICE
(% of Total Claims Spent)



TYPE OF SERVICE
Benchmark^



Metric	C. YEAR	P. YEAR	% Change	Norm
ER Visits/1,000	270	306	-11.8%	166*
Average Length of Stay	2.8	2.8	-2.1%	5.5**
Inpatient Admits/1,000	83	65	27.7%	61*



WHAT IS DRIVING THE HEALTH PLAN'S CLAIM SPEND?



EMERGENCY ROOM

251 ER Visits (2016)

148 ER Visits (2017)

18 INDIVIDUALS HAD **3+**
VISITS TO ER (2016)
9 (2017)

57%



43%

E 34.3%

S 28.7%

C 37.1%

Potentially Steerable Visits

159 Visits (2016)

148 Visits (2017)

\$209,880 (2016)

\$107,088 (2017)



UNKNOWN RISK →

25% MEMBERS WITH \$0 IN CLAIMS

16.8% IS THE NORM⁺

TOP 5 DRUG SCRIPTS BY EXPENSE

	Drug Name	Primary Drug Use	Drug Class	Expense	Expense/ Member	% RX Expense
1.	Avonex	Multiple Sclerosis	Interferon	\$76,035	\$76,035	16.7%
2.	Humira	Rheumatoid Arthritis	Antiarthritics	\$71,653	\$71,653	15.7%
3.	Novolog	Diabetes/Insulin	Diabetic Therapy	\$34,680	\$11,560	7.6%
4.	Levemir	Diabetes/Insulin	Diabetic Therapy	\$19,215	\$19,215	4.2%
5.	Humalog	Diabetes/Insulin	Diabetic Therapy	\$19,065	\$4,766	4.2%



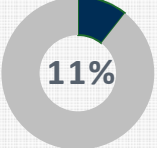
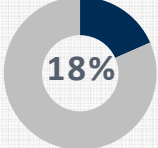

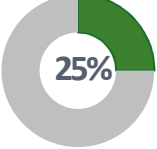
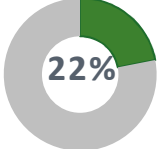

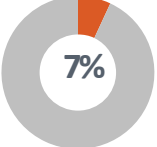
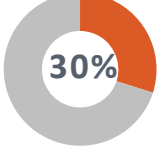

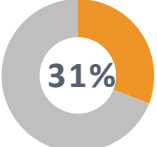


BENCHMARKING

PPO PLAN DESIGN COMPARISON

	National Average*		Finney County	
	Single	Family	Single	Family
Annual Premium	\$6,800	\$19,003	\$7,517	\$17,323
Annual Employee-paid Premium	\$1,237	\$5,569	\$797	\$3,188
Annual Employer-paid Premium	\$5,563	\$13,433	\$6,720	\$14,135
Annual Deductible	\$1,000	\$3,000	\$300	\$600
Coinsurance	81%		80%	
Outpatient	Deductible / Coinsurance		Deductible/Coinsurance	
Inpatient	Deductible / Coinsurance		Plan pays 100%, no Ded.	
Office Visit Copay	\$24 / \$39		Deductible/Coinsurance	



BENCHMARKING - PPO

	EE PREMIUM CONTRIBUTIONS		PPO DEDUCTIBLE + OUT-OF-POCKET	OFFICE VISIT COPAYS	RETAIL PHARMACY
	INDIVIDUAL	FAMILY			
Finney County	\$66  11% <small>EE COST % OF TOTAL PREMIUM</small>	\$266  18% <small>EE COST % OF TOTAL PREMIUM</small>	<small>INDIVIDUAL DEDUCTIBLE</small> \$300 <small>OUT-OF-POCKET MAX</small> \$500	<small>PRIMARY CARE</small> Ded. & Coins. <small>SPECIALIST</small> Ded. & Coins.	 <small>Ded. & Coins.*</small> BRAND NON FORMULARY GENERIC BRAND FORMULARY <small>SPECIALTY</small>
IMA Book-Small (100-300)	\$106  25% <small>EE COST % OF TOTAL PREMIUM</small>	\$595  22% <small>EE COST % OF TOTAL PREMIUM</small>	<small>INDIVIDUAL DEDUCTIBLE</small> \$1,540 <small>OUT-OF-POCKET MAX</small> \$5,272	<small>PRIMARY CARE</small> \$30 <small>SPECIALIST</small> \$33	\$68 \$15 \$40  BRAND NON FORMULARY GENERIC BRAND FORMULARY <small>SPECIALTY</small>
IMA Book - Public Admin	\$37  7% <small>EE COST % OF TOTAL PREMIUM</small>	\$471  30% <small>EE COST % OF TOTAL PREMIUM</small>	<small>INDIVIDUAL DEDUCTIBLE</small> \$1,654 <small>OUT-OF-POCKET MAX</small> \$4,358	<small>PRIMARY CARE</small> \$31 <small>SPECIALIST</small> \$31	\$45 \$15 \$30  BRAND NON FORMULARY GENERIC BRAND FORMULARY <small>SPECIALTY</small>
Mercer – Small (100-499)	\$159  31% <small>EE COST % OF TOTAL PREMIUM</small>	\$586  56% <small>EE COST % OF TOTAL PREMIUM</small>	<small>INDIVIDUAL DEDUCTIBLE</small> \$1,500 <small>OUT-OF-POCKET MAX</small> \$4,000	<small>PRIMARY CARE</small> \$25 <small>SPECIALIST</small> \$50	\$59 \$11 \$36  BRAND NON FORMULARY GENERIC BRAND FORMULARY <small>SPECIALTY</small>

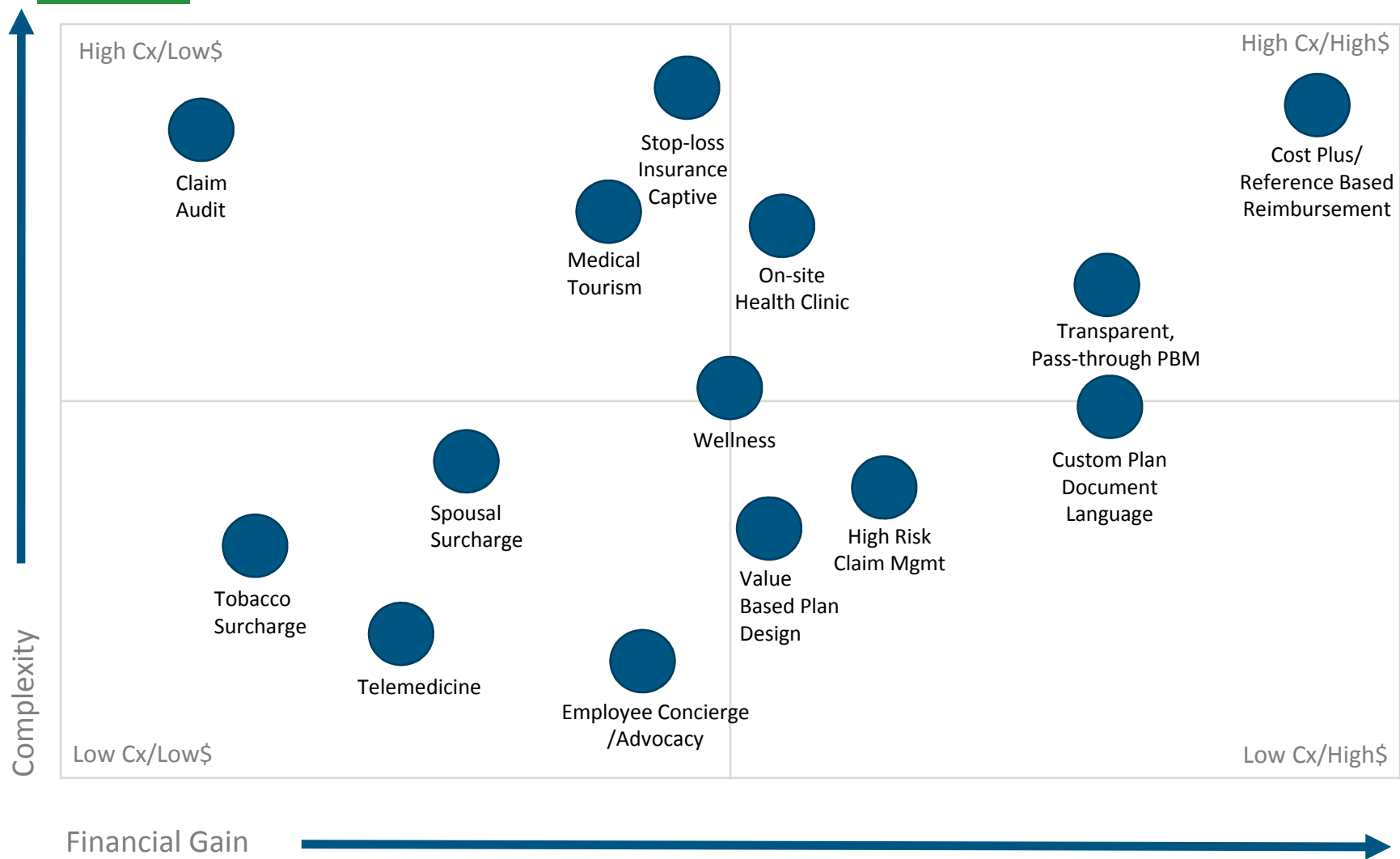


*Prescription drug benefit – Deductible, then Plan pays 80%. Ded. = Deductible; Coins. = Coinsurance

Employee premium contributions include dental. EE cost % of total premium is based on BCBSKS Total Expected Monthly Liability.

COST CONTAINMENT STRATEGIES

HEALTH PLAN COST CONTAINMENT



RECOMMENDATIONS

RECOMMENDATIONS

- Telemedicine:
 - Implement BCBSKS's telehealth arrangement with a \$0 copay through American Well to address increased emergency room utilization and costs
 - There will be a specific list of services that will be covered under the telemedicine arrangement to cover minor medical events and conditions
 - Some prescription drugs can be prescribed through the telemedicine arrangement which are then sent to a local pharmacy for the member to fill
- Preventive Care:
 - Continue to educate members about Preventive Care services and screenings
 - Enhance your wellness program to provide an incentive for members who do utilize Preventive Services
- Pharmacy:
 - Continue to educate members on utilizing generic drugs
 - Implement BCBSKS's mandatory Prime Therapeutics Specialty Pharmacy arrangement so members are required to fill their specialty drugs through a Prime Specialty Pharmacy
- Disease Management
 - Educate members about engaging with BCBSKS's Disease Management Program
- Plan Design Changes:
 - Renew with a less rich Non-Grandfathered BCBSKS plan design that has a Rx drug copay benefit of \$15/\$30/\$45, \$200 ER copay (then deductible & coinsurance) & covers Preventive Services at 100%
 - Evaluate BCBSKS's new ASO platform that allows the employer/health plan to share in the prescription drug rebates from the drug manufactures based on the health plans utilization of brand name and specialty drugs



MONTHLY REPORTING PACKAGE

September 12th, 2017

To: County Commissioners; Randall Partington

From: Colleen Drees

Capital Improvement Request

Due to unforeseen circumstances concerning technical equipment sub-par performances, the Health Department is requiring the necessity of purchasing 11 desktop computers for clerical and administrative staff. It has been recently discovered that the desktop computers that we currently utilize are around five years old. We have had multiple issues with them freezing or shutting down randomly. The IT Department has been involved with repairs, and even hard-drive replacements – and yet we continue to have issues with basic functioning of the desktop computers. It is imperative to the success of the new electronic medical records system that current malfunctions are eliminated. We would like to use some of our approved CIP funds to purchase 11 desktop computers. Attached is the original CIP Request concerning Electronic Medical Records for review. In the attached request, \$22,500 was allocated specifically for Hardware/Software updates. I have also attached the most recent Lenovo quote from the IT Department, which outlines the individual expense of each desktop of \$597.62. This quote is from SHI, which is an approved government vendor for IT infrastructure. If this quoted price remains the same, we will use \$6,573.82 of the outlined CIP funds.

Additionally, it is important to mention that the \$50,000 outlined for the Electronic Medical Records Coordinator will not be utilized. Since the original request, the Health Department has absorbed the EMR Coordinator position with the funds set aside from a vacant position.

Thank you for your consideration in this matter,



Colleen Drees, Public Health Director

FINNEY COUNTY CAPITAL IMPROVEMENT PROGRAM

REQUEST FORM

1. Department _____

2. Requested Fund _____

3. Fiscal Year _____

4. Project/Equipment Title _____

5. Estimated Cost (per Unit/Year/Total) _____

Include all costs associated with the project

6. Detailed Description

7. How the Request Fits into the County Commission's Strategic Plan/Priorities

8. Priority Level (1-5 with 1 being the highest priority) _____

Committee Notes:



Pricing Proposal
Quotation #: 14082039
Created On: 9/8/2017
Valid Until: 9/29/2017

County of Finney

John Veesart

311 North 9th Street
Garden City, KS 67846
United States
Phone: 6202723591
Fax:
Email: jveesart@finneycounty.org

Inside Account Executive

Ashley Marfo

SOMERSET NJ, 08873
Phone: 732-652-7672
Fax: 732-564-8050
Email: Ashley_Marfo@SHI.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Lenovo ThinkCentre M710s 10M7 - SFF - 1 x Core i5 7400 / 3 GHz - RAM 8 GB - HDD 1 TB - DVD-Writer - HD Graphics 630 - GigE - Win 10 Pro 64-bit - monitor: none - TopSeller Lenovo - Part#: 10M7000SUS	6	\$597.62	\$3,585.72
Subtotal			\$3,585.72
Total			\$3,585.72

Optional Items For: 1. Lenovo ThinkCentre M710s 10M7 - SFF - 1 x Core i5 7400 / 3 GHz - RAM 8 GB - HDD 1 TB - DVD-Writer - HD Graphics 630 - GigE - Win 10 Pro 64-bit - monitor: none - TopSeller

Lenovo On-Site + ADP + KYD + Premier Support - Extended service agreement - parts and labor - 4 years - on-site - response time: NBD - for ThinkCentre M600; M700; M71X; M810; M900; M910; ThinkStation P320; P410; P510; P710; P910 Lenovo - Part#: 5PS0N73191	6	\$96.00	\$576.00
Lenovo On-Site + Premier Support - Extended service agreement - parts and labor - 4 years - on-site - response time: NBD - for ThinkCentre E73; M32; M53; M600; M700; M71X; M73; M78; M79; M800; M83; M900; M910; M93 Lenovo - Part#: 5WS0N07732	6	\$95.00	\$570.00
Lenovo Slim 2.5" Storage Kit - Storage bay adapter - 3.5" to 2.5" - for ThinkCentre M710s; M910s Lenovo - Part#: 4XF0P01010	6	\$10.00	\$60.00
Lenovo ThinkCentre M.2 SSD Kit - Installation kit - for ThinkCentre M710s; M710t; M910s; M910t Lenovo - Part#: 4XF0P01011	6	\$10.00	\$60.00

Additional Comments

Please Note: Lenovo has a zero return policy on any custom build machines Thank you for choosing SHI International Corp! The

pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The Products offered under this proposal are subject to the SHI Return Policy posted at www.shi.com/returnpolicy, unless there is an existing agreement between SHI and the Customer.

MEMORANDUM

TO: County Commission
THRU: Randy Partington, County Administrator
FROM:
DATE: September 18, 2017
RE: Website Redesign

DISCUSSION:

Marketing Committee recommendation of upgrading the county website with our current vendor (CivicPlus). Committee member Carlos Bluvan will be at the meeting to explain their rationale.

Attached is the proposal from CivicPlus, along with some data on our website for the 2016 calendar year.

BACKGROUND:

The Finney County website was created by CivicPlus in 2008 after going out for proposals for vendors. The county pays an annual service fee of \$9,085, which would not change with an upgrade unless an HR applicant tracking module is added. In 2008, Finney County paid \$22,000 for the current website design. The website allows for individual departments to make content changes but not alter the format of the pages. In the near future, discussion by department directors has indicated the possibility of having a communications specialist that oversaw website updates and to provide for opportunities to engage with the community through multiple medias, including an updated website.

ALTERNATIVES:

1. Consent for the marketing committee and county administrator to further work with Civic Plus in working on an updated website, with a contract for commission consideration to be at an upcoming meeting.
Updating the county's website with the current vendor would cost \$10,000 - \$16,000, depending on the modules added.
2. Go out for a request for proposals to multiple national companies and set aside budget money in 2019 for a new website. Ballpark estimates for a brand new website is \$30,000 - \$50,000.
3. Contract with a local individual to update our current website and social media. Price of \$1,000/month (quote attached).

RECOMMENDATION:

Committee recommended going with alternative one, as the updated features of our current provider would meet the needs of the county at a lower cost than rebuilding a website.

FISCAL And/Or POLICY IMPACT:

The cost for an updated website with no additional modules is \$10,000. By adding additional modules, would add approximately \$5,000.

ATTACHMENTS:

Description

Redesign

2016 Website Review

FCEDC Cost Estimates

HELPING GOVERNMENT
WORK BETTER

Finney County, KS
Website Redesign



Presented By:
Julia Brown
Account Executive

CivicPlus
302 S. 4th St. Suite 500
Manhattan, Kansas 66502
888-228-2233



Recommended Approach

Finney County's vision to update your user-friendly, self-service web environment for its community and employees is commendable. You should have complete confidence that the firm you choose to achieve your vision and create your website is the right choice. Remaining your strategic, trusted partner is paramount to the professionals at CivicPlus.

It's time for a new, updated look. CivicPlus will help you re-envision, re-new and re-invigorate your website. Working closely with you, we will assist in designing a new look, updated usability, accessibility and quality for the delivery and exchange of information for your audience.

Executive Summary

We propose the following approach to help you meet your goals:

- **EASY-TO-USE CMS**
Our CivicEngage Content Management System (CMS) is developed specifically for local government with unique functionality to streamline your processes and offer self-service options. CivicEngage will empower your staff to update your website content easily and often with robust, straight forward editing tools and permission-based access.
- **SECURE, CLOUD BASED HOSTING**
Provide peace of mind for your staff and community that your site is in good hands. Our solution is supported by an enterprise-level hosting environment with vigilant 24/7/365 monitoring and continual system updating.
- **24/7/365 SUPPORT**
Our helpful in-house support team is available via telephone, email and live chat to ensure your complete and ongoing satisfaction with our products and services.
- **CUSTOM DESIGN**
Our experienced designers will work with you until you are 100% satisfied to create a custom, impactful design that reflects your unique story visually and meets the needs of your community.
- **FULLY RESPONSIVE**
With responsive web design throughout, your site will automatically adjust to the screen size of any device.
- **CONTENT MIGRATION**
One of our Content Development teams will manually migrate text, documents and images from your current site to your new site – saving your staff hours of effort, ensuring consistency, accessibility and that your information is easier to access and navigate.
- **DEDICATED PROJECT TEAM**
A specialized team of experts will assist you throughout the development process including a project manager, an art director, content developers and a trainer/consultant.
- **CUSTOMIZED TRAINING**
We have many training options. Our trainers will ensure your staff gains the confidence to effectively and easily maintain your new site.
- **DESIGN ESSENTIALS**
The design tools within CivicEngage allow your staff to build, modify and manage your website's look and feel within the design and structure parameters of your website.
- **GUARANTEED REDESIGN**
At the end of your fourth year of continuous service with us, you're eligible to receive a basic website redesign with no further out-of-pocket expense. Your website stays current and doesn't need to be rebuilt from the ground up.

COMPANY & CONTACT INFORMATION

Contact Information	<p>Julia Brown Account Executive brown@civicplus.com 785-370-7790</p>	Primary Office	<p>302 S. 4th Street, Suite 500 Manhattan, KS 66502 Toll Free 888-228-2233 Fax 785-587-8951</p>
Legal Name	CivicPlus, Inc.	Company Founder	<p>Ward Morgan, Chairman of the Board</p>
Incorporated In	State of Kansas	Date Incorporated	<p>June 1998</p>
Company Website	www.CivicPlus.com	Purchasing Vehicles	<p>GSA Contract # GS-35F-0124U TIPS/TAPS Contract # 2092613 CMAS Contract # 3-13-70-2966A Interlocal Purchasing</p>

.....

Investment Proposal

All quotes are priced per project and presented in US dollars. Pricing is valid for 60 days from 9/13/2017

Website Redesign Option

- New design presented on latest platform
- Redevelop navigation method (may choose top drop-down or other options)
- Design setup – wireframe
- Sitemap
- Redevelop graphic elements of website (Newsflash, FAQs, Calendar, etc.)
- Project Management
- Testing
- Review
- Content
 - Includes migrating of all existing content and retouching of published pages to ensure new site styles are applied and modules are related to feature columns.
 - Contact information will be moved to a feature column area if previously formatted in a right contact layout.
 - Ensure modules are related to feature columns

Note: Content will not be rewritten, reformatted or broken up. Additionally, new pages will not be created.

- Spelling and broken links will be checked and updated by our team where possible. Additional report will be provided to client
- 6, 4-hour blocks of customized, virtual training for up to 15 individuals

Website Redesign Initial Investment \$10,150

CivicHR Applicant Tracking Platform \$6,171 including first year annual fee

No Increase to Website Annual Hosting, Maintenance and Support Fee

\$4,221 Annual Increase for Annual Hosting and Maintenance for CivicHR Applicant Tracking

CivicPlus Recurring Redesign Option - \$2,300

With our recurring redesign option, you are eligible to receive a basic website redesign with no further out-of-pocket expense at the end of every fourth year of continuous service.

Optional Enhancements

- **CIVICADVISE CONSULTING – ONSITE OR VIRTUAL**

Implementing an enterprise-wide software solution is a huge undertaking. Not only does new software touch every department in your organization, it has the potential to positively impact the hundreds of end-users in your community. Our expert consultants don't just hand you a strategy document and take off – they help develop a plan that is practical and ready to execute. Let us help you align goals, get everyone excited and on-board and identify your audience, top services and most relevant information!

- **RECOMMENDED NAVIGATION**

Content experts will review the site and offer recommended structure for optimal navigation! If the recommendations are accepted, the CivicPlus production team will make the changes for you.

- **CONTENT OPTIMIZATION**

This service will help ensure that your content is set correctly to fit all areas of your responsive web design. This includes moving text and images out of editor tables and putting them into the corresponding widgets to align with updated technology and enable responsiveness.

- **PREMIUM CONTENT**

With this service, the CivicPlus content experts will work to reformat, break up, shorten, or re-section your existing content for usability and consistency. We will assist by building out placeholder pages, setting proper formatting, menu structures, and applications of the new site styles.

- **VIRTUAL WEBMASTER**

This service is designed to allow us to help you keep your website up-to-date and relevant at the highest level of convenience to you. Purchasing this will give you access to a personal point of contact who can make additions and changes to your content – up to ten hours per month.

- **MOBILE ADMIN APP**

Manage key administrative functions of your CivicEngage website anytime, anywhere from an Apple® or Android™ smartphone or tablet using the Mobile Admin app. This powerful tool allows you to quickly add, modify or approve categories and items for the following modules: Alert Center, News Flash and Calendar.

- **LDAP INTEGRATION**

This integration gives you the ability to login into CivicEngage from any device with an Active Directory username and password and allows for auto-account generation and group syncing.

- **ADFS INTEGRATION**

This integration gives you the ability to login into CivicEngage from any device with an Active Directory username and password and allows for auto-account generation and group syncing. Take it a step further – ADFS also has one-time login for users logged into a domain computer,

option to choose which internal pages and modules are used for ADFS login, and lets you customize the design of your ADFS login page.

- **DEPARTMENT HEADER PACKAGES**

A department header will provide a distinguished look of department pages, while remaining under the administrative access of the main site. You will get a customized banner, unique global navigation headers and graphic buttons, unique URL if desired and will share all modules with the parent site.

- **CIVICMEDIA STORAGE**

CivicMedia enables you to engage your citizens through easy-to-use live streaming capabilities and accessible on demand videos.

- **SUBSITE PACKAGE**

Our staff can create a completely unique website that allows sections of your website to stand out and reflect a distinct focus – at a reduced cost. Subsites give administrative access separate from the parent site, a completely custom design, unique and permanent URL, and 20 pages of content developed by our experts.

- **BRANDING PACKAGE**

Includes initial consultation with our experts, evaluation of current logo and branding analysis, branding style guide and stationary set layouts which include business card, letterhead and envelope press ready files. Your image will be enhanced by the use of our branding style guide which ensure proper use of your logo and colors.

- **LOGO DEVELOPMENT PACKAGE**

Includes initial consultation with our expert designers, development including four original designs, feedback meetings and three rounds of revisions to finalize your new logo.

- **LOGO DEVELOPMENT WITH BRANDING AND GRAPHICS DEVELOPMENT PACKAGE**

Includes logo development and branding package as described above.

- **CIVICHR**

CivicHR is the easiest-to-use local government human resource management solution. CivicHR offers a flexible, comprehensive and integrated cloud-based solution that allows human resource managers to recruit, identify and hire talent, onboard new employees, and assess employee performance, as they move from job seeker, to new hire, to employee. It streamlines the hiring process, improves engagement, and manages employee data in a centralized, secure system. Find more information at civichr.com.

- **CIVICREC**

Powered by Rec1, an industry leader in Parks and Recreation management software, CivicRec provides an interface that is easy to use for both staff and citizens. There are robust tools for managing activities, facilities and point-of-sale transactions with integrated functionality to manage memberships, instructors, sports leagues and ticketing. CivicRec is the complete solution needed to run an efficient organization. Find more information at civicrec.com.

Finney County + CIVICPLUS



 Local government partners since 2008



Agenda

Always subject to change

- **Top Level Information**
- **Top Visited Pages**
- **Top Searched Terms**
- **Mobile Statistics**
- **Support Trends**
- **Alignment**
- **Enhancement Updates**
- **Contact Information**



Top Level Information

Overall: [How is your website doing.](#)

102,071

Total Visits

4,138

Total Site Searches

2:36

Avg. Visit Duration



236,282

Total Page Views

171,711

Total Unique Page Views

2.8

Actions Per Visit

Top Visited Pages

14,948

VISITS

County Appraiser

13,694

VISITS

Jobs

8,748

VISITS

County Treasurer

7,289

VISITS

Departments

6,026

VISITS

Calendar

5,929

VISITS

Jail Division

Top Searched Terms

64

SEARCHES

Inmates

55

SEARCHES

Inmate Search

40

SEARCHES

Parcel Search

40

SEARCHES

Marriage License

34

SEARCHES

Bid

29

SEARCHES

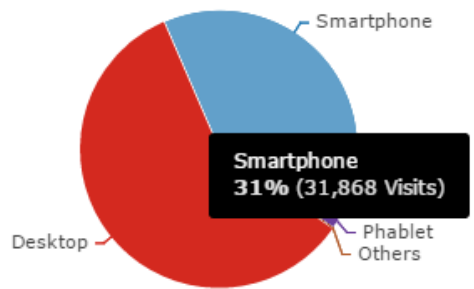
Agenda

Mobile Statistics

WEBSITE: FINNEY COUNT... 2016 ALL VISITS WEBSITE: FINNEY COUNT... 2016 ALL VISITS

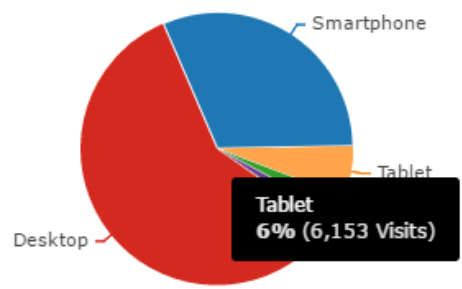
Device type

— Visits



Device type

— Visits

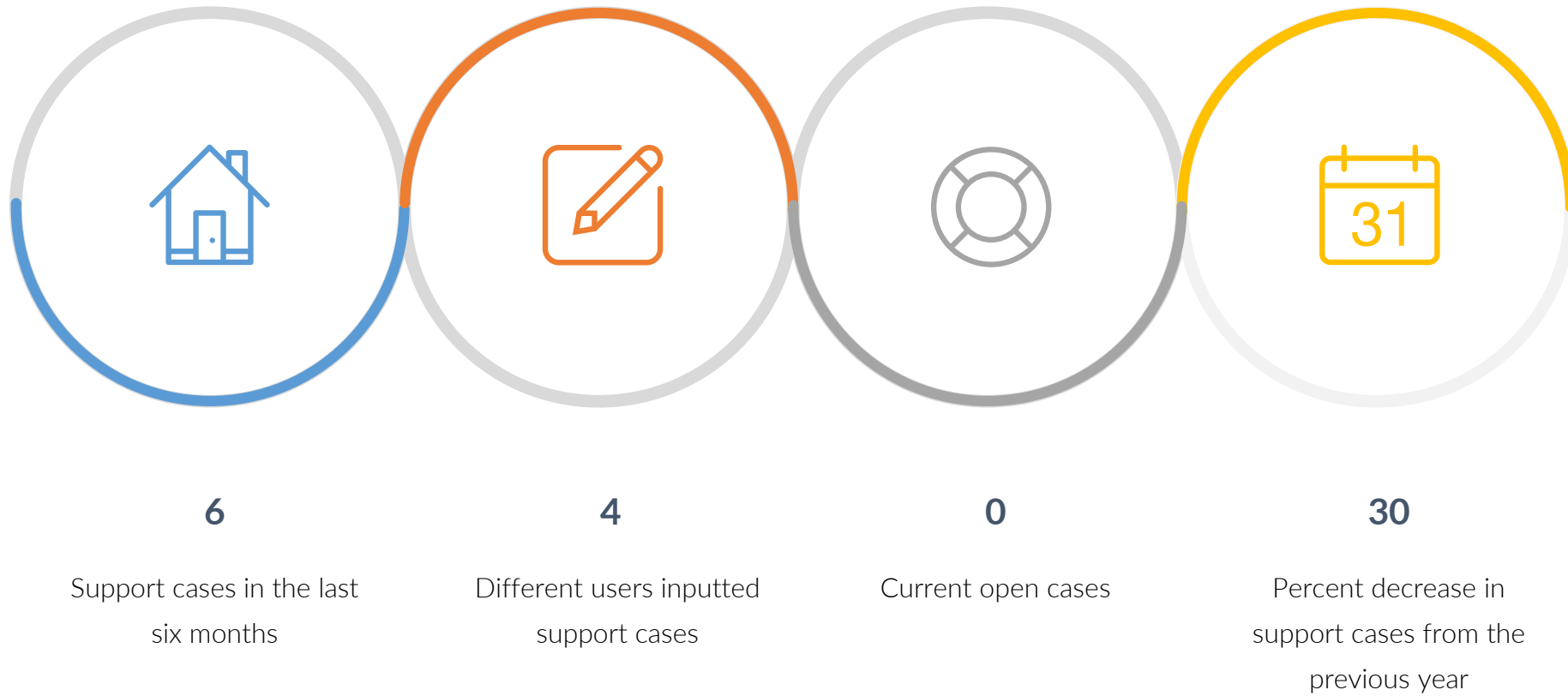


37% of your site traffic comes from a mobile device

92% of adults in the U.S. own a cellphone or smartphone

AN INTERACTIVE, MOBILE-RESPONSIVE WEBSITE is no longer a luxury, it's a necessity. Nearly 80% of the US population uses the internet and nearly 2/3 use mobile devices. It's how we communicate. It's how communities connect. It's our passion.

Support Trends



Alignment



What are your top 2 goals for web presence in 2017?



What is holding you back from reaching these goals?



What can I do as your Account Manager to be the best partner to you?



As an integrated technology platform, CivicPlus offers numerous software solutions. How informed are you of all the products CivicPlus has?



2016 Enhancements

Completed



Quarter One

- New User Interface (Aurora Only) – Revamped look of Admin Home
- UI Refresh (Aurora Only) – Updating Interface of modules to match new Dashboard
- XML Site Map (Aurora Only)
- Video Banner Background – Allows Videos to be Uploaded for banners
- Facilities Module – Parameter to remove # of people from search and remove “Missing a Facility” button
- Real Estate Locator – Remove Price Validation



Quarter Two

- CivicMedia – Update to Media Center
- Design Center Pro (Aurora Only) – Access to theme manager
- Add Social Sharing – Added to Calendar, Jobs, Alert Center, Photo Gallery and CivicMedia
- CivicReady IPAWS – Implemented solution utilizing IPAWS-OPEN functionality from FEMA





Quarter Three

API's – Rewrote APIs for Alert Center, News Flash and Calendar to be more robust

ePayment Update – Now offering new ePayment Integrations including Heartland, Elavon and PayPal

CivicSend – Added ability to add sections in between sections, added drag and drop, added two new communication layouts

Calendar – Add Year to Calendar Search



Quarter Four

Bids Module – Planholders List, Added the ability for users to see bid information and documents

History Log – Permissions Changes, Updated all modules to record changes to permissions in history log

News Flash Editor – Editor added to News Flash Module





Available Resources on Enhancements

Release Notes [Here](#)

Now offering quarterly enhancement webinars

June 2016 Webinar [Here](#)

September 2016 Webinar [Here](#)

December 2016 Webinar [Here](#)

Contact Your Account Manager with Questions!

Julia Brown, Account Executive

785.370.7790 (direct)

888.228.2233 ext. 137 (office)

brown@civicplus.com



Your Team



JULIA BROWN

ACCOUNT EXECUTIVE

Direct: 785-370-7790
Main: 888-228-2233 x 137
brown@civicplus.com



EMILY WEHLING

ENTERPRISE ACCOUNT MANAGER

Direct: 785-370-7767
Cell: 785-477-9217
wehling@civicplus.com

Finney County + CIVICPLUS



LET'S DO THIS.... TOGETHER



Finney County Economic Development Corporation

Communications & Strategic Analysis Services

<u>Logo Creation:</u>	Primary logo creation + 3 modified for department	\$ 2,000.00
	Additional modified logos	\$ 200.00 each
<u>Basic Services:</u>		\$1,000.00/mo
<u>Existing Website:</u>	Updates of finneycounty.org website	
<u>Social Media:</u>	Updates of social media channels for Finney County	
<u>Media Releases:</u>	Includes 10 media releases and general communications	\$ 200.00/ mo
	Additional media releases	\$ 20.00 each
<u>Special Projects:</u>		
<u>Strategic Analyst</u>		\$ 115.00/ hr
<u>Communications Specialist</u>		\$ 25.00/ hr

*Finney County Economic Development Corporation
114 W. Pine Street
Garden City, KS 67846
620-271-0388*

MEMORANDUM

TO: County Commission
THRU: Randy Partington, County Administrator
FROM:
DATE: September 18, 2017
RE: Administrator Updates

DISCUSSION:

The administrator will discuss some miscellaneous items and updates. Below is a summary of the items planned on discussing.

- STAR bond update received from the City of Garden City
- Monthly department reports (appointed departments)
- District Coroner Agreement

The coroner agreement was discussed at the last meeting with Dr. Tom Koksas retiring and Dr. Scott Booker taking over as the coroner and the remaining doctors at Plaza Medical as deputy coroners.

RECOMMENDATION:

Information only

ATTACHMENTS:

Description

STAR Bond Information

Department Monthly Reports

Coroner Agreement



CITY COMMISSION

MELVIN L. DALE,

Mayor

ROY CESSNA

JANET A. DOLL

DAN FANKHAUSER

J. CHRISTOPHER LAW

MATTHEW C. ALLEN
City Manager

MELINDA A. HITZ, CPA
Finance Director

RANDALL D. GRISELL
City Counselor

CITY ADMINISTRATIVE
CENTER
301 N. 8TH
P.O. Box 998
GARDEN CITY, KS
67846-0998
620.276.1160
FAX 620.276.1169
www.garden-city.org

September 11, 2017

Board of County Commissioners
Finney County
PO Box M
Garden City KS 67846

RE: Proposed Star Bond District

Gentlemen,

The City has been working with a developer on a project that would qualify for Sales Tax and Revenue Bond (Star Bond) financing. On September 5, 2017, the City Commission adopted Resolution No. 2707-2017, a Resolution of Intent for the adoption of the STAR Bond Project Plan. A public hearing before the City Commission has been scheduled for 1:30 p.m., October 17, 2017.

Pursuant to the STAR Act, K.S.A. 12-17,160 *et seq*, you are being given notice of this as a taxing entity covering the proposed Star Bond District. The proposed revenue source for the project is sales taxes only and creation of this district will not affect the taxable valuation of the properties. For the businesses collecting sales tax, the incremental growth in sales tax collected, based upon the preceding 12 months, will be used as a revenue source for the project.

The City appreciates your role in this process and looks forward to working with you to establish a development that will benefit the City of Garden City, Finney County and the State of Kansas.

Respectfully,



Matt Allen
City Manager

(Published in the *Garden City Telegram* on October 4, 2017)

RESOLUTION NO. 2107-2017

A RESOLUTION STATING THE INTENT OF THE CITY OF GARDEN CITY, KANSAS TO CONSIDER ADOPTION OF THE SPORTS OF THE WORLD COMPLEX STAR BOND PROJECT PLAN IN THE STAR BOND PROJECT DISTRICT PREVIOUSLY ESTABLISHED BY THE CITY AND PROVIDING FOR NOTICE OF A PUBLIC HEARING ON SUCH MATTERS.

WHEREAS, K.S.A. 12-17,160 through 12-17,179, as amended ("Act") authorizes the city of Garden City, Kansas ("City") to create sales tax and revenue ("STAR") bond project districts, approve STAR bond project district plans and project plans for development of such districts and provide for the financing of eligible costs of STAR bond projects from state and local sales, use and transient guest tax increments collected within the district and allocated to the development project, and other revenues as allowed by the Act; and

WHEREAS, in Ordinance No. 2677-2014, adopted and approved on December 16, 2014, the City created a STAR Bond District in the City (the "District") and approved a District Plan attached to such ordinance, all as provided in the Act; and

WHEREAS, the City is considering adoption and approval of the Sports of the World Complex Project Plan, as submitted to the City Commission on this date, which has been prepared by the City in consultation with the Finney County Economic Development Corporation and the City's planning commission (the "Project Plan"), which provides a plan for redevelopment of certain property within the District (the "Project Area"); and

WHEREAS, on August 17, 2017 the Holcomb - Garden City - Finney County Area Planning Commission made a finding the Project Plan is consistent with the intent of the City's comprehensive plan for development of the City; and

WHEREAS, the City has delivered a copy of the Project Plan to the Board of County Commissioners of Finney County, Kansas, the Board of Education of Unified School District No. 457 and the Board of Trustees of Garden City Community College; and

WHEREAS, the Act requires the City to call and conduct a public hearing to consider adoption of the Project Plan and give notice of the public hearing as required by the Act before the City may adopt and approve the Project Plan.

THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF GARDEN CITY, KANSAS:

SECTION 1. Findings. Pursuant to the Act, the governing body of the City finds and determines that:

(a) *Public Hearing.* A public hearing shall be held as part of the regular meeting of the City Commission on **October 17, 2017 at 1:30 p.m.**, in the City Commission meeting room at 301 N. 8th Street, to consider the Project Plan. At the public hearing a representative of the City shall present the Project Plan and the City Commission will receive public comment on the Project Plan from all interested persons. After concluding the public hearing, the City Commission may adopt and approve the Project Plan by ordinance of the City passed on a 2/3rds vote of the City Commission, as required by the Act.

(b) *District Descriptions.* The legal description of the District is attached as **Exhibit A** to this Resolution. District. A map generally outlining the boundaries of the District and the Project Area to be redeveloped pursuant to the Project Plan is attached as **Exhibit B** to this Resolution.

(c) *Project Plan.* The Project Plan is generally described as follows: a mixed use development consisting of a multi-sport athletic complex, with indoor and outdoor facilities, including an indoor ice arena, a championship level soccer and rugby stadium, an indoor fieldhouse for youth soccer that is convertible for use in gymnastics competition, an indoor jump park, configurable fields for use as adult and youth soccer fields or rugby pitches, a gateway leisure space including an open water feature, a food court, related offices, locker rooms, bleachers, other concession areas, decks, press boxes, other related commercial development and associated public and private infrastructure, as described in the Project Plan.

(d) *Publicly Available Documents.* Copies of the Project Plan, including copies or summaries of the feasibility study, market study, relocation assistance plan, if any, and financial guarantees of any proposed developer, if any, plus the description of and map of the Project Area to be developed are public records available for inspection at the City Clerk's office, 301 N. 8th Street, from 8:00 a.m. to 5:00 p.m., Monday through Friday.

SECTION 2. Notice of Public Hearing. (A) *Mailed Notice.* This Resolution and **Exhibits A and B** shall be sent, by certified mail with return receipt requested, to the Board of Education of Unified School District No. 457, to the Board of County Commissioners of Finney County, to the Board of Trustees of Garden City Community College, and to each owner or occupant of land in the Project Area, not less than 10 days after the date of this resolution.

(B) *Published Notice.* This resolution and **Exhibits A and B** shall also be published one time in the official city newspaper not less than one week nor more than two weeks before the public hearing date of October 17, 2017.

SECTION 3. Further Action. The City Manager, City Clerk, other officials and employees of the City, including the City Attorney and Triplett Woolf Garretson, LLC, Bond Counsel to the City, are further authorized and directed to take all such other actions as are appropriate or desirable to accomplish the purposes expressed in this Resolution.

SECTION 4. Effective Date. This Resolution shall take effect and be in force from and after its adoption by the City Commission of the City.

ADOPTED AND APPROVED by the governing body of the City of Garden City,
Kansas on September 5, 2017.

CITY OF GARDEN CITY, KANSAS

[Seal]

By Melvin Dale
Melvin Dale, Mayor

ATTEST:

By Celyn N. Hurtado
Celyn N. Hurtado, City Clerk

EXHIBIT A

(Legal Description of District)

Tracts located in the Southeast Quarter of Section 9 and the North Half of Section 16, all in Township 24 South, Range 32 West of the 6th P.M., Finney County, Kansas, more particularly described as follows:

BEGINNING at the Southeast Corner of Section 9, T24S, R32W, thence North, along the east line of said Section, to the Northeast Corner of the Southeast Quarter of Section 9; thence West, along the north line of said Southeast Quarter, to the East line of 156 Commercial, Phase Four; thence South, along said East line to the Southwest corner of 156 Commercial, Phase Four, said point being the Northeast Corner of Schulman Crossing Phase II; thence along the North line of Schulman Crossing Phase II, North 89°50'25" West, 869.90 feet; thence continuing along said line, North 70°46'13" West, 60.00 feet to the Northernmost Corner of Lot 1, Block 2, Schulman Crossing Phase II, said line also being the East right-of-way line of US Highway 50/83/400; thence South along the West line of said Schulman Crossing Phase II and continuing South along the west line of Schulman Crossing the following 3 courses: South 20°45'56" West, 942.44 feet; thence South 10°45'12" West, 508.48 feet; thence South 01°38'07" West, 867.71 feet to the Southwest Corner of the Southeast Quarter of said Section 9; thence North 90°00'00" West, along the North line of the Northwest Quarter of Section 16, T24S, R32W, 363.85 feet, to the northwesterly line of the abandoned Nebraska, Kansas and Southern Railroad right-of-way; thence South 49°51'15" West, 375.78 feet along said line; thence continuing South 49°49'10" West, 546.23 feet, along said line; thence North 01°01'32" West, 595.33 feet to the North line of said Section; thence North 90°00'00" West, 280.00 feet; thence South 00°50'00" East, 828.10 feet, along the East line of Bowman Acres to the Southeasterly line Lot 27, Bowman Acres, said line also being the northwesterly line of the abandoned railroad right-of-way; thence Southwesterly, along the southeasterly line of Bowman Acres to the intersection with the Centerline of Gene Avenue; thence West, along said Centerline to the West line of Section 16; thence South 00°00'00" East, 259.50 feet, along said West line; thence South 89°42'12" East, 227.77 feet, to a point on the southeastern line of Lot 1, Bowman Acres, said line also being the Northwestern line of Block 2, Golden Plains Addition; thence North 50°15'29" East, 111.18 feet, to the Northernmost Corner of Golden Plains Addition; thence South along the west line of said Golden Plains addition to the South line of the Northwest Quarter of said Section 16; thence East along the South line of said Northwest Quarter, to the Center Corner of Section 16; thence North, along the East line of said Northwest Quarter, said line being the East line of Lot 6, Samy Addition, to the South line of said Samy Addition; thence South 88°12'50" East, 156.07 feet; thence continuing along said line, South 88°14'18" East, 308.07 feet, to the Southwest Corner of Heritage Place Second Addition; thence South 89°56'17" East, 499.00 feet along the South line of said Heritage Place Second Addition, to the Southeast Corner of Lot 38, Block 2, Heritage Place Second Addition; thence North 00°08'25" West, 671.66 feet along the East line of said Lot 38, to the Southwest Corner of Lot 2, Block 2, Heritage Place Second Addition; thence North 90°00'00" West, 215.25 feet, along the West line of said Lot 2, to the Southwest Corner of said Lot 2; thence North 00°00'00" West, 148.00 feet, along the West line of said Lot 2, to the Southeast Corner of Lot 1, thence North 90°00'00" West, 284.11 feet along the South line of

said Lot 1 and its extension, to the East line of Samy Addition; thence North 01°34'12" East, 197.89 feet, to the Northeast Corner of Samy Addition; thence North 01°47'19" East, 299.92 feet, along the East line of Echo Valley Addition, to the North line of Section 16; thence South 88°17'12" East, 2173.68 feet, more or less, to the point of beginning, containing 274 Acres, more or less.

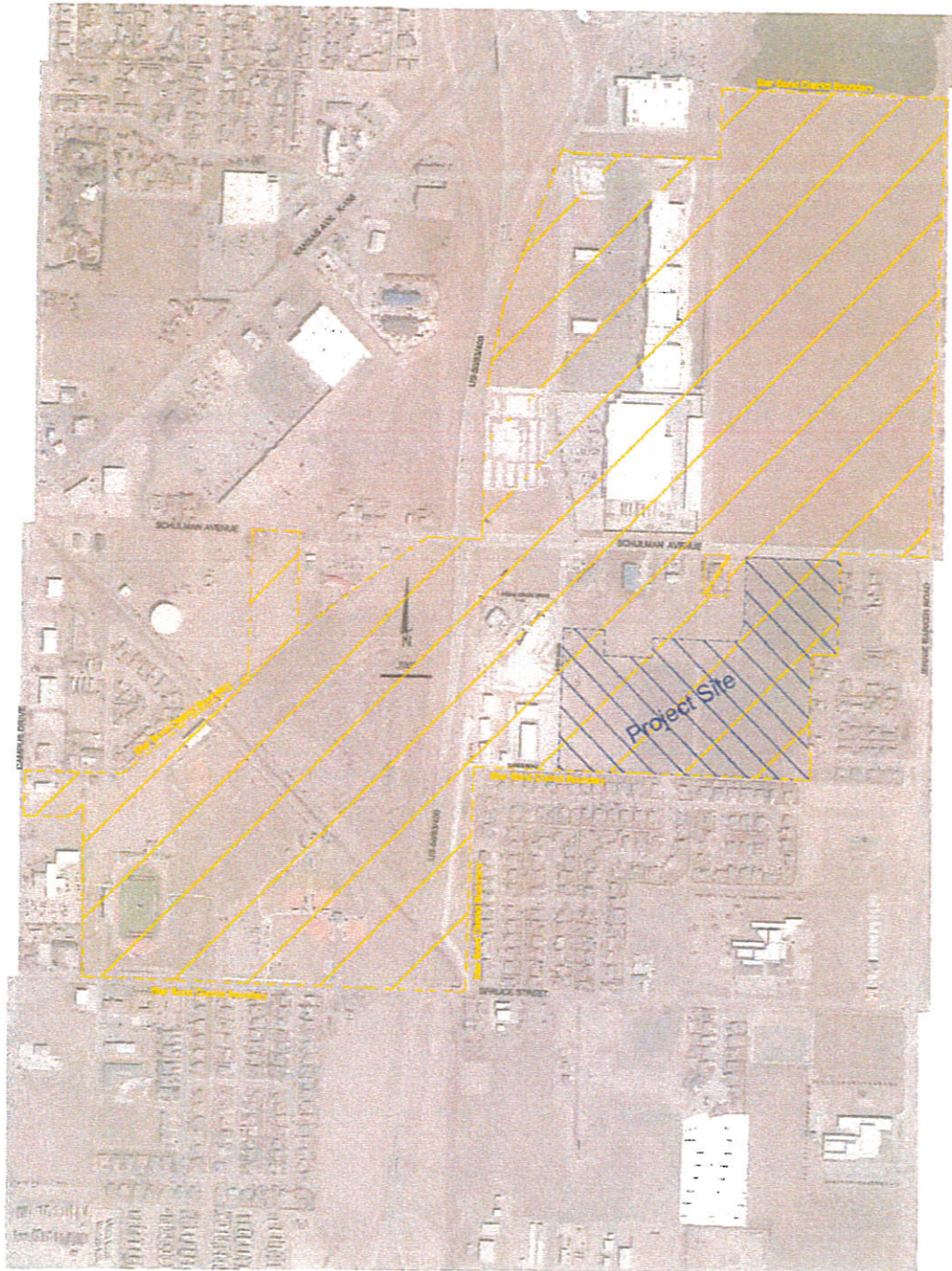
(Project Site Legal Description)

Tracts of land lying in the Northeast Quarter (NE ¼) of Section 16, Township 24 South, Range 32 West of the 6th Principal Meridian, Finney County, Kansas, being more particularly described as follows:

Lots 5 to 11, inclusive and Lot 38, all in Block 2, all of Blocks 3, 4 and 5, Heritage Place 2nd Addition, and an unplatted tract lying north of the South line of the Northeast Quarter of said Section 16, bounded by Heritage Place Addition No. 1 and Heritage Place Second Addition, containing 32.7 acres, more or less.

EXHIBIT B

(Map of District and Area to be Developed)



EXCERPT OF MINUTES

The governing body of the City of Garden City, Kansas, met in regular session at the usual meeting place in the City on September 5, 2017, at 1:00 p.m., with Mayor Melvin Dale, and the following members of the governing body present:

Janet Dale
Dan Fankhauser

Roy Cessna
Chris Law

The following members were absent:

A Resolution was presented to the governing body entitled:

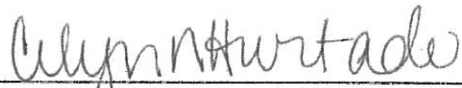
A RESOLUTION STATING THE INTENT OF THE CITY OF GARDEN CITY, KANSAS TO CONSIDER ADOPTION OF THE SPORTS OF THE WORLD COMPLEX STAR BOND PROJECT PLAN IN THE STAR BOND PROJECT DISTRICT PREVIOUSLY ESTABLISHED BY THE CITY AND PROVIDING FOR NOTICE OF A PUBLIC HEARING ON SUCH MATTERS.

The Resolution was considered and discussed; and on motion of Dale, seconded by Cessna, the Resolution was adopted by a majority vote of the members present and assigned No. 2-107 -2017.

CITY CLERK'S
CERTIFICATION OF EXCERPT OF MINUTES

I certify that the foregoing is a true and correct Excerpt of Minutes of the September 5, 2017 meeting of the governing body of the City of Garden City, Kansas.

[Seal]



Celyn N. Hurtado, City Clerk

Human Resource Department

The following is a high level overview of the HR department's activity for the month of April 2017. Day to day tasks are not included in this report. In an effort to align the Commissioner's goals with HR/Payroll's monthly activities, I have identified the goal with the activity.

VACANCIES

Jail

- Jail Deputy-We continue to struggle with recruitment. I've spoken to other area county human resource directors and it's the same for Liberal and Dodge. Candidates must pass an extensive background checks as well as stringent testing before they can move on to drug and physical capacity testing. By the time the process is complete, the candidate has taken a position somewhere else. Since 1/1/2017, the Jail has had 13 total terminations. 2 involuntarily and 11 voluntarily.

EAP

Over 60 employees participated in the EAP training opportunity presented by Compass Behavioral staff. We had two training dates to include a morning and afternoon session. The thought was to allow employees who work shift work the opportunity to participate. This voluntary training opportunity taught employees how to deal with stress in their home and work life. Most specifically, it taught employees to recognize the signs of burnout. We received a lot of positive feedback.

VACANCIES

County Attorney

- County Attorney II
- Legal Assistant

Road and Bridge

- Operator 1

Fairgrounds

- Maintenance Event Worker

RETIREMENTES

Finney County Sheriff:

Kayra Owings, Warrants Deputy –Years of Service-30 years, 3 months

PAYROLL

Payroll Periods

The following numbers reflect the total payroll in the 2 week payroll cycle.

August 11-\$536,012.76

August 25-\$549,683.13

Longevity* (4 employees) - \$9,041.23

*Employees receive longevity every 5 years. 3 employees received longevity in the month of March.

EMPLOYEE BENEFITS

FLEX

Employee Contribution - \$11,855.40

Distribution to Date - \$119,410.50

DEPENDENT DAYCARE (Supplemental Benefit)

Employee Contribution - \$769.24

Distribution Date - \$2,588.00

KPERS

Employer's Contribution - \$89,857.11

Employee – \$63,239.44

Medical/Dental Enrollment

Employee Only - 96

Employee/Dependent - 32

Employee/Spouse - 52

Family - 111

COMPLIANCE

FMLA-Number of Employees on FMLA – 22 – 7% of our workforce.

Number of Work Comp Claims – 7 new claims

Unemployment Claims-

COMMITTEES

Benefits

Addressed under "PROJECTS".

Policy

Employee Handbook is being combined with additional policies suggested by the employment attorney.

COMMUNITY INVOLVEMENT

Bridges-Finney County HR department will participate in the partnership. This program sponsored by a grant through the Department of Agriculture is designed to assist individuals at varying levels of job readiness by offering basic adult education preparation and testing as well as life skills and workforce training. Several community partners are involved with this initiative.

Finney County Commission Goal:

- Facilitate formation of a Western Kansas consortium to identify best practices and cooperative approaches to workforce recruitment and development

COMMUNITY COLLABORATION:

SHRM of SWKS (Society for Human Resource Management of SW KS) Business Leadership Workshop was held August 10th at the Clarion Hotel. This year, SHRM of SWKS partnered with SW KS Chamber of Commerce comprised of Garden City, Dodge City, Liberal, Scott City and Hugoton Chambers of Commerce's. The daylong event included an attorney discussing legal trends in the workplace. The afternoon presentation was about conflict in the workplace. This event allowed for small and large businesses to offer professional development closer to home. Over 80 participants were in attendance.

Finney County Commission Goal:

- Facilitate formation of a Western Kansas consortium to identify best practices and cooperative approaches to workforce recruitment and development

CULTURE/EMPLOYEE ENGAGEMENT

FINNEY COUNTY "BRANDING".

- Kelly is the Administration representative for the "Branding" project. We need Commission support to fund a new website design. To achieve the goals set forth by the Commission, commitment for a dedicated employee to deliver outcomes for internal and external engagement is important. The county would benefit greatly by hiring a Public Information Officer to perform all aspects of communication and public engagement. The City of Garden, School and GCCC have dedicated communicators to engage the public and maintain social platforms. The county is too large to expect partnering entities to share their communicator. We have approached economic development to use their dedicated communicator but there is costs associated to use his services. (10 Press Releases-\$200).

The county has 17 departments and encompasses the City of Garden and Holcomb. If we aspire to engage the public, we will need a dedicated individual whose sole responsibility is to maintain a website, keep many social networks up to date and deliver multi media.

Allow the county administrator to fund a full-time position. Websites cost money to create and maintain. A dedicated person can provide the time to reach all population.

Finney County Commission Goal:

- Maximize use of new technologies to increase administrative efficiencies.
- Frequently update the county web site and social media to keep citizens informed about county decision-making and initiatives in an effort to solicit feedback.
- Create additional avenues to enhance citizen engagement.
- Increase internal communication to all county employees.

- Enhance the Commission meeting experience for citizens with use of technology and other appropriate means.

LEADERSHIP DEVELOPMENT

KLA Leadership Grant:

I spent the first full week in August with three department heads and an assistant department head to complete an intense training on adaptive leadership. To date, over 24 employees to include in-line staff have had an opportunity to understand the basic principles of Kansas Leadership Center.

1. Leaderships an activity, not a position
2. Anyone can lead, anytime, anywhere
3. It starts with you and must engage others
4. Your purpose must be clear
5. It's risky

The grant has allowed individuals to gain a clear understanding of "Adaptive Leadership". Adaptive Leadership is not something you "check off" and go to the next item. Adaptive challenges take time. Participants learn to intervene skillfully. Most importantly, ***People don't like it when you try to get them to do things they would rather not. You'll become a target.*** Accepting the challenge to actively engage in mobilizing people to do difficult work has been the best opportunity our employees have been given.

It is our hope to apply for another grant and send more employees through the program to demonstrate our commitment to professional development.

PROJECTS

KRONOS- GL strings project is in full swing. Kelly Munyan has done an excellent job getting the GL strings to the KRONOS project team. The following departments are part of the GL updates. JDC, Appraiser, Attorney, and EMS. The anticipated delivery date is mid-December.

St. Catherine's Wellness Contract-

The previous contract expired in June. Randy, Colleen and myself met with Scott and his team to discuss options to a comprehensive wellness program to include the opportunity to gain access to same day service with a local providers. We have to wait until we know what we are doing with our current medical plan before we can move forward with presentation of options to the Commission.

Finney County Commission Goal: "Review and provide any policy recommendations regarding change order in contracts."

Medical Plan

We continue to work with IMA to compare options for our current medical plan. The Commission received a pro vs cons to remain grandfathered. Our stop loss continues to increase. There is concern the sustainability of the current grandfathered plan is marginal at best. Currently, there are 12 people

Audit

The IRS audit is complete. A full report is forthcoming once a closing letter has been sent to the county.

Performance/Evaluations:

I'm researching options for consideration whether we implement a pay-for-performance system which will require a commitment from the Commission if done correctly. I attended a symposium for Compensation and Performance Management hosted by the Society for Human Resource Management. HR professionals from across the country employed by public and private sectors learned about proven methodologies that effectively align performance with total compensation. The big take away is commitment to funding is essential. Rewarding outstanding performance is costly. from a monetary standpoint. The other option is to agree to merit pay approach. Based on funding, merit consideration is acknowledgment for doing a good job. Understanding how to draft a policy will be based on the Commission's desire to allocate funding.

Ways to achieve Commission goals: *Non-financial recognition at Commission meetings quarterly. Dedicated time on the Commission agenda will allow departments an opportunity to recognize high performers.*

Finney County Commission Goal: "Evaluate the need for a compensation policy that rewards high performance and expands use of non-financial employee recognition practices."

Randall Partington

From: Doug Peters
Sent: Wednesday, September 06, 2017 10:40 AM
To: Randall Partington
Subject: current projects

Phone system project has had a complete update, training for I.T. staff, some training for end users. AOS was unable to alter the timing of porting the numbers with AT&T and I feel that we may have gotten 'oversold' on the expectations there. However we are in a fairly good place with the departments and their ability to use the phone system now. Lots of features are more widely implemented, and most of the capabilities of the phone system can now be implemented. Carlos Worked with AOS on this project, and was on site for many late evenings during the conversion. We are still working with COX/AT&T to try and solidify cut over days to eliminate the AT&T billing. Currently we have a work order with Cox for the cutover and it is active, however they have not given us a date.

The server project to upgrade the core components is roughly scheduled for first half of October. Jesse has agreed to work the evenings for completion of this task. This will see the core systems for FinneyCounty being brought up to more efficient standards. Including RVIs storage system, and the servers that run FinneyCounty's Domain and Email infrastructure.

Iseries SSO task is being looked at by our Iseries support group. There are some system changes they will be making to complete this proses so we are working through that process. Once our support task is completed the Engineers can implement the SSO process.

After the completion of the Phone system task the new building wireless system will be completed. This will then have the ability to expand across the rest of the Finney County network and be a more simplified end user and employee wireless access experience.

FINNEY COUNTY FAIRGROUNDS

Come One, Come All to the Finney County Fairgrounds!

Director's Report August, 2017

Facility Usage in 2017

August update

We hosted 82 events in August 2017, generating revenue of \$5,862.

3 community events, 41 private events and 37 facility set-up/tear down days.

Total year to date revenue is \$75,676 from 964 events.

Annual facility user customer's book open September 1-30, 2017 for booking events in 2018

Books open to the general public at 8AM on October 2, 2017, for events to be held in 2018.

Eight Horses Test Positive for Equine Infectious Anemia

Have stayed in close contact with Dr. Justin Smith, Animal Health Commissioner, Division of Animal Health, Kansas Department of Agriculture on this topic, its relevance, plus the increase in confirmed cases. Hosted a conference call with our Garden City Rodeo Club event sponsor on this topic, weekly communicate with this sponsor on what the updates are from Dr. Smith, Animal Health Commissioner.

TEAM status update

Event staff team members worked two weekends this month.

We have two new event maintenance workers in training.

POST FAIR wrap up

Event crew has been very busy with fair clean up and tear down.

Our department has collectively dedicated more than 415 hours of our resources, towards clean up, wrap up and putting the facility back to normal after 2017 Fair.

Reviewing a copy of the Fair Board's By Laws, from County Clerk's office with the board members responsibilities. Seeking help in better understanding the Fair's mission and vision.

Cooperation with finding clarity, with all the various expectations and duties for this large event.

Seeking additional engagement and cooperation in advanced planning.

Awareness for how much this event consumes our resources.

Advanced preliminary planning and reviewing of the specific details for events is needed to ensure the best possible outcomes.

Goal to have facility pre-inspection the week of June 11-15, 2018

Surveyed Riley, Reno, Saline and Ellis counties to better understand their relationships, roles and responsibilities for Fair duties. Still summarizing and complying all the facts into a generic format for sharing.

Finney County Communications/Marketing Task Force Committee

Met August 10, this meeting some departments that hadn't been able to join attended and very much so opposed to using the Finney County CVB yucca burst as a logo for the County, re-branding. We are back to the drawing board in search of a new unique logo for our county. August 15 Department Head meeting, had lots of open dialog about this topic. We will continue to explore options, for promoting ALL the various programs and services we provide. Held meeting with committee, on August 24 we are working on a creating a new logo for our county wide marketing efforts. We recognize the need for updating our website, with videos about our programs and services. We actively acknowledge all components of uniqueness to each department while finding common purpose in collaboratively promoting our services in programs. We are working on getting a quote from Civic Plus for a total website "OVERHAUL" to make it have a "WOW" factor. Exploring options for working collaboratively with an existing position, to assist with some additional marketing functions starting with our Health, Community Services, and Fairgrounds departments.

September 7th, 2017

To: County Commissioners; Randall Partington

From: Colleen Drees

Updates on Health Department/WIC August 2017

Commissioner Report

Attached is the Commissioner Report for August. Revenues are still up \$38,795 over last year's increased revenues. Additionally, patient visits increased 909 over last year's visits.

Capital Improvement

Bids for the Front Office Remodel came back and we only received one bid. Because of this, it has been put back out to bid again and we are still waiting on results from this round of bids.

As for Electronic Health Records, research and planning has still been under way. We have been reaching out to area partners, and other health departments to collaborate with them on a vendor for medical records. We have also been working with other health departments that are currently utilizing the electronic medical records systems that we are interested in; as well as discussing with them the positives and negatives of the system as well as the process they utilized for implementation. In September, we have two site visits planned to observe the electronic medical records in person.

Employee Clinic/Community Clinic

Our Employee Clinic provider has been staying very busy and has been balancing both Employee Clinic and Community Care Clinics well. For the month of August, Gretchen did see 221 patients between both clinics.

Wellness Committee

The Wellness Committee met Mid-August and discussed the results of the Wellness Survey. Some key points for next year's program are below:

- We received 143 surveys
- Most employees prefer a reduction in health insurance premiums as an incentive, but this is only a marginal win over PTO hours
- 38% of respondents said they would utilize the gym at Community Services
- Majority of respondents elected to keep 2018's focus on Physical Activity, however a very close second elected they would like the focus to be Well-Being (emotional, financial & physical health)
- Lastly, the majority of employees elected for the Wellness Program to be more Department Specific this year, whereas the employees and leadership will decide on what events/programs they would like to participate in, to earn Wellness Incentives

Becoming a Mom Pre-Natal Class

The Health Department and WIC have continued to collaborate with area partners to implement this pre-natal education program offered by the March of Dimes and KDHE. We have had active roles in the lead groups of planning and marketing of this program for the Southwest Kansas Region. We have attended some trainings in the month of August to help prepare for the facilitation of this program. There will be a lengthy process for the next several months before the program will be fully implemented. We are very excited for this opportunity and are certainly honored to be a part of this program and collaboration.

2017 Month	Employee Clinic Count	Employee Procedures	Count	Procedures	Charges	Adjust/ Writeoffs	Accts Receivable Net	Self Pay	Insurance	KanCare formerly known as Medicaid	Medicare	Donations	Revenue Total	Employee Clinic Revenue
January	103	303	783	3,603	\$51,574.18	\$12,089.51	\$39,484.67	\$11,975.92	\$21,415.37	\$8,758.97	\$2,097.17	\$0.00	\$44,247.43	\$123.00
February	95	298	818	2,819	\$56,860.41	\$11,094.01	\$45,766.40	\$12,795.77	\$20,514.25	\$4,062.08	\$0.00	\$0.00	\$37,372.10	\$77.59
March	61	211	1,035	3,433	\$78,481.23	\$14,934.69	\$63,546.54	\$17,787.40	\$24,881.36	\$6,969.78	\$0.00	\$0.00	\$49,638.54	\$82.50
April	76	277	830	2,852	\$57,561.42	\$11,440.55	\$46,120.87	\$12,517.49	\$30,697.11	\$6,374.02	\$0.00	\$0.00	\$49,588.62	\$79.00
May	73	228	777	2,863	\$56,540.90	\$13,012.66	\$43,528.24	\$10,970.33	\$27,606.92	\$1,066.12	\$153.95	\$0.00	\$39,797.32	\$30.00
June	63	248	795	2,862	\$52,061.58	\$13,527.98	\$38,533.60	\$14,557.18	\$25,332.80	\$8,582.18	\$0.00	\$0.00	\$48,472.16	\$71.00
July	45	223	907	3,193	\$58,140.45	\$12,044.68	\$46,095.77	\$12,281.38	\$18,971.53	\$11,585.21	\$0.00	\$0.00	\$42,838.12	\$30.00
August	78	352	1,326	4,907	\$102,309.04	\$13,075.92	\$89,233.12	\$13,447.26	\$38,553.04	\$5,890.38	\$0.00	\$0.00	\$57,890.68	\$97.03
September														
October														
November														
December														
Total	594	2,140	7,271	26,532	\$513,529.21	\$101,220.00	\$412,309.21	\$106,332.73	\$207,972.38	\$53,288.74	\$2,251.12	\$0.00	\$369,844.97	\$590.12
Jan - May 2016 Comparison	(202)	(94)	909	3,263	\$92,169	\$8,274	\$83,896	\$27,497	\$28,231	(\$15,593)	(\$1,340)	(\$40)	\$38,795	(\$216)



August 31, 2017

EMS Update

Vehicle Report:

Unit	Year Purchased	Make and Model	Current Mileage	Change from May
91	2009	Ford F450 Diesel	10,209	3,354
92	2006	Ford F450 Diesel	149,427	36
93	2007	Ford F450 Diesel	169,317	61
94	2015	Ford E350 Gas	38,881	1,087
95	2011	Ford F350 Diesel	181,225	120
96	2009	Dodge Sprinter Diesel	151,994	41
97	2016	Ford E350 gas	14,169	916

In July 2017 we put a combined total of 5,615 miles on the trucks with units 91, 94, and 97 making up the bulk of said mileage.

Responded to 290 calls, 135 of which were billable for a total of \$92,100.90 in charges. Collections for July 2017 were \$75,999.64. Total collections for this year are \$473,744.74 compared to \$443,385.93 at the same time last year. Please reference Current End of Month Report.

Held monthly CPR provider class consisting of 12 students. Certified another 14 total students in 2 off-site classes. Certified 6 students in Advanced Cardiac Life Support for St. Catherine Hospital

Skylar Swords MICT/RN
 Service Director
 Emergency Medical Services

2017 Month End Report

Jan-July
Summary of
Collections
Summary

PERCENT REVENUE COLLECTED

2011	58.02%
2012	62.47%
2013	50.78%
2014	62.09%
2015	63.42%
2016	57.82%
2017 YTD	54.68%

2011	58.02%
2012	62.47%
2013	50.78%
2014	62.09%
2015	63.42%
2016	57.82%
2017 YTD	54.68%

Commercial, Residential, and Ag Real Estate:

17% field review is complete for the summer. Field review of sales and building permit inspections continue. Reviewing 2018 NBHD ANALYSIS, SMALL TRACT LAND ANALYSIS, and AG MARKET ANALYSIS from McCully & Associates before we send to the Property Valuation Department in Topeka. Summer projects like attaching apex sketches, reviewing grades and CDU, reviewing neighborhoods, and working water rights on irrigated parcels.

Oil & Gas Field Appraiser:

Checking Royalty owner changes. Data entry changes on all parcels reviewed during 17%, attaching apex sketches, and sending monthly bills to clerk.

PP Appraiser:

Out doing field inspections on personal property accounts. Taking care of the taxpayers with personal property every day. Personal Property is data entry of changes to tax roll before tax roll is finalized for 2017.

GIS Cartographer:

Making mapping changes to GIS/Ownership changes/Checking deeds/Answering Taxpayer questions on deeds etc. Working on non-sale deeds and checking SVQs. Cleaning up Orion parcel records and party records. Also been dealing with address issues in Orion.

Field Appraiser staff:

Working on Sales, uploading September sales to PVD on the 8th, and building permits, helping with oil & gas royalty owners, taxpayer requests, and tax payer questions. We are all doing a lot more cross training. Data entry of all 2018 property value changes are underway.

Administration:

County Appraiser attending the Southwest Kansas Association of Counties on Sept. 13th, 2017. I have served as Secretary/Treasurer on Southwest Kansas Appraisers Association board in 2014-2015. At that time I worked on auditing the accounts to make sure everything was up to date. In 2015, I got nominated as Vice President for the organization and here in September I will move into the President of the Southwest Kansas Appraisers Association to serve a two year term.

County Appraiser website has 2 more videos, Appraiser Discovery Process, and Property Taxes

Along with performing department head duties, I am still helping with data entry of 17% and apex sketches.

I also volunteer at Garden City Community Mexican Fiesta Pageant as a tally judge on September 8th, 2017.



Finney County Emergency Management/Work Safety

304 N Ninth St, Garden City KS 67846

Telephone: 620-272-3746

Gilbert Valerio
Director
gvalerio@finneycounty.org

Fax: 620-271-6273

Anthony Cruz
Deputy Director
acruz@finneycounty.org

TO: Skylar Swords/ Randy Partington

FROM: Gilbert Valerio

SUBJECT: August Overview

Training: Active Shooter training was conducted at High Plains Christian School. High Plains is a private Christian School located at 2710 N Fleming St. Active shooter training was taught to around 25 students and school staff of various ages. Active shooter training was also done in the month of August for the Register of Deeds staff and Human Resource staff of Finney County. PowerPoint presentation and discussion of issues/ concerns we have at the Administration building of employee safety during an active shooter event. Our normally scheduled 8/6 Defensive Driving class was also held this month.

Safety: The new Emergency Action Plan was approved by the Department Heads of the Administration building. They are to share this plan to their employee's and have the employee's get familiar with the plan so we can test it.

Have been working with Department Heads of the county to ensure all county vehicles have a First Aid kits since this will be one the requirements of the new safety plan. Depending on how much money the department will have I am wanting provide county vehicles with fire extinguishers.

Activities: FEMA has all documentation they were requesting for reimbursement. FEMA will write up reimbursement projects and will reimburse Finney County accordingly. With the current national level disasters we must keep in mind that everyone should be prepared for delays in the processing of requests due to the unprecedented damages being experienced in other parts of the country.

Finney County CERT team participated in the Tumbleweed Festival on August 25-27. We had a First Aid booth at the festival and handed out donated water from SAM's. Our team worked in two hour shifts and over 30 hours of volunteer hours were donated.

I attended the Holcomb City Council meeting to give more information on our mass notification system AlertSense.

We had our Improvement Plan Meeting for the Active Shooter exercise that was in July.

Our quarterly LEPC meeting was held this month.



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Miscellaneous activities include attending the Chamber Breakfast. Attended the monthly SHERT (Southwest Hospital Emergency Response Team) meeting. Went to the Compass Behavior meeting here at the EOC dealing with Burn Out.

September 5, 2017

Finney County Dept. of Corrections Monthly Report for June 2017

From: Katrina Pollet

Commissioners Report

During the month of September 2017, our FICO Intake and Assessment completed 11 intakes and 4 assessments. Programs for youth included Moral Reconciliation Therapy which meets weekly and 13 youth participated. Why Try classes on 9 occasion attended by 6 youth. Job Readiness was held on three occasions also in which 3 youth participated. Drug and Alcohol Prevention classes were held once in which 5 youth participated-this is an eight hour class.

Adult Rehab Services included 10 active Level 1 Out Patient Drug and Alcohol services with 4 successful discharges and 2 unsuccessful termination. There were 17 drug and alcohol evaluations and 1 CrossRoads Assessment. Groups were held for 8 people who fall under the SB123 and 2 for AFAC grantees.

I attended the Kansas Leadership Centers conference in August. The Federal Compliance Monitor visited the Juvenile Detention Center for an audit to ensure youth who are in custody are legally held. We had no issues with this audit. 4 staff attended the leadership training put on by SHRM which was very well received. I also met with representatives from the USD 457 to discuss our new school program in which youth who have been long term suspended from USD 457 will be attending school and other groups in our building.

We held two advisory board meetings this month, one for adults and one for juveniles. These were very well represented by counties in our judicial district. We sent 3 juvenile probation officers and 4 adult officers to New York for a training this was paid for with carry over funds from each agency.

I was chosen to represent western Kansas and the juvenile detention centers in Kansas on a committee that is working on co-occurrence abuse/neglect and issues of confinement. We will make recommendations on items that we perceive the legislature needs to look at, plus we will work on the Child In Need of Care (CINC) youth who cannot be placed in any JDC beginning July 1, 2019, as to where can they be held that is safe and not in a locked facility.

The CSC building held a building wide meeting with every staff member in attendance to discuss any issues they had with the building, each other and to continue working on our commitment for a better work environment.

Building Maintenance Monthly Report September 6, 2017

- We have completed our Juvenile Detention Center LED lights on the exterior pole as well as repainted all of the poles.
- We had a large water heater at the LEC go down after only three years. It will be covered by the warranty.
- We are still down 1 maintenance tech I. Not sure when we will get him back.
- We lost 1 custodian at the new corrections services building, but we started a new one on the 5th.
- We are currently looking into card reader door locks for the Administration Building North door in our efforts to bring us to one card for all buildings.
- We had to take some time away from everyone's distress to rebuild our trailer, looks good.
- We have changed all of the lights in the fairgrounds office to LED taking it from 1,820 watts used to 480 watts. Should see a significant reduction in energy bills there.
- Still working on getting the County Health Dept. glass surround started.
- Still working on Capital items.

Monthly Road and Bridge Report

9-7-2017

Personnel:

Part time / Seasonal positions last day is September 28th. I will advertise for a full time position after this date.

Expenditures:

Other:

All debris piles have been burned.

FEMA has requested more detailed information.

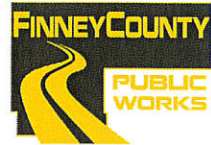
Met with Sparq and will meet with them again on the 7th of this month. Sparq is the company that uses compressed natural gas for vehicles and heavy equipment. Currently the payoff would take too long vs the investment but I want to stay knowledgeable on the technology.

County crews have been mowing, running motor graders as part of regular maintenance. The construction crew has been fixing roads in the highland addition.

CIP

Spreadsheet is attached.

CIP/Building maintenance signed an agreement with Dude solutions.



Memo

To: Board of County Commissioners
From: County Engineer
CC: County Administrator
Date: September 6, 2017
Re: August Monthly Report

The Sign Department is now at full staff. Manuel Escobedo began work September 5, 2017.

The IBP Rd is still closed from the Mead Rd to the Friend Rd. Waiting to hear from FEMA on what, if anything, will [ay to replace.

A field check plan review was done on the Farmland Rd. project. Right-of-way acquisition and utility relocation should begin soon. Sewer District No. 1 does have a line that crosses the project.

Bridge inspections will begin the end of September, first of October. The Federal Highway Administration defines a bridge to be a structure that has a total span of 20 ft. or more. Finney County has 40 bridges and inspections are done biennially.

An application for the Sand Hill Trail was submitted July 7, 2017 to KDOT's Transportation Alternatives Program. A phone conference with the selection committee was held August 28th. KDOT will announce project winners the end of September. Phase 1 of the project is to connect Southwind to the east end of Burnside Dr. Phase 2 will continue the path from the east end of Burnside Dr. to existing trails at the south city limits. If the project is selected we will have 2 years to begin construction.

KCHA was selected to host the annual National Association of County Engineers (NACE) conference in 2019. The conference will be held April 14-18, 2019, in Wichita. As a member of the planning committee I will need to attend planning meetings.

KDOT have announce changes to the Federal Fund Exchange Program. Changes include a reduction in the exchange amount and banking of funds will not be allowed. The exchange amount is reduced from \$0.90 to \$0.75 of state dollars for every \$1.00 of federal dollars. KDOT states that they are just breaking even with the new exchange rate. The inability to bank funds makes option to use federal funds for projects very cumbersome for a small project that the money will allow for.

The Federal Fund Exchange Program started in 2010 (FFY 2011) as a way to encourage counties to use federal funds that were set aside for them. The exchange for state dollars removed the strict requirement for federal projects and opening up more options to use the money as long as it was used for roads. An example is that the state money can be used on rural secondary roads instead of federal aid routes. This allows for counties to reduce project costs and use the money where it is needed most.

KDOT does not have to share the federal funds they receive. State statue KSA 68-402(b), allows the secretary to enter into an agreement with counties to benefit from the use of federal funds. Therefore, the program can go away at any time.

9/14/2017

68-401. Acceptance of federal aid. The assent of the legislature is hereby given to the provisions and requirements of the act of congress known as the federal-aid road act, approved July 11, 1916, entitled "An act to provide that the United States shall aid the states in the construction of rural post roads, and for other purposes." The legislature likewise assents to all subsequent federal-aid acts, federal highway acts, federal-aid highway acts and the federal aid highway act of 1956 and all acts amendatory thereof or supplemental thereto.

History: L. 1917, ch. 264, § 1; R.S. 1923, 68-401; L. 1925, ch. 210, § 1; L. 1949, ch. 343, § 1; L. 1957, ch. 357, § 1; July 1.

68-402. Same; contracts; disbursements of moneys. The secretary of transportation may enter into all contracts and agreements necessary to cooperate with the United States department of transportation or any of the other federal departments or agencies and may do and perform all acts required of a state agency to obtain all benefits under the terms and provisions of federal legislation mentioned in the preceding section or any subsequent federal legislation relating to highways, roads or streets or relating to the various other modes and systems of transportation. The state treasurer shall receive and deposit in the state treasury all funds apportioned to the state or any county, city or political subdivision thereof in accordance with the provisions of any federal legislation for highway, road or street purposes or for purposes relating to the various other modes and systems of transportation. Such funds shall be distributed by the director of accounts and reports upon vouchers approved by the secretary of transportation in accordance with such federal legislation and in accordance with appropriation acts of this state.

History: L. 1917, ch. 264, § 2; R.S. 1923, 68-402; L. 1925, ch. 210, § 2; L. 1949, ch. 343, § 2; L. 1957, ch. 357, § 2; L. 1975, ch. 426, § 52; Aug. 15.

68-402b. Federal aid for highway costs; contracts; payments; allocation of federal aid; pledge of federal aid to repay advances. (a) Authority is hereby granted to counties, cities and political subdivisions in this state to enter into contracts through or with the secretary of transportation, to enable the state and such counties, cities and political subdivisions to participate in the benefits to be secured from federal-aid funds, or funds made available from the federal government for highway, road or street purposes or for purposes relating to the various other modes and systems of transportation. Contracts so entered into by the boards of county commissioners or the governing bodies of cities or other political subdivisions shall be binding on them or their successors. The secretary of transportation may negotiate and enter into contracts with the federal government, federal departments or federal agencies and take all steps and proceedings necessary to secure such benefits for such counties, cities or other political subdivisions.

The secretary of transportation may determine amounts to be paid from the state highway fund on account of any federal-aid project on the highway system in any county, city or other political subdivision constructed under the provisions of the federal-aid highway act of 1956, or prior federal-aid acts, and all acts amendatory thereof or supplemental thereto, or relating to the various other modes and systems of transportation, and approve vouchers therefor. The counties' share of the cost of all such contracts so entered into by them under the federal-aid highway act of 1956, or prior federal aid acts, and all acts amendatory thereof or supplemental thereto, and federal acts relating to other modes and systems of transportation shall be paid by the proper county from the road and bridge fund of such county, or from any special fund available for such purpose.

Federal aid for county major collector roads or other federal aid classified routes shall be allocated by the secretary of transportation to each of the several counties in the proportion that the total gross amount of moneys received by each county from the special city and county highway fund and the county equalization and adjustment fund in the preceding calendar year prior to distribution of any such moneys bears to the total amount of moneys received by all counties from such fund in such year. If any county does not provide matching funds for federal aid allocated to such county, then the secretary of transportation may allocate such federal-aid funds to other counties or to the state highway system, and the secretary may accumulate any federal-aid moneys allocated to any or all counties over such period of time as the secretary deems necessary. Also the secretary may allow an advanced allocation of federal-aid funds to any county which establishes a need for additional federal-aid funds. Any such advanced allocation shall be made from accumulated federal-aid funds. Such federal-aid advanced allocations shall be credited back to such accumulated federal-aid funds if, or when, federal-aid funds are subsequently allocated to the counties that have received such advance allocations.

(b) In addition to the powers granted by subsection (a), the secretary may negotiate and enter into contracts with the federal government, federal departments, federal agencies or any other entity and may pledge any federal aid funds or other funds made available from the federal government for that or any other highway, road or street purposes within the state to repay funds which were advanced by counties, cities or political subdivisions of this state for highway, road or street purposes pursuant to the approval of the secretary of transportation.

History: L. 1937, ch. 287, § 1; L. 1949, ch. 343, § 3; L. 1951, ch. 377, § 1; L. 1957, ch. 357, § 3; L. 1970, ch. 397, § 3; L. 1970, ch. 398, § 1; L. 1975, ch. 426, § 53; L. 1981, ch. 262, § 1; L. 1983, ch. 227, § 6; L. 1985, ch. 232, § 4; L. 2005, ch. 84, § 3; L. 2006, ch. 76, § 2; July 1.

ON THE ROAD

By Norm Bowers, Local Road Engineer

Federal Funds Exchange Program

We got some bad news from KDOT on the Federal Funds Exchange Program. The bad news is that the exchange rate has been reduced from 90 cents on the dollar to 75 cents. That is a 15 per cent reduction in the money counties receive from the Program, and no one at the county level is happy. I thought this would be a good time to explain and review the Program.

This reduction is the latest fallout from all the state highway funds being diverted to other state programs. When the Program started in 2010 it was very well understood that it was subject to the availability of state dollars. Now KDOT projects they will have a difficult time finding state dollars to match federal dollars, so they looked at all their programs. The Federal Funds Exchange Program was costing KDOT. The math from the KDOT perspective is fairly simple. The Program cost is about \$30 million per year; purchasing those federal dollars at 90 per cent costs KDOT \$27 million which they have to match with \$7.5 million (20 per cent), so it costs KDOT \$34.5 million to obtain \$30 million in federal funds. A reduction to 75 percent then makes the Program a break even for KDOT.

The Federal Funds Exchange Program has been underway since 2010. The Kansas County Highway Association (KCHA) pushed for the Federal Fund Exchange Program. When the Program was being considered in 2009 KCHA was aware of the breakeven math. KCHA wrote a letter to KDOT in 2009 requesting the Program and suggested 80% as being advantageous to both the counties and KDOT. When the Program was established in 2010 the rate was set at 90% and most counties were elated. We knew we were getting a deal, but budget realities have now resulted in a breakeven approach.

The Program allows a county to trade with KDOT all or part of the county's federal fund allocation in exchange for state transportation dollars. Kansas was the first state to implement this program; since 2010 a number of states have implemented a

similar program. Most of those states are using an 80% buy rate.



In normal federal projects the federal funds are kept in Topeka and credited to a county project that is let through KDOT. The project has to meet all state and federal requirements for the use of federal funds. I think it is fair to say that those federal projects were more expensive than county let projects and the required paperwork was frustrating. With the Program a county gets less money, but the rules and regulations that apply to the use of federal funds do not apply. That reduces the cost of the project to more than offset the loss of funds. One 2009 cost comparison indicated the counties could break even with a 65 per cent program. For example, the design engineering and construction inspection on county funded projects are usually less than on federal projects. Right-of-way acquisition is less complicated and can be accomplished easier and faster. However, the biggest savings to counties is in construction costs, as the project can be designed to local standards rather than federal criteria. For instance, a county may elect to go with a steel beam bridge rather than a KDOT standard bridge.

For decades the counties have had many complaints about the federal aid road program. The complaints generally focused on the costs and regulations for projects on low volume roads. Federal aid paid 80% of the construction costs, but a number of counties claimed they could build a bridge with their own funds and cost the county less than if they had utilized federal funds. As regulations became more numerous and related costs grew, even at 80% some counties just declined to use federal funds.

The Federal Funds Exchange Program seemed to be a win-win for the counties and KDOT. The counties have flexibility to affect some cost savings, and KDOT ends up with additional federal funds. Even at 75 per cent I believe counties can come out ahead utilizing the program.

continued next page

Sure we don't like the reduction, but it is better than going back to the old federal aid projects being let out of Topeka.

There are a few other changes to the Program so KDOT has scheduled a number of meetings to provide more information on the Program. These meetings are your opportunity to get more information and ask questions about how the changes might affect your county. The following locations and times have been scheduled for that purpose.

Topeka September 11, 2017 9:00 a.m.
KDOT District 1 Conference Room
121 SW 21st St

Concordia September 11, 2017 2:00 p.m.
Courthouse Basement Conference Room
811 Washington

Hays September 12, 2017 9:00 a.m.
KDOT District 3, Area 3 Conference Room
1181 West Frontier Road

Colby September 12, 2017 2:00 p.m.
Colby Firehouse Conference Room
1125 S Country Club Drive

Garden City September 13, 2017 9:00 a.m.
KDOT District 6 Conference Room
121 North Campus Drive

Greensburg September 13, 2017 2:00 p.m.
Kiowa County Commons Conference Room
320 S. Main St.

Hutchinson September 14, 2017 9:00 a.m.
KDOT District 5 Conference Room
500 North Hendricks

Chanute September 14, 2017 2:30 p.m.
KDOT District 4 Conference Room (South building, South Conference room)
411 West 14th St

I work for the counties and this article may seem be supporting KDOT while they reduce funds going to the counties. I have heard the reasoning from KDOT officials, they have a budget crisis, and so I don't think they had much choice. I would rather have a program at 75 per cent than no program. ■

If you like roads, and who doesn't, you may be interested in my twice monthly email on current

road issues and road items of statewide interest. If you would like to receive these emails just send me an email request with position, and county or company at bowers@kansascounties.org.

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DISTRICT CORONER AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2017, by and between THE BOARD OF COUNTY COMMISSIONERS OF FINNEY COUNTY, KANSAS, acting for and on behalf of the 25th Judicial District, hereinafter referred to as “DISTRICT”, and SCOTT D. BOOKER, D.O., hereinafter referred to as “CORONER”.

In consideration of the mutual covenants and promises contained in this agreement, CORONER and DISTRICT agree as follows:

1. DISTRICT, pursuant to K.S.A. 22a-226, hereby appoints CORONER as the District Coroner, and CORONER hereby accepts such appointment. CORONER shall, prior to assuming duties of the office of District Coroner, take and subscribe an oath that he will faithfully, impartially, and to the best of his skill and ability discharge the duties of District Coroner.
2. Pursuant to K.S.A. 22a-227, the parties agree that DISTRICT shall pay to CORONER, as compensation for duties of District Coroner, the annual payment of Forty-Six Thousand Two Hundred and 00/100 Dollars (\$46,200), payable monthly in the amount of Three Thousand Eight Hundred Fifty and 00/100 Dollars (\$3,850) per month. In addition thereto, the District Coroner shall be entitled to authorize the payment of not more than One Hundred and 00/100 Dollars (\$100.00) per call for duties performed by Deputy District Coroners in the Judicial District, but outside of Finney County, Kansas. The invoices submitted by Deputy District Coroners within the Judicial District, but outside Finney County, Kansas, shall be reviewed and approved by the CORONER and then forwarded to the Finney County Clerk who shall reimburse said Deputy District Coroners directly.
3. Pursuant to K.S.A. 22a-228, CORONER may nominate one or more Deputy District Coroners, including all qualified members of Plaza Medical Center, Inc., who on appointment by the DISTRICT and qualification including the oath or application required by K.S.A. 22a-226, will be authorized to act as Deputy District Coroners. As previously provided, Deputy District Coroners in the District, but acting outside Finney County, Kansas, are entitled to additional compensation as previously provided, but CORONER is entitled to no additional compensation for Deputy District Coroners acting in Finney County, Kansas.

4. CORONER shall be responsible to maintain and provide, upon request, to DISTRICT all records of the District Coroner and shall provide to the District, on a quarterly basis, the following:

CORONER CALLS

- Number of unattended death calls
- Number of violent death responses
- Number of suicide death responses
- Number of suspicious death responses

Reports

- Number of reports of Coroner filed with Clerk of District Court
- Number of autopsies requested by Coroner
- Number of autopsy reports filed with the Clerk of District Court
- Number of court appearances by District Coroner

5. Pursuant to K.S.A. 22a-233, the fee for autopsies is not included in paragraph 2 above. The base compensation does not include the performance of any autopsies. The pathologist performing an autopsy shall be paid as provided in K.S.A. 22a-233 and 22a-242.
6. As part of the compensation provided for in paragraph 2 above, CORONER and Deputy District Coroner are not entitled to travel expenses provided for in K.S.A. 22a-228(b).
7. In addition to the compensation heretofore provided, the CORONER is entitled to additional compensation for holding and inquest. The CORONER shall be entitled to compensation at a rate of \$200.00 per hour for holding an inquest. Further, should CORONER or Deputy District Coroners be called to testify in any criminal proceeding by reason of being the District Coroner or Deputy District Coroner, the Coroner or Deputy District Coroner so testifying shall be allowed such additional fees as are awarded by the court pursuant to K.S.A. 22a-236.
8. This Agreement shall remain in full force and effect from the date first above written until the second Monday in January, 2020. Either party may terminate the agreement for any reason by providing written notice to the other party of at least one hundred twenty (120) days.

9. This agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Kansas.

IN WITNESS WHEREOF, each part to this agreement has caused it to be executed on the date indicated below.

**BOARD OF COMMISSIONERS
OF FINNEY COUNTY, KANSAS**

Date: _____

Duane Drees, Commission Chair

Dave Jones, Commissioner

Bill Clifford, MD, Commissioner

Attest:

Lon E. Pishny, Commissioner

Anita Garcia, County Clerk

Larry Jones, Commissioner

Date: _____

SCOTT D. BOOKER, D.O.



MEMORANDUM

TO: County Commission
THRU: Randy Partington, County Administrator
FROM:
DATE: September 18, 2017
RE: Next Commission Meetings - Monday, 10/2/2017 and Monday, 10/16/17

DISCUSSION:

Update on future meetings

RECOMMENDATION:

For Your Information